# MINUTES OF THE BOARD OF EDUCATION COFFEYVILLE UNIFIED SCHOOL DISTRICT 445

September 9, 2024

Regular Meeting 4:00 p.m.

**Board of Education Office** 

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." — Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, September 9, 2024 at 4:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Jason Barnett called the meeting to order at 4:00 p.m.

#### **Roll Call:**

Board Members Present	Others Present
Cindy Price	Dr. Craig CorrellSuperintendent
Darrel Harbaugh	Michael SpeerDep. Sup./Bus. Manager
Matt Jordan	Lora StalfordAsst. Sup/Curriculum Director
Robert Roesky	Julie DunhamPrincipal, RMS
Jason Barnett	Andy Taylor Montgomery County Chronicle
Denise Gates	Max WilliamsCommunity member
LaKisha Johnson (arrived at 5:02 pm)	

#### **Adoption of Agenda:**

Motion made by Darrel Harbaugh to adopt the agenda, second by Robert Roesky. Motion carried 6-0.

"Exceeding the Revenue Neutral Rate" Hearing opened at 4:00 pm

"2024-2025 USD 445 Coffeyville Annual Budget" hearing opened at 4:15 pm

Board action to approve the Superintendent's recommendation and adopt Resolution No. 20240909-01, Exceeding the Revenue Neutral Rate for the 2024-2025 school year. A resolution expressing the property taxation policy of USD 445 Coffeyville with respect to exceeding the Revenue Neutral Tax Rate for financing the annual budget for 2024-2025.

Motion made by Darrel Harbaugh. After having reviewed the district and building needs assessment data, I move the USD 445 Board of Education approve the Superintendent's recommendation and adopt Resolution No. 20240909-01, a resolution Exceeding the Revenue Neutral Rate for financing the school district's annual budget for the 2024-2025 school year. Seconded by Denise Gates.

Board Member Name	Vo	te
Board Welliber Name	Yes	No
1. Cindy Price	Х	
2. Darrel Harbaugh (Vice-President)	Х	
3. Matt Jordan	Х	
4. Robert Roesky	Х	

Vo	te
Yes	No
Х	
Х	
-	ı
	Yes

Motion carried 6-0.

# Board action to approve the Superintendent's recommendation and adopt Resolution No. 20240909-02 Local Option Budget Percentage for the 2024-2025 school district budget.

Motion made by Darrel Harbaugh to approve the Superintendent's recommendation and adopt Resolution No. 20240909-02 Local Option Budget Percentage for the 2024-2025 school district budget. Seconded by Robert Roesky. Motion carried 6-0.

# Board action to approve the Superintendent's recommendation and adopt the 2024-2025 school district budget.

Motion made by Darrel Harbaugh to approve the Superintendent's recommendation and adopt the 2024-2025 school district budget. Seconded by Matt Jordan. Motion carried 6-0.

#### "Exceeding the Revenue Neutral Rate" Hearing closed at 4:31 pm

#### "2024-2025 USD 445 Coffeyville Annual Budget" hearing closed at 4:33 pm

#### Adoption of Consent Agenda:

Motion made by Robert Roesky to adopt the consent agenda, second by Denise Gates. Motion carried 6-0.

