

Texas City Independent School District

Calvin Vincent Early Childhood Center

Head Start Program



Annual Report 2023-2024

Texas City Independent School District
Calvin Vincent Head Start Program
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Mission Statement

To empower children and families through high-quality early education, comprehensive services, and strong family partnerships, fostering school readiness and lifelong success.

Our Vision: To create a thriving, inclusive community where every child reaches their full potential.

Our Values: Together we can do what we cannot do alone.

Head Start Staff

Aldridge, Sandra	Family Advocate Assistant
Alfaro, Kristi	Head Start Teacher Assistant 4 Year Olds
Bourgeois, Kimberly	Head Start Teacher Assistant 4 year olds
Brooks, Jeanie	Parent Involvement Coordinator
Butler, Linda	Head Start Teacher Assistant 4 year olds
Dillon, Michelle	Lead Family Advocate
Dillon, Trennie	Head Start Teacher Assistant 3 year olds
Halford, Hayley	Head Start Teacher 4 Year Olds
Hernandez, Jaimee	Head Start Teacher Assistant 4 year olds
Hudson, Jerrell	School Coordinator
Garcia, Mario	Health Manager/ Nurse
Jaramillo, Martha	Head Start Teacher 3 year olds
Lindsey, Julie	Head Start Teacher 4 year olds
Parr-Garms, Kristi	Head Start Teacher 3 year olds
Proctor, Haley	Head Start Teacher 4 year olds
Salazar, Nilda	Bilingual Head Start Teacher Assistant 4 year olds
Schoppe, Debbi	Head Start Teacher 4 year olds
Tiscornia, Lourdes	Head Start Teacher Bilingual 4 Year Olds
Troconis, Rebeca	Head Start Director
Vaughn, Judith	Head Start Teacher Assistant 3 year olds
Walker, Rosanna	Head Start Teacher 4 year olds
Weatherspoon, Jayla	School Counselor
Whitten, Terri	Head Start Teacher Assistant 4 year olds
Ybarra, Melissa	Secretary/ ERSEA/Student Data

A message from Rebeca Troconis, Head Start Director

On behalf of the TCISD Calvin Vincent Head Start Program, I am pleased to present you with the 2023-2024 Annual Report. This report is in accordance with the Head Start Act of 2007 and has been developed to provide information regarding program operations, expenditures, and activities from Fiscal Year 2024 to the community we serve.

The teachers and staff of Calvin Vincent Early Childhood Center believe that education is the key to success, and we continue to strive to ensure excellence in our programming and instruction. We are proud of the services we offer and welcome the opportunity to share our practices and program information with the community we serve. We ascertain the District's guiding principle that "Together We Succeed" therefore, we commit to prepare our students for their future by building relationships, making learning relevant and rigorous, and developing each student's unique talents and skills.

Philosophy

At Calvin Vincent Early Childhood Center, we are dedicated to meeting the unique needs of low-income families and their children. We strive to provide growth and development opportunities that empower families to achieve self-sufficiency and lifelong success while fostering a love for continuous learning together. We believe that effective collaboration between families, schools, and the community is essential. Through these partnerships, Head Start families are offered a comprehensive range of services designed to enhance the well-being and future success of children and their families over the long term.

Texas City Independent School District

Together We Succeed

Our Beliefs

- Every decision should be based upon what is best for students.
- All stakeholders should be treated with respect.
- Cultural diversity should be embraced.
- High expectations should be maintained for all employees and students.
- District employees should take time to know and understand students and colleagues.
- High quality instruction should be delivered in an engaging manner.
- All students should have opportunities to explore and develop their unique traits.
- Each Texas City ISD graduate should be college and/or career ready.
- All TCISD graduation pathways are worthy and deserving of respect.
- Implementation of quality research-based professional development will improve student learning.
- All district personnel have a moral obligation to create, maintain and support a learning environment that is academically, emotionally and physically safe.
- Shared leadership and collaboration are essential for our success.
- Meaningful relationships with our community and families are vital to learner success.

Our Mission

We will prepare our students to reach their full potential and excel in their chosen paths.

