

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

February 10, 2025

Regular Meeting 4:00 p.m.

District Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

Members of the Board of Education met at the district office at 3:15 pm on February 10, 2025 to tour the Leafy Green Container. No action was taken during this time. Board members present for the tour included: Cindy Price, Robert Roesky.

The Board of Education of Coffeyville USD 445 met Monday, February 10, 2025 at 4:00 p.m. at the District Office, 615 Ellis, Coffeyville, KS 67337.

Due to the absence of Board President and Vice-President and seeing there was a quorum, Board Member Darrel Harbaugh called the meeting to order at 4:00 p.m.

Roll Call:

Board Members Present	Others Present
Cindy Price Darrel Harbaugh Matt Jordan Robert Roesky Denise Gates	Dr. Craig Correll...Superintendent Michael Speer...Dep. Sup./Bus. Manager Lora Stalford...Asst. Sup/Curriculum Director Angela Linthacum...Principal, CES Julie Dunham...Principal, RMS Andy Taylor...Montgomery County Chronicle
Board Members Absent	
Jason Barnett LaKisha Johnson	

Adoption of Agenda:

Motion made by Denise Gates to adopt the agenda, second by Robert Roesky. Motion carried 5-0.

Adoption of Consent Agenda:

Motion made by Matt Jordan to adopt the consent agenda, second by Cindy Price.
Motion carried 5-0.

- A. Approval of Minutes of Regular Meeting, January 13, 2025
- B. Approval of Bills and Treasurer's Report
- C. Child Nutrition Report – December, 2024
- D. Travel Report
- E. Acceptance of Resignations/Retirement
 1. Retirement – Teresa Carr, Instructional Coach, CES (effective EOY)
 2. Resignation – Ilysha Jones, Teacher Assistant, ELC (effective 01/29/2025)
 3. Resignation – Leslie Ewy, Director Parents as Teachers (effective 06/30/2025)
 4. Resignation – Katlin Mansfield, Elementary Teacher, CES (effective EOY)

06-General	\$ 160,072.43	44-JOM	\$ 750.00	89-FKHS Pool	\$ -
08-LOB	\$ 60,165.35	48-PAT MEICHV	\$ 1,660.04	90-Title VI-B	\$ -
11-PK-AR	\$ 630.28	51-KPERS	\$ -	91-Title V	\$ -
13-AR	\$ 965.16	53-Contingency	\$ -	92-21st- CES	\$ 5,617.39
14-Bilingual	\$ 80.94	55-Textbook	\$ 190.49	93-Title I-C	\$ -
15-Virtual	\$ 9.36	56-Activity	\$ 4,023.41	94-Title III	\$ -
16-Cap Outlay	\$ 196,687.02	62-Bond & Int.	\$ -	95-Title I	\$ 24,526.94
18-Drivers Ed.	\$ 3.52	71-KU Com. Heal	\$ 25.52	96-Title II-A	\$ -
24-Child Nutriti	\$ 117,619.75	72-KU-SIT Cord	\$ -	97-Title IV	\$ -
26-Inservice	\$ 835.99	73-ECBG Grant	\$ 13,974.20		
28- PAT	\$ 710.12	77-Afterschool	\$ 1.94		
29-Summer Sch	\$ -	78-ESSER III	\$ -		
30-Special Ed.	\$ 35,750.43	79-KDHE-COVID	\$ -		
34-CTE	\$ 576.17	80-21st- ELC	\$ 11,802.65	02-HS Activity	\$ 7,789.36
35-Gifts/Grants	\$ 56.82	81-Title II-D	\$ -	03-MS Activity	\$ 973.10
40-Indian Ed.	\$ 2,485.80	84-Rec. Comm.	\$ 435,154.07	04-CES. Activity	\$ 500.00
43-ARE-HCY-II	\$ 1,742.40	86-Rec. Benefits	\$ 82,159.23	Payroll	\$ 1,347,860.71

Miscellaneous Reports and Discussion:

Positive Comments:

- Cindy Price commented on her earlier tour of the Leafy Green Farms container stating it is a great opportunity for students and the district. Mrs. Price also commented on the Alumni Association's efforts in "Paint the Town Purple" campaign and thanked the Midland Theater for displaying information and artwork in their windows.
- Dr. Correll commented on the Alumni Association's efforts and the positive impact they have already made in the community.