A. Approval of Minutes of Regular Meeting, August 19, 2024

B. Approval of Bills and Treasurer's Report

D. Approvai	O1	Dilis aria Tre	.u.	suici s itchoir	_				
Payroll	\$	487,466.01		Vocational		\$ 3,455.42	Title I-C Mig.	\$	-
<b>General Fund</b>	\$	99,095.04		Indian Ed.		\$ 2,259.03	Title IV	\$	7,971.73
LOB	\$	96,315.39		JOM		\$ -	Title VI-B	\$	1,714.56
PreSchool AR	\$	5,772.10		KPERS		\$ -	21st CCLC-CES	\$	-
At-Risk	\$	482.58		Textbook		\$ -	21st CCLC-ELC	\$	=
Bilingual	\$	40.47		Activity		\$ 17,112.78	<b>ECBG Grant</b>	\$	286.60
Virtual	\$	4.68		Bond & Int.	١	\$ -	PAT MEICHV	\$	1,853.02
Capital Outlay	#	###########		Rec. Comm.		\$ -	KU Com. Health	\$	100.32
Driver's Ed.	\$	367.58		Rec. Benefits		\$ -	Afterschool	\$	13.94
Food Service	\$	70,528.05		Gifts/Grant		\$ 41,318.90	ESSER III	##	##########
In-Service	\$			FKHS Pool		\$ 20,000.00	ARE-HCY-II	\$	56.02
Parent Ed.	\$	8,385.30		Title I		\$ 2,231.79	<b>HS Activity</b>	\$	10,355.01
Special Ed.	\$	89,805.39		Title II-A		\$ -			

- C. Child Nutrition Report
- D. Travel Report
- E. Coffeyville Recreation Commission (CRC) Report
- F. Acceptance of Resignations/Retirement
  - 1. Resignation Jerzie Harding, Child Nutrition

#### Miscellaneous Reports and Discussion:

#### **Positive Comments:**

- Cindy Price thanked Michael Speer for all of the information and answering multiple questions regarding the budget and RNR, even over the weekend.
- Jason Barnett thanked Michael and the district staff for keeping the mill rate in check consistently over the years.

#### **Central Office Reports:**

- 1. Superintendent
  - A. Beginning of the year update
    - i. This is the first year that we took over everything at the ELC. Child Nutrition is working double-time to make all of the food available, and the quality is outstanding. Students, parents and staff are all extremely pleased.
    - ii. Breakfast meal count is up. At the elementary building, the 5<sup>th</sup> and 6<sup>th</sup> grade students are able to grab a breakfast in the hallway or in the cafeteria.
- 2. Curriculum Director
  - A. A presentation was made at Business over Breakfast where several teachers were given scholarships to attend various academies and learning new professional development opportunities. These are great opportunities where the educators get to go to nation conference and places to see a new perspective on Education opportunities. They will get to represent the district and the community to others.
  - B. AVID Update, Julie Dunham, Principal RMS
    - i. Julie attended the conference regarding AVID in Kansas City a few years ago.
    - ii. Advancement of Individual Determination. Has been around since 1980 and is nationwide. Everyone of our students get to participate in AVID strategies which matches up with what USD 445 is trying to do with all our students.
    - iii. Does not necessarily focus on going to college, but focuses on all aspects after the student leaves the district.
    - iv. Last year's goal was that every student carried a binder separated folder with specific criteria. This was to help all students get organized and ready as many students lack organizational skills. Weekly and quarterly binder checks are done. In 2023 the goal was that at least 75% of the students would meet the binder goal. This was achieved in all four quarters of the 2023-2024 school year.
    - v. Binders are still being maintained, but the goal for 2024-2025, we are implementing time-management and involvement. Zero behavioral referrals, zero missing assignments, zero tardies. All of these are considered a fundamental life skill for the future.
    - vi. RMS recently held a pep-rally to get students involved and to show them the proper way to behave and act at a pep-rally. This was the first rally in several years.
    - vii. AVID was implemented during the 2023-2024 school year. Julie has been involved in AVID as a site coordinator at her previous school for seven years.
- 3. Business Manager/Clerk of the Board
  - A. Updated Regulations for Board Policy JBCA Homeless Students

#### **Tri-County Special Education Report**

No report given

All remaining reports as printed on the agenda and in the Board Booklet

#### **Action Items:**

**Board act**ion to approve the Superintendent's recommendation and adopt the Homeless Student Regulations for board policy JBCA Homeless Students.