History of Calvin Vincent Head Start Program

TCISD Head Start opened its doors to provide an eight-week summer program to 60 children in June 1965, the inception of Head Start Programs across the country. The federal grant funds were channeled through Galveston County Community Action Council (GCCAC) to establish Texas City as a delegate agency to serve preschool children in Texas City School District, which was composed of 19.3 square miles.

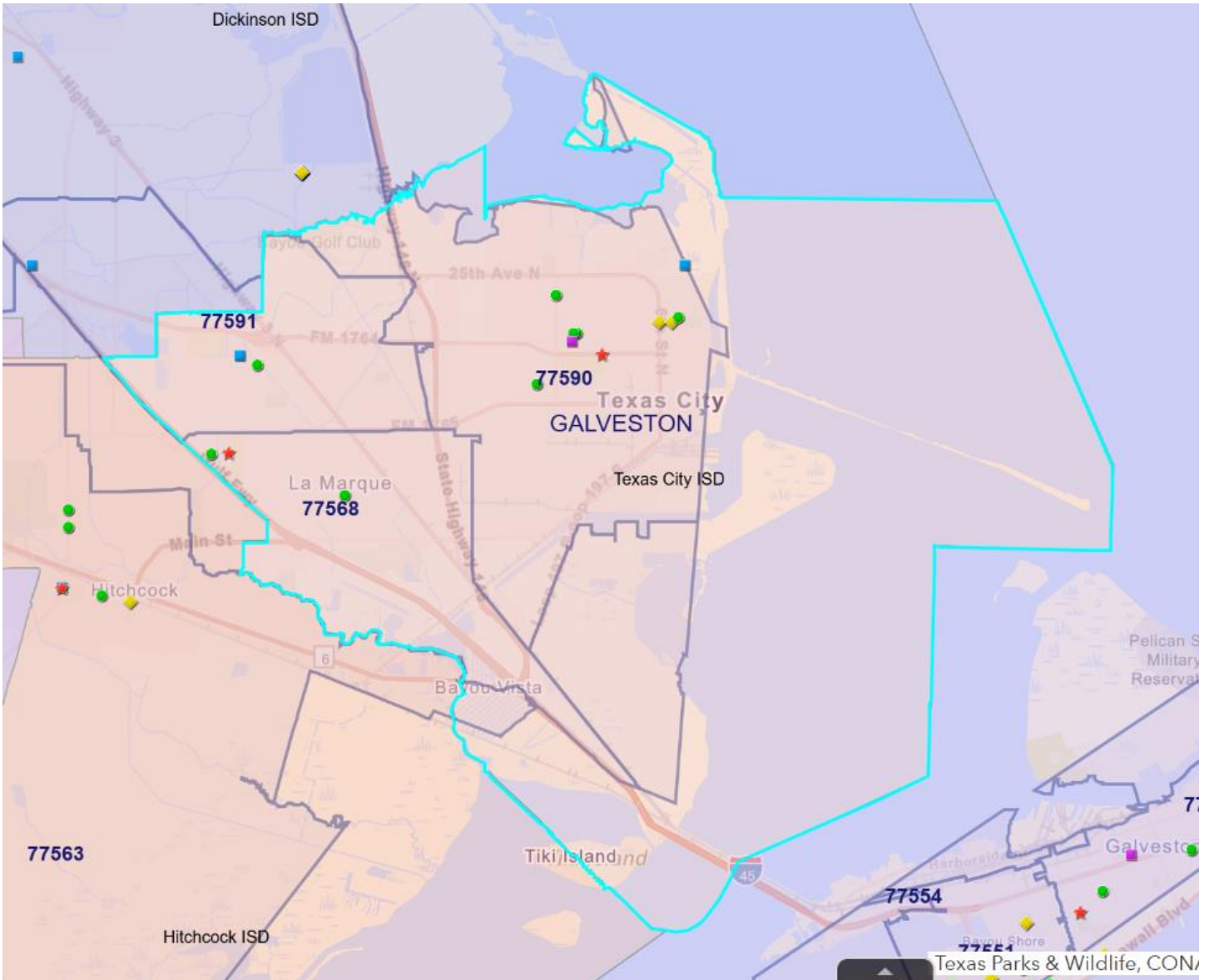
In 1970, Head Start became a nine-month program and offered limited transportation services to and from school. Over a period of 20 years, the program relocated to several school district campuses, increased the funded enrollment from 60 to 130, converged with the District's pre-kindergarten program, purchased buses and became a delegate agency of Hitchcock Independent School District. During the 30th anniversary of Head Start in 1995, Texas City ISD Board of Trustees proclaimed the program to be named "Calvin Vincent" Head Start, honoring the 30-year Head Start Director, Calvin Vincent.

