

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 25, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Tracy Magnotta - online, Shamim Pakzad, and Jay Santos. Director Laurel Erickson-Parson was absent. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:04 p.m. - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Erickson-Parsons)
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Santos, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)
- V. **Announcement of Executive Session** – Employment Agreements
- VI. **Approval of Minutes** – Director Broun, seconded by Director Santos, moved to approve the minutes of March 11, 2025. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **High School SGA Representative’s Report** - None
- X. **Superintendent’s Report** – Jaime Vlasaty, Superintendent, reported that the Middle School iTeam will be competing in the “What’s so Cool about Manufacturing” on March 26th. She also mentioned that the District’s Comprehensive Plan remains on the website and is open for public comment.
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$887,322.71
 - B. Cafeteria Expenditures – \$25,588.93
 - C. Health Benefits – \$1,040,328.51
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Broun, seconded by Director Conte, moved to approve the Presentation of Bills.
Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – \$23,254.78

- D. Middle School Activity Report – None
- E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Santos, moved to approve the Treasurer's Report.
Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

XIV. **AGENDA ITEMS**

A. Education

- A. Presentation - Spanish Immersion & ELD – CAL Report
Recommendations
1. Approve an agreement with Capstone Academy for Extended School Year services for student # 6601856266.
 2. Approve the following trip to Hershey, PA, for the FBLA State Competition:
April 7 - April 8, 2025
Advisor: Dr. Richard Kaskey
Attendees: 10
Cost: Registration, Lodging & Transportation \$231 per person.
Cost covered by district and FBLA student activities.
 3. Approve the following trip to Wildwood, NJ for an Indoor Percussion Ensemble Competition:
May 1 - May 4, 2025
Advisor: Kaela Bitting
Attendees: 9
Cost: Cost covered by participants & Saucon Valley Education Foundation

Director Santos, seconded by Director Carpenter, moved to approve Education Items #1-3.
Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

B. Personnel

1. Approve Kathleen Curry & Glenn Fluck as athletic workers effective March 24, 2025.
2. Approve the following individuals for providing Extended School Year instruction, July 7-31, 2024, Monday -Thursday, with a set-up day on July 3, 2025.
Teachers – 8:00-12:00, at a rate of \$45/hour, 4 days/week.
Megan Bath
Mikayla Fluck
Hailey Bonenberger

Paraprofessionals – 8:15-11:45, at a rate of \$20.98/hour, 4 days/week
 Yasenia Claros
 Danielle Frain
 Cole Naylor
 Scott Correll
 Kimberly Barndt
 Jamie Frey
 Wendy Paz Andrade
 Kelly Zawodny
 Gail Mayerle-Isbell
 Jeanny Botts

3. Approve Andrew Meilinger as the High School Night Head Custodian, at an hourly rate of \$30.68, effective February 3, 2025.
4. Approve the resignation of Kerissa Arkins, Full-Time Administrative Assistant, effective March 17, 2025.
5. Approve the resignation of Christina Goy, Dedicated Building substitute, her last day will be April 4, 2025.

Director Conte, seconded by Director Carpenter, moved to approve Personnel Items #1-5.
 Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

C. Facilities

1. Approve the attached list of surplus/obsolete items.

Director Conte, seconded by Director Carpenter, moved to approve the Facilities Items #1.
 Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

D. Finance

A Finance Committee Meeting Summary – March 12, 2025

2024-2025 Budget Timeline for the 2025-2026 School Year

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

1. Approve the following contract with Colonial Intermediate Unit 20:
One-on-one Autistic Support

- 2. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2025, to June 30, 2026, for \$4,431,923.00. Saucon Valley’s portion is \$23,306.00, a 0% increase from 2024-2025.
- 3. Approve the Northampton Community College 2025-2026 Budget in the amount of \$7,513,909.00. Saucon Valley’s portion is \$281,970.00. This is a \$5,703.00 decrease from 2024-2025.

Director Conte, seconded by Director Carpenter, moved to approve Finance Items #1-3.
 Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* – Report at next meeting

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* - None

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – The next meeting is March 26th.

I. PSBA Representative – *Donald Carpenter & Jay Santos* – April 14th there is a webinar about the Ethic Act, PSBA has put out a statement regarding Cyber Charter funding reform.

J. New Business – Solicitor Fitzgerald spoke about the elimination of the Federal Department of Education.

K. Old Business - None

XV. Citizens’ Inquiries and Comments – None

XVI. Announcements

Future Meetings ~

April 8, 2025– 7 pm – Business Meeting – High School Audion

April 22, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting – Board President Dettmar adjourned the meeting at 9:07 pm.

ATTEST _____
 Secretary

 President