

Victor Central School  
Board of Education  
PROPOSED AGENDA  
**Regular Meeting, Thursday, April 10 2025 – 5:30 PM**  
**Early Childhood School Auditorium/Boardroom**  
**953 High Street, Victor, NY 14564**

*It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and that the regular meeting will begin at 7:15 PM*

✓ *Board Action Expected*

**1. Meeting Called to Order by President Tim DeLucia**

- ✓  
✓
- *Motion to enter executive session to discuss the employment history of specific individuals.*
  - *Motion to return to regular session.*

**A. Moment of Silence**

**B. Pledge to the Flag**

**C. Greetings to Visitors/Public Participation Reminder**

**D. Reading of Emergency Evacuation Procedure**

(In case of an emergency, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any emergency vehicles.)

✓ **2. Approval of Agenda**

**3. Presentations/Recognitions**

- **Senior High School Musical**
- **Winterguard NYS North East Color Guard Circuit Champions & WGI Salem Regional Scholastic A Champions**
- **VIPE New York State Percussion Circuit Open Class Champions & NYS Top Scholastic Marching Ensemble**
- **Varsity Ice Hockey Section V Champions**
- **Individual Boys & Girls Indoor Track & Field Section V Champions**
- **Varsity Girls Indoor Track & Field Section V Champions**
- **Individual Wrestling Section V Champion**

**4. Superintendent's Updates**

- 5. Public Participation:** Although the board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.

*(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)*

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue.

Thank you.



**6. Acceptance of Consent Items (5 min.)**

- A. Minutes of the Regular Board Meeting on March 12, 2025**
- B. Treasurer's Report for the month ending February 28, 2025**
- C. Personnel Agenda**
- D. Recommendations of the committee on Special Education from the meetings of January 23, 2025, February 5, 6, 10, 11, 12, 13, 24, 25, 26, 27, 28, 2025, March 3, 4, 5, 6, 10, 11, 12, 13, 17, 18, 19, 20, 24, 25, 26, 28, 31, 2025, April 1, 2, 2025 and from the Committee on Preschool Special Education from the meetings of March 4, 11, 18, 25, 2025 and April 2, 2025.**
- E. Declare the following as surplus:**
  - **55 Girls Lacrosse uniforms, 75 Girls Lacrosse warmups, 30 Girls Lacrosse pinnies**
- F. Approve Transportation Contract Bid to Transpo Bus Services as the lowest responsible bidder meeting specifications**
- G. Approve Transportation Contract between Transpo Bus Services and the Victor Central School District from 3/13/2025 – 6/30/2025**

**7.**

**A. Campus News**

**B. Management Plan Update; Elementary Goals** *(Karen Finter, Rob DeRose, Heidi Robb, Jim Mauro; 20 min.)*



**C. Adopt the 2025-2026 Budget** *(Tim Terranova, Christine Griffin; 20 min.)*



**D. Approve the following trip:**

- **Art Club to Paris, France and London, England from 2/13/26-2/22/26**



**E. Authorization of RIC ONE Risk Operations Center (ROC) to negotiate Data Privacy Agreements on behalf of Victor Central School District**



**F. Policy Review – Second and final reading of the following policy:**

- **Compulsory Attendance Ages; Policy 5130**

- ✓ **G. Policy Review – Second and final ready of the following policy:**
- **Student Records; Policy 5500**

**H. Consideration of Diligent Community Board Governance platform**

**8. Meeting Reports**

- A. Monroe County School Boards Association Committee Reports**
- B. Standing Committee Updates**

**9. Upcoming Events**

- A. Special Board meeting for W-FL BOCES Administrative Budget and Annual Election Vote, Wednesday, April 23, 2025 (time to be determined)**
- B. Budget Forum and Meet the Candidate Night, Tuesday, May 6, 2025 at 7:00 PM in the JH/SH Performing Arts Center**
- C. Next Regular Board Meeting, Thursday, May 8, 2025 at 7:15 PM in the Early Childhood School Boardroom**
- D. Annual Vote and Board of Education Election Tuesday, May 20, 2025 from 6:00 AM – 9:00 PM in the Early Childhood School Boardroom**

✓ **10. Adjourn**

**VICTOR CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Unapproved Minutes of the Regular Meeting of March 12, 2025  
Early Childhood School Boardroom  
953 High Street  
Victor, New York 14564**

<b>CALL TO ORDER</b>	President Tim DeLucia called the meeting to order at 5:42 PM.
<b>Members Present</b>	Bryan Adams, Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell
<b>Members Absent</b>	Christopher Parks, Adam Snyder
<b>EXECUTIVE SESSION</b>	A motion was made by B. Adams, seconded by E. Mitchell, to enter executive session at 5:43 PM to discuss the employment history of specific individuals. The motion was carried. 5 yes 0 no 0 abstentions
<b>REGULAR SESSION:</b>	A motion was made by E. Mitchell, seconded by L. Kostecki to return to regular session at 7:10 PM. The motion was carried. 5 yes 0 no 0 abstentions
<b>APPROVE AGENDA</b>	A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the agenda for the meeting. The motion was carried. 5 yes 0 no 0 abstentions

**SUPERINTENDENT’S UPDATE:** Dr. Tim Terranova addressed the Board and community expressing his gratitude for the Board’s efforts in advocating for increased State Aid for the District. The district is seeing expenses growing faster than the revenue. Unlike many districts with declining enrollment, Victor’s has remained stable and even increased over the past 20 years. With this, there has also been a significant rise in students with complex needs, requiring additional staffing and support. The district has also lost over \$100 million in state aid since the current formula was implemented in the mid-2000s. Despite these challenges, the district has a plan to manage its deficit for the upcoming year. However, obtaining adequate State Aid from the governor and state legislators in April would significantly alleviate the financial burden. The board will continue its advocacy efforts, with upcoming meetings scheduled to ensure the district’s needs are understood and addressed.

**PRESENTATIONS/RECOGNITIONS:** Jim Mauro, Intermediate School Principal introduced Kathleen Habecker, a sixth-grade teacher and the Student Council Advisor. Five Student Council Representatives, Ella, Miles, Cameron, Kinley, and Ethan, then spoke about the great opportunities available to students at the Intermediate School. Their highlights included: encouragement from teachers, student achievements being celebrated, fun activities at VIS, and student opportunities such as Morning Show, Inquires, music programs, and interacting with Hank the therapy dog.

**PUBLIC PARTICIPATION:** none at this time

**CONSENT ITEMS:** A motion was made by L. Kostecki, seconded by E. Mitchell, to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES:** Minutes of the Regular Board Meeting of February 13, 2025 and of the Special Board Meeting on February 28, 2025

**FINANCIAL STATEMENTS:** Treasurer's Report for the month ending January 31, 2025;

**PERSONNEL:** *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

**Instructional**

<b>Probationary Appointments:</b>	The probationary appointment of <b>Matthew Halloran</b> , who will have a Certificate of Internship in Educational Leadership effective June 30, 2025 and has certification in Biology (Grades 7-12) to a probationary position as a High School Assistant Principal, effective July 1, 2025, at an annual salary of \$80,000, leading towards tenure as a High School Assistant Principal.
	The probationary appointment of <b>Kathryn Pyle</b> , who has certification as a School Building Leader to a probationary position as a High School Assistant Principal, effective April 21, 2025, at an annual salary of \$95,000, leading towards tenure as a High School Assistant Principal.
	The probationary appointment of <b>Jade Williams</b> , who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as an Elementary Teacher, effective March 4, 2025, at an annual salary of \$50,546, which will be prorated based on her start date, leading towards tenure as an Elementary Teacher.
	The probationary appointment of <b>Elizabeth Palmer</b> , who has certifications in Chemistry Grades 7-12 and Chemistry Grades 5-6 Extension, to a probationary position as a Science Teacher, effective August 27, 2025, at an annual salary of \$55,309, leading towards tenure as a Science Teacher.

<b>Leaves of Absence:</b>	The granting of a maternity and subsequent childcare leave of absence for <b>Caitlin Sarantis</b> , Elementary Teacher, effective February 10, 2025, through June 30, 2025.
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<b>Resignations:</b>	The resignation of <b>Margaret O'Brien</b> , Behavior Consultant Teacher on Special Assignment, effective March 14, 2025.
	The resignation of <b>Jennifer Grimes</b> , Assistant Principal, effective April 18, 2025.
	The resignation, due to retirement, of <b>Janet Prentice</b> , Reading Teacher, effective June 30, 2025.
	The resignation of <b>Adrienne Dahlstrom</b> , Elementary Teacher, effective March 30, 2025.

<b>Co-Curriculars:</b>		
	<b><u>Teacher Leaders</u></b>	<b><u>Name</u></b>
<b>Strand</b>	Science & Social Studies (K-3)	Marcie Gilsinan-Hooper

<b>Co-Curriculars:</b>
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<b>Clubs &amp; Advisors</b>	<b>Name</b>	<b>Band</b>
Jr High Positive Connections Club	Leah Sarneckis	1

<b>Co-Curriculars:</b>	<b>Music</b>	<b>Name</b>	<b>Group</b>
	SH Spring Musical Asst. .25 Capacity	Dominic Marini	2 (4)
	SH Spring Musical Asst. .25 Capacity	Anthony D'Agostino	2 (4)
	SH Spring Musical Asst. .25 Capacity	Sara Piscani	2 (4)

<b>Athletics:</b>	<b>Position</b>	<b>Name</b>	<b>Level</b>	<b>Years</b>
<b>Flag Football</b>	Volunteer	Dawn Knapp	-	-
<b>Softball</b>	Modified	Carrie Ferreri	6	11

<b>Per Diem Substitutes:</b>	<b>Candidate</b>	<b>Area of Certification</b>
	Frank DiPane	Uncertified
	Parker Doty	Uncertified
	Kevin Dedes	Uncertified
	Haley Riorden	Uncertified

### **Non-Instructional**

<b>Appointments:</b>	The appointment of <b>Lolita Smith</b> , Food Service Helper, effective February 13, 2025, at an hourly rate of \$16.07.
	The appointment of <b>Richelle Ambeau</b> , Full Time Cleaner, effective February 24, 2025, at an hourly rate of \$16.04.
	The appointment of <b>Yaralilia Ramirez</b> , Full Time Teacher Aide, effective February 24, 2025, at an hourly rate of \$15.55.
	The appointment of <b>Charlene Markgraf</b> , School Bus Driver, effective February 14, 2025, at an hourly rate of \$22.54.
	The appointment of <b>Molly Kinsella</b> , Full Time Teacher Aide, effective February 25, 2025, at an hourly rate of \$16.45.
	The appointment of <b>Brenda LeGrett</b> , School Bus Driver, effective February 24, 2025, at an hourly rate of \$22.54.
	The appointment of <b>Allison Kloc</b> , Part Time Teacher Aide, effective March 5, 2025, at an hourly rate of \$15.55.
	The appointment of <b>Linda Buwalda</b> , Contract School Bus Driver, from March 4, 2025, through June 30, 2025, at an hourly rate of \$26.28.
	The appointment of <b>Miles Rugg</b> , Contract School Bus Driver, from March 4, 2025, through June 30, 2025, at an hourly rate of \$24.33.
	The appointment of <b>Orion Carter</b> , Contract School Bus Driver, from March 4, 2025, through June 30, 2025, at an hourly rate of \$26.38.

