



Board of Education, Regular Meeting
Monday, April 14, 2025
7:00PM Regular Meeting
Administrative Offices Building/Board Room
125 S. Church Street
Brighton, MI 48116

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Agenda

V. Superintendent Report

- A. School Showcase – Spencer Elementary
- B. Brighton High School Musical Theater
- C. Shining Stars
- D. Capital Master Plan Funding

VI. Call to the public

VII. For Action

| | | |
|--|--------------|---------|
| A. Meeting minutes of March 10, 2025 | Report 25-30 | Page 9 |
| B. Human Resources Report | Report 25-31 | Page 14 |
| C. Hawkins playground equipment | Report 25-32 | Page 15 |
| D. Policy 4229 (AI) acceptable use. | Report 25-33 | Page 27 |
| E. Maltby wall restoration | Report 25-34 | Page 30 |
| F. BECC restrooms. | Report 25-35 | Page 31 |
| G. Part-time communications specialist | Report 25-36 | Page 32 |

VIII. For Future Action

| | | |
|---|--------------|---------|
| A. Staffing | Report 25-37 | Page 35 |
| B. SMS/BHS Trip Request to Quebec, Canada | Report 25-38 | Page 36 |

IX. Board Committee Chair Reports/Community Recognition

X. Next Meeting, Monday, April 28, 2025 at 7PM

XI. Closed Session, Approval Closed Minutes|January 27, February 10 and March 10, 2025.

XII. Adjournment



B.A.S. 2024-2025 Winter Student Athlete Shining Star Recipients

- 1.) Boys Swim & Dive** – Boy's Swimming – Finished 16th at the Division 1 State Meet
Coached by Sean Hickman, Dan Aten, Ty Kooser, and Merritt Stimac.

200 Medley Relay – State Semi-Finalist (Gries Kane, Noah Shand, Will Dittmer, Spencer Sanders)

400 Freestyle Relay – State Semi-Finalist (Noah Shand, Spencer Sanders, Gries Kane, Jackson Bennet)

Individual Qualifiers

Noah Shand – 200 Freestyle (State Finalist), 100 Breaststroke (State Semi-Finalist)

Jackson Bennett – 200 Freestyle (State Semi-Finalists)

Spencer Sanders – 500 Freestyle, 200 IM

Will Dittmer – 100 Breaststroke

Trey Hickman – 200 Individual Medley

Gries Kane – 100 Backstroke

- 2.) Girl's Gymnastics** – Coach Mrs. Tracie Richards & Mr. Wyatt Gregory –
Brighton/Howell Coop Team Finished Team Fished 8th in the state of Michigan.

| | | |
|----------|------------|----|
| Isabelle | Derkowski | 12 |
| Isabella | Deslierres | 9 |
| Chloe | Ivan | 9 |
| Talia | Richards | 11 |
| Adriana | Siuru | 11 |
| Joelle | Yakimow | 11 |

Individual Qualifier results listed below:

Adriana Siuru – Div. 2 – Beam – 7th place

Tailia Richards – Div. 1 – Floor – 6th place

Joelle Yakmow – Div. 2 Floor – 4th place



B.A.S. 2024-2025 Winter Student Athlete Shining Star Recipients

- 3.) **Boys Bowling** – Finished 1st in the KLAA West - Coached by Mrs. Dorothea West. – George Ascenio, Fr., Fished in 50th place in Division 1 in Michigan.
- 4.) **Boy's Ski** — Individual State Qualifiers - Coached by Mr. Jeff Street. KLAA Champions
Weston Buckley, Fr.
Erik DeKeyser, Jr..
John Popov, Sr. - 10th in Slalom
- 5.) **Girls Ski** – K.L.A.A. Champions - 9th in Division 1- Coached by Mr. Jeff Street.
Maggie Jones, Sr.
Maddie LaFontaine
Sara Mayer, Sr.
Addie Petit, So.
Brooke Petit, So.
Ceci Pruski, Jr.
Abigale Storch, Sr.
Brenna Waid, Sr.
Payton Wedekemper, So.
- 6.) **Boy's & Girl's Wrestling** – 28-1 - M.H.S.A.A. District & Regional Champions & MHSA Semi Finalist. Coached by Mr. Shawn Scott. Team List Attached & Individual Qualifiers listed below:

State Placers / All-State:

Fresh. - Beck Yurkunas - 8th Place - 132 lbs
Senior - Nate Stark - 8th Place - 175 lbs
Junior - Kaden Tindall - 6th Place - 150 lbs
Fresh. - Dominic Nauss - 4th Place - 165 lbs
Fresh. - Bronson Shinkonis - 4th Place - 113 lbs
Junior - Xander Courneya - 4th Place - 144 lbs
Soph. - Jameson Wood - State Runner-Up - 106 lbs
Senior - Sean O'Keefe - State Runner-Up - 215 lbs

State Qualifiers:

Soph. - Sully Haas - 190 lbs
Soph. - Rayna Richardson - 120lbs
Junior - Emme DeLisle - 125 lbs
Junior - Mason Gardner - 165 lbs
Junior - Drake Pollins - 126 lbs



B.A.S. 2024-2025 Winter Student Athlete Shining Star Recipients

- 7.) Girls Competitive Cheer** – K.L.A.A. Div. & Conf. & MHSAA District Champions & Finished 6th in Div. 1 @ State Finals,
Coached by Ms. Christina Wilson
See attached for Team List

- 8.) Hockey** – 15-11-2, MHSAA Regional Champions – Coached by Mr. Kurt Kivisto –
Team List Attached

Ryan Watkins, Sr. 1st Team All State
Jacob Daavettila, Sr. 1st Team All State
Reece Hutcheson, Jr. 2nd Team All State
Tim Peterson, So. All State Honorable Mention
Connor Duffany, 1st Team All Freshman Team
Team Academic All State

- 9.) Brighton Pom & Dance** – Coached by Mrs. Kendall Gessler
National Champions in Large Schools Team Category at Nationals in Orlando FL.
Team List Attached

Brighton Athletic Winter Sports Mentions:

Boys Basketball finished 16-9, MHSAA District Champions.

Girls Basketball finished 12-11

Girls Bowling finished 1st place in the K.L.A.A. West.

Classroom Performance – 82.7 % of all High School Student athletes achieved BHS Scholar Athlete Status (3.0 g.p.a.)



Kensington Lakes Activities Association Brighton Bulldogs Roster Wrestling 2024 - 2025



| Name | Gr. | Name | Gr. |
|------------------|-----|--------------------|-----|
| Collins, Brooks | 10 | Richardson, Rayna | 10 |
| Courneya, Xander | 11 | Salmon, Alex | 11 |
| Delisle, Emme | 11 | Schweizer, Jake | 9 |
| Eberly, Conrad | 9 | Shinkonis, Bronson | 9 |
| Gardner, Mason | 11 | Smith, Ethan | 11 |
| Haas, Sully | 10 | Stark, Nate | 12 |
| Harbin, Casper | 9 | Tindall, Kaden | 11 |
| Hardesty, Easton | 12 | Tindall, Lucas | 9 |
| Hayes, Jordan | 10 | Uphaus, Evan | 11 |
| Johnson, Jackson | 12 | Whitaker, Chris | 12 |
| Keller, Braydon | 11 | Wood, Jameson | 10 |
| Nauss, Dominic | 9 | Yakimow, Jacob | 12 |
| O'Keefe, Sean | 12 | Yim, Brandon | 10 |
| Parisi, Rocco | 9 | Yurkunas, Beck | 9 |
| Pollins, Drake | 11 | Zdziarski, Remy | 9 |

Head Coach: Shawn Scott

Assistant Coaches: Matt Wisniewski, Andrew Scott, Steve Richardson, Corbyn Munson

Superintendent: Dr. Matt Outlaw Athletic Director: John Thompson C.M.A.A. Principal: Matt Evans

Trainer: Drew Cavey, ATC Mascot: Bulldog Colors: Orange/Black



Conference: KLAA West Division

KLAA Spectator Expectations:"No Names & No Numbers"Please cheer for your TEAM and not against your opponent or officials



**Kensington Lakes Activities Association
Brighton Bulldogs Roster
Varsity Girls Competition Cheer 2024 - 2025**



| <u>Name</u> | <u>Grade</u> |
|--------------------------------|---------------|
| Frenznick, Ashlyn | 11 |
| Frenznick, Avery | 11 |
| Henderson, Gabbie | 12 |
| Hoolsema, Kaydence | 10 |
| Knight, Ellie | 10 |
| Kotrba, Brielle | 10 |
| Kyser, Callie | 11 |
| Lueck-Baharis, Bella | 10 |
| Lynch, Kaylee | 10 |
| MacArthur, Mia | 9 |
| Markell, Addi | 11 |
| Molter, Hannah | 12 |
| Niner, Olivia | 12 |
| Nowaczyk, Audrey | 9 |
| Pembroke, Adrianna | 12 |
| Racey, Elly | 12 |
| Ritsema, Millie | 10 |
| Robertson, Kady | 12 |
| Muggerly, MacKenzie | 11 |
| Sutton-Gates, Aubrie | 11 |
| Tepper, Sofia | 11 |
| Was, Ava | 10 |

Head Coach: Christina Wilson

Asst Coaches: Wendy Lemons & Kristen Austin

Superintendent: Dr. Matt Outlaw Athletic Director: John Thompson C.M.A.A. Principal: Matt Evans

Trainer: Drew Cavey, ATC Mascot: Bulldog Colors: Orange/Black

Conference:  West Division

10 Numbers" Please cheer for your TEAM and not against your opponent or officials

Kensington Lakes Activities Association



Brighton Bulldogs Roster Varsity Hockey 2024 - 2025



| No. | Name | Hgt | Wgt | Gr | Pos |
|-----|-------------------|-------|---------|----|-----|
| 3 | Fracassi, Anthony | 5'10" | 160 lbs | 11 | F |
| 4 | Giroux, Caden | 5'10" | 145 lbs | 11 | D |
| 5 | House, Eric | 6'4" | 190 lbs | 12 | D |
| 7 | Watkins, Ryan | 6'2" | 175 lbs | 12 | D |
| 8 | Wheeler, Eddie | 6'1" | 155 lbs | 11 | F |
| 9 | Bosak, Everett | 5'8" | 155 lbs | 12 | F |
| 10 | Whitlock, Landon | 5'6" | 160 lbs | 11 | F |
| 11 | Butler, Carson | 5'10" | 185 lbs | 12 | F |
| 13 | Benkner, John | 6'1" | 176 lbs | 12 | D |
| 15 | Wysocki, Mitchell | 5'8" | 160 lbs | 10 | F |
| 16 | Duffany, Connor | 5'9" | 145 lbs | 9 | F |
| 17 | Londo, Freddie | 6'3" | 190 lbs | 12 | F |
| 18 | O'Toole, Caden | 5'7" | 145 lbs | 10 | D |
| 19 | Daavettila, Jacob | 5'10" | 170 lbs | 12 | F |
| 20 | Peterson, Tim | 5'8" | 150 lbs | 10 | F |
| 24 | Walkup, Vince | 5'10" | 160 lbs | 10 | D |
| 30 | Hutcheson, Reece | 6'1" | 175 lbs | 11 | G |
| 31 | Berner, Silas | 5'10" | 150 lbs | 11 | G |
| 35 | Peterson, Jack | 5'10" | 160 lbs | 11 | G |

Head Coach: Kurt Kivisto

Assistant Coaches: Eddie MacDonald and Luke Morgan

Manager: Jace Chornoby Student Trainers: E. Grimes, S. Janssen, A. Pawloski

Superintendent: Dr. Matt Outlaw Athletic Director: John Thompson C.M.A.A. Principal: Matt Evans

Trainer: Drew Cavey, ATC Mascot: Bulldog Colors: Orange/Black

Conference:  West Division

KLAA Spectator Expectations: "No Names & No Numbers"

Please cheer for your **TEAM** and not against your opponent or officials

2024-2025 Brighton Varsity Dance and Pom

| First Name | Last Name | Grade |
|------------|------------|-------|
| Addison | Bowers | 11 |
| Riley | Boyle-Roth | 9 |
| Karalyn | Dyke | 12 |
| Jorah | Heikkinen | 12 |
| Hannah | Holewinski | 11 |
| Payton | Keller | 9 |
| Lia | Leffel | 11 |
| Cadence | Mestel | 11 |
| Alaina | Pustinger | 11 |
| Elle | Robinson | 11 |
| Liv | Robinson | 9 |
| Josie | Stevenson | 11 |
| Avarie | Stodgell | 12 |
| Madeline | Stouffer | 9 |
| Cameron | Vandenberg | 9 |
| McKenna | Vandenberg | 11 |
| Nyveah | Vernier | 10 |
| Serena | Wilhelm | 12 |
| Mackenzie | Witte | 12 |

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Report #25-30

For Action

Subject:

Board of Education Meeting Minutes

Recommendation:

That the Board of Education approve the regular meeting minutes as presented.

Rationale:

Facts/Statistics:

Per Board policy meeting minutes require board approval.

District Goal Addressed:

- ☒ Communication
- ☐ Fiscal Integrity
- ☐ Student Achievement

Motion

Moved by:

Supported by:

To approve the meeting minutes of March 10, 2025 as presented.

Voice Vote:

☐ Ayes

☐ Nays



Board of Education

Board Workshop/Regular Meeting
Administrative Offices Building/Board Room
125 S. Church Street, Brighton, Michigan 48116
Monday, March 10, 2025
5:30PM Closed Session/7:00PM meeting

Minutes

I. Call to Order

President Myers called the meeting to order at 5:30 PM.

II. Roll Call

Members present: Roger Myers, President, Jennifer Marks, Vice President, Dr. Angela Krebs, Secretary, Ken Stahl, Treasurer, Andy Storm, Trustee, Alicia Urbain, Trustee and Katie Tierney, Trustee. Also present: Dr. Matthew Outlaw, Superintendent of Schools, Dr. Liz Mosher, Assistant Superintendent of Curriculum, Jacob Anastasoff, Assistant Superintendent of Human Resources, Starr Acromite, Recording Secretary, staff, press and visitors, 1 absent - Dave Jones, Assistant Superintendent of Finance.

III. Closed Session

Motion: To enter closed session for the purpose of discussing negotiation strategies connected with BEA, BESPAA and BASAA bargaining units inasmuch as the administration has requested a closed session.

Moved by: Myers

Supported by: Storm

Roll call vote: 7 ayes.

Board entered closed session at 5:31 p.m.

Board entered open session at 6:40 p.m.

The meeting recessed at 6:40 p.m.

The regular meeting reconvened at 7:00 p.m.

IV. Pledge of Allegiance

Hornung Elementary students led the board in the pledge of allegiance.

March 10, 2025

V. **Approval of Agenda**

Motion: To approve the agenda as presented.

Moved by: Stahl

Supported by: Tierney

Voice vote: 7 ayes.

Motion carried.

VI. **Superintendent Report**

A. School Showcase – Hornung Elementary Principal, teachers and students shared insights into the Peer-to-Peer and Unified Bocce and Cornhole clubs through a power point presentation and personal stories.

B. BARC update – Ken Grybel, Director and Nick Picano, Assistant Director provided an overview on the current program offerings via power point presentation.

C. Shining Stars – The Bridge Alternative High School/Mr. Jacob Steiner, teacher and the Bridge Boys Basketball Team were nominated to receive “Shining Star” recognition. The team won all their games this season!

D. Future Investment Focus Group #3 – Facilities and Operations – Future capital projects and plans were presented and Scott Jacobs, Director of Operations answered questions from the board.

President Myers provided instruction for public participation.

VII. **Call to the Public**

Public comments were received by the board.

VIII. **For Action**

A. Motion: To approve the February 10, 2025 meeting minutes as presented.

Moved by: Storm

Supported by: Stahl

Voice vote: 7 ayes.

Motion carried.

B. Motion: To approve to begin the 2025-26 school year on the traditional post-Labor Day Tuesday, September 2, 2025.

Moved by: Stahl

Supported by: Storm

Voice vote: 7 ayes.

Motion carried.

Motion: To amend the agenda to move for future action item A. Athletic turf replacement to action.

Moved by: Urbain

Supported by: Tierney

Voice vote: 7 ayes.

Motion carried.

- C. Motion: To approve the do not exceed proposed total number of 2,570,000 for the stadium turf products.
Moved by: Tierney
Supported by: Marks
Voice vote: 7 ayes.
Motion carried.

IX. For Future Action

- A. Athletic turf replacement – The request is to purchase three replacement turf fields – High School Football Field, High School Auxiliary Field and at the Scranton Middle School over the next two years. John Thompson, Athletic Director and Mike Sims of Foresite Designs presented pad and turf products and answered questions from the board. This item moved up to For Action item C.
- B. Hawkins playground equipment - Hawkins PTO will purchase additional playground equipment that will help to address higher enrollment and student accessibility.
- C. Transportation fuel tank – The district is investigating the options to either repair the monitoring system, or replace the fuel tank. The district will go out for an RFP.
- D. Staffing – It was reported that an analysis on enrollment is taking place on staffing for each building.
- E. Board Policy – PO 4229 Acceptable Use of Generative Artificial Intelligence was presented for full board review.
- F. Maltby wall restoration – It is noted that the district published an RFP on February 21, 2025 for contractor services for the restoration of an interior wall at Maltby. This item will be on the April 14 agenda for board consideration.
- G. BECC restrooms – The request is to renovate four restrooms on the first floor of the BECC Building. Board consensus to have Lindhout get the drawings and go out for an RFP.
- H. Part-time communications and marketing director – The request is to add a part-time communication and Marketing Specialist position.

