



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, April 10, 2025
3:00 P.M.
(Doors Open at 2:45 p.m.)**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Mike Fagnan, Board President
John Reyes, Board Secretary
Nichole Frisby, Board Member
Sonny Graham, Board Member
Sean Hogan, Board Member

Troy Heaton, Superintendent/Secondary Principal
Kevin Murray, Elementary Principal
Spencer Holmes, Business Manager
Sheree Goessman, Human Resources Director

CEREMONIAL ITEMS

3. Pledge of Allegiance: By invitation of Board President.

AGENDA

4. Consideration of approval of the April 10, 2025 LUSD9 Board Meeting agenda.

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

5. Public Comment.

INFORMATION AND DISCUSSION:

6. Spencer Holmes, Business Manager



- a. Critical Items.
 - b. Budget Update
 - c. Student Activity Balance
 - d. Food Service Financial
 - e. Quarterly Maintenance Report
 - f. Looking Ahead.
7. Kevin Murray, Elementary Principal
- a. School Update.
 - i. April 7-11, 2025 – Spirit Week
 - a) Monday, April 7, 2025 - Tie Dye
 - b) Tuesday, April 8, 2025 – Wear all black/white
 - c) Wednesday, April 9, 2025 – Western Day
 - d) Friday, April 11, 2025 – PJ Day
 - ii. April 10, 2025 – Spring Fling – 5:00 p.m.
 - iii. April 17, 2025 – Easter Egg Hunt
 - iv. April 25, 2025 – Diamond Back Day for 6th Grade at 10:15 p.m.
 - v. April 30, 2025 – Color Run at 1:50 p.m.
 - b. Other.
8. Troy Heaton, Superintendent/Secondary Principal
- a. School Update.
 - i. April 8-11, 2025 – ACT Aspire Testing for 9th grade.
 - ii. April 10, 2025 – Auto body Club Fieldtrip – Competition at Dixie Technical College in St. George.
 - iii. April 15-17, 2025 – AZ Math testing for 7th and 8th Grades.
 - iv. April 16, 2025 – 11th Grade Field Trip to Valley of Fire.
 - v. April 22-24, 2025 – AZ Reading testing for 7th and 8th grades.
 - vi. April 25, 2025 – D Back Day – student council elections/6th grade visit
 - vii. April 28-May 2, 2025 – Beaver Dam Week/Spirit Week
 - a) April 28, 2025 – PJ Day
 - b) April 29, 2025 – Twin Day
 - c) April 30, 2025 – Spirit Day
 - d) May 1, 2025 – Beach Day – water day – whitewash BD
 - e) May 2, 2025 – Dress as your type
 - b. Update regarding bus repair invoices.
 - c. Other.
9. Board Reports.
- a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

10. Consideration of approval of the March 13, 2025, Regular Governing Board Meeting Minutes.
11. Consideration of approval of Vouchers and Stipends:
 - a. LUSD9 Payroll Vouchers: 19/2519 & 20/2520.



- b. LUSD9 Vouchers: 1016.
- c. Stipends
 - i. Summer School Stipends
 - a) 4 Teachers at \$35 per hour
 - b) 2 School Aides at \$15.70 per hour
 - c) 4 Food Service Workers \$16.45-\$23.00 an hour (2 per day)
 - d) 5 Bus Drivers (1 or 2 per day) \$18.45-\$26.70 an hour.

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

- 12. Consideration of approval of the FY 2024/2025 Classified, Certified, and Substitute Personnel as outlined in the attached list:

Name	Position	Effective Date
Bender, Kimberly	Substitute Teacher	03/24/2025
Mancha, Perla	Elementary Library Aide	04/22/2025

- 13. Consideration of approval of the following staff resignations, retirements, and terminations:

Name	Position	Effective Date
Beckham, Shayna	Elementary Library Aide	04/04/2025

- 14. Consideration of approval of Non-Renewals for the following Certified & Classified Personnel for the 2025/2026 School Year:

Name	Position
Anderson, Jennifer	Elementary Teacher
Fourman, Christine	Paraprofessional
Larsen, Nolita	Elementary Teacher
Trenholm, Kathleen	Elementary Teacher

- 15. Consideration of approval of the 2025/2026 employee work calendars.

- 16. Consideration of approval of the FY 2025/2026 Certified Personnel as outlined in the attached list:

Name	Position	Effective Date
Allen, Mike	Teacher	08/06/2025
Anderson, Casey	Teacher	08/06/2025
Anderson, Trenton	Teacher	08/06/2025
Beig, Kimberly	SPED Director / Teacher	08/06/2025
Briggs, Richard	Teacher	08/06/2025
Briggs, Ronald	Teacher	08/06/2025