	The appointment of <b>Marki Holcomb</b> , .6FTE Registered Professional Nurse, effective March 10, 2025, at an annual salary of \$25,898, which will be prorated based on her start date.
	The appointment of <b>Mary Beth Luther</b> , Treasurer Consultant, effective February 25, 2025, through May 30, 2025, at an hourly rate of \$57.00.

<b>Leaves of Absence:</b>	The granting of a maternity and subsequent childcare leave of absence for <b>Betzaida Cruz Cardona</b> , School Bus Driver, effective February 10, 2025, through April 20, 2025.
	The granting of a maternity and subsequent childcare leave of absence for <b>Rosaury Birriel Pizarro</b> , Food Service Helper, effective approximately March 24, 2025, through June 30, 2025.
	The granting of a maternity and subsequent childcare leave of absence for <b>Julix Cabezudo Reyes</b> , Food Service Helper, effective February 24, 2025, through June 30, 2025.

<b>Resignations:</b>	The resignation of <b>Penny Johnston</b> , School District Treasurer, effective March 16, 2024.
	The resignation, due to retirement, of <b>Stephen Limbeck</b> , School Bus Driver, effective April 26, 2025.
	The resignation of <b>Brandon MacMillan</b> , Custodian, effective March 14, 2025.
	The resignation of <b>Mitchell McLaughlin</b> , Part Time School Bus Monitor, effective March 2, 2025.

<b>Terminations:</b>	The termination of <b>Kevin Miller</b> , Full Time Teacher Aide, effective February 12, 2025.
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<b>Per Diem and Substitute Positions:</b>	<b><u>Candidate</u></b>	<b><u>Position</u></b>
	Amanda Razzouk	Registered Professional Nurse
	Danika Daggs	Lifeguard
	Stephen Limbeck	School Bus Driver
	Mitchell McLaughlin	School Bus Monitor

**CSE/CPSE RECOMMENDATIONS:** Recommendations of the Committee on Special Education from the meetings of January 16, 21, 22, 23, 24, 28, 30, 31, 2025, February 4, 5, 6, 7, 10, 11, 12, 13, 14, 24, 25, 26, 27, 28, 2025, March 3, 4, 6, 2025 and from the Committee on Preschool Special Education from the meetings of February 11, 14, 15, 25, 2025 and March 4, 2025.

**DONATIONS:** \$1,000 from PIE/PTS to be used for the Inquiry Program, and \$2,952.40 from PIE/PTSA to Victor Central Schools Art Department for their assistance with the Square 1 Art fundraiser; \$13,118.74 from Dude Wipes to support the inaugural season of the Victor Flag Football Girls Varsity Program.

Mrs. Prescott thanked PIE/PTSA and the Square 1 Art fundraiser that celebrates every child and their art work. Mr. Adams expressed his gratitude for the donation to start the inaugural year of Girls Flag Football.

**SURPLUS:** Declare the following Surplus: Charging Station with VCS Tag # 016161; 29 Monitors with the VCS Tag #s 013921, 014420, 014484, 014581, 014582, 014583, 014584, 014585, 014586, 014587, 014588, 014589, 014590, 014591, 014592, 014593, 014594, 014595, 014596, 014597, 014598, 014599, 014600, 014601, 014602, 014604, 014605, 014607, 014608; 21 HP Elitebook laptops with VCS Tag #s 015957, 015963, 015967, 015972, 015978, 015989, 015990, 015992, 015998, 015999, 016000, 016006, 016009, 016013, 016015, 016018, 016020, 016024, 016025, 016035, 016040; 21 Hunion Tablets with VCS Tag #s 013019, 013023, 013025, 013026, 013028, 013029, 013030, 013033, 013034, 013035, 013036, 013039, 013040, 013042, 013043, 013044, 013047, 013048, 013049, 013050, 013051; 2 Macbooks with VCS Tag #s 015174, 015496; 1 HP printer with VCS Tag # 014698; 10 Apple iPads with VCS Tag #s 014906, 014832, 014829, 014834, 014837, 014836, 014830, 014838, 014882, 014833

**DISTRICT CYBERSECURITY INCIDENT RESPONSE PLAN EXECUTIVE SUMMARY:** The Executive Summary of the District Cybersecurity Incident Response Plan as submitted.

**EMERGENCY TRANSPORTATION CONTRACTS:** Transpo Bus Services from 1/6/2025-2/5/2025 and from 2/9/2025-3/8/2025

The motion to accept the foregoing consent items was carried. 5 yes 0 no 0 abstentions  
(*end of consent items*)

**CAMPUS NEWS:** VCS administrators summarized campus news and events.

**MANAGEMENT PLAN UPDATE; Secondary Goals:** Karen Finter, Assistant Superintendent for Instruction, provided an update on the Year 3 Management Plan progress at the Junior and Senior High Schools. The update focused on two pillars: culture, and learning and instruction. Mrs. Finter presented that PLC goals are data-informed, using multiple measures including course performance data, AP reports, and NWEA MAP testing. Mr. Adams asked about the process of the feedback loop on data analysis and goal setting. Mrs. Finter said since this is a new process, they are looking at the impact that the action steps had on their goals, especially with student achievement. Brian Siesto, Principal at the Senior High School reported on efforts to improve school culture, including addressing student concerns about communication, as well as comfort in common areas. Dr. Sim Covington spoke to faculty and students about fostering open and honest conversations. The cafeteria was renovated to create a warmer and more inviting space. The new online pass system has improved student engagement and reduced behavior issues. PLC's are using data to improve student achievement, with a focusing on addressing proficiency and mastery results in specific subject areas. The High School is also working to grow their capacity to have real-time formative data through eDoctrina, an assessment tool that allows PLCs and individual teachers to analyze assessment results by standard and skill. Brian Gee, Principal at the Junior High School, reported on the school's focus on learning and instruction, emphasizing the impact of the planning and design process on student achievement. The school is using a backwards design process to plan for student learning, focusing on standards, skills, and student-centered learning activities. Mr. Gee explained a student approach to learning, outlined by a math class using the Building Thinking Classroom model which requires students to explain their learning collaboratively. Mid-year data shows that students are making progress, but there is still room to grow in terms of expected growth on MAP testing. Mrs.



Mitchell thanked the presenters. She asked if there was a way to look at the data and see a population that needs more support. Mr. Gee says yes, this is available and easy to share with the teachers who need the information to support those students. Mr. Siesto also thanked Liz Temple, Data Specialist, who has been a fantastic resource for how the data is lining up with their goals. Mrs. Mitchell asked about eDoctrina asking if it follows students throughout their time in the district. Mrs. Finter reported they are not currently using it in that way. Mr. Adams then asked about the RTI practice, which has early intervention predictors. He then asked if there is a plan to use service providers in this response for students. Mrs. Finter said yes, Special Educators or Academic Intervention providers are looking at information and finding common needs. Mrs. Kostecki was thankful for the teaching of data culture and key component of building data literacy.

### **BUDGET DEVELOPMENT UPDATE; Bond Propositions, Legal Notice, Personnel:**

A motion was made by B. Adams, seconded by C. Prescott, to authorize one bond proposition and the legal notice for the May 20, 2025 Annual Vote and Election.

The motion was carried. 5 yes 0 no 0 abstentions

Christine Griffin, Assistant Superintendent for Business, started the presentation by reviewing the goals for the 2025-2026 budget. Dorothy D'Angelo, the Assistant Superintendent for Personnel, presented an overview of the district's enrollment and staffing plans in regard to the budget development. The district anticipates a net growth of 22 students, primarily at the elementary level for the 2025-2026 school year. Staffing decisions are guided by two areas: efficiencies and budget-neutral additions, ensuring no net increase in costs. Efficiencies are achieved through enrollment shifts, student course preferences, and staff sharing. Budget-neutral additions are offset by savings from these efficiencies. Mrs. DiAngelo said there are no projected cuts to personnel or programs at this time. The district anticipates 2.0 FTE reduction in elementary general education teachers due to decreased enrollment in certain grade levels, and also reductions in World Language, Health, and Technology based on student choices and staffing optimization. The budget neutral additions will add a full-time nurse at the Primary School, a teaching assistant at both the Intermediate School and High School, and coaching positions for Girls Flag Football. These additions are designed to support student needs and maintain program continuity, aligning with the district's strategic plan. The district will continue to monitor enrollment and provide updates on March 20. Mrs. Mitchell asked if the nurses at the schools are RN's or LPN's. Mrs. DiAngelo noted that they are RN's. Mrs. Prescott thanked the efforts in keeping the class sizes small.

Ms. Griffin then presented an update on the current budget status. She noted the district faces a budget gap of \$3.5 million for the 2025-2026 school year, with a proposed total budget of \$108,971,405, representing a 5.57% increase. Key drivers for the rise in expenses include contractual obligations, professional and support staff salaries, and a significant surge in health insurance costs. Revenue projections, however, are not keeping pace, with state aid increasing only marginally and the tax levy reaching its allowable limit. To address the budget gap, the administration is exploring several strategies, including advocating for increased state aid, analyzing BOCES aid, potentially utilizing current-year contingency funds, and carefully refining expenses without impacting student programs. A critical priority is to stabilize the district's reserve funds, which currently stand at \$7.3 million, and to avoid any further reduction, especially after using 28 million dollars for a current capital project. The aim is to even add to this reserve, ensuring a financial cushion for the future. The district is actively monitoring the state budget and engaging in advocacy efforts. A budget update is scheduled for March 20<sup>th</sup>, and final budget adoption will be on April 10<sup>th</sup>. The public hearing will be on May 6<sup>th</sup>; voter registration is on May 13<sup>th</sup>; and the budget vote and Board of Education election is on May 20<sup>th</sup>. Mr. DeLucia asked if the One-House budgets had come out yet. Ms. Griffin stated some of that information had come out, with not a lot that

would impact Victor's aid currently. Mrs. Mitchell asked about enrollment projections, and if elementary class sizes are going up, why the reduction in staff? Mrs. DiAngelo clarified that the amount of students per grade level overall didn't warrant the additional staff need for class size. They are spread out across grade levels. Mrs. DiAngelo also shared how Kindergarten class size is always unknown at this point. She also shared that often there is a grade level that may unpredictably increase in size, and that a 'bubble' teaching position to be able to fill that need based on enrollment may be needed. Mr. Adams asked where energy costs are accounted for within the budget. Ms. Griffin explained they would be in the contractual lines. In the 24-25 school year we are experiencing an additional 30% increase in what was budgeted, and we should factor in an additional 10% on top of that for the energy costs moving forward. Ms. Griffin offered to provide dollar figures to the board of those costs are at an upcoming time.

**CAPITAL PROJECT UPDATE:** George Spinaris from Campus Construction and Cameron Cunneyworth from SWBR presented an update regarding the Capital Project. Mr. Spinaris spoke to the budget for each of the three phases of the project. Mr. Cunneyworth then reviewed work at each of the schools that were part of Phase 1 of the project. This includes PA and clock upgrades, roofing restorations, updating field #7 with fencing and an ADA accessible sidewalk, and renovations at the Victor Learning Center and Operations Center. Mr. Spinaris then broke down Phase 1 themes and budget breakdowns between Safety and Security, Building Renovations and Innovation, and Facility Repairs. He then reviewed the schedule for the project. Mr. Adams asked from a contingency and supply chain standpoint, if increased expenses have been considered in the project. Mr. Spinaris said they have a healthy contingency for the foreseeable future held at around 22%. He said as the design develops, there are opportunities to have discussions on cost savings, as needed, moving forward.

