Finance Committee Meeting

Meeting Date:	4/10/2025
Meeting Start/EndTime:	3:30 pm - 5:00 pm
Meeting Location:	District Office Conference Room
Members Present:	
Other Attendees:	
Members Absent:	



Our Vision: A safe and inclusive community of compassionate, curious and resilient lifelong learners.	***Our Mission:*** Inspire curiosity, empower resilience, engage community.
District Belief Statements • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success.	***Core Values:*** • **Safety:** Everyone's physical and emotional well-being is a priority. • **Integrity:** Everyone does the right thing and makes positive choices, even if it is difficult. • **Inclusivity:** Everyone belongs, is valued and is heard. • **Equity**: Everyone has the opportunities, access, information and support provided in the individual way they need it. • **Respect:** Everyone's differences are recognized, acknowledged and celebrated.
Committee Purpose and Collective Commitments:	

Agenda Item:	**Type: (Procedural, Information, Briefing, Action)**	**Discussion/Action: (Minutes)**	**Financial Impact**	**Person Responsible: (Reports to Superintendent)**
Call to Order	Procedural			
Infinitec Renewal	Recommendation to School Board	2026 Infinitec Renewal Renewal of professional development platform.	$0.76 per student with a minimum fee of $1,325. The fees are paid with staff development dollars	Wendy Harward and Kristie O Brien
Ballfrog	Recommendation to School Board	Ballfrog Subscription Agreement Ballfrog Slide Deck A platform to improve communication between coaches, parents, boosters, athletic stakeholders	$495 one time fee $4,500 subscription for 3 year term	Casey Indra
Board Docs Replacement Platform Options		1.BoardBook Premier Proposal BoardBook Example: Owatonna Public Schools 2.Diligent Community Proposal Diligent Community Feature Listing Diligent Community Example: Plainfield High School The district is currently paying $3,000 annually to Diligent Corporation for the BoardDocs Platform which is funded by the Tech Levy. This platform is going to cease to exist creating the need to explore options for replacement.	$3,225 annually $5,500 annually	Brad Berzinski
2026 Fund 02 Budget	Recommendation to School Board	2026 School Nutrition Budget Detail (Fund 02) 2026 Meal Count and Revenue Estimate 2026 School Nutrition Budget Summary (Fund 02)		Jennifer Walters Sarah Slaby

2026 Other Budget Items	Recommendation to School Board	In order to lighten the agenda when the general fund is presented to the school board, two more of the fund budgets have been prepared and are ready for presentation ahead of schedule at the April 17, 2025 school board meeting. 2026 Student Activities Budget (Fund 15) Fund 15 is used to account for special funds raised by the students for specific activities chosen by students. These are funds outside of the regular activity fees and gate receipts and do not pay for general program costs such as coaches. Each individual student activity account is expected to maintain a positive balance. 2026 Agency Budget (Fund 18) Fund 18 is used to account for the district's activity related to the Winona County Collaborative. The district serves as a disbursement agent based on action taken by the Collaborative Board and is reimbursed for said disbursements. Agency funds are not allowed to carry a fund balance.		Sarah Slaby
2026 Technology Renewal Agreements	Recommendation to School Board	ECMECC Agreement Imagine Learning - Edgenuity 3P Learning - Reading Eggs 3P Learning - Math Seeds Edmentum - Study Island Imagine Learning - Language & Literacy PowerSchool - Schoology The linked agreements are budgeted for 2026 in the 2026 Tech Levy budget which has already been approved by the school board. This agenda item is the follow-up piece where the	$ 1,925.00 per year $ 4,588.65 $ 6,570.00 $ 4,500.00 $ 6,195.80 $ 2,500.00 $ 23,376.00	Kevin Flies

		related agreements are reviewed by the Finance Committee and will ultimately need to go to the school board for approval. All agreements are renewals and have also been discussed at the Technology Committee.		
MN State Joint Powers Agreement	Recommendation to School Board	MN State Joint Powers Agreement (Concurrent Enrollment)	$3,000 per concurrently enrollment course	Brad Berzinski
GeoThermal Subcontracts	Recommendation to School Board	The following are subcontracts and/or change orders which have been signed by Director of Finance since the last committee meeting: ➔ None GeoThermal Subcontract Log as of 3/31/25		Sarah Slaby
Minutes	Recommendation to School Board	3/12/2025 Meeting Minutes		Sarah Slaby
Payment Register	Recommendation to School Board	March 2025 Payment Register - Summary March 2025 Payment Register - Detailed		Sarah Slaby
Consent Agenda	Recommendation to School Board	Consent Agenda - March 2025 Transactions		Sarah Slaby
Budget Analysis	Recommendation to School Board	2025 Budget Analysis as of 3/31/2025		Sarah Slaby
Cash Flow	Recommendation to School Board	March 2025 Cash Flow		Sarah Slaby
Adjournment	Procedural			