

SAUQUOIT VALLEY CENTRAL SCHOOL
Sauquoit, NY 13456

Tuesday, April 8, 2025

**6:00 p.m. – Budget Workshop & Regular Meeting
High School Library**

The meeting will be held in-person in the high school library.

PUBLIC AGENDA

- ITEM #1 Call Meeting to Order
- ITEM #2 Pledge of Allegiance
- ITEM #3 Presentation(s) – Josh from Day Automation
- ITEM #4 Board of Education Sub-Committee Reports
- A. Board Operations/Relationships/Development
 - B. Facilities and Transportation
 - C. Technology
 - D. Extra-Curricular Activities
 - E. Curriculum and Instruction
 - F. School Boards Institute (SBI)
 - G. Audit / Finance Committee
 - H. Policy Committee
- ITEM #5 Superintendent’s Report
- 5.1 BOCES Annual Meeting held Wednesday, April 2, 2025, at BOCES.
Great support from board members.
 - 5.2 Reminder - Board Petitions are due Monday, April 21, 2025 by 5:00 p.m.
- ITEM #6 Old Business
- ITEM #7 New Business
- 7.1 Approval of Resignation
- Recommended Motion:** to accept Michael Riccardi’s resignation as bus driver effective February 5, 2025.
- 7.2 Appointment of Substitute Bus Driver
- Recommended Motion:** to appoint Michael Riccardi as a substitute bus driver effective February 6, 2025.

7.3 Appointment of Retirement

Recommended Motion: RESOLVE, to approve the retirement of Jeffrey Houck, as secondary math teacher, with regret, effective June 30, 2025.

7.4 Additional Athletic Appointments for 2024-2025

Recommended Motion: that the following people be appointed to athletic coaching positions for the spring 2024-25 school year contingent upon student participation in each sport and pending completion of adult basic CPR and approval of coaching certifications.

NAME	SPORT
Aaron Johnson	Volunteer Track Coach

7.5 Disposal of Surplus Vehicles

Recommended Motion: to approve the disposal of the following surplus vehicles as approved by the Superintendent of Schools through Auctions International, Inc.

Item #1	One (1) 2012 - 66 passenger bus (Bus 158)
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7.6 Approval of Agreement between Sauquoit Valley CSD and Upstate Caring Partners

Recommended Motion: to approve the agreement between Sauquoit Valley Central School District and Upstate Caring Partners, for transportation effective March 1, 2025 and terminate on June 30, 2026.

7.7 Approval of a Donation

Recommended Motion: BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept a donation from the Sauquoit Valley Foundation in the amount of \$1,000.00 for the purpose of purchasing risers for the auditorium and that the Board also authorizes a budget modification to increase account code A2110.201-00 in the amount of \$1,000.00 to allow for the purchase of the risers.

7.8 Approval of a Permanent Appointment

Recommended Motion: RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to Oneida County Civil Service (HELPS) does hereby appoint Katie Buckingham permanently to the position of Office Specialist, 1.

7.9 Approval of Minutes of the March 25, 2025 Meeting

Recommended Motion: that the minutes of the March 25, 2025 meeting be approved.

7.10 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

Recommended Motion: that authorization be given regarding the payment of bills approved by the claims auditor signed April 2, 2025.

7.11 Committee on Special Education Recommendations

Recommended Motion: that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401687, 1402014, 1400155, 1400327, 1400485, 1400774, 1401289, 1401289, 1400898, 1401503, 103130, 1400603, and 103206, as recommended by the Committee on Special Education.

Motion to approve 7.1 - 7.11
made by _____, seconded by _____.
Carried: Ayes _____, Nays _____.

ITEM #8 Adopt 2025-2026 Budget

Recommended Motion: to put before the voters on May 20, 2025 the budget for the Sauquoit Valley Central School District for the fiscal year commencing July 1, 2025 and ending June 30, 2026 as presented by the Board of Education in the amount of \$27,187,654 and the necessary real property taxes required shall be raised by a tax on the taxable property in said district to be levied and collected as required by law.

Motion made by _____, seconded by _____.
Carried: Ayes _____, Nays _____.

ITEM #9 Property Tax Report Card

Recommended Motion: WHEREAS, Education Law Section 1608(7) requires that each year the Board of Education prepare and approve a property tax report card;

BE IT RESOLVED, that the Board of Education adopts the following property tax report card as presented to the Board by the District Treasurer.