**RECIND TRIP:** A motion was made by L. Kostecki, seconded by E. Mitchell to rescind the Art Club trip to New York City, NY from 5/16/25-5/18/25  
The motion was carried. 5 yes 0 no 0 abstentions

**APPROVE TRIPS:** A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the following trips: Outdoor Activities Club to Adirondack Mountains 5/15/25-5/18/25; SEAS Club to Adirondack Park from 5/16/25-5/18/25; and SEAS Club to Honolulu, Hawaii from 3/28/2026-4/4/2026  
The motion was carried. 5 yes 0 no 0 abstentions

**POLICY REVIEW – First reading of Policy 5130, Compulsory Attendance Ages**

**POLICY REVIEW – First reading of Policy 5500, Student Records**

**POLICY REVIEW – Third reading of Policy 1901, School Volunteers and Visitors to the School:**  
A motion was made by B. Adams, seconded by L. Kostecki, to approve policy 1901, Volunteers and Visitors to the School. The motion was carried. 5 yes 0 no 0 abstentions

**WAYNE-FINGER LAKES BOCES BOARD OF EDUCATION NOMINEE:** A motion was made by E. Mitchell to nominate Mr. Tim DeLucia for the BOCES Board, seconded by B. Adams. The motion was carried. 5 yes 0 no 0 abstentions

**MEETING REPORTS: Monroe County School Boards Association:**

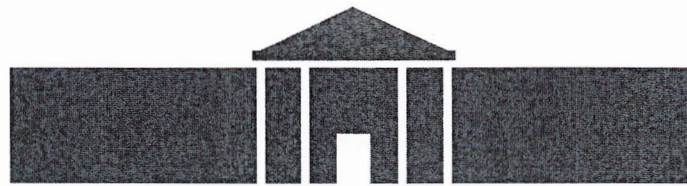
Mr. DeLucia reported he went to a meeting around roles and responsibilities of the Board and said it was good information to be reminded of.

**UPCOMING EVENTS:** The next Budget Workshop will be March 20 at 6:30 PM in the Boardroom, April 10 is the next regularly scheduled Board Meeting, and the Special Board meeting for Wayne-Finger Lakes BOCES administrative budget and board member election will be held on April 23.

**ADJOURN:** A motion was made by L. Kostecki, seconded by E. Mitchell, to adjourn the meeting at 8:56 PM. The motion was carried. 5 yes 0 no 0 abstentions

Respectfully submitted,

Kate Selleck  
District Clerk



# VICTOR CENTRAL

SCHOOL DISTRICT

## Treasurer's Report

February 2025

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
<b>Cash Accounts</b>					
General Fund Checking	Canandaigua National Bank	736,459.50	2,682,018.18	2,849,317.37	569,160.31
General Fund Money Market	Canandaigua National Bank	793,925.60	23,996.70	750,000.00	67,922.30
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	-	-	-	-
Multifund Insured Cash Sweep	Five Star Bank	13,114,331.19	36,521.76	3,241,819.50	9,909,033.45
School Lunch Fund Checking	Canandaigua National Bank	6,937.66	146,997.71	146,995.10	6,940.27
School Lunch Fund Money Market	Canandaigua National Bank	611,950.02	261,315.14	235,223.35	638,041.81
Special Aid Fund Checking/Sweep	Canandaigua National Bank	544,776.69	16,837.00	233,136.98	328,476.71
Capital Fund Checking-29M	Canandaigua National Bank	121,431.20	353,187.24	240,290.05	234,328.39
Trust & Agency Fund - Checking	Canandaigua National Bank	547,127.40	1,640,898.63	1,639,913.78	548,112.25
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	223.52	25,209.62	24,840.44	592.70
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	95.36	3,241,819.50	3,241,819.50	95.36
<b>Total Cash</b>		<b>\$ 16,477,258.14</b>	<b>\$ 8,428,801.48</b>	<b>\$ 12,603,356.07</b>	<b>\$ 12,302,703.55</b>
<b>Investments</b>					
General Fund Certificate of Deposit	Canandaigua National Bank	-	-	-	-
General Fund	NYCLASS	25,111,320.19	79,410.02	1,100,000.00	24,090,730.21
Capital Fund	NYCLASS	28,541,492.61	92,447.38	353,182.05	28,280,757.94
Debt Service Fund	NYCLASS	2,987,507.56	9,689.51	-	2,997,197.07
<b>Total Investments</b>		<b>\$ 56,640,320.36</b>	<b>\$ 181,546.91</b>	<b>\$ 1,453,182.05</b>	<b>\$ 55,368,685.22</b>
<b>District Totals</b>		<b>\$ 73,117,578.50</b>	<b>\$ 8,610,348.39</b>	<b>\$ 14,056,538.12</b>	<b>\$ 67,671,388.77</b>

I hereby certify that the above cash balances are  
in agreement with bank statements as reconciled


Mary Beth Fisher  
School District Treasurer

Extraclass Fund

From February 1, 2025 to February 28,2025

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2023	-			-
CLASS OF 2024	-			-
CLASS OF 2025	12,839.81	4,880.00	4,031.13	13,688.68
CLASS OF 2026	3,558.33			3,558.33
CLASS OF 2027	3,067.83	1,871.94		4,939.77
CLASS OF 2028	2,482.73			2,482.73
CLASS OF 2029	1,227.53			1,227.53
CLASS OF 2030	1,000.00			1,000.00
AQUATIC LEADERS	-			-
ART CLUB	-			-
BUSINESS CLUB	8,738.92	1,000.00	34.89	9,704.03
DRAMA CLUB	9,001.87	1,400.00	3,900.04	6,501.83
FRENCH CLUB	8,710.50		136.75	8,573.75
GO GREEN GARDEN TEAM	-			-
GLOBAL COMPETENCY	360.55			360.55
INTERNATIONAL CLUB	145.93			145.93
J.H. MUSICAL	25,190.50			25,190.50
J.H. STORE	-			-
J.H. ST. CO.	921.23	1,574.66	1,337.08	1,158.81
J.H. YEARBOOK	1,201.77			1,201.77
KEYCLUB	1,129.04			1,129.04
MEDICAL EXPLORERS	300.00			300.00
MENTORING CLUB	2,981.07			2,981.07
Model UN	10.00	1,385.00	1,366.00	29.00
N.H.S.	1,673.44			1,673.44
OUTDOOR ACTIVITY	421.67	416.00		837.67
POSITIVE SCHOOL CLIMATE	3,025.93			3,025.93
SALES TAX	93.41	234.45		327.86
SEAS	132.98			132.98
S.H. ORCHESTRA	15,419.66			15,419.66
SH SCHOOL STORE	4,738.96			4,738.96
S.H. ST. CO.	25,803.51	2,295.46	259.95	27,839.02
SH YEARBOOK	3,249.69			3,249.69
SPANISH CLUB	3,362.49			3,362.49
VICTOR MUSIC SOCIETY	1,740.72		280.50	1,460.22
VICTOR CARES	7,773.90			7,773.90
WELLNESS CLUB	386.81			386.81
TOTALS	150,690.78	15,057.51	11,346.34	154,401.95

Received by the Board of Education and  
entered as part of the minutes of the  
Board meeting

  
Assistant Superintendent for  
Business

Bank Balance	164,331.00
Checks Outstanding	9,929.05
Interest Not Posted	-
Deposit from General	
Transfer to General	
Returned Checks	-
Electronic Payment	
<b>Total Reconciled Bank Balance</b>	<b>154,401.95</b>

Jill Smith, Extraclass Treasurer



## Victor Central School District

Revenue Status Report As Of: 02/28/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			58,737,559.00	56,581,835.07	56,589,085.59	0.00	0.00	7,250.52
1081 Other Pmts in Lieu of Taxes			3,478,225.00	3,478,225.00	3,392,891.17	0.00	85,333.83	0.00
1085 STAR Reimbursement			0.00	2,155,723.93	2,155,723.93	0.00	0.00	0.00
1090 Int. & Penal. on Real Prop.Tax			50,000.00	50,000.00	210,712.91	0.00	0.00	160,712.91
1120 Nonprop. Tax Distrib. By Co.			100,000.00	100,000.00	47,867.33	20,843.77	52,132.67	0.00
1335 Oth Student Fee/Charges (Indiv			75,000.00	75,000.00	160,090.00	110.00	0.00	85,090.00
1410 Admissions (from Individuals)			5,000.00	5,000.00	3,942.00	2.00	1,058.00	0.00
2230 Day School Tuit-Oth Dist. NYS			125,000.00	125,000.00	20,000.00	20,000.00	105,000.00	0.00
2401 Interest and Earnings			100,000.00	100,000.00	1,756,820.12	208,574.86	0.00	1,656,820.12
2410 Rental of Real Property,Indiv.			40,000.00	40,000.00	6,068.60	169.35	33,931.40	0.00
2440 Rental of Buses			10,000.00	10,000.00	5,621.64	0.00	4,378.36	0.00
2450 Commissions			0.00	0.00	1,310.34	0.00	0.00	1,310.34
2650 Sale Scrap & Excess Material			0.00	0.00	1,874.29	0.00	0.00	1,874.29
2690 Other Compensation for Loss			0.00	0.00	8,200.75	3,703.54	0.00	8,200.75
2701 Refund PY Exp-BOCES Aided Srvc			300,000.00	300,000.00	607,886.10	558,009.85	0.00	307,886.10
2702 Refund PY Exp-Contracted Trans			0.00	0.00	55,085.00	0.00	0.00	55,085.00
2703 Refund PY Exp-Other-Not Trans			125,000.00	125,000.00	262,651.69	21,694.02	0.00	137,651.69
2770 Other Unclassified Rev.(Spec)			75,000.00	75,000.00	33,031.27	0.00	41,968.73	0.00
3101 Basic Formula Aid-Gen Aids (Ex			36,409,744.00	28,107,352.01	4,617,699.62	11,923.67	23,489,652.39	0.00
3102 Lottery Aid			0.00	8,302,391.99	8,117,763.10	184,628.87	184,628.89	0.00
3103 BOCES Aid (Sect 3609a Ed Law)			3,094,276.00	3,094,276.00	0.00	0.00	3,094,276.00	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			247,223.00	247,223.00	65,445.00	0.00	181,778.00	0.00
3262 Computer Sftwre, Hrdwre Aid			127,536.00	127,536.00	0.00	0.00	127,536.00	0.00
3263 Library A/V Loan Program Aid			25,356.00	25,356.00	0.00	0.00	25,356.00	0.00
3289 Other State Aid			0.00	0.00	2,351.51	0.00	0.00	2,351.51
4601 Medic.Ass't-Sch Age-Sch Yr Pro			100,000.00	100,000.00	42,502.61	11,923.67	57,497.39	0.00
5999 Appropriated Fund Balance			0.00	28,862,300.35	0.00	0.00	28,862,300.35	0.00
<b>Total GENERAL FUND</b>			<b>103,224,919.00</b>	<b>132,087,219.35</b>	<b>78,164,624.57</b>	<b>1,041,583.60</b>	<b>56,346,828.01</b>	<b>2,424,233.23</b>

