



Book	Policy Manual
Section	8000 - Students
Title	8506P - Student Use of Personal Electronic Devices
Code	8500 - Student Rights, Responsibilities and Conduct
Status	Proposed
Adopted	May 20, 2025

The Pocatello/Chubbuck School District No. 25 is dedicated to cultivating an educational environment that prioritizes mental health, academic achievement, and character growth. The district aims to create a school culture where students are fully engaged, free from distractions, and actively involved in their learning journey. The district strives to ensure that every student can thrive in a supportive, focused atmosphere.

EXPECTATIONS

Students:

- Follow the cell phone policy by keeping personal electronic devices powered off and out of sight and not on their person during the school day. Devices may be stored in a backpack, bag or locker. The only exception is that high school students may use their personal electronic communication devices on campus during their lunch periods.
- Respect the rules regarding phone usage and understand the purpose behind them.
- Personal earbuds and headphones are prohibited.

Parents/Guardians:

- Should not expect to communicate with their children using personal electronic communication devices during the school day.
- Contact the school's main office for urgent communication with their child. Any pertinent information will be communicated to their student, as appropriate.
- Communicate with their student about proper device usage at school.

Staff:

- Supervise students to ensure personal electronic devices are not seen or heard during the school day.
- Set a positive example by demonstrating appropriate phone usage.
- Enforce the policy consistently, collaborating with families when issues arise.
- Refrain from substituting instructional activities with personal communication devices. Allowing devices to be used as a reward or during "free-time" is prohibited.
- Turn in devices to the main office as soon as possible.
- Adhere to Policy 7316

Administrators:

- Support staff in enforcing the policy consistently across the school.
- Address violations in accordance with the outlined procedures, including communicating with parents/guardians when necessary.
- Implement progressive discipline if policy violations persist.
- Set a positive example by demonstrating appropriate phone usage.
- Adhere to Policy 7316

Discipline Procedure for Electronic Communication Device Policy Violations

The purpose of this procedure is to establish a fair and consistent process for addressing breaches of the district's electronic communications device policy, promoting responsible use for an optimal learning environment. The discipline procedures will restart at the start of every school year and will not be progressive from previous years.

- **First Violation:** *Verbal Warning and Device Confiscation*

The student receives a verbal warning from staff and the device is turned in and stored in the main office, retrievable by the student at the end of the school day. The parent/guardian will be contacted by school administration and the incident will be documented in Infinite Campus.

- **Second Violation:** *Continued Confiscation and Parent Involvement*

The device is turned in and stored in the main office, retrievable by the parent/guardian at the end of the school day. The parent/guardian will be contacted by the school administration and the incident will be documented in Infinite Campus.

- **Subsequent offenses:**

The device will be turned in and stored in the main office. The parent/guardian will be contacted by the school's administration and the incident will be documented in Infinite Campus. A meeting with the student, parent/guardian, and an administrator will be scheduled and the device will be returned to the parent/guardian.

The district will use reasonable care to safeguard the turned in devices by designating a locked storage area, but does not assume liability in the event such turned in device is lost, stolen or damaged.

Noncompliance:

Failure to surrender the device upon request is considered insubordination, warranting immediate intervention and disciplinary measures by the school's administration.

Exceptions for Students with IEPs, 504 Plans and Health Plans:

Students with IEPs, 504 plans, or Health Plans that necessitate the use of personal electronic communication devices as part of their accommodation will be allowed to use their devices in accordance with their plan. These students will work with the IEP and 504 teams to establish a clear plan for device usage that supports their learning and well-being.

Emergency Situations:

In the case of an emergency that warrants immediate access to personal electronic communication devices, school staff may exercise discretion on a case-by-case basis.