

MINUTES
PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
March 12, 2025
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Dr. Giardina, BOE President presided and voiced the call to order at 6:05 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2024-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Absent
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

IV. EXECUTIVE SESSION

Mr. Meroney made a motion to go into executive session at 6:07 p.m. for the purpose of discussing pending litigation and student matters.

Seconded by Mrs. Morgan passed unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Meroney made a motion to go out of executive session at 7:00 p.m.
Seconded by Mrs. Morgan, passed unanimously.

V. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Absent
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mrs. Raywood made a motion, with a second by Mr. Stepnowski that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for March 12, 2025.

Roll Call	
Yes	Mrs. Raywood, Mr. Stepnowski, Mrs. Kovacs, Mr. Meroney, Mrs. Morgan, Dr. Giardina
No	None
Absent	Mr. Goodman

VIII. APPROVAL OF MINUTES

Mr. Stepnowski made a motion, with a second by Mrs. Raywood that VIII.A. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on February 12, 2025.

Roll Call	
Yes	Mr. Stepnowski, Mrs. Raywood,

No
Abstain
Absent

Mrs. Kovacs, Dr. Giardina
None
Mr. Meroney, Mrs. Morgan
Mr. Goodman

IX. BOARD OF EDUCATION COMMITTEE REPORTS

X. STUDENT REPRESENTATIVE COMMENTS - Jordan Lanuto
[Presentation](#)

XI. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

Read Across America Day was a success across the district. Thank you to our board members, Kathryn Kovacs, Ashley Raywood, Justin Goodman, and Robert Stepnowski, as well as Mayor Bowen, Committeeman Potter, Committeeman Griletto, and our very own National Honor Society students for reading to our primary school students. The week ended with two celebrations; one at the elementary and one at the primary school. A big shout out to Mrs. Nesbihal and Mrs. White who provided big incentives for students to increase their reading this week.

Congratulations to the cast and crew of Rock of Ages. The performance was filled with talented students and musicians. Thank you to Mrs. Quattrone, Mrs. Weaver, Mrs. Kaczor, and Mrs. Totillo for an excellent job.

Welcome back Dr. Rich Caldes, who returned to the district as the interim Principal at the High School. Congratulations to the three-time State Championship Girls Bowling Team and the Super Star Elementary School students of the month.

XII. PRESENTATIONS/AWARDS

2024-2025 Group 1 Girls State Bowling Champions
Dr. Gerald H. Woehr: Rockin Warriors of the Month

The Board of Education took a short recess and resumed at 7:28 p.m.

XIII. PUBLIC COMMENT ON AGENDA ITEMS - Opened at 7:29 p.m. - Closed at 7:29 p.m.
None

XIV. SUPERINTENDENT'S AGENDA

Mrs. Morgan made a motion, with a second by Mr. Meroney that A.1 - A.5 be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for March 12, 2025, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for March 12, 2025, which required handwritten checks after the February 12, 2025, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of approval of an agreement between Upper Freehold Regional School District

and Plumsted Township School District to purchase education services for student 281067, effective September 16, 2024 through June 30, 2025, at a cost of \$38,572.00.

- 4. Recommend approval for Universal Cheerleaders Association to host a two (2) day cheer camp on August 14-15, 2025 at the New Egypt High School, under the direction of Kathleen Clayton at a cost of \$4,074.00, to be paid via the student-athletes and Booster Club, and at no cost to the Board of Education.
- 5. Recommend approval of an agreement with Prevention Specialist Inc. to provide third-party administration of Department of Transportation drug testing services for school bus drivers, effective February 1, 2025 January 31, 2026, not to exceed \$1,200.00.