## Selection Criteria

Criteria Name: Shared: BOE Modified

As Of Date: 02/28/2025

Suppress revenue accounts with no activity

Show Actual revenue in 'As Of' cycle

Show special revenue accounts 5997-5999

Print Summary Only

Sort by: Fund/State Revenue

Printed by MARY BETH LUTHER

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

# Victor Central School District

Budget Status Report As Of: 02/28/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>1010 Board Of Education</b>							
4 Contractual and Other		24,000.00	23,000.00	18,592.46	419.66	2,895.03	1,512.51
45 Materials & Supplies		2,500.00	4,610.00	10,241.09	161.50	1,512.96	-7,144.05
49 BOCES Services		4,935.00	4,935.00	2,350.00	470.00	2,585.00	0.00
<b>Subtotal of 1010 Board Of Education</b>		<b>31,435.00</b>	<b>32,545.00</b>	<b>31,183.55</b>	<b>1,051.16</b>	<b>6,992.99</b>	<b>-5,631.54</b>
<b>1040 District Clerk</b>							
16 Noninstructional Salaries		51,296.00	51,296.00	52,282.34	16,351.11	23,833.36	-24,819.70
<b>Subtotal of 1040 District Clerk</b>		<b>51,296.00</b>	<b>51,296.00</b>	<b>52,282.34</b>	<b>16,351.11</b>	<b>23,833.36</b>	<b>-24,819.70</b>
<b>1060 District Meeting</b>							
4 Contractual and Other		9,700.00	6,200.00	1,077.01	0.00	0.00	5,122.99
45 Materials & Supplies		3,050.00	6,550.00	3,730.88	0.00	2,272.80	546.32
<b>Subtotal of 1060 District Meeting</b>		<b>12,750.00</b>	<b>12,750.00</b>	<b>4,807.89</b>	<b>0.00</b>	<b>2,272.80</b>	<b>5,669.31</b>
<b>1240 Chief School Administrator</b>							
15 Instructional Salaries		229,694.00	229,694.00	150,003.36	18,750.42	75,001.64	4,689.00
16 Noninstructional Salaries		51,296.00	51,296.00	30,001.85	-196.09	0.00	21,294.15
4 Contractual and Other		15,200.00	15,200.00	16,714.27	701.47	1,852.75	-3,367.02
45 Materials & Supplies		1,000.00	1,000.00	931.43	58.48	688.74	-620.17
<b>Subtotal of 1240 Chief School Administrator</b>		<b>297,190.00</b>	<b>297,190.00</b>	<b>197,650.91</b>	<b>19,314.28</b>	<b>77,543.13</b>	<b>21,995.96</b>
<b>1310 Business Administration</b>							
15 Instructional Salaries		157,156.00	252,301.43	167,959.00	35,793.81	101,567.43	-17,225.00
16 Noninstructional Salaries		157,363.00	143,863.00	136,947.31	20,645.45	17,937.57	-11,021.88
4 Contractual and Other		7,200.00	12,200.00	30,499.92	2,510.69	1,628.00	-19,927.92
45 Materials & Supplies		2,500.00	2,500.00	1,534.18	0.00	1,243.31	-277.49
49 BOCES Services		105,000.00	105,000.00	56,596.68	12,148.74	48,403.32	0.00
<b>Subtotal of 1310 Business Administration</b>		<b>429,219.00</b>	<b>515,864.43</b>	<b>393,537.09</b>	<b>71,098.69</b>	<b>170,779.63</b>	<b>-48,452.29</b>
<b>1320 Auditing</b>							
16 Noninstructional Salaries		0.00	7,500.00	3,240.00	0.00	0.00	4,260.00
4 Contractual and Other		45,000.00	45,000.00	35,480.00	5,000.00	13,260.00	-3,740.00
<b>Subtotal of 1320 Auditing</b>		<b>45,000.00</b>	<b>52,500.00</b>	<b>38,720.00</b>	<b>5,000.00</b>	<b>13,260.00</b>	<b>520.00</b>
<b>1325 Treasurer</b>							
16 Noninstructional Salaries		88,518.00	91,518.00	62,272.38	7,376.52	3,971.90	25,273.72
4 Contractual and Other		1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
45 Materials & Supplies		1,000.00	1,000.00	286.26	0.00	0.00	713.74
<b>Subtotal of 1325 Treasurer</b>		<b>91,018.00</b>	<b>94,018.00</b>	<b>64,058.64</b>	<b>7,376.52</b>	<b>3,971.90</b>	<b>25,987.46</b>
<b>1330 Tax Collector</b>							
4 Contractual and Other		17,500.00	29,500.00	24,776.24	0.00	4,833.39	-109.63
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
<b>Subtotal of 1330 Tax Collector</b>		<b>17,600.00</b>	<b>29,600.00</b>	<b>24,776.24</b>	<b>0.00</b>	<b>4,833.39</b>	<b>-9.63</b>
<b>1345 Purchasing</b>							



**Victor Central School District**  
**Budget Status Report As Of: 02/28/2025**  
**Fiscal Year: 2025**  
**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
16 Noninstructional Salaries		46,000.00	1,000.00	0.00	0.00	0.00	1,000.00
4 Contractual and Other		15,080.00	15,080.00	0.00	0.00	3,499.00	11,581.00
<b>Subtotal of 1345 Purchasing</b>		<b>61,080.00</b>	<b>16,080.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,499.00</b>	<b>12,581.00</b>
<b>1420 Legal</b>							
4 Contractual and Other		80,000.00	110,000.00	45,393.21	6,245.00	67,379.67	-2,772.88
49 BOCES Services		28,000.00	28,000.00	14,172.55	2,843.13	13,827.45	0.00
<b>Subtotal of 1420 Legal</b>		<b>108,000.00</b>	<b>138,000.00</b>	<b>59,565.76</b>	<b>9,088.13</b>	<b>81,207.12</b>	<b>-2,772.88</b>
<b>1430 Personnel</b>							
15 Instructional Salaries		166,924.00	166,924.00	108,128.96	13,516.12	54,064.38	4,730.66
16 Noninstructional Salaries		224,466.00	234,466.00	183,759.21	24,928.02	74,940.59	-24,233.80
4 Contractual and Other		101,000.00	91,328.87	48,826.73	4,277.69	37,856.37	4,645.77
45 Materials & Supplies		1,350.00	1,350.00	0.00	0.00	0.00	1,350.00
49 BOCES Services		8,320.00	8,320.00	0.00	0.00	8,320.00	0.00
<b>Subtotal of 1430 Personnel</b>		<b>502,060.00</b>	<b>502,388.87</b>	<b>340,714.90</b>	<b>42,721.83</b>	<b>175,181.34</b>	<b>-13,507.37</b>
<b>1480 Public Information and Services</b>							
15 Instructional Salaries		59,493.00	59,493.00	46,331.06	6,453.42	19,778.82	-6,616.88
16 Noninstructional Salaries		79,000.00	79,000.00	52,000.00	6,500.00	26,000.00	1,000.00
4 Contractual and Other		38,100.00	38,100.00	22,900.28	150.00	665.00	14,534.72
45 Materials & Supplies		20,100.00	20,100.00	17,018.43	0.00	425.30	2,656.27
49 BOCES Services		72,000.00	72,000.00	37,428.57	7,914.28	34,571.43	0.00
<b>Subtotal of 1480 Public Information and Services</b>		<b>268,693.00</b>	<b>268,693.00</b>	<b>175,678.34</b>	<b>21,017.70</b>	<b>81,440.55</b>	<b>11,574.11</b>
<b>1620 Operation of Plant</b>							
16 Noninstructional Salaries		2,095,655.00	1,712,155.00	969,513.49	167,059.04	247,502.23	495,139.28
4 Contractual and Other		1,258,100.00	1,352,168.21	681,687.13	77,465.40	454,940.83	215,540.25
45 Materials & Supplies		225,000.00	225,000.00	112,561.59	12,836.76	14,438.41	98,000.00
<b>Subtotal of 1620 Operation of Plant</b>		<b>3,578,755.00</b>	<b>3,289,323.21</b>	<b>1,763,762.21</b>	<b>257,361.20</b>	<b>716,881.47</b>	<b>808,679.53</b>
<b>1621 Maintenance of Plant</b>							
16 Noninstructional Salaries		617,416.00	687,416.00	507,848.90	80,633.45	199,591.33	-20,024.23
2 Equipment		216,763.00	262,412.50	157,541.51	49,141.75	96,493.35	8,377.64
4 Contractual and Other		692,050.00	712,343.43	514,821.01	54,237.69	127,765.82	69,756.60
45 Materials & Supplies		250,000.00	289,753.75	194,266.15	16,294.41	108,987.48	-13,499.88
49 BOCES Services		20,000.00	120,000.00	0.00	0.00	20,000.00	100,000.00
<b>Subtotal of 1621 Maintenance of Plant</b>		<b>1,796,229.00</b>	<b>2,071,925.68</b>	<b>1,374,477.57</b>	<b>200,307.30</b>	<b>552,837.98</b>	<b>144,610.13</b>
<b>1622 Security of Plant</b>							
16 Noninstructional Salaries		396,283.00	396,283.00	268,508.49	42,185.81	127,151.88	622.63
2 Equipment		60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
4 Contractual and Other		165,000.00	213,000.00	53,453.33	41,591.66	83,248.43	76,298.24
45 Materials & Supplies		5,000.00	5,000.00	2,058.00	1,763.02	248.52	2,693.48
<b>Subtotal of 1622 Security of Plant</b>		<b>626,283.00</b>	<b>674,283.00</b>	<b>324,019.82</b>	<b>85,540.49</b>	<b>210,648.83</b>	<b>139,614.35</b>
<b>1670 Central Printing &amp; Mailing</b>							



