



Old Felstedian Society

Travel Grant Application

The Old Felstedian Society provides a limited number of travel grants to Old Felstedians aged between 18-21 years (within three years of leaving school).

The grants provide assistance to those who are in financial need and where the trip is of a charitable or educational nature, which will be of significant benefit to both the individual and the community being visited.

Each grant is worth a maximum of £500. In the case of extenuating circumstances, more can be allotted at the Society's discretion. This should be made clear within the below application form.

Along with this form, please include a copy of your most up-to-date CV.

A recommendation from your HM whilst at Felsted (or, in their absence, the Head) will also be required. Requests for recommendations can be put through Felsted's Development Office once this form has been submitted.

Decisions to approve travel grants are approved at OF Society committee meetings, typically held three times a year. The OF Society reserves the right to decline applications they deem unsuitable. The OF Society may also choose to award only a proportion of the sum requested.

If you are successful, you will be contacted via the email address provided and asked to submit your bank details for payment.

A requirement of the Travel Grant is to submit a report to the Development Office following your trip, which includes a minimum 500 word-article about your experience, along with photographs. This will then be published via print and digital channels to share with the rest of the Felsted community.

Please complete the application below and submit to:

Verity Stone, Engagement Manager

Address: Felsted Development Office, Felsted School, Felsted, Essex CM6 3LL

Email: ofs@felsted.org

Tel: +44 (0)1371 822 645

Full Name:

Houses and Years at Felsted:

Home Address:

Email Address:

Phone Number:

Where Will You Be Travelling To?

Name of Third Party You're Organising This Trip Through:

What is the Total Cost of Your Trip? *Please provide a breakdown of your travel costs, with estimates in cases of amounts currently unknown.*

How are You Funding/Planning on Funding Your Trip?

What is the Total Amount You are Requesting?

£500	Other
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If 'Other', please specify the amount. If it is over the maximum, please detail any extenuating circumstances.

Your Covering Note: *(Max. 500 words)*

Please include...

- *The purpose of your trip*
- *How this will benefit you, e.g. career aspirations*
- *How this will benefit others, e.g. the community, environment, etc.*
- *Why the grant is needed*

Have You Provided a Copy of Your CV With This Application?

Yes

No

Applicant Signature:

Date Signed and Submitted:

HM or Head's Recommendation: *(Please include your name and the date)*

End of Application