

Request for Proposal (RFP)

Mowing Services – Watontown Children’s Center

Issued By: Central Susquehanna Intermediate Unit (CSIU)

Facility Address: 1100 Main Street, Watontown, PA 17777

1. Introduction

The Central Susquehanna Intermediate Unit (CSIU) is soliciting proposals from qualified contractors to provide mowing services for the Watontown Children’s Center, located at 1100 Main Street, Watontown, PA 17777.

2. Scope of Services

The selected contractor will be responsible for the following:

- Routine mowing of all grass areas at the facility. This does not include the baseball fields.
- Trimming around buildings, fences, sidewalks, playgrounds, and landscaping. This does not include the baseball fields.
- Blowing off walkways, entrances, and paved surfaces after mowing.
- Maintaining neat and professional appearance of all grounds throughout the growing season (typically April through October).

3. Site Visit

All bidders are strongly encouraged to visit the Watontown Children’s Center to familiarize themselves with the property prior to submitting a proposal. To schedule a visit, contact:

Ken Erb

570-246-5900

Kenneth.erb@csiu.org

4. Proposal Requirements

Proposals must include:

- Company information and relevant experience.
- Proposed schedule and frequency of mowing.
- Cost breakdown (per visit)
- Proof of insurance (general liability).
- At least three (3) references from similar clients.

5. Submission Instructions

All proposals must be submitted no later than:

Date: 4/18/25

Time: 9:00 am

Proposals should be delivered in a sealed envelope marked "Watson town Children's Center Mowing RFP" to:

Central Susquehanna Intermediate Unit

Attn: Kenneth Erb

90 Lawton Lane

Milton, PA 17847

6. Evaluation Criteria

Proposals will be evaluated based on:

- Cost competitiveness.
- Contractor qualifications and experience.
- References and past performance.
- Ability to meet service schedule requirements.
- Quality and completeness of proposal.

CSIU reserves the right to reject any or all proposals, to waive irregularities, and to accept the proposal deemed in the best interest of the CSIU.