# Victor Central School District

Budget Status Report As Of: 02/28/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		0.00	75,000.00	29,044.29	0.00	44,288.02	1,667.69
<b>Subtotal of 1670 Central Printing &amp; Mailing</b>		<b>0.00</b>	<b>75,000.00</b>	<b>29,044.29</b>	<b>0.00</b>	<b>44,288.02</b>	<b>1,667.69</b>
<b>1680 Central Data Processing</b>							
49 BOCES Services		600,000.00	600,000.00	394,038.92	44,726.53	205,961.08	0.00
<b>Subtotal of 1680 Central Data Processing</b>		<b>600,000.00</b>	<b>600,000.00</b>	<b>394,038.92</b>	<b>44,726.53</b>	<b>205,961.08</b>	<b>0.00</b>
<b>1910 Unallocated Insurance</b>							
4 Contractual and Other		300,000.00	355,000.00	310,498.60	331.60	42,500.00	2,001.40
<b>Subtotal of 1910 Unallocated Insurance</b>		<b>300,000.00</b>	<b>355,000.00</b>	<b>310,498.60</b>	<b>331.60</b>	<b>42,500.00</b>	<b>2,001.40</b>
<b>1920 School Association Dues</b>							
4 Contractual and Other		10,000.00	10,000.00	3,250.05	0.00	0.00	6,749.95
<b>Subtotal of 1920 School Association Dues</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>3,250.05</b>	<b>0.00</b>	<b>0.00</b>	<b>6,749.95</b>
<b>1964 Refund on Real Property Taxes</b>							
4 Contractual and Other		0.00	0.00	25,420.85	290.06	0.00	-25,420.85
<b>Subtotal of 1964 Refund on Real Property Taxes</b>		<b>0.00</b>	<b>0.00</b>	<b>25,420.85</b>	<b>290.06</b>	<b>0.00</b>	<b>-25,420.85</b>
<b>1981 BOCES Administrative Costs</b>							
49 BOCES Services		989,330.00	989,330.00	414,689.25	82,937.85	574,640.75	0.00
<b>Subtotal of 1981 BOCES Administrative Costs</b>		<b>989,330.00</b>	<b>989,330.00</b>	<b>414,689.25</b>	<b>82,937.85</b>	<b>574,640.75</b>	<b>0.00</b>
<b>2010 Curriculum Devel and Suprvsn</b>							
15 Instructional Salaries		653,836.00	753,836.00	518,441.56	56,277.50	219,669.89	15,724.55
16 Noninstructional Salaries		178,098.00	178,098.00	62,546.56	8,346.76	32,958.48	82,592.96
4 Contractual and Other		25,000.00	25,000.00	12,840.33	-2,749.72	955.00	11,204.67
45 Materials & Supplies		30,900.00	132,493.69	81,548.51	1,656.77	22,671.36	28,273.82
<b>Subtotal of 2010 Curriculum Devel and Suprvsn</b>		<b>887,834.00</b>	<b>1,089,427.69</b>	<b>675,376.96</b>	<b>63,531.31</b>	<b>276,254.73</b>	<b>137,796.00</b>
<b>2020 Supervision-Regular School</b>							
15 Instructional Salaries		1,331,132.00	1,231,132.00	867,175.76	115,834.18	347,301.43	16,654.81
16 Noninstructional Salaries		490,884.00	492,884.00	316,062.69	49,112.36	98,311.70	78,509.61
4 Contractual and Other		13,272.00	12,572.00	2,578.12	293.83	4,308.82	5,685.06
45 Materials & Supplies		10,440.00	10,440.00	1,560.28	91.00	2,265.46	6,614.26
49 BOCES Services		0.00	20,000.00	2,942.29	585.57	17,057.71	0.00
<b>Subtotal of 2020 Supervision-Regular School</b>		<b>1,845,728.00</b>	<b>1,767,028.00</b>	<b>1,190,319.14</b>	<b>165,916.94</b>	<b>469,245.12</b>	<b>107,463.74</b>
<b>2060 Research, Planning &amp; Evaluation</b>							
4 Contractual and Other		2,800.00	2,800.00	643.69	0.00	0.00	2,156.31
45 Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
<b>Subtotal of 2060 Research, Planning &amp; Evaluation</b>		<b>3,300.00</b>	<b>3,300.00</b>	<b>643.69</b>	<b>0.00</b>	<b>0.00</b>	<b>2,656.31</b>
<b>2070 Inservice Training-Instruction</b>							
15 Instructional Salaries		0.00	70,000.00	78,035.17	1,513.89	0.00	-8,035.17
4 Contractual and Other		10,000.00	10,000.00	1,095.00	45.00	500.00	8,405.00
45 Materials & Supplies		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
49 BOCES Services		98,800.00	98,800.00	68,640.94	18,426.78	30,159.06	0.00

**Victor Central School District**  
**Budget Status Report As Of: 02/28/2025**  
**Fiscal Year: 2025**  
**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>Subtotal of 2070 Inservice Training-Instruction</b>		<b>113,800.00</b>	<b>183,800.00</b>	<b>147,771.11</b>	<b>19,985.67</b>	<b>30,659.06</b>	<b>5,369.83</b>
<b>2110 Teaching-Regular School</b>							
10 Teacher Salaries, Pre-K		108,921.00	35,421.00	16,387.30	2,367.14	18,217.70	816.00
12 Teacher Salaries, K-6		11,517,237.00	11,669,737.00	6,256,983.18	1,030,568.62	5,237,796.58	174,957.24
13 Teacher Salaries, 7-12		10,558,660.00	10,616,160.00	5,540,894.75	928,983.59	4,650,804.10	424,461.15
14 Substitute Tchr Salaries		915,372.00	915,372.00	507,314.47	114,321.22	25,989.00	382,068.53
16 Noninstructional Salaries		1,164,879.00	1,349,879.00	739,615.96	145,449.98	408,819.92	201,443.12
2 Equipment		239,982.00	239,982.00	44,713.04	11,744.65	51,056.36	144,212.60
4 Contractual and Other		142,850.00	173,072.98	44,755.57	7,758.22	21,840.42	106,476.99
45 Materials & Supplies		436,325.00	620,974.02	456,684.36	23,145.79	68,863.21	95,426.45
471 Tuition Pd To NYS Pub Sch		60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
473 Payment to Charter School		25,000.00	25,000.00	12,844.16	12,844.16	7,155.84	5,000.00
48 Textbooks		132,679.00	148,415.76	61,237.27	12,148.81	20,722.24	66,456.25
49 BOCES Services		438,370.00	438,370.00	183,752.84	45,263.58	254,617.16	0.00
<b>Subtotal of 2110 Teaching-Regular School</b>		<b>25,740,275.00</b>	<b>26,292,383.76</b>	<b>13,865,182.90</b>	<b>2,334,595.76</b>	<b>10,765,882.53</b>	<b>1,661,318.33</b>
<b>2250 Prg For Sdnts w/Disabil-Med Elgble</b>							
13 Teacher Salaries, 7-12		304,870.00	232,893.00	1,580.00	0.00	0.00	231,313.00
15 Instructional Salaries		4,554,788.00	5,577,873.09	2,967,663.32	490,856.60	2,433,236.06	176,973.71
16 Noninstructional Salaries		3,813,910.00	2,818,801.91	1,192,747.22	194,971.37	803,066.54	822,988.15
4 Contractual and Other		303,350.00	303,420.00	238,362.55	48,224.24	111,926.35	-46,868.90
45 Materials & Supplies		60,000.00	60,000.00	37,816.64	825.03	9,390.10	12,793.26
471 Tuition Pd To NYS Pub Sch		9,000.00	15,635.00	6,635.07	0.00	24,948.00	-15,948.07
472 Tuition-All Other		965,000.00	1,081,944.80	552,203.71	38,318.47	538,637.22	-8,896.13
473 Payment to Charter School		20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
49 BOCES Services		2,650,000.00	2,650,000.00	1,208,612.15	240,554.41	1,441,387.85	0.00
<b>Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble</b>		<b>12,680,918.00</b>	<b>12,760,567.80</b>	<b>6,205,620.66</b>	<b>1,013,750.12</b>	<b>5,362,592.12</b>	<b>1,192,355.02</b>
<b>2259 Prg for English Language Learners</b>							
15 Instructional Salaries		533,967.00	533,567.00	288,305.22	49,794.70	243,048.11	2,213.67
45 Materials & Supplies		4,215.00	4,615.00	2,869.60	396.58	1,720.62	24.78
<b>Subtotal of 2259 Prg for English Language Learners</b>		<b>538,182.00</b>	<b>538,182.00</b>	<b>291,174.82</b>	<b>50,191.28</b>	<b>244,768.73</b>	<b>2,238.45</b>
<b>2280 Occupational Education(Grades 9-12)</b>							
49 BOCES Services		835,000.00	835,000.00	522,796.50	104,559.30	312,203.50	0.00
<b>Subtotal of 2280 Occupational Education(Grades 9-12)</b>		<b>835,000.00</b>	<b>835,000.00</b>	<b>522,796.50</b>	<b>104,559.30</b>	<b>312,203.50</b>	<b>0.00</b>
<b>2330 Teaching-Special Schools</b>							
4 Contractual and Other		0.00	5,000.00	2,563.00	359.00	1,795.00	642.00
49 BOCES Services		38,800.00	38,800.00	43,882.34	13,691.17	0.00	-5,082.34
<b>Subtotal of 2330 Teaching-Special Schools</b>		<b>38,800.00</b>	<b>43,800.00</b>	<b>46,445.34</b>	<b>14,050.17</b>	<b>1,795.00</b>	<b>-4,440.34</b>
<b>2610 School Library &amp; AV</b>							
15 Instructional Salaries		391,062.00	386,062.00	190,846.09	31,860.60	171,149.81	24,066.10
16 Noninstructional Salaries		126,009.00	131,009.00	79,418.41	12,924.69	50,688.78	901.81



**Victor Central School District**  
Budget Status Report As Of: 02/28/2025  
**Fiscal Year: 2025**

**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		3,360.00	1,384.00	103.22	103.22	271.80	1,008.98
45 Materials & Supplies		7,628.00	9,077.28	5,594.88	265.46	3,066.27	416.13
46 Sch. Library AV Loan Prog		66,049.00	66,575.72	32,515.79	2,956.26	10,620.29	23,439.64
49 BOCES Services		88,566.00	88,566.00	35,763.32	7,242.96	52,802.68	0.00
<b>Subtotal of 2610 School Library &amp; AV</b>		<b>682,674.00</b>	<b>682,674.00</b>	<b>344,241.71</b>	<b>55,353.19</b>	<b>288,599.63</b>	<b>49,832.66</b>
<b>2630 Computer Assisted Instruction</b>							
15 Instructional Salaries		181,759.00	181,759.00	75,349.12	9,418.64	37,674.55	68,735.33
16 Noninstructional Salaries		466,308.00	446,308.00	273,133.85	42,423.68	138,648.36	34,525.79
22 State Aided Comp Hardware		155,000.00	155,000.00	65,084.41	3,273.27	63,613.45	26,302.14
4 Contractual and Other		87,000.00	111,000.00	41,718.53	2,350.97	50,988.56	18,292.91
45 Materials & Supplies		30,000.00	30,000.00	27,597.01	2,643.62	1,561.52	841.47
46 Sch. Library AV Loan Prog		118,000.00	118,000.00	63,100.72	2,139.39	14,416.25	40,483.03
49 BOCES Services		1,143,000.00	1,164,000.00	1,182,612.96	266,160.97	21,000.00	-39,612.96
<b>Subtotal of 2630 Computer Assisted Instruction</b>		<b>2,181,067.00</b>	<b>2,206,067.00</b>	<b>1,728,596.60</b>	<b>328,410.54</b>	<b>327,902.69</b>	<b>149,567.71</b>
<b>2810 Guidance-Regular School</b>							
15 Instructional Salaries		1,435,036.00	1,360,036.00	795,759.30	114,242.08	523,820.56	40,456.14
16 Noninstructional Salaries		186,049.00	186,049.00	43,152.87	6,643.32	26,522.52	116,373.61
<b>Subtotal of 2810 Guidance-Regular School</b>		<b>1,621,085.00</b>	<b>1,546,085.00</b>	<b>838,912.17</b>	<b>120,885.40</b>	<b>550,343.08</b>	<b>156,829.75</b>
<b>2815 Health Svcs-Regular School</b>							
16 Noninstructional Salaries		496,411.00	496,411.00	289,123.01	49,025.12	182,237.68	25,050.31
4 Contractual and Other		160,000.00	160,000.00	75,427.69	31,288.52	105,956.59	-21,384.28
45 Materials & Supplies		27,000.00	27,000.00	17,248.29	1,167.31	0.00	9,751.71
<b>Subtotal of 2815 Health Svcs-Regular School</b>		<b>683,411.00</b>	<b>683,411.00</b>	<b>381,798.99</b>	<b>81,480.95</b>	<b>288,194.27</b>	<b>13,417.74</b>
<b>2820 Psychological Svcs-Reg Schl</b>							
15 Instructional Salaries		1,034,382.00	1,109,382.00	646,241.51	94,239.42	403,714.61	59,425.88
<b>Subtotal of 2820 Psychological Svcs-Reg Schl</b>		<b>1,034,382.00</b>	<b>1,109,382.00</b>	<b>646,241.51</b>	<b>94,239.42</b>	<b>403,714.61</b>	<b>59,425.88</b>
<b>2825 Social Work Svcs-Regular School</b>							
15 Instructional Salaries		396,585.00	396,585.00	175,486.89	26,689.15	126,125.42	94,972.69
<b>Subtotal of 2825 Social Work Svcs-Regular School</b>		<b>396,585.00</b>	<b>396,585.00</b>	<b>175,486.89</b>	<b>26,689.15</b>	<b>126,125.42</b>	<b>94,972.69</b>
<b>2830 Pupil Personnel Svcs-Special Schools</b>							
15 Instructional Salaries		498,674.00	498,674.00	146,967.20	18,370.90	73,483.43	278,223.37
16 Noninstructional Salaries		188,517.00	188,517.00	140,626.36	16,450.62	43,741.24	4,149.40
4 Contractual and Other		800.00	800.00	0.00	0.00	0.00	800.00
<b>Subtotal of 2830 Pupil Personnel Svcs-Special Schools</b>		<b>687,991.00</b>	<b>687,991.00</b>	<b>287,593.56</b>	<b>34,821.52</b>	<b>117,224.67</b>	<b>283,172.77</b>
<b>2850 Co-Curricular Activ-Reg Schl</b>							
15 Instructional Salaries		248,315.00	248,315.00	132,076.79	13,925.64	84,369.97	31,868.24
4 Contractual and Other		34,400.00	34,400.00	26,363.16	3,050.00	12,000.00	-3,963.16
45 Materials & Supplies		16,260.00	16,260.00	4,497.21	0.00	5,095.13	6,667.66
<b>Subtotal of 2850 Co-Curricular Activ-Reg Schl</b>		<b>298,975.00</b>	<b>298,975.00</b>	<b>162,937.16</b>	<b>16,975.64</b>	<b>101,465.10</b>	<b>34,572.74</b>
<b>2855 Interscholastic Athletics-Reg Schl</b>							