Central Office Reports:

1. Business Manager/Clerk of the Board
 - A. FY2024 Fiscal Audit Report, Auditor Kyle Spielbusch with Jared, Gilmore & Phillips
 - i. Kyle Spielbusch presented information to the board on the fiscal year 2024 audit report. Mr. Spielbusch covered the majority of the audit booklet including the management letters with the school board.
 - ii. Jared, Gilmore and Phillips CPA have issued an unmodified opinion in the report that all information is a true and accurate representation of the district and its accounting efforts and no findings were noted.
 - B. Facilities Update
 - i. Michael Speer, Business Manager, presented information to the board regarding the Natatorium facility at FKHS.
 - a. The roof structure including the steel is rusty beyond the safety limits which is what has prompted all of these actions. The environment, as stated by the engineers and architects, is an incredibly harsh and corrosive environment for any structure.
 - b. Current efforts include the deconstruction of a 6'x6' area of the roof structure to "look" down into the walls to determine how extensive the steel has been corroded and how to best proceed with the removal and replacement of the beams.
 - c. A virtual tour of the facility was shown to the board highlighting the areas where the corrosion has occurred.
 - d. An RFP has been requested and made available to vendors who might be interested in the project. The RFP is broken up into

multiple different areas. Most of the different areas will have to be done for the facility, but a few are “additions” that would not necessarily have to be done such as the reinstallation of the partition curtain the hospital currently uses.

- e. The issues currently looming for the facility structure itself, and not necessarily regarding the pool condition. Once all of the structural issues are taken care of, then questions regarding the pool and what needs to be done may be addressed.
- f. The current plan is for bids to all be tabulated and evaluated with a presentation by the engineers and architects in March at the regular board meeting.

ii. Energy Savings Efforts

- a. With the installation of the new HVAC equipment at the high school and middle school, the recommissioning of all mechanical equipment and the weatherization of the buildings throughout the district, the energy savings should be seen.
- b. Although data is just now being gathered, there has already been some savings in utility usage.
- c. Navitas, the company the district is working with, has monitors installed in all of the equipment looking for potential issues and monitoring run times. This in turn helps the district isolate those issues and address them before they become major repairs. Additional setback points for unoccupied times are being reconfigured from original settings as the new HVAC units have much more capabilities than the original units and are more efficient.

2. Superintendent

A. Transition 6th grade to RMS

- i. Dr. Correll presented information regarding the realignment of 6th grade to RMS.

- ii. Most of the other districts in the SEK have moved to the K-5, 6-8, 9-12 model back in the 1980s. Coffeyville was unable to do so due to the limitation of the facility size at RMS and the number of students. With the district's declining enrollment over the years, the educational space to move the 6th grade students is now available in the building.

iii. Key Areas Dr. Correll touched on included:

- a. Academic Programming: Much of the curriculum is designed around a 6-8 grade level, and with the 6th grade still at CES, becomes more difficult for teachers to collaborate.
- b. Equity: Teacher/student ratios are currently skewed somewhat. Moving the 6th grade would create a more balanced enrollment numbers and staffing and would allow for more flexibility and effective use of building spaces across the district.
- c. Developmental Needs: 6th grade student developmental needs align more closely with young adolescent students rather than K-5 students at CES.
- d. Resource Allocation: Reallocation of resources would be a benefit to students. Currently we do not have science labs at CES for students, but they could use the science labs available at RMS.
- e. Teacher Collaboration: allows for the vertical alignment of curriculum efforts 6-8 as much of the curriculum is designed around.
- f. There would be about a 16% decrease in the numbers of students at CES which could help with the crowding issues there that we have experienced.

