



P.O. Box 2814 Richmond, CA 94802
 510-235-2066 F 510-778-1334
<http://rcpschools.org>

Richmond College Prep (RCP) Board Meeting Minutes
1014 Florida Avenue, Richmond, CA 94804
June 13, 2024

Board Members Present: Neville Richardson (Chair), David Rosenthal, Leonard Pitt, Julius Walker, Mateus Chavez, and Lance Jackson.

Staff: Peppina Liano - CEO
 Maria Trejo – Director of Operations

1.0	Call to Order The meeting was called to order at 5:07 PM	5:07 PM
2.0	Roll Call/Attendance	5:08 PM
3.0	Public members that wished to address the Board of Directors: None	5:10 PM
4.0	Approved Minutes for May 30, 2024	5:10 PM
5.0	<p>5.1 Approve the RCP Budget for the Fiscal Year 2024-25: The budget plan for the upcoming fiscal year outlines financial allocations and priorities to support our educational mission and operational requirements. <i>Motion to approve the RCP Budget for the Fiscal Year 2024-25 was made by Leonard Pitt, seconded by Mateus Chavez. The motion was unanimously approved by all board members.</i></p> <p>5.2 Approve the Local Control and Accountability Plan (LCAP): The LCAP outlines our strategy for achieving educational goals and meeting student needs. It ensures transparency and community involvement. Review it at https://www.rcpschools.org/lcap. <i>Motion to approve the Local Control and Accountability Plan (LCAP) was made by Lance Jackson, seconded by David Rosenthal. The motion was unanimously approved by all board members.</i></p> <p>5.3 Approve the California Dashboard Indicators: These indicators provide a comprehensive view of our school’s performance in areas like academic achievement and college readiness. Approval is needed to track and report our progress accurately. <i>Motion to approve the California Dashboard Indicators was made by Julius Walker, seconded by Leonard Pitt. The motion was unanimously approved by all board</i></p>	5:15 PM

	<p><i>members.</i></p> <p>5.4 Consolidated Application The Consolidated Application (ConApp) is used by the California Department of Education to collect data and distribute funds for various state and federal programs. It simplifies the funding process for schools by combining multiple programs, including Title I, Title II, and Title III, into a single application. Schools submit required data, plans, and reports to comply with guidelines and receive funds. <i>Motion to approve the Consolidated Application was made by Davis Rosenthal, seconded by Mateus Chavez. The motion was unanimously approved by all board members.</i></p> <p>5.5 Financial Account Authorization Updates Updating financial account authorizations ensures proper governance and control over financial transactions, preventing unauthorized access and maintaining financial integrity. <i>Mr. Rosenthal made a motion to add Lance Jackson and Neville Richardson to the Mechanics account and the Altruist account. The motion was seconded by Leonard Pitt. The motion was unanimously approved by all board members.</i></p> <p>5.6 RCP Board Position Changes and Additions Changes and additions to the board ensure it remains effective and capable. This may involve appointing new members or reassigning roles to support the school's mission and strategic goals. <i>Motion by Neville Richardson to nominate Lance Jackson as Secretary of the Board of Directors. Mateus Chavez seconded the motion. The motion was unanimously approved by all board members.</i> <i>Mr. Rosenthal made a motion to form a financial committee with Neville Richardson, Lance Jackson, and Mateus Chavez to report the standing of accounts to the Board of Directors quarterly. The motion was seconded by Julius Walker. The motion was unanimously approved by all board members.</i></p>	
<p>6.0</p>	<p>Director's Report</p> <p>6.1 Updates and Announcements: Erendira Flores, Educational Consultant</p> <p>Academic Impact 2023-24</p> <ul style="list-style-type: none"> ● Overview of RCP's academic achievements and strategies for the 2023-24 school year. <p>Agenda:</p> <ol style="list-style-type: none"> 1. Content Focus Data Reflection 2. Managing Director at RCP (Educational Consultant) 3. Historical Data & Impact 4. All Staff Closing 	

	<p>Presenter Introduction: Eréndira Flores</p> <ul style="list-style-type: none"> ● Experienced leader with roles at KIPP SoCal Public Schools and Richmond College Prep. ● Performance coach and equity advisor. ● Educational background in administration from Loyola Marymount University and UC Berkeley. <p>Roles and Contributions of Eréndira Flores at RCP</p> <ul style="list-style-type: none"> ● Managed and developed school directors. ● Supported design and implementation of school priorities. ● Conducted classroom co-observations and teacher coaching. ● Implemented new curriculum and assessment tools. ● Developed systems for data-driven instruction and teacher goal setting. <p>Impact Overview</p> <ul style="list-style-type: none"> ● Key drivers of success: leadership development, data-driven culture, and instructional coaching. ● Weekly coaching sessions and data systems to support ongoing improvements. <p>Historical Data & Impact</p> <ul style="list-style-type: none"> ● Presented academic performance data for 2023 and 2024. ● Highlighted improvements and key achievements. <p>Teacher Coaching</p> <ul style="list-style-type: none"> ● Focused on math professional development and individualized teacher support. ● Emphasized the importance of deepening content knowledge and instructional practices. <p>RCP Needs and Recommendations</p> <ul style="list-style-type: none"> ● Continued leadership development and support for school directors. ● Building a pipeline of talent through direct coaching and professional development. ● Moving towards deliberate data analysis and informed decision-making at all levels. <p>Closing</p> <ul style="list-style-type: none"> ● Summarized key points and emphasized the collective efforts and successes of the RCP team. 	
7.0	Adjournment	7:15 PM