X. Board Committee Chair Reports/Community Recognition

Board members provided updates/reports from the Academic and policy committees. Also, recognized Drew Cavey, as the recipient of the Bulldog Award and thanked Mr. Evans and Dr. Outlaw for attending a scheduled walk through at BHS on the snow day.

XI. Next Meeting, Monday, April 14, 2025 at 7PM.

XII. Adjournment

President Myers adjourned the meeting at 9:48 p.m.

Respectfully submitted,

March 10, 2025

Dr. Angela Krebs, Secretary



Human Resource Report (April 14, 2025)

Human Resources presents for your consideration the following human resources changes including resignations, new hires, and changes in tenure status

RETIREMENTS / RESIGNATIONS / TERMINATIONS

| <u>NAME</u> | <u>BLDG./DEPT.</u> | <u>ASSIGNMENT</u> | <u>STATUS</u> | <u>REASON</u> | <u>EFFECTIVE</u> |
|---------------|-----------------------------|---------------------|---------------|---------------|------------------|
| Cadie Godfrey | Brighton High School | School Nurse | Resignation | Career Change | 4/18/25 |
| Joan Ancona | BECC | Instructional Coach | Retirement | Retirement | 6/30/25 |
| Daniel D'Arcy | Hawkins Elementary School | P.E. Teacher | Retirement | Retirement | 6/30/25 |
| Barry Goode | Brighton High School | Counselor | Retirement | Retirement | 6/30/25 |
| Stacy Kiefer | Maltby Intermediate Schools | Grade 6 Teacher | Retirement | Retirement | 6/30/25 |
| Kaitlyn Laird | Hilton Elementary School | Grade 2 Teacher | Resignation | Personal | 6/30/25 |
| Brian Walker | Hilton Elementary School | Art Teacher | Retirement | Retirement | 6/30/25 |
| | | | | | |

TRANSITIONS / NEW HIRES

** Pending completion of district hiring process and successful completion of criminal history screening process*

| <u>NAME</u> | <u>BLDG./DEPT.</u> | <u>ASSIGNMENT</u> | <u>STATUS</u> | <u>EFFECTIVE</u> | |
|-------------|--------------------|-------------------|---------------|------------------|--|
| | | | | | |
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| | | | | | |
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BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Report #25-32

For Action

Subject:

Purchase of a new playground equipment at the Hawkins Elementary School.

Recommendation:

We are requesting to purchase new playground equipment at the Hawkins Elementary School. The district has received quotes from Midstates Recreation, and will use the specifications from the best option to publish an RFP.

Rationale:

This purchase will provide additional playground equipment at Hawkins Elementary School including equipment and access for special needs students. The district is working with the Hawkins Elementary School PTO for this purchase.

Facts/Statistics:

District Goal Addressed:

☒ Communication
☐ Fiscal Integrity
☐ Student Achievement

Motion

Moved by:

Supported by:

Voice Vote:

☐ Ayes
☐ Nays



1279 Hazelton-Etna Road SW
 Pataskala, OH 43062
 614-855-3790
 www.midstatesrecreation.com

QUOTATION

| | | | |
|----------------|--|----------------|---|
| Sold To | Brighton Area Schools 125 S Church Street Brighton, MI, 48116 United States | Ship To | Hawkins Elementary 8900 Lee Rd Brighton, MI, 48116 United States |
|----------------|--|----------------|---|

| Date | Quote # | Terms | Rep | Project | Ship Contact |
|------------|---|--------|---------------|--|--------------|
| 2025-02-12 | QTN-17436 Valid Until 04-10-2025 | Net 10 | Brion Kilpela | 2022 10 Hawkins Prek-K Playground - Mi Brighton Area Schools | |

| Item Code | Description | Qty | Rate | Amount |
|----------------------|---|----------|--------------|--------------|
| Notes | Hybrid EWF & Rubber Option | 1.0 Unit | \$ 0.00 | \$ 0.00 |
| Drawing # | Drawing #22-3800C Structure | 1.0 Unit | \$ 38,899.00 | \$ 38,899.00 |
| ZZUN7140 | STATIONARY BUTTONS (12in) | 5.0 Unit | \$ 621.00 | \$ 3,105.00 |
| ZZUN7146 | STATIONARY BUTTONS (18in) | 5.0 Unit | \$ 625.00 | \$ 3,125.00 |
| Notes | Ground Level Panels | 1.0 Unit | \$ 0.00 | \$ 0.00 |
| ZZCH0356 | 3.50in x 88in STEEL POST w/CAP | 3.0 Unit | \$ 256.00 | \$ 768.00 |
| ZZCH4350 | TIC-TAC-TOE ACTIVITY WALL | 1.0 Unit | \$ 2,056.00 | \$ 2,056.00 |
| ZZCH4589 | BELL PANEL(GROUND LEVEL) | 1.0 Unit | \$ 1,883.00 | \$ 1,883.00 |
| ZZXX0193 | UNITY ROCKR | 1.0 Unit | \$ 8,756.00 | \$ 8,756.00 |
| ZZXX0818 | 8ft SINGLE POST SWING ASSEMBLY | 1.0 Unit | \$ 1,695.00 | \$ 1,695.00 |
| ZZXX0819 | 8ft SINGLE POST SWING ADD-A-BAY | 1.0 Unit | \$ 1,165.00 | \$ 1,165.00 |
| ZZXX0260 | BELT SEAT W/SILVER SHIELD CHAIN FOR 8ft TOP RAIL | 3.0 Unit | \$ 176.00 | \$ 528.00 |
| ZZXX0892 | Accessible Swing Seat - 8' top rail | 1.0 Unit | \$ 1,591.00 | \$ 1,591.00 |
| ZZXX0810 | 14FT SHADE HYPAR | 1.0 Unit | \$ 4,284.00 | \$ 4,284.00 |
| Freight | Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment. | 1.0 Unit | \$ 3,800.00 | \$ 3,800.00 |
| Installation Charges | Installation Charges: Take delivery of equipment, excavate the play area to a depth of 12" and haul off site, installation of play equipment and sign, provide 35'x5' concrete walk way to play area , clean up haul spoils and packaging off site. Provide restoration top soil, seed and mulch for areas disturbed by construction. | 1.0 Unit | \$ 38,050.00 | \$ 38,050.00 |



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

| Item Code | Description | Qty | Rate | Amount |
|--|--|-----------|--------------|--------------|
| Poured In Place | Poured In Place Provide & Install Compacted Sub-Base for 1536sf of Compacted Sub-Base at 4 inch depth not to exceed 30 tons 1,536 Provide & Install 1536 sf of Standard color Perma Play (50% Color / 50% Black) Perma Play: 2.75 in (6 ft Critical Fall Height) - 1079 Sq ft Perma Play: 3.5 in (8 ft Critical Fall Height) - 300 Sq ft Turn Down - 157 Sq ft Perma Play | 1.0 Each | \$ 41,390.00 | \$ 41,390.00 |
| Wood Fiber | (cy) Playground Engineered Wood Fiber Safety Surfacing - ASTM Compliant supplied and installed. | 80.0 Each | \$ 43.00 | \$ 3,440.00 |
| Sourcewell Customer Discount - Member ID # | Sourcewell Customer Discount - Member ID # | 1.0 Unit | \$ -8,143.00 | \$ -8,143.00 |

| | |
|---------------------------|---------------|
| Subtotal | \$ 146,392.00 |
| Michigan Sales Tax | \$ 0.00 |
| Total | \$ 146,392.00 |

Acceptance of Proposal

(Please be sure you have read, signed, and initialed and understand the terms and conditions) The items, prices, and conditions listed herein are satisfactory and are hereby accepted.

Signature (Approval) _____

Printed Name _____

Title _____

Date _____

TERMS AND CONDITIONS

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.

*** (Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted. Once your order has been placed, any changes including additions, deletions, or color changes, could result in price increases, additional fees and could cause delays.

EXCLUSIONS : Unless specified, this quote excludes all of the following but not limited to:

Required Permits/Inspections, Background Checks, Davis Bacon, Prevailing Wage or Certified Payroll



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Performance/Payment Bonds
Site Restoration
Site work, saw cutting/core drilling, and landscaping.
Removal of existing equipment
Unloading; Receiving of inventory or equipment; Storage of equipment.
Equipment assembly and/or installation
Safety surfacing; Borders or drainage requirements
Landscaping Repairs DUE to poor access or in climatic weather

FREIGHT AND DELIVERY: (if applicable)

Shipping is FOB Origin (means the buyer accepts the title of the goods at the shipment point and assumes all risk once the seller ships the product). All equipment will arrive unassembled.

*** (Pls Initial) Buyer is responsible to meet and provide adequate personnel/equipment to unload truck
A Check List, detailing all items shipped, will be included with the shipment. Unless taking delivery is specifically included in quote.

Buyer is responsible for ensuring the Sales Order Breakdown and Item Numbers on all boxes and pieces match the Check List.

*** (Pls Initial) Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Please notify Midstates Recreation immediately of any damages.

Shortages and Concealed Damage must be reported to Midstates Recreation within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders are subject to applicable sales tax unless a tax exemption form is on file at the time the order is placed.

PAYMENT TERMS:

An approved Credit Application is required for new customers or customers that haven't been active in the last 18 months. Terms are check with order, or 50% down payment with approved credit (terms do vary based on references). Balance of product & freight will be invoiced upon shipment, due Net 10 days. 100 % prepayment required on Replacement Parts. A 3% charge will be added to all credit card orders over \$ 3,000.

For all non-taxpayer-funded entities: A 1.5% monthly service charge will be assessed on all balances over 30 days.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.

Midstates Recreation offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer.

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

Spoils are to remain onsite.

Permits/inspections are the owner's responsibility and associated costs.



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Customer must locate all underground private utilities before your scheduled installation a third-party private utility service can be provided at an additional cost if necessary. Additional charges may apply if obstruction(s) are encountered beneath the surface. Not responsible for damaged/broken parts on existing playground equipment. Not responsible for crossing sidewalks.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

| | | |
|--------------------|------------------------|-------------|
| <div></div> | <div></div> | <div></div> |
| Customer Signature | Printed Name and Title | Date |
| Updated: | | |



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 614-855-3790
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QUOTATION

| | | | |
|----------------|--|----------------|---|
| Sold To | Brighton Area Schools 125 S Church Street Brighton, MI, 48116 United States | Ship To | Hawkins Elementary 8900 Lee Rd Brighton, MI, 48116 United States |
|----------------|--|----------------|---|

| Date | Quote # | Terms | Rep | Project | Ship Contact |
|------------|---|--------|---------------|--|--------------|
| 2025-02-12 | QTN-17435 Valid Until 04-10-2025 | Net 10 | Brion Kilpela | 2022 10 Hawkins Prek-K Playground - Mi Brighton Area Schools | |

| Item Code | Description | Qty | Rate | Amount |
|----------------------|---|----------|--------------|--------------|
| Notes | 100% Poured In Place (rubber) Option | 1.0 Unit | \$ 0.00 | \$ 0.00 |
| Drawing # | Drawing #22-3800C Structure | 1.0 Unit | \$ 38,899.00 | \$ 38,899.00 |
| ZZUN7140 | STATIONARY BUTTONS (12in) | 5.0 Unit | \$ 621.00 | \$ 3,105.00 |
| ZZUN7146 | STATIONARY BUTTONS (18in) | 5.0 Unit | \$ 625.00 | \$ 3,125.00 |
| Notes | Ground Level Panels | 1.0 Unit | \$ 0.00 | \$ 0.00 |
| ZZCH0356 | 3.50in x 88in STEEL POST w/CAP | 3.0 Unit | \$ 256.00 | \$ 768.00 |
| ZZCH4350 | TIC-TAC-TOE ACTIVITY WALL | 1.0 Unit | \$ 2,056.00 | \$ 2,056.00 |
| ZZCH4589 | BELL PANEL(GROUND LEVEL) | 1.0 Unit | \$ 1,883.00 | \$ 1,883.00 |
| ZZXX0193 | UNITY ROCKR | 1.0 Unit | \$ 8,756.00 | \$ 8,756.00 |
| ZZXX0818 | 8ft SINGLE POST SWING ASSEMBLY | 1.0 Unit | \$ 1,695.00 | \$ 1,695.00 |
| ZZXX0819 | 8ft SINGLE POST SWING ADD-A-BAY | 1.0 Unit | \$ 1,165.00 | \$ 1,165.00 |
| ZZXX0260 | BELT SEAT W/SILVER SHIELD CHAIN FOR 8ft TOP RAIL | 3.0 Unit | \$ 176.00 | \$ 528.00 |
| ZZXX0892 | Accessible Swing Seat - 8' top rail | 1.0 Unit | \$ 1,591.00 | \$ 1,591.00 |
| ZZXX0810 | 14FT SHADE HYPAR | 1.0 Unit | \$ 4,284.00 | \$ 4,284.00 |
| Freight | Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment. | 1.0 Unit | \$ 3,800.00 | \$ 3,800.00 |
| Installation Charges | Installation Charges: Take delivery of equipment, excavate the play area to a depth of 12" and haul off site, installation of play equipment and sign, provide 35'x5' concrete walk way to play area , clean up haul spoils and packaging off site. Provide restoration top soil, seed and mulch for areas disturbed by construction. | 1.0 Unit | \$ 38,050.00 | \$ 38,050.00 |
| Concrete | Provide 12" wide x8" concrete curb around perimeters. Apprx 236LF | 1.0 Unit | \$ 9,260.00 | \$ 9,260.00 |



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

| Item Code | Description | Qty | Rate | Amount |
|--|--|----------|--------------|--------------|
| Poured In Place | Poured In Place Provide & Install Compacted Sub-Base for 3026sf of Compacted Sub-Base at 4 inch depth not to exceed 60 tons. Provide & Install 3026 sf of Standard color Perma Play (50% Color / 50% Black) Perma Play: 2.75 in (6 ft Critical Fall Height) - 1694 Sq ft Perma Play: 3.5 in (8 ft Critical Fall Height) - 1332 Sq ft | 1.0 Each | \$ 76,752.00 | \$ 76,752.00 |
| Sourcewell Customer Discount - Member ID # | Sourcewell Customer Discount - Member ID # | 1.0 Unit | \$ -8,143.00 | \$ -8,143.00 |

| | |
|---------------------------|---------------|
| Subtotal | \$ 187,574.00 |
| Michigan Sales Tax | \$ 0.00 |
| Total | \$ 187,574.00 |

Acceptance of Proposal

(Please be sure you have read, signed, and initialed and understand the terms and conditions) The items, prices, and conditions listed herein are satisfactory and are hereby accepted.

Signature (Approval) _____
Printed Name _____
Title _____
Date _____

TERMS AND CONDITIONS

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.

*** (Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted. Once your order has been placed, any changes including additions, deletions, or color changes, could result in price increases, additional fees and could cause delays.

EXCLUSIONS : Unless specified, this quote excludes all of the following but not limited to:

Required Permits/Inspections, Background Checks, Davis Bacon, Prevailing Wage or Certified Payroll
Performance/Payment Bonds



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QUOTATION

Site Restoration

Site work, saw cutting/core drilling, and landscaping.

Removal of existing equipment

Unloading; Receiving of inventory or equipment; Storage of equipment.

Equipment assembly and/or installation

Safety surfacing; Borders or drainage requirements

Landscaping Repairs DUE to poor access or in climatic weather

FREIGHT AND DELIVERY: (if applicable)

Shipping is FOB Origin (means the buyer accepts the title of the goods at the shipment point and assumes all risk once the seller ships the product). All equipment will arrive unassembled.

*** (Pls Initial) Buyer is responsible to meet and provide adequate personnel/equipment to unload truck
A Check List, detailing all items shipped, will be included with the shipment. Unless taking delivery is specifically included in quote.

Buyer is responsible for ensuring the Sales Order Breakdown and Item Numbers on all boxes and pieces match the Check List.

*** (Pls Initial) Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Please notify Midstates Recreation immediately of any damages.

Shortages and Concealed Damage must be reported to Midstates Recreation within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders are subject to applicable sales tax unless a tax exemption form is on file at the time the order is placed.

PAYMENT TERMS:

An approved Credit Application is required for new customers or customers that haven't been active in the last 18 months. Terms are check with order, or 50% down payment with approved credit (terms do vary based on references). Balance of product & freight will be invoiced upon shipment, due Net 10 days. 100 % prepayment required on Replacement Parts. A 3% charge will be added to all credit card orders over \$ 3,000.

For all non-taxpayer-funded entities: A 1.5% monthly service charge will be assessed on all balances over 30 days.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.

Midstates Recreation offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer.

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

Spoils are to remain onsite.

Permits/inspections are the owner's responsibility and associated costs.



