

PURCHASING COMMODITY CODES

Purpose: To track district-wide aggregate purchases in a 12-month period by fiscal year spend of like-type products and services. The like-type definition is a similar product or service. The use of commodity code is for tracking of like-type products and services. If you cannot find a commodity code that is appropriate for your requisition, please reach out to the Business Department for assistance.

Commodity Category	Commodity Codes	Category Name	Commodity Description
100-000		Administration	Administration
	100001	Administration	Advertising and Communication Costs
	100002	Administration	CBAS and Community Involvement
	100003	Administration	Fees & Dues
	100004	Administration	Bond and Loan Payments
	100005	Administration	Newspaper Posting Requirements
	100006	Administration	Lobbying
	100007	Administration	Pre-Bond Costs
	100008	Administration	Board Meals
	100009	Administration	Board Travel and Training
	100010	Administration	Tax Office and Collections
	100011	Administration	YMCA Partnership and Fees
	100012	Administration	Graduation Costs
	100013	Administration	Promotional Products and Awards
	100014	Administration	Shared Service Agreements
	100015	Administration	Misc. Administration Services
	100016	Administration	Misc. Administration Supplies
	100017	Administration	Misc. Administration Costs
150-000		Athletics	Athletics
	150001	Athletics	Letter jackets
	150002	Athletics	Athletic Equipment
	150003	Athletics	Reconditioning of Athletic Equipment
	150004	Athletics	Referees, Umpires, Announcing, etc.
	150005	Athletics	Athletics Fees and Dues
	150006	Athletics	Athletics Facility Costs and Supplies
	150007	Athletics	Postseason Costs and Supplies
	150008	Athletics	Misc. Athletics Services
	150009	Athletics	Misc. Athletics Supplies
	150010	Athletics	Misc. Athletics Costs
	150011	Athletics	Athletic Entry Fee
200-000		Child Nutrition	Child Nutrition
	200001	Child Nutrition	Bread
	200002	Child Nutrition	Beverages
	200003	Child Nutrition	Disposable Containers & Products
	200004	Child Nutrition	Grease Trap Cleaning
	200005	Child Nutrition	Groceries (includes Pizza)
	200006	Child Nutrition	Ice Cream
	200007	Child Nutrition	Kitchen Supplies/Equipment
	200008	Child Nutrition	Kitchen Equipment/Services/Repair - includes Refrigeration Equipment/Service & Installation
	200009	Child Nutrition	Milk and Juice
	200010	Child Nutrition	Point of Sale Management System
	200011	Child Nutrition	Vent Hood Cleaning
	200012	Child Nutrition	Produce
	200013	Child Nutrition	School Garden Services
	200014	Child Nutrition	Office Supplies
	200015	Child Nutrition	Child Nutrition Fees and Dues
	200016	Child Nutrition	Bad Debt Write Off
	200017	Child Nutrition	Other Food Supplies
	200018	Child Nutrition	Non-Food Supplies
	200019	Child Nutrition	Misc. Child Nutrition Services
	200020	Child Nutrition	Misc. Child Nutrition Supplies
	200021	Child Nutrition	Misc. Child Nutrition Costs
225-000		Construction	Construction
	225001	Construction	Misc. Construction Services
	225002	Construction	Misc. Construction Supplies
	225003	Construction	Misc. Construction Operating Costs
250-000		CTE	CTE
	250001	CTE	Agricultural Supplies and Equipment
	250002	CTE	Industrial Tech. Supplies and Equipment - includes Metal, Welding & Drafting