**Victor Central School District**  
**Budget Status Report As Of: 02/28/2025**  
**Fiscal Year: 2025**  
**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
15 Instructional Salaries		1,131,741.00	1,131,741.00	606,802.18	70,308.31	68,477.71	456,461.11
16 Noninstructional Salaries		65,000.00	65,000.00	46,733.36	9,588.13	10,433.76	7,832.88
2 Equipment		127,600.00	121,100.00	97,207.06	11,380.76	22,073.79	1,819.15
4 Contractual and Other		274,000.00	299,464.40	170,793.06	35,456.06	86,396.55	42,274.79
45 Materials & Supplies		78,000.00	81,291.00	78,641.92	5,214.55	2,115.28	533.80
<b>Subtotal of 2855 Interscholastic Athletics-Reg Schl</b>		<b>1,676,341.00</b>	<b>1,698,596.40</b>	<b>1,000,177.58</b>	<b>131,947.81</b>	<b>189,497.09</b>	<b>508,921.73</b>
<b>5510 District Transportation Services</b>							
16 Noninstructional Salaries		2,606,226.00	2,606,226.00	1,497,984.48	252,391.50	700,733.60	407,507.92
2 Equipment		356,500.00	356,500.00	323,715.91	1,764.50	11,221.79	21,562.30
4 Contractual and Other		313,500.00	416,127.10	224,697.37	2,216.24	98,703.80	92,725.93
45 Materials & Supplies		640,000.00	640,017.45	326,658.46	32,111.61	151,886.21	161,472.78
<b>Subtotal of 5510 District Transportation Services</b>		<b>3,916,226.00</b>	<b>4,018,870.55</b>	<b>2,373,056.22</b>	<b>288,483.85</b>	<b>962,545.40</b>	<b>683,268.93</b>
<b>5530 Garage Building</b>							
16 Noninstructional Salaries		511,916.00	508,916.00	310,207.65	44,866.52	127,347.12	71,361.23
4 Contractual and Other		63,050.00	71,633.38	28,057.50	7,085.98	41,716.13	1,859.75
<b>Subtotal of 5530 Garage Building</b>		<b>574,966.00</b>	<b>580,549.38</b>	<b>338,265.15</b>	<b>51,952.50</b>	<b>169,063.25</b>	<b>73,220.98</b>
<b>5581 Transportation from Boces</b>							
49 BOCES Services		15,965.00	15,965.00	12,019.53	3,857.95	3,945.47	0.00
<b>Subtotal of 5581 Transportation from Boces</b>		<b>15,965.00</b>	<b>15,965.00</b>	<b>12,019.53</b>	<b>3,857.95</b>	<b>3,945.47</b>	<b>0.00</b>
<b>7310 Youth Program</b>							
15 Instructional Salaries		40,000.00	40,000.00	31,919.88	688.51	0.00	8,080.12
4 Contractual and Other		4,800.00	4,800.00	0.00	0.00	0.00	4,800.00
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
<b>Subtotal of 7310 Youth Program</b>		<b>44,900.00</b>	<b>44,900.00</b>	<b>31,919.88</b>	<b>688.51</b>	<b>0.00</b>	<b>12,980.12</b>
<b>9010 State Retirement</b>							
8 Employee Benefits		1,938,954.00	1,938,054.00	835,248.96	130,226.16	382,518.68	720,286.36
<b>Subtotal of 9010 State Retirement</b>		<b>1,938,954.00</b>	<b>1,938,054.00</b>	<b>835,248.96</b>	<b>130,226.16</b>	<b>382,518.68</b>	<b>720,286.36</b>
<b>9020 Teachers' Retirement</b>							
8 Employee Benefits		3,855,072.00	3,855,072.00	2,070,167.68	330,727.65	1,554,392.44	230,511.88
<b>Subtotal of 9020 Teachers' Retirement</b>		<b>3,855,072.00</b>	<b>3,855,072.00</b>	<b>2,070,167.68</b>	<b>330,727.65</b>	<b>1,554,392.44</b>	<b>230,511.88</b>
<b>9030 Social Security</b>							
8 Employee Benefits		3,867,159.00	3,867,159.00	2,122,567.16	339,473.51	1,462,790.44	281,801.40
<b>Subtotal of 9030 Social Security</b>		<b>3,867,159.00</b>	<b>3,867,159.00</b>	<b>2,122,567.16</b>	<b>339,473.51</b>	<b>1,462,790.44</b>	<b>281,801.40</b>
<b>9040 Workers' Compensation</b>							
8 Employee Benefits		419,977.00	419,977.00	308,441.00	0.00	0.00	111,536.00
<b>Subtotal of 9040 Workers' Compensation</b>		<b>419,977.00</b>	<b>419,977.00</b>	<b>308,441.00</b>	<b>0.00</b>	<b>0.00</b>	<b>111,536.00</b>
<b>9045 Life Insurance</b>							
8 Employee Benefits		23,000.00	33,000.00	20,904.04	2,670.59	10,595.96	1,500.00
<b>Subtotal of 9045 Life Insurance</b>		<b>23,000.00</b>	<b>33,000.00</b>	<b>20,904.04</b>	<b>2,670.59</b>	<b>10,595.96</b>	<b>1,500.00</b>

# Victor Central School District

Budget Status Report As Of: 02/28/2025

**Fiscal Year: 2025**

**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>9050 Unemployment Insurance</b>							
8 Employee Benefits		15,000.00	15,000.00	12,295.66	6,617.79	0.00	2,704.34
<b>Subtotal of 9050 Unemployment Insurance</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>12,295.66</b>	<b>6,617.79</b>	<b>0.00</b>	<b>2,704.34</b>
<b>9055 Disability Insurance</b>							
8 Employee Benefits		30,000.00	30,000.00	14,109.50	1,767.50	7,434.50	8,456.00
<b>Subtotal of 9055 Disability Insurance</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>14,109.50</b>	<b>1,767.50</b>	<b>7,434.50</b>	<b>8,456.00</b>
<b>9060 Hospital, Medical, Dental Insurance</b>							
8 Employee Benefits		19,151,562.00	18,327,866.57	8,876,647.27	12,208.73	7,891,043.79	1,560,175.51
<b>Subtotal of 9060 Hospital, Medical, Dental Insurance</b>		<b>19,151,562.00</b>	<b>18,327,866.57</b>	<b>8,876,647.27</b>	<b>12,208.73</b>	<b>7,891,043.79</b>	<b>1,560,175.51</b>
<b>9089 Other (specify)</b>							
8 Employee Benefits		225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
<b>Subtotal of 9089 Other (specify)</b>		<b>225,000.00</b>	<b>225,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>225,000.00</b>
<b>9711 Serial Bonds-School Construction</b>							
6 Principal		3,870,000.00	3,870,000.00	0.00	0.00	0.00	3,870,000.00
7 Interest		2,075,100.00	2,075,100.00	1,037,550.00	0.00	0.00	1,037,550.00
<b>Subtotal of 9711 Serial Bonds-School Construction</b>		<b>5,945,100.00</b>	<b>5,945,100.00</b>	<b>1,037,550.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,907,550.00</b>
<b>9732 Bond Antic Notes-Bus Purchases</b>							
6 Principal		792,014.00	792,014.00	792,014.00	0.00	0.00	0.00
7 Interest		116,032.00	116,032.00	116,031.97	0.00	0.00	0.03
<b>Subtotal of 9732 Bond Antic Notes-Bus Purchases</b>		<b>908,046.00</b>	<b>908,046.00</b>	<b>908,045.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.03</b>
<b>9789 Other Debt (specify)</b>							
6 Principal		238,416.00	238,416.00	238,415.41	0.00	0.00	0.59
7 Interest		93,290.00	93,340.00	93,325.56	0.00	0.00	14.44
<b>Subtotal of 9789 Other Debt (specify)</b>		<b>331,706.00</b>	<b>331,756.00</b>	<b>331,740.97</b>	<b>0.00</b>	<b>0.00</b>	<b>15.03</b>
<b>9901 Transfer to Other Funds</b>							
95 Transfer-Special Aid Fund		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
<b>Subtotal of 9901 Transfer to Other Funds</b>		<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>
<b>9950 Transfer to Capital Fund</b>							
9 Transfer to Capital Funds		0.00	28,431,861.01	28,431,861.01	0.00	0.00	0.00
<b>Subtotal of 9950 Transfer to Capital Fund</b>		<b>0.00</b>	<b>28,431,861.01</b>	<b>28,431,861.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total GENERAL FUND</b>		<b>103,224,919.00</b>	<b>132,087,219.35</b>	<b>82,258,334.51</b>	<b>6,690,573.36</b>	<b>35,293,370.62</b>	<b>14,535,514.22</b>



**Victor Central School District**  
**Budget Status Report As Of: 02/28/2025**  
**Fiscal Year: 2025**  
**Fund: A GENERAL FUND**

**Selection Criteria**

Criteria Name: Shared: BOE Summary by State Modified  
Fund: A  
Budget type: Current Year  
As Of Date: 02/28/2025  
Suppress Budget Accounts with no activity  
Print Summary Only  
Sort by: Fund/State function/State object  
Printed by MARY BETH LUTHER

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
Personnel Agenda, April 10, 2025

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional**

<b>Probationary Appointments:</b>	The probationary appointment of <b>Kayla Cummins</b> , who has certifications in Biology Grades 7-12 and General Science Grades 7-12, to a probationary position as a Science Teacher, effective August 27, 2025, at an annual salary of \$55,809, leading towards tenure in Science Education.
	The probationary appointment of <b>Leah Daniels-Farren</b> , who has certifications as a School Building Leader, School District Leader, and School Psychologist, to a probationary position as an Intermediate School Assistant Principal, effective July 1, 2025, at an annual salary of \$85,000, leading towards tenure as an Intermediate School Assistant Principal.
<b>Appointments:</b>	The appointment of <b>Nicholas Davidson</b> , who has certification in Social Studies Grades 7-12 and is working towards his School Building Leader and School District Leader certifications, to the 2025/2026 Summer Academy Program Administrator position, at an annual rate of \$4,550.
<b>Leaves of Absence:</b>	The granting of a discretionary leave of absence for <b>Rachel Lawrence</b> , Elementary Teacher, effective July 1, 2025, through March 27, 2026.
	The granting of a maternity and subsequent childcare leave of absence for <b>Laura Zito</b> , English Teacher, effective approximately June 9, 2025, through June 30, 2025.
<b>Resignations:</b>	The resignation of <b>Shelby Erhard-Rappold</b> , English Teacher, effective June 30, 2025.
	The resignation of <b>Meghan Mietelski</b> , Elementary Teacher, effective June 30, 2025.
	The resignation of <b>Kerry McPartland</b> , Spanish Teacher, effective August 26, 2025.