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QUOTATION

Customer must locate all underground private utilities before your scheduled installation a third-party private utility service can be provided at an additional cost if necessary. Additional charges may apply if obstruction(s) are encountered beneath the surface. Not responsible for damaged/broken parts on existing playground equipment. Not responsible for crossing sidewalks.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

| | | |
|---|-----------------------------------|-----------------|
| <div>Customer Signature</div> <div>Updated:</div> | <div>Printed Name and Title</div> | <div>Date</div> |
|---|-----------------------------------|-----------------|



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QUOTATION

| | | | |
|----------------|--|----------------|---|
| Sold To | Brighton Area Schools 125 S Church Street Brighton, MI, 48116 United States | Ship To | Hawkins Elementary 8900 Lee Rd Brighton, MI, 48116 United States |
|----------------|--|----------------|---|

| Date | Quote # | Terms | Rep | Project | Ship Contact |
|------------|---|--------|---------------|--|--------------|
| 2025-02-10 | QTN-17406 Valid Until 04-10-2025 | Net 10 | Brion Kilpela | 2022 10 Hawkins Prek-K Playground - Mi Brighton Area Schools | |

| Item Code | Description | Qty | Rate | Amount |
|----------------------|--|------------|--------------|--------------|
| Notes | 100% EWF (woodchip) Option | 1.0 Unit | \$ 0.00 | \$ 0.00 |
| Drawing # | Drawing #22-3800C Structure | 1.0 Unit | \$ 38,899.00 | \$ 38,899.00 |
| ZZUN7140 | STATIONARY BUTTONS (12in) | 5.0 Unit | \$ 621.00 | \$ 3,105.00 |
| ZZUN7146 | STATIONARY BUTTONS (18in) | 5.0 Unit | \$ 625.00 | \$ 3,125.00 |
| Notes | Ground Level Panels | 1.0 Unit | \$ 0.00 | \$ 0.00 |
| ZZCH0356 | 3.50in x 88in STEEL POST w/CAP | 3.0 Unit | \$ 256.00 | \$ 768.00 |
| ZZCH4350 | TIC-TAC-TOE ACTIVITY WALL | 1.0 Unit | \$ 2,056.00 | \$ 2,056.00 |
| ZZCH4589 | BELL PANEL(GROUND LEVEL) | 1.0 Unit | \$ 1,883.00 | \$ 1,883.00 |
| ZZXX0193 | UNITY ROCKR | 1.0 Unit | \$ 8,756.00 | \$ 8,756.00 |
| ZZXX0818 | 8ft SINGLE POST SWING ASSEMBLY | 1.0 Unit | \$ 1,695.00 | \$ 1,695.00 |
| ZZXX0819 | 8ft SINGLE POST SWING ADD-A-BAY | 1.0 Unit | \$ 1,165.00 | \$ 1,165.00 |
| ZZXX0260 | BELT SEAT W/SILVER SHIELD CHAIN FOR 8ft TOP RAIL | 3.0 Unit | \$ 176.00 | \$ 528.00 |
| ZZXX0892 | Accessible Swing Seat - 8' top rail | 1.0 Unit | \$ 1,591.00 | \$ 1,591.00 |
| ZZXX0810 | 14FT SHADE HYPAR | 1.0 Unit | \$ 4,284.00 | \$ 4,284.00 |
| Freight | Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment. | 1.0 Unit | \$ 3,800.00 | \$ 3,800.00 |
| Installation Charges | Installation Charges: Take delivery of equipment, excavate the play area to a depth of 12" and haul off site, installation of play equipment and sign, provide 35'x5' concrete walk way to play area and ramp down into site, clean up haul spoils and packaging off site. Provide restoration top soil, seed and mulch for areas disturbed by construction. | 1.0 Unit | \$ 39,300.00 | \$ 39,300.00 |
| Wood Fiber | (cy) Playground Engineered Wood Fiber Safety Surfacing - ASTM Compliant | 156.0 Each | \$ 43.00 | \$ 6,708.00 |



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QUOTATION

| Item Code | Description | Qty | Rate | Amount |
|--|--|----------|--------------|--------------|
| Sourcewell Customer Discount - Member ID # | Sourcewell Customer Discount - Member ID # | 1.0 Unit | \$ -8,143.00 | \$ -8,143.00 |

Subtotal \$ 109,520.00
Michigan Sales Tax \$ 0.00
Total \$ 109,520.00

Acceptance of Proposal

(Please be sure you have read, signed, and initialed and understand the terms and conditions) The items, prices, and conditions listed herein are satisfactory and are hereby accepted.

Signature (Approval) _____
Printed Name _____
Title _____
Date _____

TERMS AND CONDITIONS

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.

*** (Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted. Once your order has been placed, any changes including additions, deletions, or color changes, could result in price increases, additional fees and could cause delays.

EXCLUSIONS : Unless specified, this quote excludes all of the following but not limited to:

Required Permits/Inspections, Background Checks, Davis Bacon, Prevailing Wage or Certified Payroll
Performance/Payment Bonds
Site Restoration
Site work, saw cutting/core drilling, and landscaping.
Removal of existing equipment
Unloading; Receiving of inventory or equipment; Storage of equipment.
Equipment assembly and/or installation
Safety surfacing; Borders or drainage requirements
Landscaping Repairs DUE to poor access or in climatic weather

FREIGHT AND DELIVERY: (if applicable)

Shipping is FOB Origin (means the buyer accepts the title of the goods at the shipment point and assumes all risk once the seller ships the product). All equipment will arrive unassembled.

*** (Pls Initial) Buyer is responsible to meet and provide adequate personnel/equipment to unload truck



QUOTATION

A Check List, detailing all items shipped, will be included with the shipment. Unless taking delivery is specifically included in quote.

Buyer is responsible for ensuring the Sales Order Breakdown and Item Numbers on all boxes and pieces match the Check List.

*** (Pls Initial) Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Please notify Midstates Recreation immediately of any damages.

Shortages and Concealed Damage must be reported to Midstates Recreation within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders are subject to applicable sales tax unless a tax exemption form is on file at the time the order is placed.

PAYMENT TERMS:

An approved Credit Application is required for new customers or customers that haven't been active in the last 18 months. Terms are check with order, or 50% down payment with approved credit (terms do vary based on references). Balance of product & freight will be invoiced upon shipment, due Net 10 days. 100 % prepayment required on Replacement Parts. A 3% charge will be added to all credit card orders over \$ 3,000.

For all non-taxpayer-funded entities: A 1.5% monthly service charge will be assessed on all balances over 30 days.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.

Midstates Recreation offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer.

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

Spoils are to remain onsite.

Permits/inspections are the owner's responsibility and associated costs.

Customer must locate all underground private utilities before your scheduled installation a third-party private utility service can be provided at an additional cost if necessary. Additional charges may apply if obstruction(s) are encountered beneath the surface. Not responsible for damaged/broken parts on existing playground equipment. Not responsible for crossing sidewalks.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

Customer Signature
Updated:

Printed Name and Title

Date

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Report 25-33

For Action

Subject:
Board Policy

Recommendation:
This policy is presented for future action to the full board.

Rationale:

Facts/Statistics:

PO 4229 Acceptable Use of Generative Artificial Intelligence

District Goal Addressed:
☒ Communication
☐ Fiscal Integrity
☐ Student Achievement

Motion

Moved by:
Supported by:

To approve PO 4229 Acceptable Use of Generative Artificial Intelligence as presented.

Voice Vote:
☐ Ayes
☐ Nays

Series 4000: District Employment

4200 Employee Conduct and Ethics

4229 Acceptable Use of Generative Artificial Intelligence

Employees may use Generative Artificial Intelligence (“Generative AI”) in the school setting in compliance with this Policy and applicable law.

A. Definitions

1. “Generative AI” means the class of AI models that emulate the structure and characteristics of input data in order to generate derived synthetic content. This may include images, videos, audio, text, and other digital content.
2. “AI System” means any data system, software, hardware, application, tool, or utility that operates in whole or in part using AI.

B. Acceptable Use

Employee use of Generative AI must be appropriate for the educational environment and in compliance with all applicable laws, including, but not limited to, the Family Educational Rights and Privacy Act, the Individuals with Disabilities Education Act, and the Children’s Internet Protection Act. Employees must also comply with applicable Board Policies when using Generative AI, including, but not limited to, policies on District technology and acceptable use, copyright protection, student records, unlawful harassment, discrimination, and employee ethics.

Employees must obtain prior approval from the Superintendent or designee before using Generative AI Systems for District-related purposes.

Employees must thoroughly review AI-generated material to ensure accuracy, relevance, and appropriateness. Employees may not rely solely on Generative AI to deliver instructional or work-related material. Employee use of Generative AI in the classroom must align with the Board-approved curriculum.

C. Training

Employees may receive training on the legal and ethical use of Generative AI and its integration into the curriculum.

D. Violations

Violations of this policy may result in disciplinary action, up to and including discharge.

Legal Authority: 20 USC 1232g; 20 USC 1400 et seq.; 34 CFR 99; 47 CFR 54.520; 88 Fed Reg 75191 (October 30, 2023)

Date adopted:

Date revised:

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Report #25-34

For Action

Subject:

Restoration of the Maltby Intermediate School Interior Wall.

Recommendation:

The district published an RFP on February 21, 2025 for contractor services for the restoration of an interior wall at Maltby Intermediate School. The bids are due, and will be opened, on April 1st. We will bring our selection of the preferred bidder to the April 14th board meeting.

Rationale:

This interior wall at Maltby Intermediate School has experienced condensation issues which degrades the quality of the wall. The restoration will include upgrading the moisture barrier and replacing the wall with a simulated brick façade.

Facts/Statistics:

District Goal Addressed:

☒ Communication
☐ Fiscal Integrity
☐ Student Achievement

Motion

Moved by:

Supported by:

Voice Vote:

☐ Ayes
☐ Nays

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Report #25-35

For Action

Subject:

Renovation of restrooms at the BECC Building

Recommendation:

We are requesting to renovate four restrooms on the first floor at the BECC Building which will require an RFP to be published.

Rationale:

The four restrooms on the first floor of the BECC Building are outdated and in need of updating.

Facts/Statistics:

District Goal Addressed:

☒ Communication
☐ Fiscal Integrity
☐ Student Achievement

Motion

Moved by:

Supported by:

Voice Vote:

☐ Ayes
☐ Nays

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Report 25-36

For Action

Subject:

Part-Time Communications Director

Recommendation:

Rationale:

Facts/Statistics:

District Goal Addressed:

- ☒ Communication
- ☐ Fiscal Integrity
- ☐ Student Achievement

Motion

Moved by:

Supported by:

Voice Vote:

- ☐ Ayes
- ☐ Nays

| | | | |
|-------------------------|--|------------------|------------------------------|
| POSITION TITLE: | Communication Specialist (Part-Time) | FSLA: | Exempt |
| REPORTS TO: | Superintendent | GROUP: | Non-Affiliated |
| SALARY/BENEFITS: | \$30 to \$35 an hour...Single-Subscriber Health Care Available | UPDATED: | March, 2025 |
| | | SCHEDULE: | 40 Weeks at 20 Hours/Week |

COMMUNITY AND SCHOOL DISTRICT DESCRIPTION

The Brighton Area Schools is an award-winning school district housed within the flourishing community of Brighton Michigan. Brighton is a vibrant community with a quaint downtown that is filled with restaurants, shops and community spirit. We are blessed as a school district to be part of this community and their unwavering support for our schools. The school district has approximately 6,000 students.

JOB SUMMARY

To work in collaboration with the district superintendent to maximize two-way communication with BAS families and the community. Additionally, this individual will be tasked with sharing Brighton's story with prospective families, the community, and our own BAS families.

QUALIFICATIONS - EDUCATION/EXPERIENCE

1. Bachelor's degree in communications, marketing/advertising, journalism, or related field.
2. Two or more years of demonstrated success in communications, marketing/advertising, journalism, or related fields. Previous experience in working with or for a public school is preferred.
3. Superior written and verbal communication.
4. Experience using social media as a promotional tool.
5. Strong organizational management skills.
6. Strong technical skills including the ability to create appealing communication and marketing materials.
7. Experience with website design is preferred but not required.

PERFORMANCE RESPONSIBILITIES

1. Assist the Superintendent in providing quality communications, public relations for the Brighton Area Schools, and/or crisis communication.
2. Assess and advise district and building leadership regarding communication strategies with families.
3. Develop marketing messaging and materials to best inform prospective families regarding the Brighton Area Schools.
4. Develop a district-wide cadence and standards for the use of social media to share information and tell the story of the Brighton Area Schools.
5. Organize stories for potential press releases.
6. Work to develop an ever-evolving database of quality photos that can be used for marketing purposes.
7. Create promotional materials including videos, social media content, or other forms of communication for students, families, staff, and community.
8. Provide oversight and planning for the district website.
9. Collaboration with the Board and Education and Superintendent in the case of public initiatives or bond campaigns.
10. Solicit, organize, and share essential feedback with district leadership from parents as part of the continuous improvement process.
11. Other communication and marketing duties as assigned by the superintendent

ESSENTIAL FUNCTIONS

Note: The following duties and responsibilities are deemed to be "essential functions" in terms of the Americans With Disabilities Act or ADA. The requirements listed below are representative of the knowledge, skill, and/or ability required to perform this job successfully; an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The statements below are intended to describe the general nature and level of work being performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed by such a person.

- Creates regular communication as needed.
- Attends meetings and training as needed.
- Develops and maintains positive relationships
- Creates a welcoming environment.
- Complete and maintain all required paperwork, reports, receipts and, records in accordance with Brighton Area Schools' system of operation and submit them in a timely and professional manner.
- Maintain a continuous updating of knowledge and experience related to best practices in communication
- Maintain educational and other credentials as necessary.
- Possess knowledge of Brighton Area Schools' organization, mission, and philosophy.
- Works collaboratively with all staff who support children in our program.

ADDITIONAL DUTIES

- Performs other duties and assumes other responsibilities as assigned by the Superintendent or designee

OTHER KNOWLEDGE, SKILLS and/or ABILITIES

Note: The qualifications listed above are guidelines for selection purposes; alternative qualifications may be substituted if sufficient to perform the duties of the job.

REQUIRED

1. Superior written and verbal communication skills.
2. General knowledge of K-12 public school operations
3. Ability to maintain the confidentiality of sensitive information.
4. Ability to negotiate conflict and resolve emotionally charged situations.

PREFERRED

1. Knowledge of the school district and community.
2. General knowledge of computer hardware and software.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

PHYSICAL DEMANDS

Note: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use hands to perform tasks, talk, and hear. The employee is occasionally required to stand, walk; reach with hands and arms, and crouch. The employee must occasionally lift and/or move up to 30 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus, especially due to concentration on a computer screen and small text.

WORK ENVIRONMENT

- Office located at BECC (Central Office), but work will vary location depending on the need and current project

Brighton Area Schools does not discriminate on the basis of race, color, national origin, sex, (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.

Inquiries regarding non-discrimination policies should be directed to the Assistant Superintendent of Human Resources.

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Report 25-37

For Future Action

Subject:
Staffing

Recommendation:

Rationale:

Facts/Statistics:

District Goal Addressed:

☒ Communication
☐ Fiscal Integrity
☐ Student Achievement

Motion

Moved by:
Supported by:

Voice Vote:

☐ Ayes
☐ Nays

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Report #25-38

For Future Action

Subject:

SMS/BHS Trip Request to Quebec, Canada

Recommendation:

It is recommended that the Board approve the World Language trip to Quebec, Canada in June of 2026 proposed by French teacher, Jean Marie Moffa.

Rationale:

The six day trip will include traveling and exploring of Quebec, including Montreal and Quebec City both French Speaking location. Students will further their understanding of the French-Canadian culture, history, and experience. Students who have successfully completed 2 years of French will be invited for the opportunity. Itinerary included with detailed information on travel.

Facts/Statistics:

Destination: Quebec, Canada

Date: June 15-20, 2025

The cost of the optional self-funded trip is \$2560

Student-to-Adult Ratio: 7:1

3 quotes obtained

District Goal Addressed:

☒ Communication

☐ Fiscal Integrity

☒ Student Achievement

Motion:

Moved by:

Supported by:

To approve the BHS Trip Request to Stratford, Ontario as presented.

Voice Vote:

☐ Ayes

☐ Nays

Student Trip Proposal Information Form

To be used for all overnight trips, trips exceeding 100 Miles and overseas travel (including travel outside of the continental United States and Canada) in accordance with Board Bylaws and Policies 2340- Field Trips.

Name of Trip: *Québec 2026*

Proposed Departure Date: *15 June 2026* **Return Date:** *20 June 2026*

Proposing Staff Member: *Jean Marie Moffa* **Position:** *Teacher, SMS*

PURPOSE OF TRIP

- 1. What is the major place(s) to be visited or event(s) to be attended?**

Montréal, Québec City, and the regions surrounding

- 2. How is the proposed visit or event related to the educational program of the district?**

This proposed visit would be available to students who have completed a minimum of French II and the 9th grade, by the departure date. The tour introduces students to French Canadian culture and history, which is an important part of our North American heritage and the francophone world. We will visit Montréal, the second largest French-speaking city in the world, and Québec, the most fully French-speaking city on the continent.

- 3. In what ways will the students benefit?**

Students will experience the Québécois history, culture and language. They will deepen their understanding of the French-Canadian experience and of the transformations in the French language itself that have resulted in the French that is spoken in Canada. This sort of educational travel is a life-changing trip for most students.

- 4. How will the travel be evaluated to determine the extent to which these benefits were realized?**

The benefits are difficult to evaluate empirically. Students normally return from such a trip with a greater interest in world language study and with a greater interest in peoples from other cultures. Teachers return freshly inspired, with lots of stories to share with their students. The trip ignites a passion not just for language, but for history, art, lifelong learning, global citizenship, and more.

STUDENTS AND STAFF

- 1. Which students, in terms of grade, class, or organization will be attending?**

Students who have successfully completed the 9th grade, and 1-5 years of French, and who have demonstrated positive behavior patterns in school, will be considered for the trip. Students with chronic tardy problems, who have been suspended from school, or who have caused problems in French class will not be considered for the trip. A maximum of one busload of students will be accepted, with approximately 35 students and 5 teachers. A minimum of 12 students and 1 teacher will be accepted.

- 2. Which staff member(s) will be in charge?**

Jean Marie Moffa will be in charge.

- 3. How many additional staff members will be attending?**

Matt Dufon will assist. Depending upon the size of the group, Missy Setty and/or other BAS staff members may assist.

- 4. How many chaperones, in addition to staff members, will be attending?**

N/A

SCHOOL TIME

- 1. Has the trip been planned to minimize absence from school?**

Yes. We will work during summer vacation to make this trip possible.