Motion made by Robert Roesky to approve the Superintendent's recommendation and adopt the Homeless Student Regulations for board policy JBCA Homeless Students. Seconded by Denise Gates. Motion carried 7-0.

# Board action to approve the Superintendent's recommendation and purchase a truckload of paper from CPG (Contact Paper Group) for \$27,258.

Motion made by Robert Roesky to approve the Superintendent's recommendation and purchase a truckload of paper from CPG (Contact Paper Group) for \$27,258. Seconded by Darrel Harbaugh. Motion carried 7-0.

# Board action to approve the Superintendent's recommendation of staff/student vehicle purchase from Ferguson Kia, Tulsa, OK for \$28,654.

Motion made by LaKisha Johnson to approve the Superintendent's recommendation of staff/student vehicle purchase from Ferguson Kia, Tulsa, OK for \$28,654. Seconded by Robert Roesky. Motion carried 7-0.

#### **Action Items Personnel:**

#### Board action to approve the Superintendent's recommendation of employment

Motion made by LaKisha Johnson to approve superintendent's recommendation for the following district employment positions:

Brenda West, Parent Educator, PAT Bryan McDaniel, Teacher Assistant, CES Brianna Wells, Teacher Assistant part-time, ELC Penny Adams, Lead Secretary, RMS

Seconded by Cindy Price. Motion carried 7-0.

## Board action to approve the Superintendent's recommendation of supplemental contracts

Motion made by LaKisha Johnson to approve superintendent's recommendation for the following supplemental position employments:

Beth Conrad, Senior Project, FKHS
Isaac Smith, Senior Project, FKHS
Jamie Thompson, Concurrent Enrollment, FKHS
Jeremy Neuenschwander, Senior Project, FKHS
Justin Cartwright, Senior Project, FKHS
Mark Gard, Concurrent Enrollment, FKHS
Mary Helen McCloud, Concurrent Enrollment, FKHS
Megan Wade, Senior Project, FKHS
Melissa Barnett, Concurrent Enrollment, FKHS
Melissa Barnett, Senior Project, FKHS
Michelle Sills, Senior Project, FKHS
Sarah Coltrane, Concurrent Enrollment, FKHS
Shayla Reliford, Senior Project, FKHS
Shelley Harper, Senior Project, FKHS

Seconded by Robert Roesky. Motion carried 7-0.

<b>Board of Education USD 445 Minutes</b>
Regular Session – 09/09/2024
Page 5

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At 5:20 p.m., President, Jason Ba governing Board of Education for C	arnett adjourned this September 9, 2024 regular session of the Coffeyville Unified Schools District 445.
Clerk of the Board	

# USD 445 Board of Education Meeting

SEPTEMBER 8, 2024

# Exceeding the Revenue Neutral Rate Hearing

SEPTEMBER 9, 2024 4:00 PM

### What is Exceeding the Revenue Neutral Rate?

RNR Mill Rates

General: 20.016 All "Other" Funds: 21.170

F25 Proposed Mill Rates

General: 20.000 All "Other" Funds: 22.464

RNR Revenue Amounts

General: 2,491,160 All "Other" Funds: 3,307,581

F25 Proposed Revenue Amounts

General: 2,489,086All "Other" Funds: 3,509,763



Proposal is to exceed the RNR by 1.294 mills.

However, the overall mill rate for the district is decreasing 0.187 mills

#### Revenue Neutral Rate Information

- RNR is a made up of:
  - General Fund
  - Combination of
    - LOB: Operating Budget
    - Capital Outlay: Updates/Repairs
- District Limits:
  - LOB authorized 32% of GF
    - Proposed % is 28.45%
  - CO authorized 8 mills max
- District budget separates these out, but RNR combines them together

- District operating budget is based on enrollment numbers, not a set dollar figure
  - If enrollment decreases, so does the amount of authority to spend funds.
  - Changes in enrollment does not change taxes levied, but does effect cash balances for future years
- Expenditures
  - General fund must be spent to \$0
  - LOB expenditures must be spent exactly the enrollment generated, no more, no less