- g. The option of 6th grade students having access to extra-curricular activities would become a possibility.
- iv. Dr. Correll and building administration met with some 5th grade parents regarding the move. These would be the first 6th grade class at RMS.

Matt Jordan left the meeting at 5:09 pm

- v. This is a phased plan approach over a couple of years. For the 2025-2026 school year, the 6th grade could be moved to RMS with little change other than the location. Teachers (6th, 7th and 8th grades) would still teach and have classes just as they are now. There would be some slight differences for PE, band and choir. By moving the 6th grade over to RMS, the 6th grade teachers would have time and access to work with the 7th and 8th grade teachers for the 2026-2027 school year in developing a truly unique schedule for the students.
- vi. There is adequate space available. There is currently eight classrooms that are available. Some of the classrooms might need some remodeling to better fit needs. Based on current enrollment, we would only need six classrooms. We are waiting to see what classrooms will be utilized before proceeding with any remodels.
- vii. Furniture for a 2025-2026 movement could be done either by utilizing existing furniture in the building, moving the 6th grade CES furniture over to RMS, or purchasing new/used furniture that is readily available.
- viii. Number of teachers needed to be at RMS to bring the 6th grade over is still under consideration. There are currently six 5th grade classrooms at CES.
- ix. Discussion have already taken place with Child Nutrition regarding the addition of the 6th grade at RMS. In the past we have had four lunch periods, and it would be relatively simple to go back to that if that ended up being the schedule designed. Nado Café have the freezer/refrigeration units to accommodate and with the district kitchen already delivering much of the food, the additional students would not be an issue. Lunch at CES stretches from 10:30 am till almost 2:00 pm to get all the students through.
- x. RMS teachers (6th, 7th and 8th) want to be able to develop the idea of a new schedule.
- xi. In regards to the rooms opened up by moving the 6th grade to RMS, CES will be able to utilize the space for student interventions during the school day and rearrange efforts to better fit student needs.
- xii. The school board indicated (through individual discussion comments, no action taken) they would like to have the final vote on any change in the attendance centers for students.

Tri-County Special Education Report

- Tri-County Special Education Report was made verbally by Robert Roesky
- January was board appreciation month.
- Legislative luncheon was held in Topeka. Dr. Correll moderated the discussion. It had a different format than in the past that was well received by those legislators in attendance.
- Tri-County is currently interviewing for a new coordinator to fill a vacant position on staff.
- All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent's recommendation to and send out RFP for FKHS Natatorium Building Project.

Motion made by Robert Roesky to approve the Superintendent's recommendation and send out RFP for FKHS Natatorium Building Project. Seconded by Denise Gates. Motion carried 4-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation and terminate staff employment

Motion made by Denise Gates to approve superintendent's recommendation and terminate the employment of:

Sydney Hampton, Child Nutrition

Seconded by Robert Roesky. Motion carried 4-0.

Board action to approve the Superintendent's recommendation of employment

Motion made by Cindy Price to approve superintendent's recommendation for the following district employment positions:

Laura Robinson, Custodian, FKHS
Miranda Gordon, Duplicating Clerk, District

Seconded by Robert Roesky. Motion carried 4-0.

Adjournment:

At 5:20 p.m., Board Member Darrel Harbaugh adjourned this February 10, 2025 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

USD 445 Coffeyville
Board of Education
February 10, 2025

FY2024 Audit Report

Kyle Spielbush
Jared, Gilmore & Philips C.P.A.