- 2. How many school days will be missed?**

None

- 3. Has the trip been planned to minimize disruptions of religious and national holidays?**

Yes

ITINERARY

1. What is the destination?

Québec (see attached itinerary)

2. What will be the mode(s) of transportation?

Air transportation will be to and from Montréal and Québec City. Bus in Québec. Students will be responsible for arranging their own transportation to and from Detroit-Wayne Metropolitan Airport (DTW).

3. What will be the accommodations and food plans?

Hotels tentatively set for Best Western Ville Marie Montréal and Comfort Inn & Suites Saint-Nicolas à Lévis (or equivalent); 5 breakfasts in hotels, 1 lunch at a scenic location, (other days allowing students freedom to choose) and 4 dinners in quaint local restaurants, as well as 1 dinner in a Cabane à Sucre.

4. What, if any, enroute or supplementary activities are planned?

None. The trip is filled with enriching activities.

5. What arrangements have been made for dealing with emergency situations?

See attached documents re: optional cancellation insurance policies available from Prométour. Medical emergencies are facilitated by way of the power of attorney and medical insurance/information forms (attached)

FINANCES

1. What is the estimated total cost per student?

The trip's final cost is contingent upon the number of students traveling (this is consistent with all travel companies for North American trips). Current pricing for the trip ranges in price from \$2560-\$3435, and depends upon the number of students traveling. This does not include 4 lunches or \$42 in tips for the guide and bus driver.

Please see attached chart of the breakdown of the bids from the three companies consulted, as well as copies of their brochure proposals.

All companies were competitively priced, and all companies have a sliding scale that lowers with an increase of travelers. We selected Prométour because of the engaging and diverse hands-on activities, and because they are based in Montréal, offering us immediate and knowledgeable on-the-ground support.

2. What is the source of funds?

This trip is funded by students and their families.

3. What arrangements are available to ensure all students who are eligible can participate regardless of financial circumstances?

We will discuss fundraising if there is interest. We have selected a solid company whose price was accessible to families. Additionally, making a more affordable trip possible for our students by having them stay on this continent was one of the reasons we chose to travel to Québec.

COMMUNICATION

1. What will be the communication to families prior to the trip, during the trip, and after the trip?

There will be student and parent meetings. We will have a Google classroom set up for the trip. During the trip, students may call home. A phone fan-out will be drawn up prior to departure in order to communicate with all parents, should the need arise. Chaperones will call parents from Canada if there is a discipline or medical issue. We will also gather as a group after the trip, should there be interest.

HEALTH AND SAFETY

1. What safeguards have been taken to ensure the health and safety of all participants? We require students and their parents to complete an Emergency Treatment Release Form and a Health History Form. (See attached.)

DISTRICT AND SCHOOL POLICIES

All school district and student handbook rules and regulations will be in effect. *(We have students and parents sign a Code of Conduct form, stating as much, prior to departure.)*


All permission forms must include signatures by parents and participants admitting that each is aware of the rules and will abide by and support these rules. Trip disclaimer forms must be on files in the school office before students can participate.



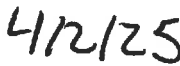
Signature of Proposing Staff Member



Date



Signature of Building Principal



Date

Signature of Central Office Designee

Date

Selected

Prométour

EDUCATIONAL TOURS



Explore French Canada 🇫🇷 ☐

Brighton High School

June 15th - 20th, 2026

6 Days

Sher Afghan

✉ sher@prometour.com

DAY 1: Travel to French Canada

Monday 15-Jun-2026



Board your flight from Detroit and fly to Canada.

Your **Québécois Prométour Tour Director** will meet you at the arrivals section of the **Montreal airport** and will remain with your group for the duration of your visit.

Board your private **motor coach** and head out to your first activity.

Take in the view of Montreal from the **Kondiaronk Belvedere Lookout on Mount Royal**, named after a great First Nation's Chief who contributed to the signing of the Peace Treaty in 1701.

Have time to explore **Quartier Le Plateau-Mont Royal**, a neighbourhood characterized by brightly coloured houses, cafés, book shops, and a laissez-faire attitude. **(non-guided)**

Enjoy dinner in a quaint local restaurant with your group and Prometour Tour Director.

Overnight accommodation in **downtown Montreal**.

Example: *Best Western Ville Marie Montreal (or similar)*

DAY 2: Montréal

Tuesday 16-Jun-2026

Enjoy breakfast at the hotel with your group.

Head to **Café Graffiti**, a place for Montreal youth to come together to find support, socialize, and develop their creativity. Have a short presentation on different Graffiti techniques, then use your creativity to **design your own take-home souvenir hat!**

At **Musée Pointe à Callière**, partake in the **Archeo du Futur digging workshop**. Step in the shoes of an archaeologist and learn how to use tools of the trade to unearth and identify objects through the scientific investigation methods of archaeology based on research, analysis, and hypotheses.

Have lunch on your own.

Enjoy a **guided walking tour of Old Montreal** and discover the picturesque charm of the **Old Port**.

Have time to explore **Place Jacques-Cartier** and **St-Paul Street** in **Vieux-Montreal**.
(non guided)

Take a ride on the **Montreal Ferris Wheel** for a bird's eye view of the city.

Enjoy dinner in a quaint local restaurant with your group and Prometour Tour Director.

Experience **AURA Notre Dame**. It's where light, orchestral music and grandiose architecture combine to create a unique multimedia spectacle, presented on one of the most amazing canvases imaginable: Notre-Dame Basilica. (*subject to schedule and ticket availability*)

Overnight accommodation in **downtown Montreal**.
Example: *Best Western Ville Marie Montreal* (or similar)



DAY 3: Circus Workshop & Continue to Québec City

Wed 17-Jun-2026



Enjoy breakfast at the hotel with your group.

Partake in a 2-hour **Circus Workshop** at **Academie de Cirque de Montreal**. Under the supervision of qualified instructors, try a variety of circus equipment & activities such as trapeze, trampoline and juggling

Board your **motor coach** and continue on to **Quebec City**.

Stretch your legs while discovering this charming, 400 year old fortified city on a **guided walking tour**. Walk along St-Louis and St-Jean Streets, see the breathtaking Chateau Frontenac, and admire the magnificent architecture and views.

Wander through the enchanting **Quartier Petit Champlain**, the oldest shopping district in North America. Today, it showcases the talents of local artisans, and is the location of the Escalier Casse-Cou and Wall of History.

Enjoy dinner in a quaint local restaurant with your group and Prometour Tour Director.

Traverse the mighty **St. Lawrence River** on a **ferry** to enjoy a sailor's view of the Plains of Abraham and Chateau Frontenac.

Overnight accommodation in the **region of Quebec City**.
Example: *Comfort Inn & Suites Saint-Nicolas à Lévis* (or similar)

DAY 4: Beaupré Coast

Thursday 18-Jun-2026



Enjoy breakfast at the hotel with your group.

At **Parc de la Chute Montmorency** enjoy a ride on the **funicular** (*one way*), then have time for photos, to walk over the suspended bridge, and take the 487 steps for a different view of the falls which are higher than those of Niagara Falls. (*access to the steps is seasonal*)

See the fabulous display of nature that the glaciers left at the spectacular **Canyon Sainte-Anne** by crossing 3 suspended bridges and numerous steps where you can descend 55 metres into the canyon.

Enjoy a **BBQ Burger lunch** on the terrace at Canyon Sainte-Anne.

Enter the **Ste-Anne de Beaupré Basilica**. This impressive house of worship is one of the five national shrines of Canada. (**non guided**)

Visit the **Copper Museum**, watch a demonstration of "Repoussé" work and then live the experience of an artisan by working on your own decorative copper piece that you can bring home.

Enjoy dinner in a quaint local restaurant with your group and Prometour Tour Director.

Overnight accommodation in the **region of Quebec City**.
Example: *Comfort Inn & Suites Saint-Nicolas à Lévis* (or similar)

DAY 5: Québec City

Friday 19-Jun-2026



Enjoy breakfast at the hotel with your group.

The First Nations Community plays an important role in Quebec's history and still thrives today. Learn about Huron-Wendat history and customs at the "**Onhoua Chetek8e**" **Huron Village**, followed by a fur workshop and Huron games. (**guided**)

Have lunch on your own.

At the **Plains of Abraham Museum** partake in **The Soldiers of the Martello Tower** interactive workshop to

OPTIONAL ADDITIONAL COVERAGE covering group travel dates

Prométour is pleased to provide the Student Essentials plan from Travelex Insurance Services for all participants. Information for this included coverage can be found in the Student Essentials product flier [here](#).

For your convenience, we offer a travel insurance plan for additional benefits through Travelex Insurance Services. You will have the option to purchase this coverage. For more information and rates, refer to the Student Group Plus flyer [here](#).

Travel Insurance is underwritten by Zurich American Insurance Company, (NAIC #16535). Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. Please visit travelexinsurance.com/company/fraud-warning to view the state specific fraud warnings or call 844.825.1716.

PRICE INCLUDES:

Student Group Essentials Plan covering group dates of travel

Refer to **complete policy** for all insurance details.

This trip is quoted as a student tour, prices are subject to increase if number of adults exceeds 30% of group size.

Roundtrip airfare*

Detroit - Montréal

Montréal - Detroit

-direct flights not guaranteed

Ground transportation while in destination

Private bus transportation

Accommodation

5 nights multiple occupancy in quality hotels

3-star standard, 3 & 4 per room, single beds not guaranteed

Group leader & chaperones in twin accommodation according to gender

Meals

5 Breakfasts / 1 Lunch / 5 Dinners

Group menu with 1 non-alcoholic beverage + vegetarian option

Activities & Sightseeing

All aforementioned visits, activities, tours and admissions

Tour Guides

Service of a dynamic, bilingual Prometour Tour Director

Local city/activity guides as indicated in the program

Chaperones

1:7 complimentary trip ratio (twin accommodation according to gender)

Other

Applicable service fees, taxes and FICAV contribution

PRICE DOES NOT INCLUDE:

Airline baggage charges according to their policies

Departure tax depending on destination & airline

Transportation to/from Detroit Airport

Meals that are not indicated in the daily program

Student Group Plus Plan

- *Cancellation*

- *Cancel For Any Reason (CFAR)*

Night Hall Monitors

Money for sub-costs, stipends or incidentals

Tips

It's customary to tip as a token of appreciation, ultimately tips are at the discretion of the group.

These tipping suggestions are based on industry standards:

Prometour Tour Director \$4 per day, per person

Motor Coach Drivers \$3 per day, per person

Personal spending money

Any applicable processing fees (\$45)

Costs associated with travel documents, visas, medical testing, vaccinations, or other as required by your destination(s) or home country

Costs associated with changes to itinerary due to unforeseen circumstances including but not limited to: pandemics, epidemics, natural disasters, or other.

learn about the daily life of a soldier in the 1812 Battle of Quebec.

Enjoy some leisure time in **Quebec City**. Visit the souvenir shops in the **Quartier Petit Champlain** or along **rue St Jean**, and maybe stroll along the **Terrasse Dufferin** to snap a photo with the iconic **Château Frontenac**.

With quiz sheet in hand and your own digital/phone camera, set off in teams on a **Photos Rally Game** through Vieux Quebec, there's a prize for the winning team.

Experience the Quebecois tradition of sugaring off at a **Cabane à Sucre**. Tour the sugar shack to learn how tree sap becomes syrup (aka liquid gold), enjoy a lumberjack meal, listen to folk songs, learn traditional dances, and have maple taffy on snow!

Overnight accommodation in the **region of Quebec City**.
Example: Comfort Inn & Suites Saint-Nicolas à Lévis (or similar)

DAY 6: Return Home

Saturday 20-Jun-2026



Enjoy breakfast at the hotel with your group.

Transfer to Montréal Airport

Say a fond *Au Revoir* to your Quebecois **Prometour Tour Director**.

Board your flight from Montreal and fly back to Detroit

PRICE PER PERSON SHEET

This is a privately operated tour - you will not be combined with another group

Student Price Per Participant

30 to 32 participants : 2 560 USD

27 to 29 participants : 2 580 USD

24 to 26 participants : 2 720 USD

21 to 23 participants : 2 750 USD

18 to 20 participants : 2 900 USD

15 to 17 participants : 3 200 USD

12 to 14 participants : 3 435 USD

SUPPLEMENTS

Adult Activity Supplement \$15 per day, per person

Twin Room Supplement \$60 per night, per person

Single Room Supplement \$120 per night, per person

For 12 to 17 paying participants:

Student Plus Insurance Plan Supplement \$195 per person

Adult Plus Insurance Plan Supplement \$255 per person

For 18 to 32 paying participants:

Student Plus Insurance Plan Supplement \$164 per person

Adult Plus Insurance Plan Supplement \$214 per person

PAYMENT SCHEDULE

Based on Travel Dates

To Be Determined

Please check with your credit card company and/or financial institution for any extra application fees.

NOTES

* AIRLINE FUEL SURCHARGE(already included in these prices): Airlines have the legal right to impose fuel surcharges to tickets even after bookings have been made. Departure taxes and airline fuel surcharges at time of this quote = \$155

* Flights can only be researched and booked within 11-months prior to return date, and confirmed once first deposits are received.

* Flight times are subject to airline-imposed schedule changes outside of Prométour's control. Direct flights are not guaranteed.

☐ Prométour reserves the right to alter your itinerary before or during your tour for reasons including but not limited to: severe weather conditions, government restrictions, holidays, special events, or other unforeseen circumstances. When a scheduled activity or tourist site is not possible, we will make every effort to minimize inconvenience by adjusting the itinerary or replacing the item with a similar item of equal standard and value.

New Green Initiative!

Prométour's target is to be a 100% carbon neutral company. Complimentary CO2 offsetting is now included on all tours including bus or air transportation.

EXCHANGE RATE: Prométour has quoted this package at an exchange of 1 CAD = 0.80 USD

Useful Information

→ TERMS & CONDITIONS

These prices are valid until: 13-Mar-2025

339 rue Saint-Paul East, Montreal, Quebec, H2Y 1H3, Canada

www.prometour.com

✉ info@prometour.com

☎ USA: 1-800-304-9446 / CAN: 1-800-657-7754



BONJOUR, QUÉBEC

6 days | Montréal | Québec City



Your itinerary

Day 1

Welcome to Montréal!

Journey to la belle province and experience French culture firsthand. Upon arrival, meet your EF Tour Director who will accompany you throughout your stay.

Tour Director-led Sightseeing of Beaver Lake and the Mount Royal Lookout

Explore the highest point of Montréal with your Tour Director. This is a great opportunity to photograph the sprawling cityscape of Montréal.

Self-Guided Visit of St. Joseph's Oratory

Visit St. Joseph's Oratory, the largest sanctuary dedicated to Saint Joseph; patron saint of labourers.

Explore Montréal's Underground Mall

In your free time, witness Canadian ingenuity in the form of Montréal's underground mall. Based on a 500-year-old model designed by Leonardo da Vinci, the Underground City boasts miles of underground corridors connecting shops, restaurants, offices, and hotels, and provides a convenient haven from cold weather during the winter.

Dinner in Montréal

Enjoy a group dinner at one of Montréal's popular restaurants.

Hotel in Montréal area

Arrive and check into your hotel.

Overnight in Montreal area

Day 2

Breakfast in Montréal

Enjoy breakfast at your hotel or a nearby restaurant.

Fur Trade Workshop at Lachine National Historic Site of Canada

From the early days of New France, the fur trade played an important role in the colony's economy. Fur was in fashion in Europe and clothing was decorated with pieces of fur and people wore beaver hats. To compensate for the increasing shortage of fur-bearing animals in Europe, the French turned to New France!

Visit Notre-Dame Basilica in Old Montréal

When it was founded in 1642, the village, then known as Ville-Marie, had its first wooden chapel inside the palisade at Pointe-à-Callière, today the site of Montréal's major archaeological museum. The Notre-Dame Basilica possesses some of the finest Gothic Revival architecture in North America, where it was the first full example of this major style. Come and take in the splendor of one of the most significant parts of the Catholic heritage in Montréal.

Visit Pointe-à-Callière: Museum of Archaeology and History

Walk through the history of Montréal at this museum built on the very site on which the colony was first established, Pointe-à-Callière, where the St. Pierre River merges with the St. Lawrence. Marvel at ancient ruins from the original city, view artifacts in burial grounds within the subterranean complex and explore the exhibits of the former Custom House.

Old Montréal Dinner Experience

Experience culture, dining & ambiance in an authentic Old Montréal setting.

Overnight in Montreal area

Day 3

Breakfast in Montréal

Enjoy breakfast at your hotel or a nearby restaurant.

Guided Sightseeing of Montréal

With a licensed local step-on guide, discover the cultural and historical highlights of Montréal. Ascend Mont Royal to the expansive green park at its summit, designed by American landscape architect Frederick Law Olmsted, mastermind of New York City's Central Park. The 98-foot cross at its peak commemorates the 1643 climb by de Maisonneuve, founder of Montréal. Take in Jacques Cartier square, a car-free zone during summer and an entrance to the city's Old Port. See also the British-influenced quads and buildings of McGill University, founded in 1821. Then visit the Basilica of Notre-Dame de-Montréal, a magnificent example of French- Canadian architecture that once hosted national separatist rallies and is the largest church in Canada.

Transfer to Québec City

Montmorency Falls Sightseeing & Suspension Bridge

Pass through the picturesque terrain surrounding Québec City to towering Montmorency Falls, which cascades from a height of 82 meters (30 meters higher than Niagara Falls) where the Montmorency and St. Lawrence rivers meet.

Visit the Sainte-Anne-de-Beaupré Basilica

Continue on to Sainte-Anne-de-Beaupré and visit the town's majestic double-spired basilica, which has been rebuilt on this spot many times. Although the present basilica was consecrated in 1976, worshippers here have credited the shrine with miraculous cures since it was first built in 1658, and 17th-century sailors believed that St. Anne protected them from shipwrecks.