#### Revenue Neutral Rate Information

- RNR Proposed Amounts
  - LOB: \$117,779 over last year\*
  - CO: \$84,066 over last year
- What are the funds for?
  - Capital Outlay
    - Repairs, updates, roof replacement, computers, furniture, elevator, etc.
  - Operating Budget
    - Property insurance, health insurance, transportation, software, network, local assessment, loss of other revenue

- Operating Costs
  - Property Ins. alone \$117,382
  - Emp Health Ins. (5%) \$147,910
  - Transportation \$21,575
  - CHC Nursing costs \$14,615
  - Substitute Teachers \$34,400
- Projects:
  - Board Office Roof
  - Repair ISE Field lighting
  - Computer Replacement

Although there are specific items, many items come up that need to have a higher priority than what was currently planned.

# Annual School District 2024-2025 Budget Hearing

SEPTEMBER 9, 2024 4:15 PM

### 2024-2025 District Budget

Assessed Valuation

• General Fund: F25: \$124,454,322 F24: \$124,564,004 (109,682

• All Other Funds: F25: \$156,236,375 F24: \$146,038,514 10,197,861

Base Foundation Aid per FTE: \$5,378

Projected Enrollment: FTE: 1,671.9 Headcount: 1,731

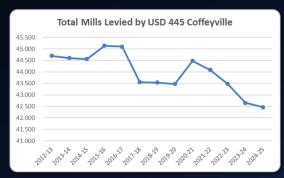
Proposed General Fund Budget: \$15,863,076

Proposed LOB Budget: \$4,501,800 based on audited enrollment numbers

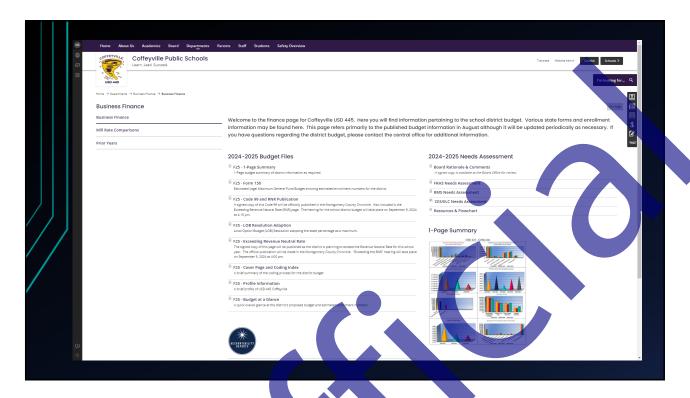
### Mill Rate Chart Comparisons

					Mill Rates	for USD 44	l5 - Break	down by F	und					
														Proposed
Fund		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
General Fund	i	20,000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000
Supplemtal G	eneral	17.295	21.618	19.685	21.568	17.642	17.512	19.834	13.422	17.377	16.117	15.517	14.668	14.464
Capital Outlay	у	3.996		2.389	2.378	4.992	3.649	2.206	4.988	7.104	7.969	7.958	7.983	8.000
Bond and Inte	erest	3.411	2.988	2.485	1.195	2.468	2.392	1.499	5.063	-	-	-	-	-
USD 445 Coff	feyville	44.702	44.606	44.559	45.141	45.102	43.553	43.539	43.473	44.481	44.086	43.475	42.651	42.464
Mill Inc/	Dec USD	(0.025)	(0.096)	(0.047)	0.582	(0.039)	(1.549)	(0.014)	(0.066)	1.008	(0.395)	(0.611)	(0.824)	(0.187)





Final authority will





# Updated Regulations for Board Policy JBCA Homeless Students

- Board Policy JBCA Homeless Students in <u>not</u> changing
- Updated regulations (6 pages) from the federal government need to be adopted by the Board and put into place at each school building.
- Regulations will become part of the internal controls booklet for federal funds



### District Paper Purchase

- Specifications
  - Truckload of Paper (840 cases)
  - 8.5" x 11"
  - Made in USA, 92% Bright White, 20 lb.