	250003	CTE	Robotics Supplies and Equipment
	250004	CTE	Health Science Supplies & Equipment
	250005	CTE	Floral Design Supplies & Equipment
	250006	CTE	Business Supplies & Equipment
	250007	CTE	Audio Video Production (AVP) and Photography Supplies & Equipment
	250008	CTE	Computer Science Supplies & Equipment
	250009	CTE	Teacher Prep/Child Development Supplies & Equipment
	250010	CTE	Veterinary Tech Supplies and Equipment
	250011	CTE	Culinary Arts / Food Processing Supplies and Equipment
	250012	CTE	Fashion Design Supplies & Equipment
	250013	CTE	Cosmetology Supplies and Equipment
	250014	CTE	CTE Fees and Dues
	250015	CTE	Misc. CTE Services
	250016	CTE	Misc. CTE Supplies
	250017	CTE	Misc. CTE Operating Costs
300-000		Instructional	Instructional
	300001	Instructional	Assessment Materials & Services
	300002	Instructional	Classroom Supplies
	300003	Instructional	Instructional Support Supplies and Services (Special Education, ESL, SCE, etc.)
	300004	Instructional	TAKS/TEKS, and Testing Materials
	300005	Instructional	Library Books & Supplies
	300006	Instructional	Books and Periodicals (Magazine and News Subscriptions)
	300007	Instructional	Database Subscriptions (District-wide, Large Library Databases)
	300008	Instructional	Instructional Curriculum Supplies & Equipment
	300009	Instructional	Curriculum Fees and Dues
	300010	Instructional	Senior Project Course Supplies
	300011	Instructional	Misc. Instructional Services
	300012	Instructional	Misc. Instructional Supplies
	300013	Instructional	Misc. Instructional Operating Costs
350-000		Custodial	Custodial
	350001	Custodial	Custodial Supplies - Campus cleaning supplies, Operations mechanical shop supplies, etc.
	350002	Custodial	Custodial Equipment - Campus cleaning equipment, Operations mechanical shop equipment, etc.
	350003	Custodial	Contracted Maintenance & Repair - Power washing/Window washing, Cafeteria Table Repairs, Gym Floor Resurfacing, etc.
	350004	Custodial	General Supplies - Office supplies, boxes/tape for summer moves, packing supplies, etc.
	350005	Custodial	Misc. Custodial Services
	350006	Custodial	Misc. Custodial Supplies
	350007	Custodial	Misc. Custodial Operating Costs
400-000		Band/Fine Arts	Band/Fine Arts
	400001	Band/Fine Arts	Band/Fine Arts Equipment & Repair
	400002	Band/Fine Arts	Band/Fine Arts Supplies
	400003	Band/Fine Arts	Band/Fine Arts Consultant Services (Judges, Clinicians, Accompanists, Choreographers, etc.)
	400004	Band/Fine Arts	Band/Fine Arts Misc. - Food for meeting/contests, Scholarships, Contest Registration
	400005	Band/Fine Arts	Band/Fine Arts Fees and Dues
	400006	Band/Fine Arts	Misc. Band/Fine Arts Services
	400007	Band/Fine Arts	Misc. Band/Fine Arts Supplies
	400008	Band/Fine Arts	Misc. Band/Fine Arts Operating Costs
450-000		Maintenance	Maintenance
	450001	Maintenance	HVAC Supplies and Services
	450002	Maintenance	Plumbing Supplies and Services
	450003	Maintenance	Electrical Supplies and Services
	450004	Maintenance	Building Materials and Other Services
	450005	Maintenance	Equipment Rental and Repair
	450006	Maintenance	Sign, Painting Supplies, Equipment, and Services
	450007	Maintenance	Grounds - Tractors, Trailers, Machinery & Equipment including Parts, Supplies, and Service
	450008	Maintenance	Roofing Supplies and Contracted Services
	450009	Maintenance	Scoreboards/Equipment & Service
	450010	Maintenance	Playground Equipment, Installation/Maintenance, Services
	450011	Maintenance	Water Treatment Services
	450012	Maintenance	Storage - Buildings, Sheds, and Containers
	450013	Maintenance	Paving, Asphalt, Concrete Supplies, and Services
	450014	Maintenance	Portable Buildings, Classroom/Office
	450015	Maintenance	Pest Control
	450016	Maintenance	Administrative & Instructional Campus Furniture