Facilities Update

FKHS Natatorium Building

FKHS Natatorium Building - Current Steps

- Review Current Status
 - Roof is completely gone, rusted out.
 - New HVAC unit that was purchased to go into this area is on hold until the roof issue is figured out.
- Concerns of how the steel structure ties into the exterior walls and into the high school itself.
- Deconstruction of about a 6'x6' area to see how far the rust/corrosion goes down into the walls and how the beams are attached.
 - There is no documentation on the wall design of the building itself available, so exploratory will need to be done.
 - This has already been authorized to be performed by Bird Dog Roofing SEK
 - Once opened it will allow the engineers/architects to see down into the wall areas and how the steel is connected. (\$3,081.31 quote and will use contingency from previous HVAC/lighting projects.)

FKHS Natatorium View



RFP Items Requested

- #300 - Roof Structure & Metal Decking Replacement
- #310 - Packaged Rooftop Unit Replacement Installation
- #311 - Exhaust Fan Demolition
- #320 - Door & Transom Window Replacement
- #321 - Interior Door Replacement
- #325 - Paint and Performance Coating - Roof Structure & Ceiling Mounted Equipment
- #325 - Paint and Performance Coating - Interior Walls & Doors
- #330 - Masonry Infill
- #331 - Metal Corrugated Wall Panel Replacement
- #332 - Partition Removal and Reinstallation

FKHS Natatorium Plan

- Deconstruction to take place
- Request for Proposals (Tentative Schedule)
 - Issued RFPs - 01/24/2025
 - Held Site Visits - 01/30/2025
 - Proposal Due Dates - 02/13/2025
- Bids Reviewed for Completeness and Tabulated
- Presentation to School Board for approval (03/10/2025)
- Estimated completion date is July 2025
- Address any pool concerns/adjustments after facility construction is completed

Facilities Update

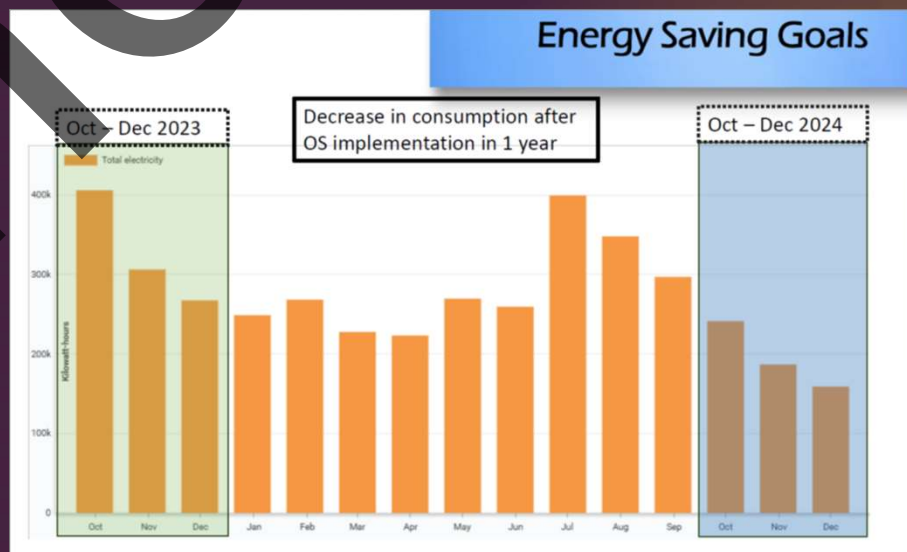
FKHS Energy Savings Efforts

Energy Savings Efforts - FKHS

- Through Phase II of our facilities we hired Navitas to help implement and monitor energy savings efforts for all our schools.
 - Replaced HVAC roof-top units at RMS, FKHS, Nado Café
 - Recommissioned all mechanical units throughout the district (roof-top and fan terminal) at all buildings.
 - Monitoring sensors and updated automated logic controls were installed and updated throughout the district.
 - Weatherization of doors and windows throughout the district.
- The goal was to save enough on energy to recoup a substantial amount of the expenses of the weatherization and recommissioning and then to provide sustainable savings in the future.
- Preliminary numbers as we only completed most of the above during the 1st semester of the school year.