Roll Call	
Yes	Mrs. Morgan, Mr. Meroney, Mrs. Kovacs, Mrs. Raywood, Mr. Stepnowski, Dr. Giardina
No	None
Absent	Mr. Goodman

B. Personnel Motions

Mrs. Raywood made a motion, with a second by Mrs. Kovacs that B.1 - B.15 be approved:

- 1. Recommend acceptance of the retirement of Theresa Eagan, teacher at the Dr. Gerald H. Woehr Elementary School, effective June 30, 2025, with regrets.
- 2. Recommend acceptance of the retirement of Linda Leutwyler, teacher at the New Egypt Primary School, effective June 30, 2025, with regrets.
- 3. Recommend acceptance of the resignation of Crystal Nilsen, Paraprofessional at the Dr. Gerald H. Woehr Elementary School, effective March 12, 2025, with regrets.
- 4. Recommend acceptance of the resignation of Taylor Maze, lunchroom monitor at the Dr. Gerald H. Woehr Elementary School, effective February 20, 2025, with regrets.
- 5. Recommend approval of Autumn Kilmer, as a Paraprofessional, at the New Egypt Primary School, at a prorated salary of \$18,547.00, equal to Para Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
- 6. Recommend approval of Desiree Torres, as a Kindergarten Special Services Paraprofessional, at the New Egypt Primary School, at a prorated salary of \$18,547.00, equal to Para Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
- 7. Recommend ratification of approval of Joseph Pugliese, as a lunchroom monitor, at the Dr. Gerald H. Woehr Elementary School, at the hourly rate of \$15.49, pending the successful completion of the application process established by the Superintendent of Schools and the criminal history clearance that is obtained through the State of New Jersey in accordance with the law.

8. Recommend ratification of approval of a medical/FMLA leave of absence for employee 5845, Paraprofessional at the New Egypt High School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical (utilizing 6 sick days) with pay/with benefits	February 18, 2025	February 25, 2025
FMLA without pay/with benefits	February 26, 2025	March 07, 2025

9. Recommend ratification of approval of a maternity/FMLA/NJFLA leave of absence for employee 5976, special education teacher at the Dr. Gerald H. Woehr Elementary School.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity (utilizing 4 sick days) with pay/with benefits	February 25, 2025	February 28, 2025
FMLA without pay/with benefits	March 1, 2025	March 28, 2025
NJFLA without pay/with benefits	March 31, 2025	June 19, 2025

10. Recommend revision of ratification of approval of the non-tenured certified staff for the 2024-2025 school year, [as per the attached](#):
11. Recommend revision of ratification of approval of paraprofessionals for the 2024-2025 school year, as [per the attached](#):
12. Recommend approval to compensate staff members for curriculum writing/modifications at a rate of \$47.00 per hour, [as per the attached](#):
13. Recommend approval of spring sports stipends for the 2024-2025 school year, [as per the attached](#):
14. Recommend approval of Community Education offering clubs at the New Egypt High School, as [per the attached](#):
15. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):

Roll Call

Yes

Mrs. Raywood, Mrs. Kovacs,
Mr. Meroney, Mrs. Morgan,
Mr. Stepnowski, Dr. Giardina

No

None

Absent

Mr. Goodman

C. Policy

Mrs. Kovacs made a motion, with a second by Mrs. Raywood that C.1 - C.11 be approved:

1. Recommend approval of the first reading of Policy 5111, Eligibility of Resident/Nonresident Students (M).
2. Recommend approval of the first reading of Policy 5460, High School Graduation (M).
3. Recommend approval of the first reading of Policy 8500, Food Services (M).
4. Recommend approval of the second reading of [Policy 5512](#), Harassment, Intimidation, or Bullying (M).
5. Recommend approval of the second reading of [Policy 5533](#), Student Smoking (M).
6. Recommend approval of the second reading of [Policy 5710](#), Student Grievance.
7. Recommend approval of the second reading of [Policy 7441](#), Electronic Surveillance in School Buildings and on School Grounds (M).
8. Recommend approval of the second reading of [Policy 9163](#), Spectator Code Of Conduct For Interscholastic Events (M).
9. Recommend approval of the second reading of [Policy 9320](#), Cooperation With Law Enforcement Agencies (M).
10. Recommend approval of the second reading of [Regulation 7441](#), Electronic Surveillance in School Buildings and on School Grounds (M).
11. Recommend approval of the second reading of [Regulation 9320](#), Cooperation With Law Enforcement Agencies (M).

Roll Call

Yes

Mrs. Kovacs, Mrs. Raywood,
Mr. Meroney, Mr. Stepnowski,
Dr. Giardina

No

None

Abstain

Mrs. Morgan

Absent

Mr. Goodman

D. Other Motions

Mrs. Raywood made a motion, with a second by Mrs. Kovacs that D.1 - D.14 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on March 12, 2025, by the Board of Education.