In 1997, TCISD Head Start received a federal grant award to support the renovation/addition project at the Heights Elementary campus to accommodate Head Start and pre-kindergarten students. The project was completed in September 1998, and the program relocated to the Heights campus, servicing approximately 200 students. Placement on the elementary campus allowed the students excellent transitional activities, access to the gym, cafeteria, library and opportunities for parent participation in the PTO (Parent and Teacher Organization). The program offered a morning and an afternoon session – three and a half hours each, to three and four-year-old students at the Heights campus.

The Office of Head Start began its move from indefinite project periods to five-year periods in January 2012. This change required Texas City ISD Head Start Program, a delegate agency and Hitchcock ISD, the grantee, to re-compete for a five-year grant project. The proposal in the re-competition grant included some major changes to the current program operation. The proposed changes described a request to become grantee, increase funding, increase the funded enrollment, change the service option from half day to full day, and relocate to a District's newly renovated larger campus. An overall improvement to the quality of services was proposed and approved by the Office of Head Start in July 2013.

The new five-year grant awarded Texas City ISD grantee status, increased funding, additional staff, and a funded enrollment of 154 children for a full day classroom setting. In August 2013, the Calvin Vincent Head Start Program re-located to the District's renovated building located at the campus of the old high school. The building was renovated specifically to accommodate the growth of the District's Pre-K/ECSE/Head Start Program and was named "Calvin Vincent Early Childhood Center." The Head Start Program continues to have a strong collaboration with the District's pre-kindergarten program, maximizing resources, staff and services to over 320 children and families in Texas City School District. Services include education, health, nutrition, social services, parenting/fatherhood involvement, disability, transportation, and mental health counseling.

TCISD Calvin Vincent Head Start Service Area



Explanation of Expenditures

Data Control Codes	September 1, 2023 – August 31, 2024	Fund 205 Head Start
5900	Total Revenue	\$1,561,601.14
	Expenditures	
0011	Instruction	\$1,029,285.87
0013	Curriculum and Instructional Staff Development	\$124,859.85
0021	Instructional Leadership	
0023	School Leadership	\$110,464.83
0033	Health Services	\$41,850.12
0034	Student Transportation	\$41,342.32
0051	Plant Maintenance & Operations	
0052	Security and Monitoring Services	\$48,034.66
0061	Community Services	\$159,604.76
0071	Xerox Lease	\$6,158.73
6030	Total Expenditures	\$1,561,601.14

Proposed Budget

Object Class Categories	Federal	Non-Federal	Total
Personnel	\$1,102,210	\$331,774	\$1,433,984
Fringe Benefits	\$115,549	0	\$115,549
Travel	\$4,494	0	\$4,494
Supplies	\$155,499	\$5,852	\$161,351
Contractual	\$34,800	0	\$34,800
Other	\$129,423	\$47,868	\$177,291
TOTAL DIRECT CHARGES	\$1,541,975	\$385,494	\$1,927,469

Children and families served

During fiscal year 2024, the Texas City ISD Calvin Vincent Head Start Program was funded to service 154 children and families with the provision of a grant award of \$1,541,975. The average monthly enrollment was 153, and the average daily attendance (ADA) was 92%. There were eight full day classes.

2023 – 2024 Enrollment Profile

Student Age	Three Year Olds	34
	Four Year Olds	119
Attendance	Average Daily Attendance	92%
Ethnicity	Hispanic or Latino Origin	95
	Non-Hispanic or Non-Latino Origin	58
Race	American Indian or Alaska Native	3
	Asian	1
	Native Hawaiian or other Pacific Islander	1
	African American	48
	White	99
	Biracial/Multi-racial	1
	Primary Language Spoken	English
	Spanish	27
	Other (East Asian Languages)	0
Primary Type of Eligibility	Income at or below 100% of federal poverty line	42
	Public assistance such as TANF & SSI	3
	Foster care	7
	Homeless	46
	Incomes between 100% and 130% of the federal poverty line	3

Results from the most recent federal reviews

During the 2021-2022 school year we received notice that each of the five previous federal reviews showed that there were no findings, areas of non-compliance, or deficiencies found within the Calvin Vincent Early Childhood Center Program. Therefore, we were automatically qualified to apply for another five-year grant. We are currently in year two of that grant.

