Waterloo Teachers' Resource Center
Waterloo High School Room B216
96 Stark Street, Waterloo, NY 13165
315-539-5454 (internal calls Ext. 4182)
wtrc@waterloocsd.org
Sandy Ahart and Kristen O'Connell, Co-Directors

Minutes

April 8, 2025 4:00 PM - 5:00 PM

Attendance:

Matt Parker	Jennifer Paczkowski	Shawn Orcutt	~~Renee Thomas~~
Tracy Cardinale	Ranette Schaertl	Jackie Mull	Karen Burcroff
Russ Gillan	~~Toby Coleman~~	~~Courtney Foster~~	Chrissy Jacob
Joseph Landry	~~Christine Taylor~~	~~Jason Stock (vacant seat)~~	

A quorum was achieved with 67% (10/15) of the Policy Board present and of that 70% (7/10) were teachers

1. Welcome – Russ Gillan

   The meeting was called to order at 4:09 p.m.

2. Approval of minutes from March 10, 2025– Russ Gillan

   Click the link for the minutes:

   Waterloo Teachers' Resource Center (Home - Waterloo Central School District (waterloocsd.org)

   Motion to approve the minutes as written was made by Shawn Orcutt. Seconded by Matt Parker. Motion passed by all those present.

3. Vacancy of Policy Board Representative – Russ Gillan

   Multiple attempts have been made to get another representative from the Middle School including emails to all staff members, personal requests to individuals as well as requests to administration. Unfortunately, we still have had no one step forward to fill the vacancy on the Policy Board. The by-laws were reviewed and a possible change in wording may be needed. This matter will be discussed at the next meeting.

4. FS10 A Update – Kristen O'Connell and Sandy Ahart

   Kristen O'Connell presented the developed FS10A. She stated that that it was sent to Teacher Center Office to review to be sure it would be accepted by Grants and Finance. The FS10A included the following:

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries	$7,650 was budgeted for participants of WCSD staff developed workshops but we used less. $4,875 was budgeted for 15 WCSD staff presenters but we used fewer.		$4,260

40 - Purchased Services	$1,000 was budgeted to hire Mike Anderson for a compliment to our book study/online course purchase. We did not end up hiring him. We also budgeted 48 hours for our Technology & Computer Support consultant and used slightly fewer hours than budgeted.		$1,050
45 - Supplies & Materials	Beebot hives and lessons ($2,219.65), books and supplies to support upcoming workshop proposals in the areas of PLC, SEL, Literacy, and MTSS ($2,160.14), ($509.21 for materials and books related to upcoming workshop proposals in the areas of STEM, literacy & physical health)	$4,889	
46 - Travel Expenses	Budgeted for one director to travel to meetings but both directors had mileage for regional meetings and the fall symposium in Lake George	$421	

	Total Increase or Decrease:	(+) $	5,310	(-) $	5,310
	Net Increase or Decrease:	$			0
ENTER BUDGET >	Previous Budget Total:	$			41,879
	Proposed Amended Total:	**$**			**41,879**

A motion was made by Russ Gillan and seconded by Jackie Mull to approve the FS10A as written and to submit for approval. The FS10A will decrease Code 15 by $4260, decrease Code 40 by $1050, increase Code 45 by $4889 and increase Code 46 by $421. The motion was passed by all the members present.

5. Update on Professional Development sessions – Kristen O'Connell and Sandy Ahart
   Several workshops are planned for the remainder of the year. These include:
   - A building reading comprehension session based on the book, The Thinking Reader: Cultivating Critical Thinkers in the Classroom by Ciera Harris.
   - Picture Perfect STEM lessons to be done at Skoi-Yase and LaFayette
   - The music department at the Secondary level is doing some work during ERF
   - Canva may be presented at the elementary level
   - Positive Home Communication is being presented at the secondary level at the end of April for bilingual learners
   - Open Studio is planned by the Art Department
   - Teacher Assistants are doing a Book Study around Motivating Students Who Don't Care by Allen Mendler
   - High School Social Studies Department is wrapping up their book study

Kristen spoke with Christine Taylor about joining the subcommittee of the Leadership Team that plans for professional development for the District. She agreed that would be an excellent idea. More information will follow.

6. Hobart William Smith Colleges update – Christine Jacobs
Christine Jacobs shared many opportunities and updates that are available from Hobart William Smith Colleges. These are listed below:

President's Forum Series: Thursday, April 10 at 7pm

21 MARCH 2025

PRESIDENT'S FORUM SERIES WELCOMES DR. CHRIS BEYRER '81, D.SC. '22

BY BARB EIDLIN

Internationally recognized epidemiologist and public health expert, Dr. Chris Beyrer joins the President's Forum Series to discuss his career in public health, the aftermath of the COVID-19 pandemic, and ongoing work to treat and prevent HIV/AIDS.