Visit a Traditional Huron-Wendat Village

Learn about the Huron Wendat culture by visiting a traditional village. You will see how this culture lived, learn about games they played, food they ate, and what life was like.

Dinner in Québec City

Enjoy a group dinner at one of Québec City's original and delicious restaurants.

Hotel in Québec City area

Arrive and check into your hotel.

Overnight in Quebec City area

Day 4

Breakfast in Québec City

Enjoy a group breakfast at your hotel or a nearby restaurant.

Guided Sightseeing of Québec City

A licensed local guide leads today's exploration of historic Québec City. View the regal baroque-style Château Frontenac; here, President Roosevelt met with Churchill and other leaders of the Allied Nations during World War II. Continue into the Basse Ville to the well-preserved Place Royale, site of Samuel de Champlain's original French colony. Cross the Plains of Abraham, where General James Wolfe's British army defeated the Marquis de Montcalm's troops in 1759, thereby ending French rule in Québec. Then, stop at the Citadel. Perched above the St. Lawrence River, this magnificent fortress is still used by Canadian troops. Near the Citadel you'll see Porte St-Louis, a wide medieval gate in the city walls constructed in the late 1800s.

St-Louis Forts and Chateau

The Chateau St. Louis in Quebec City was the official residence of the French Governor of New France and later the British Governor of Quebec, the Governor-General of British North America, and the Lieutenant-Governor of Lower Canada. The site was designated a National Historic Site of Canada in 2002

Workshop at the Plains of Abraham

Steeped in Canadian history, the Plains of Abraham was the site of a battle that shaped Canada's destiny. In 1759, British General Wolfe defeated French troops under the command of General Montcalm. Though the British defeated the French, both Generals were mortally wounded during the battle. Go over the strategies, load rifles and guns, become an expert in artillery, treat your wounded fellows who fell on the battlefield.

Workshop at La Citadelle

Dinner and Sugar Shack Experience

Join a festive visit to the Sugar Shack, where you'll dine in the hearty manner of early French-Canadian loggers. Set deep in the pine forests of rural Canada, the Sugar Shack offers a memorable evening of traditional feasting, songs, games and dancing.

Overnight in Quebec City area

Day 5

Breakfast in Québec City

Enjoy a group breakfast at your hotel or a nearby restaurant.

Visit Canyon Ste-Anne Falls and Suspension Bridges

At Canyon Ste-Anne you will get to experience the thrill of crossing a 60-metre bridge above the canyon. There are also 3 suspension bridges to offer the best views of the 74-metre waterfall and many other scenic panoramas.

Atelier Paré Legends & Wood Carving Workshop

Stop at Atelier Paré, a woodcarvers' gallery where local artisans create scenes from French-Canadian folk stories. Here, you can watch the woodcarvers at work as they shape their endearing masterpieces, and learn about the generations-old Canadian art form of carving.

Visit the Albert Gilles Copper Art Museum

Find out what it takes to be "malleable" and "ductile" and learn about one of Canada's most valuable minerals during your visit to a copper museum. See exhibits that illustrate how copper ore becomes copper art and visit a gallery showcasing some of the oldest copper artwork in the area. You will also have the opportunity to create your own art by engraving a copper piece to take home.

Scavenger Hunt

Go on a fact-finding adventure with the rest of your group. What better way to discover the Québec City than to navigate your way through the historic streets of Upper Town!

Dinner in Québec City

Enjoy a group dinner at one of Québec City's original and delicious restaurants.

Overnight in Quebec City area

Day 6

Breakfast in Québec City

Enjoy a group breakfast at your hotel or a nearby restaurant.

Return to Montréal

Depart for home!

Your tour director assists with your return home.

TOUR PRICE QUOTE

BONJOUR, QUÉBEC

PREPARED FOR
Jean Marie Moffa

PREPARED ON
February 6, 2025

YOUR TOUR NUMBER
2866840BK

YOUR TOUR WEBSITE
efexploreamerica.com/2866840BK

Your travel details

TOUR LENGTH

6 days

DEPARTING FROM

Detroit

REQUESTED TRAVEL DATES

Monday, June 15, 2026 - Saturday, June 20, 2026

YOUR DEPARTURE DATE RANGE

Includes 5 days of departure date flexibility

ALL-INCLUSIVE PRICE

Based on a private tour with 20 - 24 paying travelers
Price valid for travelers enrolled by April 30, 2025

| Student \$3,049 | | Adult \$3,499 | |
|----------------------------|-------------------|------------------|--|
| NUMBER OF PAYING TRAVELERS | PRICE PER STUDENT | PRICE PER ADULT | |
| 35+ | \$2,544 | \$2,994 | |
| 30 - 34 | \$2,654 | \$3,104 | |
| 25 - 29 | \$2,809 | \$3,259 | |
| 20 - 24 | \$3,049 | \$3,499 | |

Protect your travelers with the Travel Protection Plus Plan for \$309.
Ask your Tour Consultant for details.

For every 10 paying travelers, 1 chaperone travels FREE

Your experience includes

AIRFARE AND TRANSPORTATION

HOTEL ACCOMMODATIONS

OVERNIGHT SECURITY

MEALS AS SPECIFIED

ALL GRATUITIES

GUIDED TOURS AND ACTIVITIES

FULL-TIME TOUR DIRECTOR

Your Tour Director stays with your group 24/7, providing local insight and knowledge, while handling every on-tour detail.

TRAINING AND SUPPORT

We prepare new Group Leaders on a free Training Tour, and provide personal support every step of the way.

TRAVELER RESOURCES

We offer travelers flexible payment options as well as a dedicated support team to manage finances and answer tour questions.

24-HOUR EMERGENCY SUPPORT

Travelers and their families can count on EF's dedicated emergency service team while on tour.

EXPERT TOUR PLANNING

Your dedicated EF team provides expertise every step of the way—from recruiting and enrolling travelers to planning and managing your tour.

ILLNESS AND ACCIDENT COVERAGE

Rest easier knowing your travelers are covered on tour with EF's comprehensive coverage plan.

\$50 MILLION LIABILITY POLICY

Group Leaders and schools are protected while on tour.

Adult supplement required for age 20 and older at the time of travel. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at www.EFExploreAmerica.com/Baggage. All prices subject to verification by an EA tour consultant. To view EA's Booking Conditions, visit EFExploreAmerica.com/BC.

Breakfast excluded on day of arrival; dinner excluded on day of departure (Unless otherwise noted)

- Not selected -

← **explORICA** →[®]

by WorldStrides

Montréal & Québec 2026

Group Information

Departing From:

Detroit

Departing:

June 15, 2026

Returning:

June 20, 2026



**RESERVE YOUR TOUR
NOW!**

Tour Itinerary

Day 1 Hello Montréal

Meet your tour director

Montréal tour director-led sightseeing

Old Montréal, McGill University, Place Ville Marie, Bell Center, Mont Royal

Notre-Dame Basilica visit

Dinner

Day 2 Montreal--Québec

Breakfast

Montréal Museum of Archaeology: Pointe-à-Callière guided visit

Travel to Québec City

Village des Hurons guided visit

Québec city walk

Dufferin Terrace, Old Québec & Château Frontenac

Dinner

Day 3 Québec

Breakfast

Québec tour director-led sightseeing

l'Escalier casse-cou (breakneck steps), Notre-Dame-des-Victoires, Rue Saint-Jean

Forts-et-Châteaux-Saint-Louis National Historic Site guided visit

Tour Director led Plains of Abraham battlefield re-enactment

Dinner and traditional entertainment at a sugar shack

Day 4 Québec

Breakfast

Canyon Sainte-Anne

Atelier Paré - Woodcarver

Copper Museum visit

Upper Town Scavenger Hunt

Dinner

Day 5 Québec--Montréal

Breakfast

Beaupré Coast panoramic tour

Basilica of Sainte-Anne-de-Baupré tour

Montmorency Falls visit

Village des Hurons guided visit

Travel to Montréal along the St. Lawrence River

Mont Royal and Beaver Lake visit

Saint Joseph's Oratory of Mount Royal

Dinner

Day 6 Flight home from Montreal

Breakfast

Fur Trade at Lachine National Historic Site guided tour

Underground City visit

Travel home

BEST PRICE
guaranteed

Total Fee:* \$2,726.00

Tour Quote Breakdown

The following fees apply to your full-paying participants:

Tour Fee* \$2,806.00

| | |
|------------|------------|
| Total Fee* | \$2,726.00 |
|------------|------------|

* Last day for this Tour Fee is Mar 27, 2025.
** Only valid with voucher code 2026earlybird

The following additional fees apply only to full-paying participants 23 and older and are not included in the total price listed above.

| | |
|----------------------|----------|
| Additional Adult Fee | \$270.00 |
|----------------------|----------|

Day 1 - 2, 4 - 5

As a Private Group, the cost of your tour will be based on the final group size. The Private Group amount in bold below has been included in the total cost of the trip quoted above and this is based on your estimated group size per bus. If the final group size is smaller or larger than estimated, the Private Group amount will be updated on each participant's account the day after the final enrollment deadline.

40+ Travelers -\$167

- Round-trip transportation
 - 5 overnight stays in hotels with private bathrooms
 - Breakfast daily (except arrival day)
 - Dinner daily (except departure day)
 - Full-time services of a professional Tour Director
 - Guided sightseeing tours and city walks as per itinerary
 - Visits to select attractions as per itinerary
 - Overnight security chaperone
 - Tour Diary™
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

For Information

Finance:

1. Bills for payment of March 11 – April 4, 2025.

Check Register

Brighton Public Schools

Run Date: 03/11/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|-----------------------|----------|--------|------------------------------|------|--------------------------|---------------------|--------------------|-----------|
| REGULAR CHECKS | | | | | | | | |
| 032035 | 03/11/25 | 11871 | DTE ENERGY | | 11-261-5510-121-000-0000 | IPF GAS 1/31-3/3 | 5,760.75 | |
| | | | | | 11-261-5520-001-000-0000 | HAWK STREETLITE FEB | 351.04 | 6,111.79 |
| 032036 | 03/11/25 | 38690 | MARSHALL MUSIC CO | | 11-112-4120-021-000-0000 | REP BARITONE | 212.00 | |
| | | | | | 11-112-4120-021-000-0000 | REP BASS CLAR | 135.00 | |
| | | | | | 11-112-4120-021-000-0000 | REP TSAX | 103.00 | |
| | | | | | 11-112-4120-021-000-0000 | REP SAX | 103.00 | |
| | | | | | 11-112-4120-121-000-0000 | REP OBOE | 286.00 | |
| | | | | | 11-112-4120-121-000-0000 | REP OBOE | 135.00 | 974.00 |
| 032037 | 03/11/25 | 13592 | IVAN PROGAR | | 21-321-7410-000-008-0000 | WINTER LEAGUE SUPT | 1,575.00 | 1,575.00 |
| 032038 | 03/11/25 | 84519 | WASTE MANAGEMENT | | 11-261-4125-000-000-0000 | WASTE PICKUPS MARCH | 6,027.85 | 6,027.85 |
| 032039 | 03/11/25 | MSC15 | BARRY DAVIS | | 20-181-5100-000-000-0000 | BARRY DAVIS | 60.00 | 60.00 |
| 032040 | 03/11/25 | MSC15 | RONALD PODE | | 20-181-5100-000-000-0000 | RONALD PODE | 65.00 | 65.00 |
| 032041 | 03/11/25 | MSC55 | SEAN HICKMAN | | 11-293-5992-000-200-0000 | SEAN HICKMAN | 840.00 | 840.00 |
| Sub Total: | | | | | | | \$15,653.64 | |
| ACH CHECKS | | | | | | | | |
| A08973 | 03/11/25 | 10069 | CLEAR RATE COMMUNICATIONS IN | | 11-261-3410-001-000-0000 | HAWK PHONE MARCH | 211.62 | |
| | | | | | 11-261-3410-004-000-0000 | SPEN PHONE MARCH | 211.62 | |
| | | | | | 11-261-3410-005-000-0000 | HRNG PHONE MARCH | 203.69 | |
| | | | | | 11-261-3410-006-000-0000 | HILT PHONE MARCH | 211.62 | |
| | | | | | 11-261-3410-021-000-0000 | SCRN PHONE MARCH | 293.62 | |
| | | | | | 11-261-3410-031-000-0000 | BHS PHONE MARCH | 925.84 | |
| | | | | | 11-261-3410-121-000-0000 | MALT PHONE MARCH | 296.27 | |
| | | | | | 11-261-3411-000-000-0000 | TRNS PHONE MARCH | 44.97 | |
| | | | | | 11-261-3412-000-000-0000 | TECH PHONE MARCH | 164.01 | |
| | | | | | 21-261-3410-002-000-0000 | MILLER PHONE MARCH | 211.62 | 2,774.88 |
| A08974 | 03/11/25 | 10760 | CONSTELLATION NEW ENERGY LL | | 11-261-5510-000-000-0000 | BECC GAS 3/5 | 678.70 | |
| | | | | | 11-261-5510-000-000-0000 | LAUNDRY GAS 3/5 | 44.10 | |
| | | | | | 11-261-5510-001-000-0000 | HAWK GAS 3/5 | 2,574.48 | |
| | | | | | 11-261-5510-004-000-0000 | SPEN GAS 3/5 | 2,686.77 | |
| | | | | | 11-261-5510-005-000-0000 | HRNG GAS 3/5 | 1,824.59 | |
| | | | | | 11-261-5510-006-000-0000 | HILT GAS 3/5 | 1,251.13 | |
| | | | | | 11-261-5510-021-000-0000 | SCRN GAS 3/5 | 2,566.50 | |
| | | | | | 11-261-5510-031-000-0000 | CONCESS GAS 3/5 | 192.51 | |
| | | | | | 11-261-5510-031-000-0000 | BHS GAS 3/5 | 16,341.17 | |
| | | | | | 11-261-5510-041-000-0000 | BRIDGE GAS 3/5 | 2,036.10 | |
| | | | | | 11-261-5510-121-000-0000 | IPF GAS 3/5 | 1,628.15 | |
| | | | | | 11-261-5510-121-000-0000 | MALT GAS 3/5 | 1,896.83 | |
| | | | | | 11-261-5511-000-000-0000 | TRNS GAS 3/5 | 465.12 | |
| | | | | | 21-261-5510-002-000-0000 | CE GAS 3/5 | 2,093.27 | 36,279.42 |

Brighton Public Schools

Check Register

Run Date: 03/11/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|-----------------|----------|--------|------------------------------|---------|--------------------------|----------------------|-------------|-----------|
| A08975 | 03/11/25 | 22710 | GATEWAY EDUCATION HOLDINGS L | | 11-111-5110-000-006-0000 | st cath supplies | 1,155.00 | 1,155.00 |
| A08976 | 03/11/25 | 01273 | IMPERIAL DADE | | 11-261-5990-000-000-0000 | OPERATION SUP | 389.60 | 389.60 |
| A08977 | 03/11/25 | 37672 | LIVINGSTON EDUCATIONAL | | 11-293-4920-000-000-0000 | AUG TRANSPORT | 4,944.15 | |
| | | | | | 11-293-4920-000-000-0000 | JULY CHEER TRANSPORT | 422.55 | |
| | | | | | 21-351-4910-000-000-0000 | AUG TRIPS | 7,665.60 | |
| | | | | | 21-351-4910-000-000-0000 | JULY TRIPS | 8,375.85 | 21,408.15 |
| A08978 | 03/11/25 | 75670 | THRUN, MAATSCH, AND NORDBER | | 11-231-3170-000-000-0000 | LEGAL SERV GENERAL | 2,747.00 | 2,747.00 |
| A08979 | 03/11/25 | 49235 | TRANE US INC | 40921 C | 11-261-4120-000-000-0000 | REPAIR TANKS/CHILLER | 9,003.00 | |
| | | | | 41589 C | 11-261-4123-000-000-0000 | QUOTED REPAIRS | 4,797.74 | 13,800.74 |
| A08980 | 03/11/25 | 81465 | VERIZON WIRELESS | | 11-261-3410-000-000-0000 | BECC CELLPHONES 2/23 | 337.81 | |
| | | | | | 11-261-3410-000-000-0000 | CUST CELLPHONES 2/23 | 91.16 | |
| | | | | | 11-261-3410-004-000-0000 | SPEN CELLPHONES 2/23 | 48.58 | |
| | | | | | 11-261-3410-005-000-0000 | HRNG CELLPHONES 2/23 | 48.58 | |
| | | | | | 11-261-3410-021-000-0000 | SCRN CELLPHONES 2/23 | 48.58 | |
| | | | | | 11-261-3410-031-000-0000 | BHS CELLPHONES 2/23 | 48.58 | |
| | | | | | 11-261-3410-121-000-0000 | MALT CELLPHONES 2/23 | 48.58 | |
| | | | | | 11-261-3412-000-000-0000 | TECH CELLPHONES 2/23 | 95.26 | |
| | | | | | 11-293-3410-000-000-0000 | ATHL CELLPHONES 2/23 | 46.68 | |
| | | | | | 21-261-3410-002-000-0000 | CE CELLPHONES 2/23 | 18.18 | |
| | | | | | 21-297-3410-000-000-0000 | FS CELLPHONES 2/23 | 54.54 | 886.53 |
| Sub Total: | | | | | | | \$79,441.32 | |
| Register Total: | | | | | | | \$95,094.96 | |

Check Register

Run Date: 03/11/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|---------|--------|--------|------|------|---------|-------------|--------|----------|
|---------|--------|--------|------|------|---------|-------------|--------|----------|