Financial audit results

STATE SUMMARY OF AUDIT RESULTS YEAR ENDING AUGUST 31, 2024	
Were there any disclosures in the Annual Financial Report and/or other sources of information concerning default on bonded indebtedness obligation?	No
Did the district receive a clean audit? – Was there an unqualified opinion in the Annual Financial Report?	Yes
Did the Annual Financial Report disclose any instances of material weaknesses in internal controls?	No
Was there any disclosure in the Annual Financial Report of material noncompliance?	No

Child Health and Development

Services	Number at Enrollment	Number at End of the Year
Number of children with health Insurance	150	153
Medicaid and/or CHIP	135	138
Private	15	15
Number of children with no health insurance	3	0
Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	40	98
Number of children with continuous, accessible dental care provided by an oral health care professional.	30	85

Through partnerships between Galveston County medical and dental providers, students received medical screenings and preventive dental care at a reduced cost. This partnership established medical and dental homes for parents and resulted in all students receiving all required medical and dental exams.

Parent Involvement

The Head Start Program recognizes that parents are their child's first and most influential educators. Committed to empowering families, the program fosters strong partnerships with parents from the moment of enrollment.

To support parents in achieving their goals, Head Start gathers input through parental surveys, which help shape an annual calendar of engagement activities and training sessions. These opportunities are designed to strengthen the parental role by offering hands-on learning experiences, valuable resources, and meaningful connections.

The program actively promotes parent involvement through training workshops, volunteer opportunities, and participation in the Policy Council, ensuring families have a voice in shaping their child's early learning experience. Below is a list of parent engagement activities offered during the 2023-2024 school year:

August: Meet the Teacher, Parent Orientation, Policy Council Meeting, Registration, Community School Supply Drive.

September: Open House, Parent Committee Meeting, Policy Council Meeting.

October: National Hispanic Heritage Parade, Home Visits Day, Family Trunk or Treat, Parent Committee Meeting, Conscious Discipline Parent Training, Report Cards go home, Policy Council Meeting.

November: School Readiness Committee Meeting, Read Me A Story Campaign, Veteran's Day, Policy Council Meeting, Thanksgiving Feast,

December: Visit from Motorcycle Santa, Texas City Retired Teachers Books, Parent Committee Meeting, Christmas sing along, Policy Council Meeting, SMART Literacy books, Classroom Parties.

January: Resource Fair, Career Day, Board Instructional Walks, Policy Council Meeting, Parent Committee Meeting, Dual Language Parent Information Meeting, Report Cards Distributed, Attendance Reach Out.

February: 100th Day of School Home activities, Parent Committee Meeting, Policy Council Meeting, Valentine's Day Card Exchange, Mardi Gras Parade, SMART Literacy, Black History Month Parade, Dual Language Parent Information Meeting, Calvin Vincent Career Day, Home Visits Day, Field Trip Ag Barn.

March: Math-Literacy Night with Dr. Seuss/ Open House, Policy Council Meeting, SMART Literacy books. Grandparent's Day, Report Cards go home.

April: Field Day, Easter Egg Hunt, SMART Literacy books. Registration opens for 2023-2024 school year, Field Trip Chaperones, Donuts with Dads, Field Day, Pastries with Ladies, Policy Council Meeting

May: Transition field trips to elementary campuses, Kindergarten Bound Ceremonies, Transition Presentation/Backpack Training, End of Year Party, Senior Walk, Garden Party, Policy Council Meeting, School Readiness Meeting,

Preparing Students for Kindergarten

Calvin Vincent Early Childhood Center, in collaboration with parents, the Policy Council, and district professionals, proudly supported the adoption of the *Three Cheers for Pre-K* curriculum for the 2023-2024 school year. This curriculum aligns with the Head Start Child Development and Learning Framework and the Texas Pre-Kindergarten Guidelines, offering a **child-centered, developmentally appropriate, and comprehensive** approach to planning meaningful lessons. Designed to foster school readiness, it integrates **engaging, purposeful activities** across all eleven domains of the Child Development and Learning Framework. Our staff is highly trained in implementing *Three Cheers for Pre-K* to ensure its successful execution throughout the school year.