HIBs Reported - 9 total, 1 founded for all, 0 founded for some, 8 unfounded

2. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of February.
3. Recommend approval of field trips, [as per the attached](#):
4. Recommend the approval of the submission of the 2025-2026 District Preschool Budget Planning Workbook submission as required by the New Jersey Department of Education Division of Early

Childhood Services.

5. Recommend approval of the acceptance of the Cyber Security Grant (MOA) between the State of New Jersey, Office of Homeland Security and Preparedness and the Plumsted Township School District, in the amount of \$1,000,000.00 worth of technology system networks, cyber security and emergency preparedness.
6. Recommend approval for Plumsted Township School District to move from district-wide Title 1 Funding, to a school-wide model of funding, with the Dr. Gerald H. Woehr Elementary School becoming the Title I school.
7. Recommend approval for Ocean Pediatric Dental Associates to speak about dental health to the preschool classes at the New Egypt Primary School, on March 18, 2025, at no cost to the Board of Education.
8. Recommend approval of student teachers/intern/observers and their assignments for the spring 2025 semester, [as per the attached](#):
9. Recommend approval of the generous donation of Nike Girls Flag Football uniforms for the New Egypt High School Girls team, from the New York Giants, at a value of \$2,000.00, with gratitude.
10. Recommend the approval of Academic Entertainment to present Corey the Dribbler to teach the students about respecting others, having a positive attitude, and making good choices at no cost to the Board of Education, paid for generously by the PTO.
11. Recommend the approval of the Ocean County Prosecutor's Office to provide 6th grade students with a student awareness program related to internet safety, cyberbullying, and bias related issues, at no cost to the Board of Education.
12. Recommend the approval of NJTSS-ER Director at SPAN, Beth Cosentino, to hold an informational session for parents of students in Kindergarten through third grade regarding the academic intervention planning and how it can address children's specific early reading needs, on March 27th at no cost to the Board of Education.
13. Recommend the approval of the New Egypt Fire Department to assist fifth grade students at the conclusion of their STEM project to learn about gravity, at no cost to the Board of education.
14. Recommend approval for student volunteers of the Dr. Gerald H. Woehr Elementary School Chorus, to perform at the New Egypt Girls Softball and New Egypt Rec Baseball opening day ceremonies in New Egypt, NJ, under the guidance of Mr. Ken Beere, on April 5th, 2025, at 10:00 am, and at no cost to the Board of Education.

Roll Call

Yes

Mrs. Raywood, Mrs. Kovacs,
Mr. Meroney, Mrs. Morgan (D.2 - D.14),
Mr. Stepnowski, Dr. Giardina

No

None

Abstain

Mrs. Morgan (D.1)

Absent

Mr. Goodman

E. Facilities

Mrs. Morgan made a motion, with a second by Mr. Stepnowski that E.1 - E.3 be approved:

- 1. Recommend approval to operate a State mandated Special Education Extended School Year (ESY) Program, effective July 7, 2025 through August 7, 2025, Monday- Thursday from 9:00 a.m.- 1:00 p.m., at the Dr. Gerald H. Woehr Elementary School.
- 2. Recommend approval to operate an Extended School Year Basic Skills Program (BSI), effective July 7, 2025 through August 7, 2025, Monday- Thursday from 9:00 a.m.- 1:00 p.m., at the Dr. Gerald H. Woehr Elementary School.
- 3. Recommend approval to operate an Extended School Year ESL Summer School Program, effective July 7, 2025 through August 7, 2025, Monday- Thursday, from 9:00 a.m.- 1:00 p.m., at the Dr. Gerald H. Woehr Elementary School.

Roll Call

Yes

Mrs. Morgan, Mr. Stepnowski,
Mrs. Kovacs, Mr. Meroney,
Mrs. Raywood, Dr. Giardina

No

None

Absent

Mr. Goodman

XV. PUBLIC COMMENT ON ANY SCHOOL-RELATED TOPIC - Opened at 7:32 p.m. - Closed at 7:32 p.m.
None

XVI. NEW BUSINESS

XVII. OLD BUSINESS

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT

Mrs. Morgan made a motion to adjourn at 7:32 p.m.
Seconded by Mrs. Kovacs passed unanimously.

Sean Gately
Business Administrator/Board Secretary