	450017	Maintenance	Furniture Repairs
	450018	Maintenance	Misc. Maintenance Services
	450019	Maintenance	Misc. Maintenance Supplies
	450020	Maintenance	Misc. Maintenance Operating Costs
500-000		Medical	Medical/Nursing
	500001	Medical	Medical Equipment and Inspections
	500002	Medical	Campus Medical Supplies, PPE, First Aid, etc.
	500003	Medical	District Wide Medical Supplies, PPE, First Aid, etc.
	500004	Medical	Medical Services - Ambulance, Training, etc.
	500005	Medical	Audiology Supplies
	500006	Medical	Student Physical/Eye/Ear Exams
	500007	Medical	Medical Waste Removal
	500008	Medical	Medical Fees and Dues
	500009	Medical	Misc. Medical Services
	500010	Medical	Misc. Medical Supplies
	500011	Medical	Misc. Medical Operating Costs
525-000		Office	Office
	525001	Office	Office Supplies
	525002	Office	Copier Overages
	525003	Office	Copier Supplies: Toners, Cartridges
	525004	Office	Paper
	525005	Office	ID Badges and Supplies
	525006	Office	Mailing and Postage
	525007	Office	Postage Meter Purchase/Rental
	525008	Office	Outsourced Printing
	525009	Office	Printing Parts & Service
	525010	Office	Bottled Water
	525011	Office	Misc. Office Services
	525012	Office	Misc. Office Supplies
	525013	Office	Misc. Office Operating Costs
550-000		Professional	Professional
	550001	Professional	Auditors
	550002	Professional	Bank Depository
	550003	Professional	General Liability, Property, Auto, & Worker's Comp. Insurance
	550004	Professional	Student Accident Insurance
	550005	Professional	Unemployment Benefits
	550006	Professional	Professional Services (Attorney only)
	550007	Professional	Professional Services (Architect, Surveyor, etc.)
	550008	Professional	Election Services
	550009	Professional	Election Supplies
	550010	Professional	Medicaid Collection Services
	550011	Professional	Consultant Services, Teacher/Staff/Student Development (Onsite training)
	550012	Professional	Consultant Services, Business Office
	550013	Professional	Consultant Services, Professional Development
	550014	Professional	Consultant Services, Human Resources
	550015	Professional	Consultant Services, PEIMS
	550016	Professional	Consultant Services, Counseling Services
	550017	Professional	Consultant Services, Miscellaneous Services
600-000		Security	Security
	600001	Security	Police Equipment & Supplies
	600002	Security	Fire Extinguishers, Sprinklers & Alarm Monitoring
	600003	Security	Safety Equipment and Security Monitoring Systems
	600004	Security	Officers: Ammunition, Uniforms, Uniform Supplies, Ballistic Vests, etc.
	600005	Security	Property & Evidence: Evidence collection supplies & tools, Destruction Costs, Retention Costs
	600006	Security	Dept. Vehicles: Repairs, Maintenance, Parts, Upfit Supplies, Electronics, Extinguishers
	600007	Security	Building: Supplies, Cleaning supplies, etc.
	600008	Security	Radio Equipment & Service/ Hand Held
	600009	Security	Event Security Costs
	600010	Security	Misc. Security Services
	600011	Security	Misc. Security Supplies
	600012	Security	Misc. Security Operating Costs
650-000		Services	Services
	650001	Services	Auctioneer Services
	650002	Services	City, County, State Services (Tax Collection, Permits, Communications, Vehicle Registration, etc.)