To support positive behavior and social-emotional development, **Conscious Discipline** was adopted as the campus-wide management plan. Classrooms were equipped with the necessary tools to help children **regulate emotions, build confidence, think independently, and explore their creativity** in a supportive learning environment.

A Dynamic and Inclusive Learning Approach

Our instructional model incorporates a **variety of strategies** to support all learners, including whole-group, small-group, and individualized instruction. While children are encouraged to initiate their own activities, teacher-led lessons provide additional guidance and structure. This balanced approach ensures success for all students, including **English Language Learners and children with disabilities**, while respecting and celebrating the diverse cultures and family backgrounds within our community. Teachers are trained to differentiate instruction, tailoring learning experiences to each child's unique needs.

Our curriculum is designed to support **comprehensive child development** in the following areas:

- **Literacy** – Vocabulary, language development, phonological awareness, letters, words, print, comprehension, books, and written text
- **Mathematics** – Numbers, patterns, relationships, geometry, spatial awareness, measurement, data collection, and organization
- **Science** – Physical properties of objects, living things, the earth, and environmental awareness
- **Social Studies** – How people live, work, interact, and shape their surroundings

- **Creative Arts** – Dance, music, dramatic play, drawing, and painting
- **Technology** – Understanding and utilizing tools for learning
- **Approaches to Learning** – Observing, exploring, problem-solving, organizing, communicating, and representing information.

Measuring Success: Assessment and Growth

At Calvin Vincent Head Start, we are committed to ensuring **every child reaches their full potential** through **ongoing assessment and progress monitoring**. Student growth is evaluated at three key points throughout the year using **CLI Engage**, an objective, research-based assessment that tracks child outcomes across multiple domains. Additionally, students are assessed **four times annually** with a locally designed report card and **twice a year** using the **Brigance screening instrument**.

CLI Engage, sponsored by Texas School Ready, evaluates over **50 key indicators** in each Head Start objective/dimension and provides valuable student assessment data in the following areas:

- **Language and Literacy**
- **Cognition and Mathematics**
- **Social-Emotional Development**
- **Approaches to Learning**
- **Perceptual, Motor, and Physical Development**

Through **intentional instruction, ongoing assessment, and a commitment to student success**, Calvin Vincent Head Start ensures that all children develop the foundational skills necessary for **kindergarten readiness and lifelong learning**.