Posting By Fund

| Fund Name | Amount |
|---------------------|--------------------|
| CAFETERIA FUND | \$54.54 |
| GENERAL FUND | \$74,975.90 |
| COMMUNITY EDUCATION | \$20,064.52 |
| Total: | \$95,094.96 |

Posting To Detail Control Accounts

| Account | Description | Fund | Account Class | Acct. Charge |
|--------------------------|-----------------------|------|---------------|--------------|
| 12-101-1000-000-000-0000 | GENERAL FUND CHECKING | G | O | (95,094.96) |
| 12-131-0000-000-000-0000 | INTERFUND REC AP | G | K | 20,119.06 |
| 12-402-0000-000-000-0000 | A/P CONTROL - GF | G | D | 74,975.90 |
| 22-402-0000-000-297-0000 | A/P CONTROL - FS | C | D | 54.54 |
| 22-402-0000-000-300-0000 | A/P CONTROL - CE | M | D | 20,064.52 |
| 22-411-0000-000-297-0000 | FOOD SERVICE I/F | C | N | (54.54) |
| 22-411-0000-000-300-0000 | COMM ED I/F | M | N | (20,064.52) |

Check Register
Run Date: 03/14/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|----------------|----------|--------|-------------------------------|---------|--------------------------|----------------------|-----------|-----------|
| REGULAR CHECKS | | | | | | | | |
| 032042 | 03/14/25 | 13814 | AABA BASEBALL | | 21-321-7410-000-015-0000 | TOURNEY REGISTER | 895.00 | 895.00 |
| 032043 | 03/14/25 | 00393 | AT&T | | 11-261-3412-000-000-0000 | INTERNET FEB | 600.00 | 600.00 |
| 032044 | 03/14/25 | 06550 | BEST PLUMBING SPECIALTIES INC | 41968 C | 11-261-5994-000-000-0000 | WATER FILTER SYSTEM | 279.14 | 1,259.71 |
| | | | | 41984 C | 11-261-5994-000-000-0000 | WALL BRACKET | 499.57 | |
| | | | | 41965 C | 11-261-5994-000-000-0000 | O-RING/VAC BREAKER | 481.00 | |
| 032045 | 03/14/25 | 06710 | BIG CAT BASKETBALL | | 21-321-7410-000-019-0000 | 8TH GRD BBALL REG | 650.00 | 650.00 |
| 032046 | 03/14/25 | 06932 | BLUE LAKES CHARTERS & TOURS | | 11-293-4920-000-000-0000 | 2/3 BOWLING | 940.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/3 BBALL | 940.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/4 BBALL | 1,075.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/5 SCRN BLACK | 800.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/18 UNITED BBALL | 940.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/18 WRESTLING | 800.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/19 SCRN BLACK | 800.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/20 WRESTLING | 800.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/20 BBALL | 1,075.00 | |
| | | | | | 11-293-4920-000-000-0000 | 2/20 KZOO TRANSPORT | 1,120.00 | |
| 032047 | 03/14/25 | 13178 | BOCO ENTERPRISES | 41971 C | 21-296-5991-000-015-0000 | BBALL BANQUET | 2,750.22 | 2,750.22 |
| 032048 | 03/14/25 | 13090 | DELTACOM INC | 41962 C | 11-266-5990-006-000-0000 | WALKIES | 128.00 | 128.00 |
| 032049 | 03/14/25 | 13543 | CONNOR DIETERLE | | 21-321-7410-000-018-0000 | BARC SCOREKEEP | 75.00 | 75.00 |
| 032050 | 03/14/25 | 11871 | DTE ENERGY | | 11-261-5521-000-000-0000 | POLEBARN ELECT 2/3-3 | 34.91 | 34.91 |
| 032051 | 03/14/25 | 13308 | ENERCO CORPORATION | 41983 C | 11-261-4123-000-000-0000 | BOILER TESTING | 150.00 | 150.00 |
| 032052 | 03/14/25 | 13608 | ROBERT EVANS | 41955 C | 21-296-7920-031-015-0000 | CONCERT RECORDING | 150.00 | 150.00 |
| 032053 | 03/14/25 | 19250 | FALKOR LABS LLC | 41730 C | 11-261-5992-000-000-0000 | LANYARDS | 764.00 | 764.00 |
| 032054 | 03/14/25 | 13659 | GORDON CONSTRUCTION SVC | | 11-111-6420-006-000-0000 | HILT CAP OUTLAY EQ | 10,000.00 | 10,000.00 |
| 032055 | 03/14/25 | 25485 | GREEN OAK TOWNSHIP | | 30-111-1000-000-015-2000 | CURR TAX - GENOA 15 | 0.05 | 40.96 |
| | | | | | 30-111-1000-000-019-2000 | CURR TAX - GENOA TWP | 31.06 | |
| | | | | | 30-111-1000-000-500-2000 | CURR TAX GENOA TWP 2 | 6.76 | |
| | | | | | 30-111-1000-000-600-2000 | CURR TAX GENOA 2013 | 3.09 | |
| 032056 | 03/14/25 | 27990 | HICKEY LEADERSHIP GROUP | 41947 C | 11-221-3120-000-000-0000 | COACHING | 281.25 | 281.25 |
| 032057 | 03/14/25 | 31189 | HURON-CLINTON METROPOLITAN | | 21-321-5990-000-030-0000 | SKI RENTAL | 672.00 | 672.00 |
| 032058 | 03/14/25 | 32390 | IMAGINE LEARNING, INC. | | 11-112-3450-021-000-3990 | MATH SITE LICENSE | 12,500.00 | 25,000.00 |
| | | | | | 11-112-3450-121-000-3990 | MATH SITE LICENSE | 12,500.00 | |
| 032059 | 03/14/25 | 13747 | JACOB WILLIAMS | | 21-321-3110-000-007-0000 | IPF SUPERVISOR | 180.00 | 180.00 |
| 032060 | 03/14/25 | 35430 | JUDICIAL SERVICES GROUP | | 11-252-7410-000-000-0000 | SERV FEES | 63.80 | 63.80 |
| 032061 | 03/14/25 | 13812 | KAYDEN REYNOLDS | | 21-321-7410-000-018-0000 | BARC SCOREKEEP | 120.00 | 120.00 |
| 032062 | 03/14/25 | 35950 | KVBSA | | 21-321-7410-000-015-0000 | KVBSA LEAGUE FEES | 5,625.00 | 5,625.00 |
| 032063 | 03/14/25 | 13809 | LEVELWEAR INC | 41972 C | 11-293-5990-000-010-0000 | TEAM TOPS | 500.00 | 1,865.81 |
| | | | | 41972 C | 21-296-5991-000-019-0000 | TEAM TOPS | 1,365.81 | |
| 032064 | 03/14/25 | 13766 | LUNGHAMER FORD OF OWOSSO | 41528 C | 11-261-6410-000-000-0000 | 2025 FORD TRANSIT 25 | 47,562.00 | 47,562.00 |
| 032065 | 03/14/25 | 38690 | MARSHALL MUSIC CO | 41980 C | 21-296-7920-021-100-0000 | MALLET | 54.99 | 54.99 |

Brighton Public Schools

Run Date: 03/14/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|---------|----------|--------|------------------------------|---------|--------------------------|----------------------|-----------|-----------|
| 032066 | 03/14/25 | 41272 | MARY KATE MELVILLE | 41956 C | 21-296-7920-031-750-0000 | CREWNECK TOPS | 1,114.20 | 1,114.20 |
| 032067 | 03/14/25 | 41340 | MERIDIAN WINDS LLC | | 11-111-5110-000-006-0000 | SHEP LAKES SUPPLIES | 50.50 | 50.50 |
| 032068 | 03/14/25 | 13545 | RHYS MOLLON | | 21-321-7410-000-018-0000 | BARC SCOREKEEP | 60.00 | 60.00 |
| 032069 | 03/14/25 | 13736 | MPBT BRIGHTON | | 11-212-5990-000-001-0000 | DISTRICT DOG FOOD | 1,282.22 | 1,282.22 |
| 032070 | 03/14/25 | 47175 | PAKS UNLIMITED | | 11-111-5110-000-006-0000 | CALV CHRIST SUPPLIES | 278.46 | 278.46 |
| 032071 | 03/14/25 | 52450 | PANERA BREAD CO | | 21-297-5610-000-000-0000 | BAGELS FEB | 4,333.20 | 4,333.20 |
| 032072 | 03/14/25 | 13162 | PEOPLE DRIVEN TECHNOLOGY, IN | 41884 C | 11-266-5990-001-000-2491 | DELL LAPTOP | 909.76 | |
| | | | | 41884 C | 11-266-5990-004-000-2491 | DELL LAPTOP | 909.76 | |
| | | | | 41884 C | 11-266-5990-005-000-2491 | DELL LAPTOP | 909.76 | |
| | | | | 41884 C | 11-266-5990-006-000-2491 | DELL LAPTOP | 909.76 | 3,639.04 |
| 032073 | 03/14/25 | 13038 | WENDY RENEE PETTENGILL | | 21-321-3115-000-055-0000 | 2024 CLINIC COACH | 2,240.00 | 2,240.00 |
| 032074 | 03/14/25 | 54590 | POLAR PARADICE | 41954 C | 21-296-7920-031-750-0000 | STORE FLAVORS | 787.50 | 787.50 |
| 032075 | 03/14/25 | 54800 | PRAIRIE FARMS DAIRY | | 21-297-5611-000-000-0000 | MILK FEB | 12,727.04 | 12,727.04 |
| 032076 | 03/14/25 | 13791 | RYAN HUFFMAN | | 21-321-7410-000-018-0000 | BARC SCOREKEEP | 75.00 | 75.00 |
| 032077 | 03/14/25 | 13630 | SCHENA ROOFING AND SHEET MET | 41963 C | 11-261-4110-000-000-0000 | ROOF REPAIRS | 1,149.90 | 1,149.90 |
| 032078 | 03/14/25 | 13813 | SCHOOL-TECH, INC | | 11-111-5110-000-006-0000 | SHARED SERV SUPPLIES | 390.08 | 390.08 |
| 032079 | 03/14/25 | 61675 | SIDELINE SPORTS | 41964 C | 11-261-4110-000-000-0000 | ADJUST BENT LOCKS | 828.00 | 828.00 |
| 032080 | 03/14/25 | 63575 | SOUTH LYON COMMUNITY SCHOO | 41744 P | 11-271-8220-000-000-0000 | FEB TRANSPORT | 1,255.61 | 1,255.61 |
| 032081 | 03/14/25 | 13810 | SQUARE ONE EDUCATION | 41973 C | 11-112-5990-021-000-3490 | TEAM COMP REGS | 350.00 | 350.00 |
| 032082 | 03/14/25 | 64400 | STANTON'S SHEET MUSIC | 41982 C | 11-112-5110-021-039-0000 | DIGITAL MUSIC | 55.00 | 55.00 |
| 032083 | 03/14/25 | 13767 | STEALTH LACROSSE CLUB | | 21-321-7410-000-008-0000 | FAST START PROGRAM | 6,840.00 | 6,840.00 |
| 032084 | 03/14/25 | 75930 | TOWN AND COUNTRY POOLS INC | 41967 C | 11-261-5991-000-000-0000 | POOL CHEMICALS | 1,335.00 | 1,335.00 |
| 032085 | 03/14/25 | 84544 | WATER TECH | 41970 C | 11-261-4126-000-000-0000 | WATER TESTING | 92.00 | 92.00 |
| 032086 | 03/14/25 | 13602 | THE WICHMAN CO | | 21-297-4120-000-000-0000 | O-RING REPAIRS | 606.22 | 606.22 |
| 032087 | 03/14/25 | 91110 | DANIEL M YOUNGS | 41981 C | 11-112-5110-021-038-0000 | DOUBLE REEDS | 150.00 | 150.00 |
| 032088 | 03/14/25 | MSC55 | ALICIA URBAIN | | 21-321-7410-000-012-0000 | ALICIA URBAIN | 100.00 | 100.00 |
| 032089 | 03/14/25 | MSC55 | KRISTIN NOWACZYK | | 21-296-5991-000-001-0000 | KRISTIN NOWACZYK | 60.00 | 60.00 |
| 032090 | 03/14/25 | MSC55 | PATRICIA CARLSON | | 21-351-7411-000-000-0000 | PATRICIA CARLSON | 65.00 | 65.00 |
| 032091 | 03/14/25 | MSC60 | GREG GILES | 41976 C | 61-296-5990-031-002-0000 | GREG GILES | 154.75 | 154.75 |
| 032092 | 03/14/25 | MSC60 | NATE STEAD | 41953 C | 21-296-7920-031-012-0000 | NATE STEAD | 725.60 | 725.60 |

Sub Total: \$148,956.97

ACH CHECKS

| | | | | | | | | |
|--------|----------|-------|----------------------|---------|--------------------------|----------------|-----------|-----------|
| A08981 | 03/14/25 | 13748 | ABIGAIL KISSEL | | 21-321-3110-000-007-0000 | IPF SUPERVISOR | 30.00 | 30.00 |
| A08982 | 03/14/25 | 00930 | ADVANCED WATER | 41966 C | 11-261-5994-000-000-0000 | SOLAR SALT | 863.10 | 863.10 |
| A08983 | 03/14/25 | 13121 | AJD PIZZA MANAGEMENT | | 21-297-5610-000-000-0000 | PIZZA FEB | 11,459.25 | 11,459.25 |
| A08984 | 03/14/25 | 22765 | GELARDI PRODUCE CO | | 21-297-5610-000-000-0000 | PRODUCE FEB | 1,242.59 | |
| | | | | | 21-297-5610-000-000-0000 | PRODUCE FEB | 506.37 | |
| | | | | | 21-297-5610-000-000-0000 | PRODUCE FEB | 338.95 | |
| | | | | | 21-297-5610-000-000-0000 | PRODUCE FEB | 86.85 | |
| | | | | | 21-297-5610-000-000-0000 | PRODUCE FEB | 473.74 | |

Check Register
Run Date: 03/14/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|-----------------|----------|--------|-----------------------------|---------|--------------------------|---------------------|--------------|-----------|
| | | | | | 21-297-5610-000-000-0000 | PRODUCE FEB | 598.70 | |
| | | | | | 21-297-5610-000-000-0000 | PRODUCE FEB | 434.66 | |
| | | | | | 21-297-5610-000-000-0000 | PRODUCE FEB | 796.90 | 4,478.76 |
| A08985 | 03/14/25 | 01273 | IMPERIAL DADE | | 11-261-5990-000-000-0000 | OPERATION SUP | 10,169.83 | |
| | | | | | 11-261-5990-000-000-0000 | OPERATION SUP | 95.90 | 10,265.73 |
| A08986 | 03/14/25 | 61925 | JOHNSON CONTROLS FIRE PROTE | 41977 C | 11-261-4123-000-000-0000 | MAIN PANEL SERVICE | 1,405.26 | 1,405.26 |
| A08987 | 03/14/25 | 13749 | KENNEDY JOSEPH | | 21-321-3110-000-007-0000 | IPF SUPERVISOR | 56.25 | 56.25 |
| A08988 | 03/14/25 | 37640 | LIVINGSTON COUNTY MECHANICA | 41974 C | 11-261-4123-000-000-0000 | HVAC MARCH | 2,160.00 | 2,160.00 |
| A08989 | 03/14/25 | 13399 | MARCO TECHNOLOGIES | 41975 C | 11-284-4120-000-000-0000 | DISTRICT PRINTERS | 1,152.67 | 1,152.67 |
| A08990 | 03/14/25 | 43530 | MI EDUCATORS FINANCIAL | | 12-451-0805-000-000-0000 | APR GTL LIFE INS | 152.05 | 152.05 |
| A08991 | 03/14/25 | 48318 | NATL INSURANCE SERVICES | | 12-451-0610-000-000-0000 | LIFE INS/MAR | 418.50 | 418.50 |
| A08992 | 03/14/25 | 51572 | OFFICE EXPRESS INC | | 11-111-5110-000-006-0000 | SHEP LAKES SUPPLIES | 320.00 | 320.00 |
| A08993 | 03/14/25 | 53375 | PEPPER OF DETROIT | | 11-111-5110-000-006-0000 | ST MARY SUPPLIES | 106.60 | |
| | | | | | 11-111-5110-000-006-0000 | ST MARY SUPPLIES | 180.99 | |
| | | | | | 11-111-5110-000-006-0000 | SHEP LAKES SUPPLIES | 65.00 | |
| | | | | | 11-111-5110-000-006-0000 | SHEP LAKES SUPPLIES | 60.00 | |
| | | | | | 11-113-5110-031-038-0000 | MUSIC | 15.00 | |
| | | | | | 11-113-5110-031-038-0000 | MUSIC | 3.00 | |
| | | | | 41809 P | 11-113-5110-031-038-0000 | MUSIC | 3.00 | 433.59 |
| A08994 | 03/14/25 | 25392 | REYES HOLDINGS LLC | | 21-297-5610-000-000-0000 | DRINKS 2/27 | 1,100.32 | |
| | | | | | 21-297-5610-000-000-0000 | DRINKS 3/6 | 1,619.64 | 2,719.96 |
| A08995 | 03/14/25 | 59924 | SCHOOL SPECIALTY LLC | 41948 C | 11-226-5910-000-000-0000 | TABLE | 1,289.96 | 1,289.96 |
| A08996 | 03/14/25 | 59742 | DUKE SERVICES LLC | 41979 C | 11-261-4122-000-000-0000 | PLUM 3/3-3/7 | 2,820.00 | 2,820.00 |
| A08997 | 03/14/25 | 67195 | STUDENT ADVENTURES INC | | 21-296-7920-021-480-0000 | MYWAY | 65.30 | 65.30 |
| A08998 | 03/14/25 | 49235 | TRANE US INC | 41961 C | 11-261-4123-000-000-0000 | REP DAMPERS | 1,109.00 | |
| | | | | 41960 C | 11-261-4123-000-000-0000 | REP COMM UNITS | 509.00 | |
| | | | | 41969 C | 11-261-4123-000-000-0000 | REP RELAY IN UNIT | 509.00 | 2,127.00 |
| Sub Total: | | | | | | | \$42,217.38 | |
| Register Total: | | | | | | | \$191,174.35 | |