	The resignation, due to retirement, of <b>Marsha Maxon</b> , Business Teacher, effective August 31, 2025.
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<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
<b>Softball</b>	Volunteer	Diane Stephens	-	-
<b>Strength &amp; Conditioning</b>	Volunteer	Trevor Knapp	-	-

<b>Per Diem Substitutes:</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
	Jonathan Janack	Uncertified
	Svetlana Mitris	Teacher Assistant
	Andrew Rankins	Uncertified
	Joan Hamer	Biology/ Chemistry/ General Science
	Meghan Mietelski	Elementary/ Special Education
	Pamela Araya	Uncertified

### **Non-Instructional**

<b>Appointments:</b>	The appointment of <b>Thomas Frohe</b> , School Bus Monitor, effective March 17, 2025, at an hourly rate of \$15.55.
	The appointment of <b>Cadan Higley</b> , School Bus Driver, effective March 18, 2025.
	The appointment of <b>Diana Despos</b> , Food Service Helper, effective March 19, 2025, at an hourly rate of \$15.55.
	The appointment of <b>Luke Martin</b> , Full Time Teacher Aide, effective March 18, 2025, at an hourly rate of \$15.55.
	The appointment of <b>Oglamilca Adams</b> , from Account Clerk/Typist to Senior Account Clerk, effective April 2, 2025, at an hourly rate of \$22.22.

<b>Resignations:</b>	The resignation of <b>Laura Simmons</b> , Full Time Teacher Aide, effective March 8, 2025.
	The resignation of <b>Richelle Ambeau</b> , Cleaner, effective March 4, 2025.
	The resignation of <b>Lawrence Monaghan</b> , School Bus Driver, effective March 11, 2025.



	The resignation of <b>Heather Firkowski</b> , Part Time Teacher Aide, effective March 25, 2025.
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<b>Terminations:</b>	The termination of <b>Samantha Lawrence</b> , Senior Account Clerk, effective March 13, 2025.
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<b>Leaves of Absence:</b>	The granting of an extension of maternity and subsequent childcare leave of absence for <b>Chelsea Huff</b> , Teacher Aide, effective December 16, 2024, through April 30, 2025.
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	The granting of an extension of maternity and subsequent childcare leave of absence for <b>Betzaida Cruz Cardona</b> , School Bus Driver, effective March 18, 2025, through June 30, 2025.
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<b>Per Diem and Substitute Positions:</b>	<b><u>Candidate</u></b>	<b><u>Position</u></b>
	Kristen Minderler	Typist
	Sheldon Hopkins	School Bus Driver
	Ludovico Arena	School Bus Driver Trainee/ School Bus Monitor
	Trevor Knapp	Teacher Aide



## Transportation Contract - Form TC

School District/BOCES	VICTOR CSD		
SED BEDS CODE:	431701		
Transportation Contact	First Name:	Kelly	Last Name: Clink
Contact Email:	clinkk@victorschools.org		
Telephone Number:	585-924-3252 x 7110		
Business Official	First Name:	Christine	Last Name: Griffin
Contact Email:	christine.griffin@victorschools.org		
Telephone Number:	585-924-3252 x 1410		
Mailing Address:	953 High St	Victor	14564
	Street Address	City	ZIP
Contract Type:	Regular & Special Education Pupils Combined		RSC
Contract Duration:	PARTIAL YEAR Partial Year Contract that costs < \$20,000 (if individual partial or aggregate partials is > 20k must be bid)		
Contract Identity	Provide approved carrier		
Specifications:	District will supply contractor with fuel		
	Provision for attendants and/or monitors		YES
	Clause for increasing or decreasing service		YES

AGREEMENT made on **3/13/2025** by and between  
**VICTOR CSD**, County of **Ontario County, NY**  
 Name of School District/BOCES  
 party of the first part **TRANSPO BUS SERVICES (ROCHESTER)**, party of the second part.  
 Name of Contractor

**WITNESSETH.** That whereas party of the first part is duly empowered (by the provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law) to enter into a contract for the purpose of providing transportation of said district for the period of

service to **begin** on **3/13/2025** w/ 1st date of school **9/4/2024**

and service to **end** on **6/30/2025**

**NOW, THEREFORE,** the said party of the first part hereby agrees to pay the said party of the second part the sum of \_\_\_\_\_ which is a **Multiple Price Type**

for providing such transportation on a suitable conveyance.

**TOTAL ANTICIPATED ANNUAL COST** **113148**

For a PIGGYBACKING CONTRACT list the contract number and the name of the originating school district.

If awarded through a **Request for Proposal** please enter the date of \_\_\_\_\_

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

<b>Timothy DeLucia</b>	<b>VICTOR CSD</b>	<b>953 High St. Victor, 14564</b>
Type Name of Trustee of President of the Board of Education	Party of the First Part	Post Office Address
<b>Damon Mustaca</b>	<b>TRANSPO BUS SERVICES (ROCHESTER)</b>	<b>150 Josons Dr. Rochester, 14618</b>
Type Name of Contractor	Party of the Second Part	Post Office Address

**COMPLIANCE CERTIFICATION.** I certify that this contract was awarded in accordance with the competitive bidding provisions of Section 103 of the General Municipal Law, Section 305 (14) of the Education Law, and Section 156.1(b) of Commissioner of Education Regulations, or in accordance with the request for proposals provisions of Section 305(14) of the Education Law, and Section 156.12 of the Commissioner of Education Regulations. I also certify that this contract has been authorized by the voters in accordance with Section 1709(27) of the Education Law, and has been approved by the Superintendent of Schools in accordance with Section 3635(1) of the Education Law.

Approval Date: \_\_\_\_\_

Filed By: \_\_\_\_\_

**Timothy Terranova**

Type Name of Superintendent or Designee



THE STATE EDUCATION DEPARTMENT/THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 1223  
Office of School Governance, Policy and Religious & Independent Schools  
Room 1075, Education Building Annex  
Tel: (518) 474-6541  
Email: transportation@nysed.gov

## Transportation Contract (TC) and Transportation Contract Summer (TCS) Signature Page

Please Select the type of contract you are providing an electronic signature:

Transportation Contract:



Transportation Contract Summer:



Contract Type:

Regular & Special Education

RSC

DESCRIPTION

TYPE

Contract Identity:

Transpo Bus Svcs (Rochester)

Agreement Date:

03/13/2025

Contract Begin Date:

03/13/2025

Contract End Date:

06/30/2025

Specifications:

District will supply contractor with fuel

Provision for attendants and/or monitors

Clause for increasing or decreasing service

YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

TOTAL ANTICIPATED AMOUNT:

\$113,148

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

	Timothy DeLucia - Victor CSD BOE President
--	--

Signature or Trustee of President  
of the Board of Education

Party of the First Part

	Damon Mustaca -Transpo Bus (Rochester)
--	--

Signature of Contractor

Party of the Second Part

**COMPLIANCE CERTIFICATION.** I certify that this contract was awarded in accordance with the competitive bidding provisions of Section 103 of the General Municipal Law, Section 305 (14) of the Education Law, and Section 156.1(b) of Commissioner of Education Regulations, or in accordance with the request for proposals provisions of Section 305(14) of the Education Law, and Section 156.12 of the Commissioner of Education Regulations. I also certify that this contract has been authorized by the voters in accordance with Section 1709(27) of the Education Law and has been approved by the Superintendent of Schools in accordance with Section 3635(1) of the Education Law.

Approval Date:

Filed By:

Signature of Superintendent or designee

## BUDGET ADOPTION RESOLUTION

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following resolution be adopted:

**RESOLVED**, that, upon recommendation of the Superintendent, the proposed budget for the 2025-2026 school year be approved as submitted, for a total of \$109,771,405 subject to approval by the qualified voters of the District at the Annual Vote and Election on May 20, 2025.

District Clerk will do a roll call vote:

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The foregoing motion was \_\_\_\_\_.

## **\*\*Fieldtrip Form Starting January 2025\*\***

You have been requested to review the following:

Is this an overnight trip?:	Yes
Requestor's Email Address:	<a href="mailto:redkouta@victorschools.org">redkouta@victorschools.org</a>
Requestor's First Name:	Andy
Requestor's Last Name:	Redkout
School:	VHS
Please select the correct Nurse for your building.:	VHS, Kim Spitzer
Course / Grade Level of Students::	10-12 Art Club
Select the appropriate type of field trip:	Extra curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	10-18
Departure Date::	Feb 13, 2026
Place of Departure::	ROC Airport (Possibly Toronto Airport--depending on flight \$)
Type of Transportation::	Airplane
Departure Time::	8:00 AM
Destination (include EXACT address)::	Paris and London (hotels pending)
Time you plan to REACH your destination::	8:00 AM
Return Date::	Feb 22, 2026
Time you plan to LEAVE your destination::	8:00 AM

Estimated Round-Trip Mileage:	A lot
Return Time::	8:00 PM
Would you like the bus to stay with the group or may it return at a different time?:	No, the bus can return at a different time
Arrangements for meals (if necessary)::	Breakfast and dinners are included, lunch on their own
Preparation: How will the student be prepared for the trip as an instructional activity?:	Meeting 1: student interest Meeting 2: parent meeting meeting 3: expectations and supplies meeting 4: techniques for sketching/art making on our trip meeting 5: pre-departure meeting
On trip: What instructional activities will occur on the trip?:	We will be drawing from observation in some of the largest art galleries in the world and learning some new techniques. We will also be meeting up with other artists in Paris and London to sketch with them.
Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?:	A display of our work when we get back as well as sharing our experience on social media and colleagues.
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	NA
What specific instructional plans have been made for any student missing the field trip?:	NA
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	Full day for me on Feb3th (do not know my schedule for next year as of yet)
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	2 (Me and Denner)
Special arrangements, instructions, or comments::	NA