2025-26 Property Tax Report Card			
Sauquoit Valley Central School			
Contact Person:	Charles Cowen		
Telephone #	(315) 839-6313		
	Budgeted 2024-25 (A)	Proposed Budget 2025-26 (B)	Percentage Change (C)
Total Budgeted Amount, not including Separate Propositions	26,602,037	27,187,654	2.20%
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	9,082,057	9,298,574	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C+D)	9,082,057	9,298,574	5.50%
F. Permissible Exclusions to the School Tax Levy Limit	335,831	364,874	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	8,474,626	8,933,700	
H. Total Proposed School Year Tax Levy, <u>Excluding</u> Levy to Support Library Debt and/or Permissible Exclusions (E-B-F)	8,748,539	8,933,700	
I. Difference: (G-H); (Negative Value Requires 60.0% Voter Approval) ²	-273,913	0	
Public School Enrollment	902	890	
Consumer Price Index			2.95%

¹Include any prior year reserve for excess tax levy, including interest.

²Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the school tax levy limit and may affect voter approval requirements.

³For 2025-26, includes any carryover from 2024-25 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2024-25 (D)	Estimated 2025-26 (E)
Adjusted Restricted Fund Balance	1,304,150	1,500,000
Assigned Appropriated Fund Balance	1,116,290	1,125,000
Adjusted Unrestricted Fund Balance	1,210,123	1,155,000
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.55%	4.25%

Reserve Name	Reserve Description	3/31/2025 Actual Balance	6/30/25 Estimated Ending Balance	Intended Use of the Reserve in the 2025-26 School Year
Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	5,076	5,308	
EBALR	Payment of Accrued 'employee benefits' due to employees upon termination of Service	100,000	140,968	
ERS Contribution	To fund employer retirement contributions to the State and Local Employees' Retirement System	835,369	873,443	
TRS Contribution	To fund employer retirement contributions to the NYS Teachers' Retirement System	363,704	480,281	

Motion made by _____, seconded by _____.
 Carried: Ayes _____, Nays _____.

ITEM #10 Miscellaneous Topics

ITEM #11 Public to be Heard

ITEM #12 Executive Session

Recommended Motion: that the Board of Education go into executive session at _____ p.m. to discuss _____.

Motion made by _____, seconded by _____.
 Carried: Ayes _____, Nays _____.

The executive session was declared over by the Board President at _____ p.m.

ITEM #13 Adjournment

Recommended Motion: that the meeting be adjourned. The meeting was adjourned at _____ p.m.

Motion made by _____, seconded by _____.
 Carried: Ayes _____, Nays _____.

UPCOMING EVENTS/MEETINGS			
DAY(S)	DATE(S)	TIME(S)	EVENT
Wednesday	April 9	5:30pm	ELA Test – Grades 3-4
Friday	April 11		Report Cards Available (MS/HS)
Monday	April 14		NYS ESLAT Speaking Begins
Wednesday	April 16		OCMEA Scholarship Auditions, NY Mills
Thursday	April 17	7:00 p.m.	SVFAB Mtg. MS Cafe
Friday	April 18		No School – Good Friday
Sunday	April 20		Easter
Mon.-Fri.	April 21-25		No School - Spring Recess
Tuesday	April 29	6:00 p.m.	Budget Workshop & Regular Board of Education Meeting, High School Library

Sauquoit Valley Central School District – Personnel Report School year 2024-2025
 Board of Education Meeting: 4/8/2025

NAME	TENURE AREA/ CIVIL SRV. TITLE	ASSIGNMENT	SALARY/RATE OF PAY	EFFECTIVE DATE	END OF PROBATIONARY APPT.
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Dept."

I. Appointment

Michael Riccardi		Substitute Bus Driver	\$20.00/hour	2/6//2025	
Katie Buckingham		Office Specialist, 1	\$21.12/hour		4/11/2025

II. Leave

Jeffrey Houck		Math Teacher		6/30/2025	Retire
Michael Riccardi		Bus Driver		2/5/2025	Resign

III. Coaches

Aaron Johnson		Track		Volunteer	Spring
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Teacher Key: "C" Certification Listed or "N" Uncertified

Teacher Assistant Key: "C" Certified Teacher Assistant, "CTA I" Certified Teaching Assistant Level I, "CTA II" Certified Teaching Assistant Level II, "CTA III" Certified Teaching Assistant Level III, "TAP" Pre-Professional

Coaches: "CPE" Certified Physical Education Teacher, "C" Certified Teacher, "TCL" Temporary Coaching License, "PCL" Professional Coaching License