Brown, Michael	Mental Health Counselor	08/06/2025
Call, Patricia	Teacher	08/06/2025
Edwards, Cheryl	Teacher	08/06/2025
Fink, Jacob	Teacher	08/06/2025
Fjeld, Shannon	Teacher	08/06/2025
Gonzales, Savanna	Teacher	08/06/2025
Hatfield, Clark	Teacher	08/06/2025
Knowlden, Jana	Teacher	08/06/2025
Knudson, Marian	Mental Health Counselor	08/06/2025
Langston, Laura	Teacher	08/06/2025
Leany, Kevin	Teacher	08/06/2025
Leavitt, Melea	Teacher	08/06/2025
Marsh, Paul	Teacher	08/06/2025
McMillan, Gareth	Teacher	08/06/2025
Okelberry, Jyll	Counselor	08/06/2025
Potter, Susan	Teacher	08/06/2025
Rauterkus, Rebel	Teacher	08/06/2025
Reynolds, Jami	Teacher	08/06/2025
Zarate, Isela	Teacher	08/06/2025

17. Consideration of approval of the FY 2025/2026 Classified Personnel as outlined in the attached list:

Name	Position	Effective Date
Brown, Tami	School Aide	08/06/2025
Carlson, Annette	Food Service Lead	08/04/2025
Colburn, Eli	Custodian	07/01/2025
Fox, Michael	Maintenance Worker	07/01/2025
Gasparro, Elaine	School Aide	08/06/2025
Hermosillo, Janet	School Aide	08/06/2025
Hershberger, Kacy	Food Service Worker	08/06/2025
Hoggard, Celia	School Aide	08/06/2025
Jenkins, Sandy	Custodian	07/01/2025
Johnson, Michael	Custodian	07/01/2025
Jorgenson, D'Ann	School Aide	08/06/2025
King, Beth	Office Manager	07/07/2025
Leinberger, Linda	School Aide	08/06/2025
Martinez, Maria Salud	Office Manager	07/07/2025
Ortega, Maria	Food Service Worker	08/06/2025
Rauterkus, Jeane	School Aide	08/06/2025
Ruiz, Alvaro	Maintenance Worker	07/01/2025
Trenholm, Kathleen	School Aide	08/06/2025
Tsinnijinnie, Beverly	Bus Driver Lead & Trainer	08/06/2025
Tsinnijinnie, Maisie	School Aide	08/06/2025
Walker, Amanda	Bus Driver	08/06/2025
Wells, Larry	School Aide	08/06/2025



18. Consideration of approval of the FY2025/2026 Administrative and Director Personnel Contracts as outlined in the attached list:
 - a. Troy Heaton, Superintendent/Secondary Principal (Addendum to Contract).
 - b. Kevin Murray, Elementary Principal.
 - c. Spencer Holmes, Business Manager.
 - d. Rigo Cobian, Director of Facilities and Maintenance.
 - e. Consuelo Avila, Director of Food Services.
 - f. Sheree Goessman, Human Resources Director.
 - g. Stephanie Gutierrez, Accounting Specialist/Transportation Director.

19. Consideration of approval of donations received by the District per Policy KCD.
 - a. Confidential Donor - \$5,000 to High School Body Shop Club.
 - b. Mesquite Rotary Club, Eureka Casino, Deb Stevenson - \$3075 to the Elementary Garden Club.
 - c. Dixie Power - \$20,000 to the Elementary School
 - d. El Torito - \$200 to High School Athletics
 - e. Beaver Dam Lodge - \$353 to High School Athletics
 - f. Beaver Dam Lodge Golf Tournament - \$970 to High School Athletics

ACTION ITEMS AND/OR DISCUSSION

20. Consideration of approval of an amendment to the lease agreement with Virgin River Domestic Waste Water Improvement District for FY 2025/2026.

21. Consideration of approval of a request from Clark Hatfield, a teacher, for a leave of absence for the 2025/2026 school year in accordance with Policy GCCC.

22. Consideration of second reading and adoption of the following Policy Advisory #809-818:
 - a. Policy A - District Mission and Belief Statement
 - b. Policy AA – School District Legal Status
 - c. Policy ABA – Community Involvement in Education
 - d. Policy ABAA – Parental Involvement
 - e. Policy AC – Nondiscrimination / Equal Opportunity
 - f. Policy ACA – Sexual Harassment
 - g. Policy ACAA – Title IX Sex Discrimination
 - h. Policy AD – Education Philosophy / School District Mission
 - i. Policy GBK – Staff Grievances
 - j. Policy JII – Student Concerns, Complaints, and Grievances

23. Consideration of approval of first reading of Policy Advisory #819-862.
 - a. Policy BA – School Board Operational Goals
 - b. Policy BAA – Evaluation of School Board/Board Self Evaluation
 - c. Policy BB – School Board Legal Status
 - d. Policy BBA – Board Powers and Responsibilities
 - e. Policy BBAA – Board Member Authority and Responsibilities
 - f. Policy BBBA – Board Member Qualifications
 - g. Policy BBBB – Board Member Oath of Office
 - h. Policy BBBC – Board Member Resignation
 - i. Policy BBBB – Board Member Removal from Office