#### USD 445 Coffeyville Copy Paper Bid Results 2024-2025 School Year

	Vendor #1	Vendor #2	Vendor #3
Item:	CPG Ohio	Indoff Coffeyville	Greenbush Marketplace Veritiv
Number of Cases	840	840	840
Paper Size Paper Brightnesst Paper Weight	8.5 x 11 92% 20 lbs	8.5 x 11 92% 20 lbs	8.5 x 11 92% 20 lbs
Price per case	\$32.45	\$31.77	\$42.00
Shipping	\$0.00	\$2,475.00	\$0.00
Total Cost	\$27,258.00	\$29,161.80	\$35,280.00

Total Cost

\$27,258.00

\$29,161.80

\$35,280.00



Student	/Staff Tr	anspor	Vehic	e Purc	hase		
			USD 445 Coffey	ville			
		Vechilo	e Purchase Bid Re	sults & Rubric			
			2024				
	Vendor #1	Vendor #2	Vendor #3	Vendor #4	Vendor#5	Vendor#5	Vendor #5
	Romans	Roper Kia	Ferguson Kia	Ferguson Kia	Jay Hatfield	Quality Toyota	Quality Toyota
Item:	Independence	Joplin	Tulsa	Tulsa	Columbus	Independence	Independence
Manufacture	Chevrolet	Kia	Kia	Kia	Chevy	Toyota	Toyota
Model	Malibu	Forte	K4	K5	Trax	Corolla Cross	Rav4
Year	2025	2024	2025	2025	2025	2024	2024
Tim Style	LS	LX	LXS	LXS	2RS	LE	
Style	sedan	sedan	sedan	sedan	mid-size SUV	mid-size SUV	mid-size SUV
MPG	27 / 35 / 31	28 / 39 / 32	29 / 39 / 33	26 / 37 / 33	28 / 32 / 30	32 / 33 / 31	27 / 35 / 30
Color	Summit White	gravity gray	Steel gray	Snow White Pearl	Sterling gray metalic	Wind Chill Pearl	Ice Cap
Engine	4 cyl, 1.5L Turbo LFV	4 cyl, 2.0 L	4 cyl, 2.0 L	4 cyl, 2.5 L	4 cyl, 1.2 L	4 cyl, 2.0 L	4 cyl, 2.5 L
Warranty Bumper to Bumper	3 yr./ 36,000 mile	5 yr. / 60,000 mile	5 yr. / 60,000 mile	5 yr. / 60,000 mile	3 yr./ 36,000 mile	3 yr./ 36,000 mile	3 yr./ 36,000 mile
Warranty Powertrain	5 yr. / 60.000 mile	10 yr. / 100,000 mile	10 yr. / 100,000 mile	10 yr. / 100,000 mile	5 yr. / 60,000 mile	5 yr. / 60,000 mile	5 yr. / 60,000 mile
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Total Cost	\$27.063.70	\$22,562,00	\$24.534.00	\$28.654.00	\$25,685,00	\$28,277,00	\$30.682.00
MSRP	\$26,995.00	\$22,490.00	\$23,145.00	\$26,990.00	\$23,900.00	\$28,746.00	\$31,238.00
Rubric Scores (1-5 ea)							
Affordibility	3	5	4	2			
MPG	3	4	5	4			
Availability	4	3	5	5			
Driver Assist/Interior	5	3	3	5			
Engine	3	4	4	5			
Warranty	3	5	5	5			
Cargo Space	5	3	1	5			
Interior Space	5	4	1	4			
Total Rubric Score	31	31	28	35	0	0	0

# USD 445 Board of Education Meeting SEPTEMBER 8, 2024