	650003	Services	Finger Printing Services
	650004	Services	Background Checks
	650005	Services	Drug Screening Services - Student Only
	650006	Services	Records Retention Services
	650007	Services	Drug Dog Services
	650008	Services	Pre-employment physicals/Workers Comp Physicals and Random Drug Testing Services
	650009	Services	Psychological Services
	650010	Services	Other Miscellaneous Services
700-000		Technology	Technology
	700001	Technology	Software Instructional (Web-Based and Non Web-Based - For Students)
	700002	Technology	Software Non-Instructional (Web-Based and Non Web-Based - For Staff)
	700003	Technology	Device Management
	700004	Technology	Network Assessment Tools
	700005	Technology	AV Equipment and Supplies (Includes Projectors, Promethean Boards, TVs, Mounts, Lightspeed, Ipads, etc.)
	700006	Technology	Safety and Security Equip. (In ceiling cameras, microphones, etc.)
	700007	Technology	Cell Phones, MIFI Units and Accessories
	700008	Technology	Communication Systems/Support (VoIP, POTS, phones, PSTN, headsets)
	700009	Technology	Copier Leases
	700010	Technology	Computer New (Desktop, Laptop, Ipad, Tablets and Chromebooks)
	700011	Technology	Computer Repair (Desktop, Laptop, Ipad, Tablets and Chromebooks)
	700012	Technology	Technology Supplies (cases, crates, power adapters, cables, USB drives)
	700013	Technology	Technology Support & Maintenance (TAMs, Consultants/Contractors, Certificates, Warranties)
	700014	Technology	Network Cabling and Services (fiber, twisted pair, rack and associated eqpt, data drops, wall jacks, etc.)
	700015	Technology	Network Products (Switches, Access Pts, Routers, Servers, Transceivers, Storage, Adapter cards, Expansion modules, Firewall devices, Computer Room Air Conditioner, Data Centers)
	700016	Technology	Website Design and Hosting Services
	700017	Technology	Misc. Technology Services
	700018	Technology	Misc. Technology Supplies
	700019	Technology	Misc. Technology Operating Costs
800-000		Transportation	Transportation
	800001	Transportation	Fleet Parts & Service - district vehicles (other than school buses)
	800002	Transportation	Fleet Parts & Service - school buses, box trucks & trailers
	800003	Transportation	Fuel, Diesel, Gasoline, Propane
	800004	Transportation	Fleet Management - GPS, Software, Service Agreements
	800005	Transportation	Fluids - Oil, DEF Fluid, Coolant & Transmission Fluid for fleet
	800006	Transportation	Shop Equipment - equipment, parts & services
	800007	Transportation	Non-Vehicles: Utility/Golf Cart/Misc.
	800008	Transportation	Towing Service
	800009	Transportation	Vehicle Equip & Accessories, Tires
	800010	Transportation	Outside Fleet Maintenance, Repair & Services
	800011	Transportation	School Buses Purchases - New or Used
	800012	Transportation	Transportation Electronics - 2-way radio, camera system supplies
	800013	Transportation	Rental Vehicles - for district use & field trips
	800014	Transportation	Bus Driver Certification
	800015	Transportation	Misc. Transportation Services
	800016	Transportation	Misc. Transportation Supplies
	800017	Transportation	Misc. Transportation Operating Costs
850-000		Travel	Travel
	850001	Travel	Hotel, Lodging, Tolls, and Parking (Employee)
	850002	Travel	Hotel, Lodging, Tolls, and Parking (Student)
	850003	Travel	Conference/Training Costs
	850004	Travel	Car Rental/Airfare
	850005	Travel	Mileage Reimbursement
	850006	Travel	Meal Reimbursement (Employee)
	850007	Travel	Meal Reimbursement (Student)
	850008	Travel	Other Travel Costs
900-000		Uniforms	Uniforms
	900001	Uniforms	Uniforms: Athletics
	900002	Uniforms	Uniforms: Child Nutrition
	900003	Uniforms	Uniforms: Maintenance and Custodial (Uniform Rental & Maintenance, Office Staff Shirts)
	900004	Uniforms	Uniforms: Transportation
	900005	Uniforms	Uniforms: Marching Band
	900006	Uniforms	Uniforms: Other
950-000		Utilities	Utilities

	950001	Utilities	Electricity
	950002	Utilities	Natural Gas
	950003	Utilities	Propane
	950004	Utilities	Internet and/or Phone
	950005	Utilities	Trash Collection & Recycling
	950006	Utilities	Water
	950007	Utilities	Other