

**Park Rapids Area School Board**  
**Meeting Minutes**  
**Monday, March 17, 2025**  
**6:00 PM**  
**Park Rapids School Board Room**

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Chairperson Safratowich called the Meeting to order. Members present and order to vote was Morgan, Diekmann, Hoyt, Pike, Kocka & Safratowich. Principals Jeff Johnson & Mike LeMeir were present, as well as Business Manager Kent Fritze and Superintendent Lance Bagstad along with staff and community members.

RECITED the Pledge of Allegiance

APPROVED Agenda and Addendums as presented. Morgan/Kocka

HEARD High School Student of the month for March – Natalie Berghuis

HEARD Middle School Students of the Month for March – Natalie Tretbar (5<sup>th</sup>), Landon Schiller (6<sup>th</sup>), Alice Kimbrough (7<sup>th</sup>), Kaitlyn Haas (8<sup>th</sup>)

HEARD presentation State & National BPA Participants

HEARD Presentation High School Hat Policy – Come back at the next meeting

APPROVED Consent Items as follows: Diekmann/Pike

- a. Approve payments Presented for March 2025
- b. Approve Minutes of the March 3rd, 2025 Working Board Meeting
- c. Approve donations made to the Park Rapids School District
- d. Approve Out of state travel for 6<sup>th</sup> grade students and staff traveling to SkyZone in Fargo, ND on April 17<sup>th</sup>, 2025
- e. Approve Out of state travel for BPA students and staff traveling to Orlando, FL May 7<sup>th</sup> – 11<sup>th</sup> for participation at Nationals
- f. Approve Resignation – Tianna Ness, Paraprofessional effective March 21st, 2025
- g. Approve Resignation – Jana Oatis, School Psychologist effective May 31<sup>st</sup>, 2025
- h. Approve New Hire – Greg Adams, Head Girls Golf Coach
- i. Approve New Hire – Kendra Coborn, JH Softball Coach
- j. Approve New Hire – Hailley Diotteau, Kindergarten Teacher effective 25-26 SY
- k. Approve Volunteer – Mitch Lauwagie, Assistant Track Coach
- l. Approve Volunteer – Owen VanBatavia, Assistant Track Coach

HEARD Monthly Student Council Report – We are starting to pick up with our staff vs students basketball game. Annual Student Coouncil blood drive. We are hopeful that we can recruit some new 7<sup>th</sup> and 8<sup>th</sup> grade students for next year. We are looking at spirt points winners.

HEARD Monthly Superintendent Report- I appreciate having students come to our meetings. We are working with Gymnastics to help build and house their new facility. Looking at our curriculum for approval for next year and years to come. Tentative move plan for the spring.

HEARD Monthly Business Manager Report- Education funding was maintained after the aversion of the federal shutdown. I am continuing to watch the budgets and what the legislature comes up with.

#### HEARD Monthly Principals' Report

Johnson – Choir is in New York; Band is heading to Winnipeg. We are looking at some students that need credit recovery. Panther tracks is getting a new numbering system and we are getting that done asap. Ongoing programming for 25-26 and registration for 9<sup>th</sup>-12<sup>th</sup> is coming up soon. LeMier – K-6 conferences Were very well attended. VPK and Kinder enrollments are coming in we have some projected numbers are are watching our staffing needs very close. OLLA training is coming up on our upcoming staff development days and everyone is staying up to date. That will be wrapping up soon. We are continuing to plan for next year and things are coming together. Wednesday Jeff is coming over to meet with 8<sup>th</sup> grade

HEARD Monthly Community Education Report – We continue to gather activities for the summer brochure deadline is March 28<sup>th</sup>. Week of the young child is April 7<sup>th</sup>-12<sup>th</sup> and we have many local businesses putting together activities for these kids. Administrative professionals' Appreciation luncheon is on Wednesday April 23<sup>rd</sup> at the American Legion from 11-1. School readiness registration is coming along we have 8 spots left.

HEARD Monthly Facilities Director Report- The switch has happened, and Alan has officially retired. I'm trying to get a grip on Project 309, and we are working through some facilities things.

HEARD Monthly Special Education Report- I am attending several meetings and working through some things with all the superintendents. We received notice that we are meeting maintenance of effort for 2024. We are working on compliance things within specific areas and programming and budgets for the upcoming year.

HEARD Monthly Transportation Directors Report – We are doing well, and we are starting to work toward the spring schedule. Things are status quo and all is going well in the bus garage.

HEARD Monthly Director of Curriculum and Instruction Report – PRAVA is going well, and we are working hard on grad requirements. We are excited that our curriculum will be approved at the meeting tonight. We have some training coming up for our last OLLA training and getting things finished with the final portfolio due May 5<sup>th</sup>. We have reading training coming up for paras.

#### HEARD Old Business

- a. Approve Second Reading Park Rapids Area High School 2025-2026 Panther Tracks Registration Book – Morgan/Kocka
- b. Approve Social Studies and ELA Curriculum resources Kocka/Pike
- c. Approve recommendation for budget adjustment for 2025-26 school year.
  - i. Approve Resolution Non-Renewals Hoyt/Morgan
  - ii. Approve Resolution proposing Unrequested Leave of Absence Morgan/Diekmann
  - iii. Approve Reduction of FTE's – Approve reducing Sarah Kaufenberg from 1.0 FTE to .5 FTE Morgan/Hoyt

#### HEARD New Business

- a. Approve adjustments to the 2024-2025 School Calendar recommendation to move our last day from the 23<sup>rd</sup> to the 21<sup>st</sup> of May. Pike/Kocka
- b. Approve Retirement – Kirsten Edevold – With regret and thanks for her 33 Years of Service to the Park Rapids School District Hoyt/Kocka

REVIEWED Enrollment

DONATIONS RECEIVED AND APPRECIATED

<b>TO</b>	<b>FROM</b>	<b>AMOUNT/ITEM</b>
Park Rapids ECFE	Hugo's	5 Dozen Cookies
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Park Rapids ECFE	Coborn's	\$25 Event supplies
Park Rapids ECFE	Walmart	\$100 Event/Misc supplies

ADJOURN at 7:10pm Diekmann/Pike