Hobart and William Smith will welcome home internationally recognized epidemiologist and public health expert Dr. Chris Beyrer '81, Sc.D. '22 as a guest of the President's Forum Series on Thursday, April 10 at 7 p.m. in the Vandervort Room of Scandling Campus Center. The talk is free and open to the public.

https://www.hws.edu/news/2025/president-forum-welcomes-beyrer.aspx

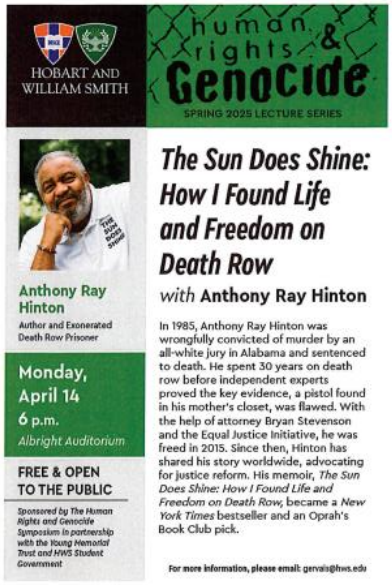
Geneva Public Library: Spring Book Sale April 3-11



Spring 2025 Lecture Series: Monday, April 16 at 6pm in Albright Auditorium

The Sun Does Shine: How I Found Life and Freedom on Death Row

With Anthony Ray Hinton



Middle Finger 5k: Saturday, May 10, 2025



https://runsignup.com/Race/NY/Geneva/MiddleFinger5K

Faculty & Alumni Teaching PD at Wayne Finger Lakes Teacher Center

Creating a Year of Literacy Success in gr.1-6 by Darlene Daley, Director of Elementary Education
Tuesdays May 13 & 20 — One professional resource and 8 picture books

Building a Character Book Study: Kindness & Making a Difference by Meghan Guard & Laurel Warager
at Hobart and William Smith Colleges — Monday May 12 4:30pm to 7:00pm

What's the Function? Behavior Science and Trauma Focused Strategies to Reach All Students by Meghan Guard & Laurel Warager
at Hobart and William Smith Colleges — Wednesday, May 14 and 21 4:30pm to 7:00pm

Karen Burcroff asked if these were also available to public librarians. Since the answer was yes, she will share the information.

Christine also shared the College is changing its coursework and will be offering Secondary Special Education certification. Students will be in need of placement classrooms for Student Teachers beginning in the Fall.

Another opportunity is available to the Waterloo Central School District. The College offers opportunities for Second and Sixth graders to tour the campus and expose them to a college campus.

A trip to Iceland is being planned for Summer 2026. Students, alumni and local teachers can participate in many professional development opportunities as well as visit this unique area.

7. Other: Russ Gillan
   - Kristen O'Connell shared she has received 98 replies to the Needs Assessment Survey. Policy Board members received a copy of the responses. These responses will be used in developing the Continuation Grant Application.

   - Karen Burcroff shared some upcoming community events through United Way.



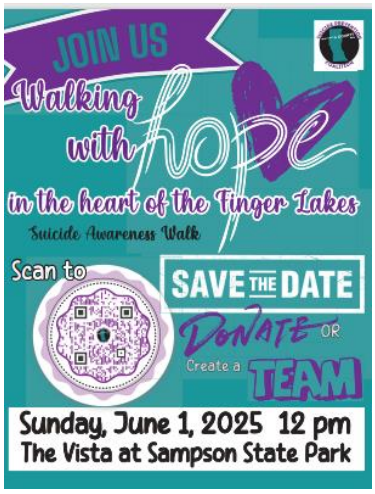
Program will be at Waterloo High School on Monday, May 5, 2026



Program will be at DeLago Resort and Casino on Thursday, May 15, 2026.

Tickets are $40.00……..over 40 vendors

Lacrosse for Life on Saturday, May 10, 2025



8. Set next meeting date: Russ Gillan
   The next meeting will be Tuesday, May 20, 2025 at 4:00 p.m.

9. Meeting Adjourned
   A motion was made by Joseph Landry to adjourn the meeting. The motion was seconded by Jackie Mull. Motion was passed by all those present.
   The meeting was adjourned at 4:43 p.m.

Respectfully submitted by

Sandra Ahart
Co-Director, WTRC