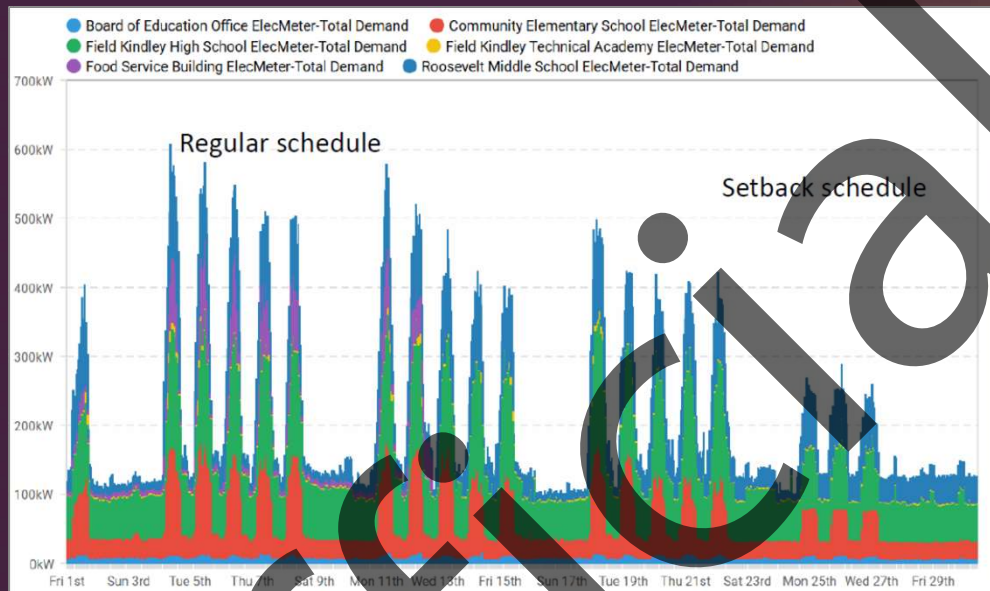
Optimization Services - Navitas (FKHS - 2024 Qtr. 4)

- Savings Goals:
 - Electric: \$97,562
 - Gas: \$9,358
- Savings:
 - 115133 kWh or 608 kW
 - Goal \$16,393 savings
 - Achieved \$10,559 savings
 - 64% of the goal

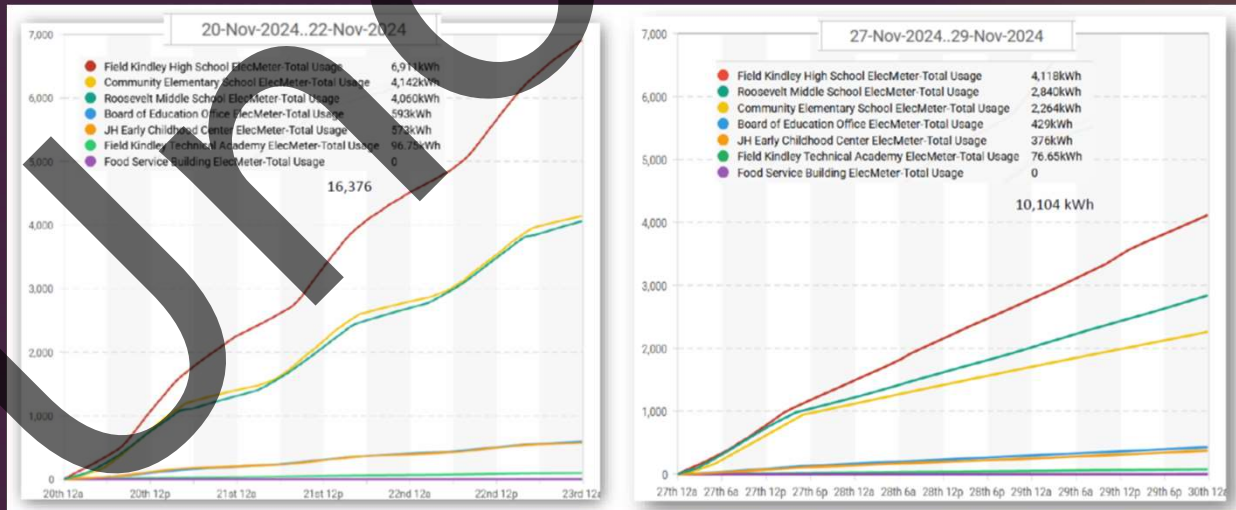


Optimization Services - Demand (November)

Looks the regular schedule and the new setback schedules provided under the optimization efforts.