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|---------|--------|--------|------|------|---------|-------------|--------|----------|
|---------|--------|--------|------|------|---------|-------------|--------|----------|

Posting By Fund

| Fund Name | Amount |
|-----------------------------|--------------|
| CAFETERIA FUND | \$36,324.43 |
| DEBT FUND 2019 | \$31.06 |
| GENERAL FUND | \$129,897.34 |
| SPEC REV - STUDENT ACTIVITY | \$7,073.62 |
| DEBT FUND 2013 REF | \$3.09 |
| COMMUNITY EDUCATION | \$17,683.25 |
| DEBT FUND 2012 REFUND | \$6.76 |
| STUDENT ACTIVITIES | \$154.75 |
| DEBT FUND 2015 | \$0.05 |
| Total: | \$191,174.35 |

Posting To Detail Control Accounts

| Account | Description | Fund | Account Class | Acct. Charge |
|--------------------------|-------------------------|------|---------------|--------------|
| 12-101-1000-000-000-0000 | GENERAL FUND CHECKING | G | O | (191,174.35) |
| 12-131-0000-000-000-0000 | INTERFUND REC AP | G | K | 61,277.01 |
| 12-402-0000-000-000-0000 | A/P CONTROL - GF | G | D | 129,897.34 |
| 22-402-0000-000-297-0000 | A/P CONTROL - FS | C | D | 36,324.43 |
| 22-402-0000-000-299-0000 | A/P CONTROL STUDENT ACT | K | D | 7,073.62 |
| 22-402-0000-000-300-0000 | A/P CONTROL - CE | M | D | 17,683.25 |
| 22-411-0000-000-000-0000 | STUD ACTIVIT I/F | K | N | (7,073.62) |
| 22-411-0000-000-297-0000 | FOOD SERVICE I/F | C | N | (36,324.43) |
| 22-411-0000-000-300-0000 | COMM ED I/F | M | N | (17,683.25) |
| 32-402-0000-000-000-0000 | A/P CONTROL - DEBT | D | D | 31.06 |
| 32-402-0000-000-015-0000 | A/P CONTROL ACCT 2015 | T | D | 0.05 |
| 32-402-0000-000-500-0000 | AP CONTROL | P | D | 6.76 |
| 32-402-0000-000-601-0000 | AP CONTROL | L | D | 3.09 |
| 32-411-0000-000-015-0000 | 2015 DEBT I/F | T | N | (0.05) |
| 32-411-0000-000-019-0000 | 2019 DEBT I/F | D | N | (31.06) |
| 32-411-0000-000-500-0000 | 2012 REF DEBT I/F | P | N | (6.76) |
| 32-411-0000-000-601-0000 | 2013 REF DEBT I/F | L | N | (3.09) |
| 62-402-0000-000-000-0000 | A/P CONTROL - AGENCY | S | D | 154.75 |
| 62-411-0000-000-000-0000 | STUDENT ACT I/F | S | N | (154.75) |

Check Register
Run Date: 03/20/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
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| REGULAR CHECKS | | | | | | | | |
| 032093 | 03/20/25 | 13714 | AAA NORTH AMERICAN | | 12-451-0500-000-000-0000 | GARNISH W/H 03/21/25 | 229.45 | 229.45 |
| 032094 | 03/20/25 | 13789 | ACTION TRAFFIC MAINTENANCE | 41796 C | 11-261-6410-000-000-0000 | BHS FENCE | 40,055.00 | 40,055.00 |
| 032095 | 03/20/25 | 01275 | ALLIED INC | 41996 C | 11-261-4130-000-000-0000 | OIL CHANGES | 399.44 | 399.44 |
| 032096 | 03/20/25 | 13768 | ANDY KULESZA | | 21-321-5990-000-013-0000 | BATTING HELMET REIMB | 509.85 | 932.35 |
| | | | | | 21-321-7410-000-015-0000 | UMPIRE FEES | 422.50 | |
| 032097 | 03/20/25 | 06550 | BEST PLUMBING SPECIALTIES INC | 42001 C | 11-261-5994-000-000-0000 | CARTRIDGES | 254.32 | 254.32 |
| 032098 | 03/20/25 | 07075 | TAMARA BOLEY | 42012 C | 21-296-5991-000-033-0000 | JV AWARDS | 142.00 | 142.00 |
| 032099 | 03/20/25 | 08276 | C C CATERING INC | 42021 C | 21-296-7920-031-100-0000 | APRIL MEALS | 1,000.00 | 1,000.00 |
| 032100 | 03/20/25 | 09670 | CITY OF BRIGHTON | 41593 C | 11-231-4910-000-000-0000 | BD MEETING SEC | 249.99 | 17,610.91 |
| | | | | 41989 C | 11-231-4910-000-000-0000 | 2/10 MEETING | 249.99 | |
| | | | | 41594 C | 11-266-3190-031-000-2491 | BHS SRO | 8,451.30 | |
| | | | | 41988 C | 11-266-3190-031-000-2491 | BHS SRO | 8,451.30 | |
| | | | | 42010 C | 11-293-3191-000-015-0000 | GAME SECURITY 2/7 | 208.33 | |
| 032101 | 03/20/25 | 09964 | CLARK HILL P.L.C. | | 11-231-3170-000-000-0000 | LEGAL SERVICE/JAN | 780.00 | 780.00 |
| 032102 | 03/20/25 | 13658 | CORRIGAN CONSTRUCTION LLC | | 11-261-6220-041-000-4410 | SEC 11T CONST | 9,078.22 | 35,458.50 |
| | | | | | 11-261-6410-200-000-0000 | CAPITAL OUTLAY-BECC | 21,492.00 | |
| | | | | | 11-261-6410-200-000-0000 | CAPITAL OUTLAY-BECC | 4,888.28 | |
| 032103 | 03/20/25 | 11060 | CORRIGAN OIL COMPANY | | 11-261-5992-000-000-0000 | POLE BARN PROPANE | 970.84 | 970.84 |
| 032104 | 03/20/25 | 13090 | DELTACOM INC | 41994 C | 11-266-5990-006-000-2491 | WALKIES | 125.00 | 125.00 |
| 032105 | 03/20/25 | 11871 | DTE ENERGY | | 11-261-5520-005-000-0000 | HRNG ELECT 2/11-3/10 | 1,125.43 | 12,537.41 |
| | | | | | 11-261-5520-031-000-0000 | BHS ELECT 2/11-3/10 | 8,035.68 | |
| | | | | | 11-261-5520-121-000-0000 | MALT ELECT 2/11-3/10 | 3,376.30 | |
| 032106 | 03/20/25 | 17685 | ELECTROCOMM-MICHIGAN | | 11-271-8221-000-000-0000 | RADIO AIRTIME | 642.85 | 1,285.70 |
| | | | | | 11-271-8221-000-000-0000 | RADIO AIRTIME | 642.85 | |
| 032107 | 03/20/25 | 13364 | ETHNIC ARTWORK | 42008 C | 21-296-5991-000-011-0000 | CHEER UNIFORMS | 855.00 | 855.00 |
| 032108 | 03/20/25 | 21289 | FSS CONTENT GROUP | 41733 C | 11-221-5990-000-000-2820 | BOOKS | 284.25 | 284.25 |
| 032109 | 03/20/25 | 13520 | FORTIS GROUP LLC | 41993 C | 11-293-3191-000-028-0000 | GAME OFFICER | 1,105.00 | 2,567.50 |
| | | | | 41992 C | 11-293-3191-000-028-0000 | GAME OFFICER | 1,462.50 | |
| 032110 | 03/20/25 | 13537 | HYDRO-CHEM SYSTEMS | 42028 C | 11-261-5992-000-000-0000 | FILM FIGHTER | 729.85 | 729.85 |
| 032111 | 03/20/25 | 13747 | JACOB WILLIAMS | | 21-321-3110-000-007-0000 | IPF SUPERVISOR | 142.50 | 142.50 |
| 032112 | 03/20/25 | 35832 | KONE INC | | 11-261-4129-000-000-0000 | MONTHLY MAINT | 69.60 | 69.60 |
| 032113 | 03/20/25 | 37663 | LIVINGSTON CTY SHERIFF | 41991 C | 11-266-3190-021-000-2491 | SCRN SRO | 7,500.00 | 7,500.00 |
| 032114 | 03/20/25 | 41340 | MERIDIAN WINDS LLC | 42020 C | 11-113-4120-031-021-0000 | HORN REPAIR | 71.00 | 71.00 |
| 032115 | 03/20/25 | 13469 | MICHIGAN BENCHMARK | | 11-232-3190-000-000-0000 | REPORTING SUBSCRIPTI | 10,000.00 | 10,000.00 |
| 032116 | 03/20/25 | 43372 | DISTRIBUTIVE EDU CLUB/AMERICA | 42023 C | 11-127-5110-031-510-3440 | CONF REG | 4,284.00 | 20,792.00 |
| | | | | 42023 C | 21-296-0000-031-003-0000 | CONF REG | 16,508.00 | |
| 032117 | 03/20/25 | 13312 | MICHIGAN HEALTH COUNCIL | 41995 C | 21-296-7920-031-032-0000 | LEADER CONF REG | 2,320.00 | 2,320.00 |
| 032118 | 03/20/25 | 13263 | PREMIER SECURITY SOLUTIONS | 41987 C | 11-266-3190-001-000-2491 | FEB SECURITY | 4,488.00 | |
| | | | | 41987 C | 11-266-3190-004-000-2491 | FEB SECURITY | 4,257.00 | |
| | | | | 41987 C | 11-266-3190-005-000-2491 | FEB SECURITY | 4,488.00 | |

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Run Date: 03/20/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|---------|----------|--------|------------------------------|---------|--------------------------|----------------------|-----------|-----------|
| | | | | 41987 C | 11-266-3190-006-000-2491 | FEB SECURITY | 4,504.50 | |
| | | | | 41987 C | 11-266-3190-031-000-2491 | FEB SECURITY | 4,323.00 | |
| | | | | 41987 C | 11-266-3190-041-000-2491 | FEB SECURITY | 4,372.50 | 26,433.00 |
| 032119 | 03/20/25 | 55308 | QUICK SILVER MARKETING | | 21-321-5990-000-013-0000 | BASE SET/BATTING TEE | 649.00 | |
| | | | | | 21-321-5990-000-026-0000 | GOALIE JERSEYS | 167.24 | 816.24 |
| 032120 | 03/20/25 | 56650 | REGENTS OF THE UNIV OF MI | 42011 C | 11-293-3130-000-000-0000 | TRAINING COVERAGE | 12,640.50 | 12,640.50 |
| 032121 | 03/20/25 | 58197 | RUNYAN POTTERY SUPPLY | 41952 P | 11-113-5110-031-010-0000 | GLAZE/PAINT | 866.63 | 866.63 |
| 032122 | 03/20/25 | 13630 | SCHENA ROOFING AND SHEET MET | 41997 C | 11-261-4110-000-000-0000 | ROOF REPAIR | 693.50 | |
| | | | | 41998 C | 11-261-4110-000-000-0000 | ROOF REPAIR | 1,109.60 | 1,803.10 |
| 032123 | 03/20/25 | 58323 | SET SEG | | 12-192-0000-000-000-0000 | ACA TRACKING | 7,795.00 | 7,795.00 |
| 032124 | 03/20/25 | 76028 | ARMOREX | | 11-261-5990-000-000-0000 | BATTERY CORE RETURN | (50.05) | |
| | | | | 42025 C | 11-261-5990-000-000-0000 | BATTERIES | 521.93 | 471.88 |
| 032125 | 03/20/25 | 80337 | UNIVERSITY OF MICHIGAN | 41985 C | 11-113-3710-031-000-0000 | STUDENT TUITIONS | 10,400.00 | 10,400.00 |
| 032126 | 03/20/25 | 84544 | WATER TECH | 42005 C | 11-261-4122-000-000-0000 | WATER TESTING | 2,784.00 | 2,784.00 |
| 032127 | 03/20/25 | 86100 | WELTMAN, WEINBERG & REIS | | 12-451-0500-000-000-0000 | GARNISH W/H 03/21/25 | 256.81 | 256.81 |
| 032128 | 03/20/25 | 88670 | THE WINMATT GROUP | 41990 C | 11-231-3190-000-000-0000 | MARCH LOBBYING | 800.00 | |
| | | | | 41986 C | 11-231-3190-000-000-0000 | DEC LOBBYING | 800.00 | 1,600.00 |
| 032129 | 03/20/25 | MSC55 | ANNA GIBSON | | 21-321-7410-000-026-0000 | ANNA GIBSON | 460.00 | 460.00 |
| 032130 | 03/20/25 | MSC55 | BRAYDEN BUTCHER | | 11-232-7410-000-000-0000 | BRAYDEN BUTCHER | 175.00 | 175.00 |
| 032131 | 03/20/25 | MSC55 | COURTNEY LAGERVELD | | 21-321-5990-000-013-0000 | COURTNEY LAGERVELD | 231.92 | 231.92 |
| 032132 | 03/20/25 | MSC55 | GEOFF PEART | | 21-321-7410-000-026-0000 | GEOFF PEART | 600.00 | 600.00 |
| 032133 | 03/20/25 | MSC55 | JEREMY BOWMAN | | 21-321-7410-000-026-0000 | JEREMY BOWMAN | 400.00 | 400.00 |
| 032134 | 03/20/25 | MSC55 | JON BARDSLEY | | 21-321-7410-000-019-0000 | JON BARDSLEY | 345.00 | 345.00 |
| 032135 | 03/20/25 | MSC55 | JON BARDSLEY | | 21-321-7410-000-019-0000 | JON BARDSLEY | 350.00 | 350.00 |
| 032136 | 03/20/25 | MSC55 | MARK WARREN | | 21-321-7410-000-026-0000 | MARK WARREN | 460.00 | 460.00 |
| 032137 | 03/20/25 | MSC55 | NATHAN GRABOWSKI | | 21-321-7410-000-026-0000 | NATHAN GRABOWSKI | 400.00 | 400.00 |
| 032138 | 03/20/25 | MSC55 | NICOLE DORAIS | | 21-321-7410-000-026-0000 | NICOLE DORAIS | 600.00 | 600.00 |
| 032139 | 03/20/25 | MSC55 | SCOTT CRAVEN | | 21-321-7410-000-026-0000 | SCOTT CRAVEN | 680.00 | 680.00 |
| 032140 | 03/20/25 | MSC60 | JACOB SAXMAN | 42019 C | 11-113-5990-031-000-3490 | JACOB SAXMAN | 349.95 | 349.95 |
| 032141 | 03/20/25 | MSC60 | JENNIFER CHAPEL | 42018 C | 21-296-7920-031-100-0000 | JENNIFER CHAPEL | 33.83 | 33.83 |
| 032142 | 03/20/25 | MSC60 | KRISTIN WILSON | 42017 C | 21-296-7920-031-100-0000 | KRISTIN WILSON | 189.67 | 189.67 |
| 032143 | 03/20/25 | MSC60 | LISA BASHOR | 42024 C | 21-296-7920-031-001-0000 | LISA BASHOR | 60.00 | 60.00 |
| 032144 | 03/20/25 | MSC70 | CAROL ROSSI | | 20-181-4250-000-000-0000 | CAROL ROSSI | 25.00 | 25.00 |

Sub Total: \$228,340.15

ACH CHECKS

| | | | | | | | | |
|--------|----------|-------|---------------------------|---------|--------------------------|-----------------|--------|--------|
| A08999 | 03/20/25 | 13748 | ABIGAIL KISSEL | | 21-321-3110-000-007-0000 | IPF SUPERVISOR | 48.75 | 48.75 |
| A09000 | 03/20/25 | 00930 | ADVANCED WATER | 42004 C | 11-261-5994-000-000-0000 | SOLAR SALT | 303.45 | |
| | | | | 42000 C | 11-261-5994-000-000-0000 | SOLAR SALT | 101.15 | 404.60 |
| A09001 | 03/20/25 | 01590 | AMERICAN BOTTLING COMPANY | 42022 C | 21-296-7920-031-750-0000 | STORE DRINKS | 234.30 | 234.30 |
| A09002 | 03/20/25 | 05089 | AVENTRIC TECHNOLOGIES LLC | | 11-213-5910-000-000-0000 | HEARTSTART PADS | 60.00 | 60.00 |