Will you be requesting this trip again next year?:	No
School and/or District Funding Requested?:	No
If fundraising is involved, please describe::	NA
Who will be paying for bus transportation (if someone other than VCSD)?:	Included in trip cost
Out of Pocket Cost to Student (if any)::	Trip cost \$4,000 (ESTIMATED!)
Cost to Chaperone (if any)::	\$300 (meals and spending money)
Cost Breakdown per Student - Event Fee::	0\$ included in price
Cost Breakdown per Student - Meals::	\$150 for lunches
Cost Breakdown per Student - Travel::	\$4,000 (ESTIMATED)
Cost Breakdown per Student - Other::	\$200 souvenirs
Cost Breakdown per Student TOTAL::	\$4,500
Short Description or Name of Field Trip:	Louvre & London Calling: Sketching our way through London and Paris
If you have a supporting itinerary please email it to <a href="mailto:selleckk@victorschools.org">selleckk@victorschools.org</a> PLEASE NOTE- Itineraries are MANDATORY for overnight trips. Please include the name of the club on the top of the itinerary.:	Yes, I email the itinerary to <a href="mailto:selleckk@victorschools.org">selleckk@victorschools.org</a>
Email Address:	<a href="mailto:redhouda@victorschools.org">redhouda@victorschools.org</a>

### Approval history

In progress

Copy Sent to [clinkk@victorschools.org](mailto:clinkk@victorschools.org)  
 Approved by [finterk@victorschools.org](mailto:finterk@victorschools.org)  
 Approved by [clinkk@victorschools.org](mailto:clinkk@victorschools.org)

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

"WHEREAS, the Board of Education of the \_\_\_\_ Victor Central School District\_\_\_\_, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the \_\_\_\_ Victor Central School District \_\_\_\_ authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the \_\_\_\_ Victor Central School District\_\_\_\_ Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

CERTIFICATION

It is hereby certified that the above motion was approved by the  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.  
\_\_\_\_\_ Board of Education at its meeting, duly noticed, held on

Dated \_\_\_\_\_, 2024

\_\_\_\_\_  
Board Clerk



## Compulsory Attendance Ages

All children are required by New York State law to attend school full time, in a public, private or parochial school, unless exempt from attendance in conjunction with current law or regulation, and approved by the State Education Department from the first day of session in September of the school year in which the minor becomes six years of age through the last day of the school year in which such minor becomes sixteen years of age, unless he/she has completed a four-year high school course of study. A minor who has completed a four-year high school course of study is not required to attend.

Additionally, students between the ages of sixteen and seventeen are required to attend school until the last day of session in the school year in which they become seventeen, unless they are employed. Proof of employment must be furnished to the Superintendent of Schools in the form of a letter from the employer. [In addition, exceptions to the required school age of seventeen can be made by the Superintendent in unique situations that warrant this consideration.](#)

The Board of Education, through the Superintendent of Schools as chief administrative officer, is responsible for enforcement of the Compulsory Education Law.

### Policy References:

Education Law §§1711; 3201; 3202(1-a); 3205; 3206; 3208; 3225

8 NYCRR §101

Family Court Act §§711 et seq.

### Policy Cross References:

» 1741 - Home Schooled Students

Adoption Date: 10/12/2000, Revised: 3/20/2014

5000 - Students

## **Student Records**

The Board of Education recognizes its legal responsibility to maintain the confidentiality of student records. As part of this responsibility, eligible students and parents/guardians have the right to inspect and review education records, the right to seek to amend education records and the right to have some control over the disclosure of information from the education records. These rights shall be consistent with state and federal law, including the Family Educational Rights and Privacy Act of 1974 (FERPA) and its implementing regulations.

The Board also recognizes its responsibility for the retention and disposition of the District's student records in accordance with Schedule ED-1 as adopted by the Board in policy 1120.

The District will use reasonable methods to provide access to student education records only to those authorized under the law and to authenticate the identity of the requestor. The District will document requests for and release of records, and retain the documentation in accordance with law. Furthermore, pursuant to Chapter 56 of the Laws of 2014, the District will execute agreements with third-party contractors who collect, process, store, organize, manage or analyze student personally identifiable information (PII) to verify that the contractors comply with the law in using appropriate means to safeguard the data.

The Superintendent of Schools shall be responsible for all requirements under law and the Commissioner's regulations are carried out by the District.

### Definitions

*Authorized Representative:* an authorized representative is any individual or entity designated by a State or local educational authority or a Federal agency headed by the Secretary, the Comptroller General or the Attorney General to carry out audits, evaluations, or enforcement or compliance activities relating to educational programs.

*Education Record:* records, in any format, directly related to the student and maintained by the District or by a party acting on behalf of the District, except:

- (a) Records in the sole possession of the individual who made them and not accessible or revealed to any other person except a substitute (e.g. memory joggers);
- (b) Records of the District's law enforcement unit;
- (c) Grades on peer-graded papers before they are collected and recorded by a teacher.

*Eligible Student:* a student who has reached the age of 18 or is attending postsecondary school.

*Legitimate educational interest:* a school official has a legitimate educational interest if he/she needs to review a student's record in order to fulfill his or her professional responsibilities.

*Personally identifiable information:* information that would allow a reasonable person in the school or its community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty. Such data might include

social security number, student identification number, parent's name and/or address, a biometric record, etc.

*School official:* a person who has a legitimate educational interest in a student record who is employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official performing his or her tasks. Volunteers may be considered school officials for purposes of access to personally identifiable information if they are under the direct control of the District, are trained in the requirements of law under this policy, have a legitimate educational interest, and the District uses reasonable methods to limit access to only the information that is necessary to fulfill their volunteer duties. Volunteers may only access the information necessary for the assignment, and must not disclose student information to anyone other than a school official with a legitimate educational interest. The building principal shall provide adequate training on confidentiality of students' records.

*Third party contractor:* is any person or entity, other than an educational agency, that receives student data or teacher or principal data from an educational agency pursuant to a contract or other written agreement for purposes of providing services to such educational agency, including but not limited to data management or storage services, conducting studies or audit or evaluation of publicly funded programs.

#### Annual Notification

At the beginning of each school year, the District shall publish a notification that informs parents, guardians and students currently in attendance of their rights under FERPA and New York State Law and the procedures for exercising those rights. A 'Parents' Bill of Rights for Data Privacy and Security' will be posted on the District website and included in any agreements with third-party contractors. This notice and 'Bills Of Rights' may be published in a newspaper, handbook or other school bulletin or publication. This notice and 'Bill of Rights' will also be provided to parents, guardians, and students who enroll during the school year.

The notice and Parents' Bill of Rights will include a statement that the parent/guardian or eligible student has a right to:

1. inspect and review the student's education records;
2. request that records be amended so they are not inaccurate, misleading, or otherwise in violation of the student's privacy rights;
3. consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent; and
4. file a complaint with the U.S. Department of Education alleging failure of the District to comply with FERPA and its regulations; and/or file a complaint regarding a possible data breach by a third party contractor with the District and/or the New York State Education Department's Chief Privacy Officer for failure to comply with state law.

The annual notice and Parents' Bill of Rights will inform parents/guardians and students:

1. that it is the District's policy to disclose personally identifiable information from student records, without consent, to other school officials within the District whom the District has determined to have legitimate educational interests. The notice will define "school official" and "legitimate educational interest".
2. that, upon request, the District will disclose education records without consent to officials of another school district in which a student seeks to or intends to enroll or is actually enrolled.
3. that personally identifiable information will be released to third party authorized representatives for the purposes of educational program audit, evaluation, enforcement or compliance purposes.
4. that the District, at its discretion, releases directory information (see definition below) without prior consent, unless the parent/guardian or eligible student has exercised his/her right to prohibit release of the information without prior written consent. The District will not sell directory information.
5. that, upon request, the District will disclose a high school student's name, address and telephone number to military recruiters and institutions of higher learning unless the parent or secondary school student exercises his/her right to prohibit release of the information without prior written consent.
6. of the procedure for exercising the right to inspect, review and request amendment of student records.
7. that the District will provide information as a supplement to the 'Parents' Bill of Rights' about third parties with which the District contracts that use or have access to personally identifiable student data.

The District may also release student education records, or the personally identifiable information contained within, without consent, where permitted under federal law and regulation.

The District shall effectively notify parents/guardians and students who have a primary or home language other than English.

In the absence of the parent or secondary school student exercising his/her right to opt out of the release of information to the military, the District is required, under federal law, to release the information indicated in number five (5) above.

#### Directory Information

The District has the option under FERPA of designating certain categories of student information as "directory information." The Board directs that "directory information" include a student's:

- Name
- ~~ID number, user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems (only if the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the student's identity)~~

- ~~Address (except information about a homeless student's living situation, as described below)~~
- ~~Telephone number~~
- ~~Date and place of birth~~
- ~~Major course of study~~
  - Participation in school activities or sports
  - Weight and height if a member of an athletic team
- ~~Dates of attendance~~
  - Degrees and awards received
- ~~Most recent school attended~~
  - Grade level
  - Photograph
- ~~E-mail address~~
- ~~Enrollment status~~

Information about a homeless student's living situation shall be treated as a student educational record, and shall not be deemed directory information. A parent/guardian or eligible student may elect, but cannot be compelled, to consent to release of a student's address information in the same way they would for other student education records. The District's McKinney-Vento liaison shall take reasonable measures to provide homeless students with beneficial activities. The District permits the parent/guardian to select the school's address as the student's address for purposes of directory information.

Social security numbers or other personally identifiable information will not be considered directory information.

Students who opt out of having directory information shared are still required to disclose their student ID cards.

Once the proper FERPA notification is given by the District, a parent/guardian or student will have 14 days to notify the District of any objections he/she has to any of the "directory information" designations. If no objection is received, the District may release this information, at the discretion of the Superintendent, without prior approval of the parent/guardian or student for the release. The purposes for which directory information may be released include, and shall be limited to, placing the information in school newsletters, school yearbooks, school-sponsored websites, and school sports programs, and disclosure to the media for school purposes to celebrate the academic and extra-curricular achievements of individual students.

Once the student or parent/guardian provides the "opt-out", it will remain in effect after the student is no longer enrolled in the School District.

The District may elect to provide a single notice regarding both directory information and information disclosed to military recruiters and institutions of higher education.

#### **Policy References:**

Family Educational Rights & Privacy Act, as amended, 20 USC 1232-g; 34 CFR Part 99

No Child Left Behind Act, 20 USC §7908

10 USC §503 as amended by §544 of the National Defense Reauthorization Act for FY 2002  
Education Law §§ 2-a; 2-b; 2-c; 2-d; 225

Public Officers Law §87(2)(a)

Arts and Cultural Affairs Law, Article 57-A

8 NYCRR Part 185.12 (Appendix I) Records Retention and Disposition, Schedule ED-1 for  
Use by School Districts and BOCES

"Guidance for Reasonable Methods and Written Agreements,"  
[http://www2.ed.gov/policy/gen/guid/fpco/pdf/reasonablemtd\\_agreement.pdf](http://www2.ed.gov/policy/gen/guid/fpco/pdf/reasonablemtd_agreement.pdf)  
Parents' Bill of Rights for Data Privacy and Security, July 29, 2014  
<http://www.p12.nysed.gov/docs/arents-bill-of-rights.pdf>  
Family Policy Compliance Office website:  
<http://www2.ed.gov/policy/gen/guid/fpco/index.html>

**Policy Cross References:**

1120 - School District Records  
4321 - Programs for Students with Disabilities  
5550 - Student Privacy  
5151 - Homeless Children

Adoption Date: 11/9/2000, Revised: 3/14/2013, 2/13/14, 7/9/15, 7/21/15, 04/14/2016,  
09/14/2017, 12/13/2018