- j. Policy BBBE – Unexpired Term Fulfillment
 - k. Policy BCA – Board Member Ethics
 - l. Policy BCB – Board Member Conflict of interest
 - m. Policy BDA – Board Organizational Meeting
 - n. Policy BDB – Board Officers
 - o. Policy BDD – Board-Superintendent Relationship
 - p. Policy BDE – Board Committees
 - q. Policy BDG – Advisory Committee
 - r. Policy BDG – School Authority
 - s. Policy BE – School Board Meetings
 - t. Policy BEC – Executive Sessions / Open Meetings
 - u. Policy BED – Meeting Procedures
 - v. Policy BEDA – Notification of Board Meetings
 - w. Policy BEDB – Agenda
 - x. Policy BEDC – Quorum
 - y. Policy BEDD – Rules of Order
 - z. Policy BEDF – Voting Method
 - aa. Policy BEDG – Minutes
 - bb. Policy BEDH – Public Participation at Board Meetings.
 - cc. Policy BEDI – New Media Services at Board Meetings
 - dd. Policy BGB – Policy Adoption
 - ee. Policy BGC – Policy Revision and Review
 - ff. Policy BGD – Board Review of Regulations
 - gg. Policy BGE – Policy Communication / Feedback
 - hh. Policy BGF – Suspension / Repeal of Policy
 - ii. Policy BHC – Board Communications with Staff Members
 - jj. Policy BHD – Board Communications with the Public
 - kk. Policy BIA – New Board Member Orientation / Handbook
 - ll. Policy BIB – Board Member Development Opportunities
 - mm. Policy BIBA – Board Member Conferences, Conventions, and Workshops
 - nn. Policy BIE – Board Member Insurance/Liability
 - oo. Policy BJ – School Board Legislative Program
 - pp. Policy BK – School Board Memberships
 - qq. Policy BKA – Liaison with School Boards Association
24. Discussion regarding School District Governance and Roles:
- a. Review of Policy BBA – Board Member Powers and Responsibilities.
 - b. Review of Policy BBAA – Board Member Authority and Responsibilities
 - c. Review of the Board/Superintendent Communication Protocol.
25. Consideration of approval health insurance items for FY 2025/2026, including:
- a. Approval of the selected health insurance company and insurance rates.
 - b. Approval of the district's monthly contribution toward employee health insurance premiums.
26. Consideration of approval Beaver Dam Jr/Sr High School Fees for 2025/2026 School Year and authorization to allow the School Principal to waive the fees as deemed fit.
- a. Student Activity Fee - \$30.00.
 - b. Pay to Play Fee - \$25.00 per sport.
 - c. PE Uniform Fee - \$18.00.



27. Consideration of approval of a \$25 Beaver Dam Elementary School Student Activity Fee for FY 2025/2026 and authorization to allow the School Principal to waive the fees as deemed fit.
28. Update regarding the following:
 - a. The Food Service Program, including any relevant changes or developments.
 - b. Projects submitted to the Arizona School Facilities Board, detailing their status and progress.
29. Discussion and possible action regarding the scheduling of all school events—both at the elementary and junior/senior high school levels—so that they do not occur on the same nights as District Board Meetings.
30. Suggestions for Future Board Meetings.

INFORMATION ITEMS

31. News articles about the schools.
32. Upcoming Governing Board Conferences:
 - a. Free R.A.I. Training with Jimmy Hart – April 4, 2025, 10:00 a.m. – 2:00 p.m.
 - b. ASBA From Idea to District Policy: The Long and Winding Road Webinar – May 13, 2025 @ 5:00 p.m.
 - c. ASBA Summer Leadership Institute – June 5-7, 2025, Flagstaff, AZ
33. Notification of Policy Regulations and Exhibits:
 - a. Exhibit BAA-E: Evaluation of School Board/Board Self-Evaluation
 - b. Exhibit BBA-E: Board Powers and Responsibilities
 - c. Deleted Exhibit BBBB-E: Board Member Oath of Office
 - d. Exhibit BE-EA: School Board Meetings
 - e. Exhibit BE-EB: School Board Meetings
 - f. Exhibit BE-EC: School Board Meetings
 - g. Deleted Exhibit BEC-EA: Executive Sessions/Open Meetings
 - h. Deleted Exhibit BEC-EB: Executive Sessions/Open Meetings
 - i. Deleted Exhibit BEC-EC: Executive Sessions/Open Meetings
 - j. Deleted Exhibit BEC-ED: Executive Sessions/Open Meetings
 - k. Regulation BED-R: Meeting Procedures
 - l. Exhibit BED-EA: Meeting Procedures
 - m. Exhibit BED-EB: Meeting Procedures
 - n. Deleted Exhibit BEDB-E: Agenda
 - o. Deleted Exhibit BEDG-EA: Minutes
 - p. Deleted Exhibit BEDG-EB: Minutes
 - q. Exhibit BEDH-E: Public Participation at Board Meetings.
 - r. Regulation BGB-R: Policy Adoption
 - s. Deleted Regulation BGC-R: Policy Revision and Review
 - t. Regulation BDE-R: Policy Communication/Feedback
 - u. Deleted Regulation BIB-r: Board Member Development Opportunities
 - v. Regulation BIBA-R: Board Member Conferences, Conventions, and Workshops
34. Baseball & Softball Schedules



35. School Calendar 2024/2025
36. Arizona Legislative Update
37. Next Meeting – May 8, 2025

ADJOURNMENT

Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347- 5486 twenty-four hours in advance.

THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at www.lusd9.com