Head Start Student Outcomes

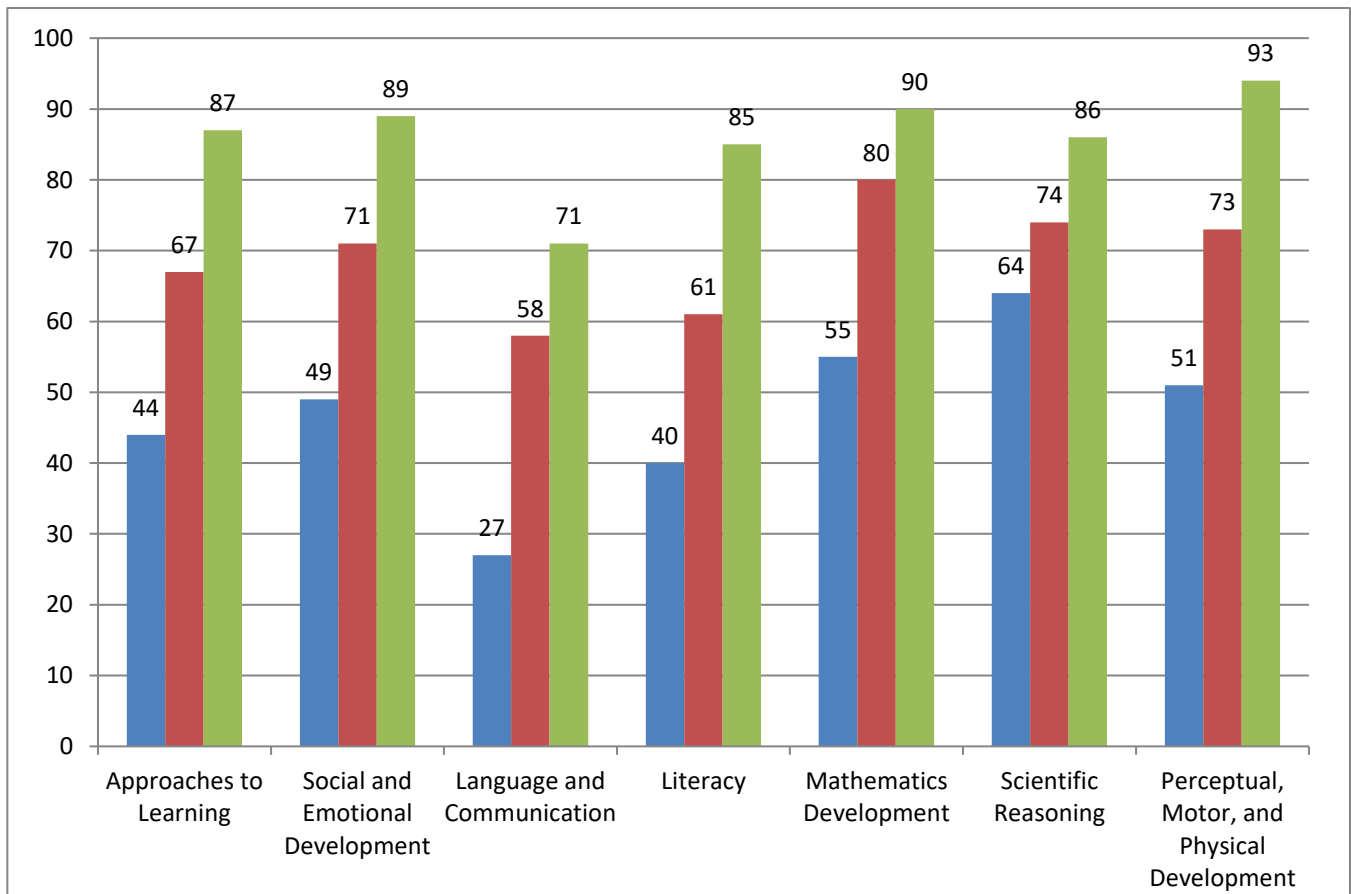
The graph below highlights the progress made by TCISD Head Start students from fall 2023 to spring 2024 across all assessed domains. It presents the overall agency results for 153 children who were assessed throughout the year.

An analysis of ongoing child assessment data revealed the following key findings:

- **Significant growth** was observed across all developmental domains.
- The Head Start program plays a **crucial role** in enhancing student readiness for kindergarten.

These results reinforce the program’s effectiveness in fostering early learning and preparing children for future academic success.

Student Outcomes
CLI Engage Assessment
End of Year Campus Comparison Data
2023-2024



Teachers play a vital role in observing, guiding, and assessing children to track their developmental progress. By aligning curriculum content with children's developmental stages, we create an environment where students thrive as successful learners. Through continuous observation and assessment, teachers gather valuable insights, analyze each child's progress, and use this information to design individualized and small-group instruction tailored to their needs.

To ensure meaningful learning experiences, teachers implement personalized student plans and utilize an ongoing monitoring system to document and assess each child's growth. This continuous assessment process is key to planning relevant, engaging, and developmentally appropriate classroom activities.

Student progress is regularly communicated to parents, the Policy Council, and the Governing Board, reinforcing our commitment to transparency and collaboration. We are proud of the remarkable growth demonstrated across all developmental dimensions. With strong academic and developmental progress, our students are confidently prepared for success in kindergarten and beyond.



Texas City Independent School District does not discriminate against any student, employee, volunteer or applicant because of race, color, religion, gender, national origin, age, marital or veteran status or disability. Assistance for special needs as defined by the Americans with Disabilities Act may be requested by persons accessing TCISD programs and services by calling (409) 916-0106 at least 3 days before the aid or service is needed. Inquiries regarding this policy should be directed to Mr. Marcus Higgs, Assistant Superintendent of Human Resources, at the TCISD Administration Building, 1700 Ninth Avenue North, Texas City, TX 77590 or call (409) 916-0107.