Optimization Services - Demand (Fall Break)



kWh Usage during Fall break (beginning compared to after new setbacks were implemented)

[illegible]

Optimization Services – Monitoring



Class Realignment

Transition of 6th Grade to RMS
Advantages of a K-5, 6-8 Model

Sixth Grade - Why move to RMS?

- Academic Programming
- Equity
- Developmental Needs
- Executive Functioning
- Resource Allocation
- Teacher Collaboration
- Benefits for CES
- Extra-curricular Activities

Academic Programming

- Can be more robust when sixth graders join the middle school.
- Allows for specialized coursework options and departmentalized instruction from content area specialists.
- Teachers certified in specific subjects can provide deeper, more focused instruction compared to the generalist approach common in elementary schools.
- Curriculum is designed K-5, 6-8, 9-12.

Equity

- The move creates more balanced enrollment numbers between elementary and middle school buildings regarding teacher, principal, secretary and counselors.
- Alleviates space and traffic concerns in the elementary school while maximizing use of middle school capacity.
- Allows for more flexible and effective use of building space across the district.

Developmental Needs

- Sixth grade needs align more closely with young adolescents in grades 7-8 than with elementary students.
- At this age, students are entering puberty and experiencing similar social-emotional challenges.
- These needs are better addressed in a middle school environment with appropriate support services and counseling programs.

Executive Functioning

- The transition to middle school structure helps develop crucial executive functioning skills like changing classes, using lockers, and managing multiple teachers.
- This gives students an extra year to master these before high school.
- The additional year of practice with independence and organization serves them well in their academic journey.

Resource Allocation

- This becomes more efficient when sixth grade joins the middle school.
- Specialized facilities like labs, technology, and performance spaces can be fully utilized by all three grades rather than duplicating these resources between buildings.
- This consolidation often results in cost savings and better equipment access.

Teacher Collaboration

- Collaboration improves when all middle grades are housed together.
- Allows for vertical alignment of curriculum and consistent teaching approaches across grades 6-8.
- Creates a more coherent educational experience and smoother transitions between grade levels.

Benefits for CES

- Reduces 16% of its student and teacher populations.
- Creates more time for specials (PE, Music, Library, Computer Lab).
- More flexibility for breakfast/lunch.
- Decreases traffic by reducing the number of students being dropped off & picked up before/after school.

Extra-Curricular Activities

- Could expand for sixth graders in the middle school setting.
- They could participate in clubs and activities with peers their age.
- Develop leadership skills through student government and other organizations typically not available at CES.

Initial Considerations

- Determine if there is space
- Determine requirements for setting up new classrooms
- Determine if scheduling lunches is feasible
- Visit with staff in both buildings
- Determine how many additional teachers would be necessary at RMS
- Review both pros/cons for RMS and CES
- Visit with 5th grade parents
- Create formalized transition plan

Phased Plan

- Move sixth grade teachers/students to RMS for the 2025/2026 year.
- Sixth grade will remain in their current structure but at RMS.
- How sixth grade core curriculum has historically been taught at CES. Beyond these core classes, they attend PE, Music, Library, Computers and Band.
- Once plans have been finalized for sixth grade at RMS for the 2025/2026 school year, planning will begin for the 2026/2027 school year, incorporating more options for all students 6th-8th.

USD 445 Coffeyville
Board of Education
February 10, 2025