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Run Date: 03/20/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|-----------------|----------|--------|-----------------------------|---------|--------------------------|---------------------|--------------|------------|
| A09003 | 03/20/25 | 13816 | BLINK NETWORK LLC | | 11-284-5910-000-000-0000 | BHS CAR CHARGERS | 480.00 | 480.00 |
| A09004 | 03/20/25 | 05235 | BSN SPORTS INC | 42026 C | 11-293-5990-000-019-0000 | JERSEY & PANT | 1,500.00 | |
| | | | | 42013 C | 21-296-5991-000-004-0000 | TSHIRTS | 137.30 | |
| | | | | 42015 C | 21-296-5991-000-004-0000 | TSHIRTS | 152.30 | |
| | | | | 42016 C | 21-296-5991-000-004-0000 | PERFORMANCE TEE | 83.30 | |
| | | | | 42014 C | 21-296-5991-000-004-0000 | COMPRESS TOPS | 179.40 | |
| | | | | 42026 C | 21-296-5991-000-024-0000 | JERSEY & PANT | 1,397.30 | 3,449.60 |
| A09005 | 03/20/25 | 13650 | DIRECT ENERGY BUSINESS LLC | | 11-261-5520-000-000-0000 | BECC ELECT 3/17 | 551.91 | |
| | | | | | 11-261-5520-001-000-0000 | HAWK ELECT 3/17 | 2,376.79 | |
| | | | | | 11-261-5520-004-000-0000 | SPEN ELECT 3/17 | 2,032.13 | |
| | | | | | 11-261-5520-005-000-0000 | HRNG ELECT 3/17 | 1,546.71 | |
| | | | | | 11-261-5520-006-000-0000 | HILT ELECT 3/17 | 2,679.48 | |
| | | | | | 11-261-5520-021-000-0000 | SCRN ELECT 3/17 | 4,633.61 | |
| | | | | | 11-261-5520-031-000-0000 | BHS ELECT 3/17 | 22,300.45 | |
| | | | | | 11-261-5520-041-000-0000 | BRIDGE ELECT 3/17 | 1,655.72 | |
| | | | | | 11-261-5520-121-000-0000 | MALT ELECT 3/17 | 4,640.14 | |
| | | | | | 11-261-5521-000-000-0000 | TRNS ELECT 3/17 | 711.43 | |
| | | | | | 21-261-5520-002-000-0000 | CE ELECT 3/17 | 1,797.22 | 44,925.59 |
| A09006 | 03/20/25 | 01273 | IMPERIAL DADE | | 11-261-5990-000-000-0000 | OPERATION SUP | 6,631.73 | |
| | | | | | 11-261-6410-000-000-0000 | FLOOR SCRUBBER | 5,705.00 | 12,336.73 |
| A09007 | 03/20/25 | 34385 | JOHNSON & WOOD LLC | 42027 C | 11-261-4123-000-000-0000 | KITCHEN AIR REPAIRS | 4,800.00 | 4,800.00 |
| A09008 | 03/20/25 | 34867 | KENSINGTON VALLEY VARSITY | | 21-321-5990-000-019-0000 | BBALL UNIFORMS | 133.00 | 133.00 |
| A09009 | 03/20/25 | 37640 | LIVINGSTON COUNTY MECHANICA | 42002 C | 11-261-4123-000-000-0000 | HVAC 3/10-3/13 | 1,920.00 | 1,920.00 |
| A09010 | 03/20/25 | 37672 | LIVINGSTON EDUCATIONAL | | 11-271-8221-000-000-0000 | RTC MARCH | 178,580.00 | 178,580.00 |
| A09011 | 03/20/25 | 53375 | PEPPER OF DETROIT | | 11-113-5110-031-038-0000 | MUSIC | 12.00 | 12.00 |
| A09012 | 03/20/25 | 59924 | SCHOOL SPECIALTY LLC | 41779 C | 11-111-5110-005-000-0000 | CONSTR PAPER | 129.76 | |
| | | | | 41810 C | 11-111-5110-005-000-0000 | TABLE | 164.44 | 294.20 |
| A09013 | 03/20/25 | 59742 | DUKE SERVICES LLC | 42003 C | 11-261-4122-000-000-0000 | PLUM 3/10-3/14 | 2,400.00 | 2,400.00 |
| A09014 | 03/20/25 | 61701 | THE SIGN GUYS | 42006 C | 11-261-5992-000-000-0000 | BECC SIGNS | 243.10 | |
| | | | | 42007 C | 11-261-5992-000-000-0000 | SIGNS&BRACKETS | 1,592.67 | 1,835.77 |
| A09015 | 03/20/25 | 75928 | TOWN CENTER INC | | 21-297-4120-000-000-0000 | REP HILT COOLER | 2,273.36 | |
| | | | | | 21-297-4120-000-000-0000 | REP HILT COOLER | 1,363.93 | 3,637.29 |
| A09016 | 03/20/25 | 49235 | TRANE US INC | 41999 C | 11-261-5996-000-000-0000 | SENSOR REPAIRS | 767.84 | 767.84 |
| A09017 | 03/20/25 | 82065 | W4 SIGNS INC | 42009 C | 21-296-5991-000-001-0000 | BRICK WRAP | 1,678.00 | 1,678.00 |
| Sub Total: | | | | | | | \$257,997.67 | |
| Register Total: | | | | | | | \$486,337.82 | |

Check Register
Run Date: 03/20/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
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Posting By Fund

| Fund Name | Amount |
|-----------------------------|--------------|
| CAFETERIA FUND | \$3,637.29 |
| GENERAL FUND | \$449,308.15 |
| SPEC REV - STUDENT ACTIVITY | \$24,970.40 |
| COMMUNITY EDUCATION | \$8,421.98 |
| Total: | \$486,337.82 |

Posting To Detail Control Accounts

| Account | Description | Fund | Account Class | Acct. Charge |
|--------------------------|-------------------------|------|---------------|--------------|
| 12-101-1000-000-000-0000 | GENERAL FUND CHECKING | G | O | (486,337.82) |
| 12-131-0000-000-000-0000 | INTERFUND REC AP | G | K | 37,029.67 |
| 12-402-0000-000-000-0000 | A/P CONTROL - GF | G | D | 449,308.15 |
| 22-402-0000-000-297-0000 | A/P CONTROL - FS | C | D | 3,637.29 |
| 22-402-0000-000-299-0000 | A/P CONTROL STUDENT ACT | K | D | 24,970.40 |
| 22-402-0000-000-300-0000 | A/P CONTROL - CE | M | D | 8,421.98 |
| 22-411-0000-000-000-0000 | STUD ACTIVIT I/F | K | N | (24,970.40) |
| 22-411-0000-000-297-0000 | FOOD SERVICE I/F | C | N | (3,637.29) |
| 22-411-0000-000-300-0000 | COMM ED I/F | M | N | (8,421.98) |

Check Register
Run Date: 03/28/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|-----------------------|----------|--------|-------------------------------|---------|--------------------------|----------------------|-------------|-----------|
| REGULAR CHECKS | | | | | | | | |
| 032145 | 03/28/25 | 13819 | ALBIN HENGESBACH CARPENTRY | | 11-111-5110-000-006-0000 | RESURRECTION SUPPLIE | 2,983.00 | 2,983.00 |
| 032146 | 03/28/25 | 06550 | BEST PLUMBING SPECIALTIES INC | 42033 C | 11-261-5994-000-000-0000 | TWIST/LEVER KIT | 79.95 | 79.95 |
| 032147 | 03/28/25 | 13122 | CADILLAC TRAVEL INC | 42032 C | 11-127-5110-031-510-3440 | TRAVEL TICKETS | 1,507.52 | 13,371.44 |
| | | | | 42032 C | 21-296-0000-031-003-0000 | TRAVEL TICKETS | 11,863.92 | |
| 032148 | 03/28/25 | 11871 | DTE ENERGY | | 11-261-5520-000-000-0000 | BECC ELECT 2/21-3/21 | 563.67 | 9,963.02 |
| | | | | | 11-261-5520-000-000-0000 | 750 MAIN LITE 2/21-3 | 228.78 | |
| | | | | | 11-261-5520-004-000-0000 | SPEN ELECT 2/18-3/19 | 2,246.40 | |
| | | | | | 11-261-5520-006-000-0000 | HILT ELECT 2/15-3/17 | 2,681.79 | |
| | | | | | 11-261-5520-041-000-0000 | BRIDGE ELECT 2/21-3/ | 1,691.02 | |
| | | | | | 11-261-5521-000-000-0000 | TRNS ELECT 2/21-3/21 | 743.79 | |
| | | | | | 21-261-5520-002-000-0000 | CE ELECT 2/21-3/21 | 1,807.57 | |
| 032149 | 03/28/25 | 13649 | GOLICH BUILDING SUPPLY | 42041 C | 11-261-5992-000-000-0000 | DOOR HINGES | 188.00 | 188.00 |
| 032150 | 03/28/25 | 13394 | IKI INC | | 21-137-3110-000-000-0000 | PIANO/EAR CLASS | 49.00 | 147.00 |
| | | | | | 21-137-3110-000-000-0000 | INSTANT PIANO CLASS | 98.00 | |
| 032151 | 03/28/25 | 32515 | INDUSTRIAL COMMERCIAL STRIPIN | 41951 C | 11-261-6410-000-000-0000 | DISTRICT LOT POSTS | 5,950.00 | 5,950.00 |
| 032152 | 03/28/25 | 13820 | INTEGRITY BUSINESS SOLUTIONS | | 11-111-5110-000-006-0000 | G HAVEN SUPPLIES | 839.80 | 839.80 |
| 032153 | 03/28/25 | 34815 | KELLER WELL DRILLING INC | 42034 C | 11-261-4122-000-000-0000 | 3/18 SERVICE CALL | 1,175.00 | 1,175.00 |
| 032154 | 03/28/25 | 13056 | LEONARDS FOUNTAIN SPECIALTIE | 42039 C | 11-261-5991-000-000-0000 | BULK CO2 | 194.74 | 194.74 |
| 032155 | 03/28/25 | 37602 | LIV CTY CONSORTIUM ON | | 21-391-5991-000-000-0000 | LCCOA MEMBERSHIP | 25.00 | 25.00 |
| 032156 | 03/28/25 | 56659 | REINFORCEMENT INC | | 21-296-7920-006-000-0000 | MICROPHONES | 1,255.00 | 1,255.00 |
| 032157 | 03/28/25 | 13091 | RESCOM DOOR | 42040 C | 11-261-4129-000-000-0000 | FIRE DROP TESTING | 595.00 | 595.00 |
| 032158 | 03/28/25 | 13100 | DIANE STEEH | | 21-391-4913-000-000-0000 | SENIOR YOGA | 777.00 | 777.00 |
| 032159 | 03/28/25 | 13817 | THE SCREEN PRINT DEPT | | 11-111-5110-000-006-0000 | CATH CENTRAL SUPPLIE | 390.00 | 390.00 |
| 032160 | 03/28/25 | 76028 | ARMOREX | 42038 C | 11-261-5992-000-000-0000 | WHEEL KITS | 242.43 | 242.43 |
| 032161 | 03/28/25 | 13771 | UNITED CUSTOM DISTRIBUTION | 42030 C | 21-296-7920-031-750-0000 | STORE CANDY | 1,051.01 | 1,051.01 |
| 032162 | 03/28/25 | MSC60 | NICOLE PIPESH | 42031 C | 21-296-7920-031-032-0000 | NICOLE PIPESH | 180.00 | 180.00 |
| Sub Total: | | | | | | | \$39,407.39 | |
| ACH CHECKS | | | | | | | | |
| A09018 | 03/28/25 | 00930 | ADVANCED WATER | 42035 C | 11-261-5994-000-000-0000 | SOLAR SALT | 72.25 | 72.25 |
| A09019 | 03/28/25 | 11808 | D M BURR SECURITY | | 11-261-3150-000-000-0000 | BANKCOURIER 3/7 | 102.80 | 205.60 |
| | | | | | 11-261-3150-000-000-0000 | BANKCOURIER 3/14 | 102.80 | |
| A09020 | 03/28/25 | 18952 | EXECUTIVE ENERGY | | 11-261-4128-000-000-0000 | ENERGY MNGT FEB | 500.00 | 1,000.00 |
| | | | | | 11-261-4128-000-000-0000 | ENERGY MNGT DEC | 500.00 | |
| A09021 | 03/28/25 | 13821 | FSS SOFTWARE TOPCO LP | | 11-111-5110-000-006-0000 | OLL SUPPLIES (LESS T | 350.00 | 1,470.00 |
| | | | | | 11-111-5110-000-006-0000 | OLL SUPPLIES | 1,120.00 | |
| A09022 | 03/28/25 | 34750 | KAUKAB LLC | | 21-137-3110-000-000-0000 | LEDS/CIRCUITS | 975.00 | 975.00 |
| A09023 | 03/28/25 | 37127 | LINDHOUT ASSOCIATES | | 11-113-6410-031-000-0000 | SCIENCE LABS | 17,600.55 | 47,683.68 |
| | | | | | 11-261-6220-041-000-4410 | WINDOWS | 19,554.03 | |
| | | | | | 11-261-6410-200-000-0000 | WINDOWS | 10,529.10 | |

Check Register

Run Date: 03/28/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|-----------------|----------|--------|-----------------------------|---------|--------------------------|----------------------|--------------|----------|
| A09024 | 03/28/25 | 37640 | LIVINGSTON COUNTY MECHANICA | 42037 C | 11-261-4123-000-000-0000 | HVAC 3/17-3/21 | 2,160.00 | 2,160.00 |
| A09025 | 03/28/25 | 37672 | LIVINGSTON EDUCATIONAL | | 11-271-8221-000-000-0000 | DIST SHUTTLES JAN | 773.92 | |
| | | | | | 11-271-8221-000-000-0000 | DEC SHUTTLE | 205.52 | |
| | | | | | 11-271-8221-000-000-0000 | NOV SHUTTLE | 401.80 | |
| | | | | | 11-271-8221-000-000-0000 | OCT SHUTTLE | 84.00 | |
| | | | | | 11-293-4920-000-000-0000 | DEC TRIPS | 92.00 | |
| | | | | | 11-293-4920-000-000-0000 | JAN TRIPS | 980.15 | |
| | | | | | 11-293-4920-000-000-0000 | NOV TRIPS | 1,220.35 | |
| | | | | | 11-293-4920-000-000-0000 | OCT TRIPS | 1,399.15 | |
| | | | | | 21-296-7920-006-000-0000 | NOV TRIP 106295 | 110.65 | |
| | | | | | 21-296-7920-006-000-0000 | OCT TRIP 106265 | 238.90 | |
| | | | | | 21-296-7920-006-000-0000 | JAN TRIP 106315 | 246.40 | |
| | | | | | 21-296-7920-006-000-0000 | OCT TRIP 106264 | 571.35 | 6,324.19 |
| A09026 | 03/28/25 | 44930 | MICHIGAN VIRTUAL | | 11-113-3710-000-006-0000 | SHARED SERV TUIT | 500.00 | 500.00 |
| A09027 | 03/28/25 | 48318 | NATL INSURANCE SERVICES | | 12-451-0610-000-000-0000 | LIFE INS/APR | 418.50 | 418.50 |
| A09028 | 03/28/25 | 53375 | PEPPER OF DETROIT | | 11-111-5110-000-006-0000 | CAL CHRIST SUPPLIES | 158.27 | |
| | | | | | 11-111-5110-000-006-0000 | SHEP LAKES SUPPLIES | 43.99 | |
| | | | | | 11-111-5110-000-006-0000 | SHEP LAKES SUPPLIES | 10.75 | |
| | | | | | 11-111-5110-000-006-0000 | SHEP LAKES SUPPLIES | 138.25 | |
| | | | | | 11-111-5110-000-006-0000 | SHEP LAKES SUPPLIES | 65.00 | 416.26 |
| A09029 | 03/28/25 | 13638 | LINDA POLO | | 21-137-3110-000-000-0000 | PAINTING PEARS CLASS | 150.00 | 150.00 |
| A09030 | 03/28/25 | 59924 | SCHOOL SPECIALTY LLC | | 11-111-5110-000-006-0000 | ST MARY SUPPLIES | 167.95 | |
| | | | | | 11-111-5110-000-006-0000 | ST MARY SUPPLIES | 720.00 | |
| | | | | | 11-111-5110-000-006-0000 | ST MARY SUPPLIES | 420.05 | 1,308.00 |
| A09031 | 03/28/25 | 59742 | DUKE SERVICES LLC | 42036 C | 11-261-4122-000-000-0000 | PLUM 3/17-3/21 | 2,820.00 | 2,820.00 |
| Sub Total: | | | | | | | \$65,503.48 | |
| Register Total: | | | | | | | \$104,910.87 | |

Check Register

Run Date: 03/28/2025

| CheckNo | CkDate | Vendor | Name | PO # | Account | Description | Amount | CheckAmt |
|---------|--------|--------|------|------|---------|-------------|--------|----------|
|---------|--------|--------|------|------|---------|-------------|--------|----------|

Posting By Fund

| Fund Name | Amount |
|-----------------------------|--------------|
| GENERAL FUND | \$85,512.07 |
| SPEC REV - STUDENT ACTIVITY | \$15,517.23 |
| COMMUNITY EDUCATION | \$3,881.57 |
| Total: | \$104,910.87 |

Posting To Detail Control Accounts

| Account | Description | Fund | Account Class | Acct. Charge |
|--------------------------|-------------------------|------|---------------|--------------|
| 12-101-1000-000-000-0000 | GENERAL FUND CHECKING | G | O | (104,910.87) |
| 12-131-0000-000-000-0000 | INTERFUND REC AP | G | K | 19,398.80 |
| 12-402-0000-000-000-0000 | A/P CONTROL - GF | G | D | 85,512.07 |
| 22-402-0000-000-299-0000 | A/P CONTROL STUDENT ACT | K | D | 15,517.23 |
| 22-402-0000-000-300-0000 | A/P CONTROL - CE | M | D | 3,881.57 |
| 22-411-0000-000-000-0000 | STUD ACTIVIT I/F | K | N | (15,517.23) |
| 22-411-0000-000-300-0000 | COMM ED I/F | M | N | (3,881.57) |

BRIGHTON AREA SCHOOLS
Board of Education
April 14, 2025

Closed Session

Subject:

A. Approval Minutes|January 27, February 10 and March 10, 2025

Motion

Moved by:

Supported by:

To enter closed session for the purpose of approving closed minutes of January 27, February 10 and March 10, 2025.

Roll Call Vote:

____ Stahl
____ Krebs
____ Marks
____ Myers
____ Urbain
____ Storm
____ Tierney