



Rockwood Summit High
1780 Hawkins Road
Fenton, MO 63026
(636) 891-6800

Fax: (636) 891-8817

Mitch Lefkowitz
Activities Director
lefkowitzmitch@rsdmo.org
(636) 891-6836

Twitter: @RSHSsports

Jennifer Schade
Activities Assistant
schadejennifer@rsdmo.org
(636) 891-6837

Important Change: New Athletics & Activities Registration Process 2025-2026 School Year

We are excited to announce that the Rockwood School District has partnered with **FinalForms**, an online forms and data management service which will replace our previous system (PRIVIT). **FinalForms** allows you to complete and electronically sign athletic and activity participation forms for your student. We are asking the parents/guardians of all students planning to play sports or participate in an activity to create an account in **FinalForms** and register your student(s).

Please register at <https://rockwood-mo.finalforms.com/> and follow the prompts to create your account and sign the required forms.

- Click here for the [Parent and Student Registration Directions](#). This information is also found in the Parent Playbook of your **FinalForms** settings. If you require any support during the process, scroll to the bottom of the screen and click “Get Help”.
- A MSHSAA Medical Eligibility Form will be required for participation. Please take this form to your physician to fill out during the physical examination. Once complete, please upload Page 5 to **FinalForms**. (Please note: Physical examination dates and forms will not transfer from PRIVIT)
<https://www.mshsaa.org/resources/SportsMedicine/MSHSAA-PPE-MH-SSMB.pdf>
- Once you have completed your account, electronically signed all forms, and uploaded a current MSHSAA Medical Eligibility Form, your account will be changed to “Eligible” - highlighted in green in **FinalForms**. This means that your student is now eligible to participate.
- You will be required to sign your forms once per year and after any update to the system. Your account can be reviewed at any time to verify that it is current.

Below is the date of the first day of sports tryouts for each season. Please remember that your student may not participate until they are marked eligible in **FinalForms**.

- ❖ Fall Season - Monday, August 11, 2025
 - ❖ Winter Season: Monday, November 3, 2025
 - ❖ Spring Season: Monday, March 2, 2026
- Note: Water Polo - Monday, February 23, 2026

Thank you for your assistance in streamlining our paperwork processes in the Rockwood School District.

Dustin Hays
Rockwood Summit High School
Incoming Activities Director
haysdustin@rsdmo.org



PARENT REGISTRATION

How do I sign up?

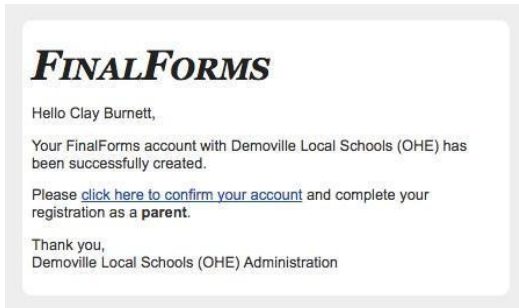
1. Go to: <https://rockwood-mo.finalforms.com/>
2. Locate the parent icon and click **NEW ACCOUNT** below.



3. Type your YOUR NAME, DATE OF BIRTH, and EMAIL. Next, click **REGISTER**.

NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, then check your spam folder. If you still can not locate the FinalForms email, then email support@finalforms.com informing our team of the issue.

4. Check your email for an **ACCOUNT CONFIRMATION EMAIL** from the FinalForms Mailman. Once received and opened, click **CONFIRM YOUR ACCOUNT** in the email text.



5. Create your new FinalForms password. Next, click **CONFIRM ACCOUNT**.
6. Click **REGISTER STUDENT** for your first child.



REGISTERING A STUDENT

What information will I need?

Basic medical history and health information. Insurance company and policy number. Doctor, dentist, and medical specialist contact information. Hospital preference and contact information.

How do I register my first student?

IMPORTANT: If you followed the steps on the previous page, you may Jump to Step number 3.

1. Go to: <https://rockwood-mo.finalforms.com/>

2. Click **LOGIN** under the Parent Icon.



3. Locate and click the **ADD STUDENT** button.

4. Type in the **LEGAL NAME** and other required information. Then, click **CREATE STUDENT**.

5. **If your student plans to participate in a sport, activity, or club**, then click the checkbox for each. Then, click **UPDATE** after making your selection. Selections may be changed until the registration deadline.

6. Complete each form and sign your full name (*i.e. 'Jonathan Smith'*) in the parent signature field on each page. After signing each, click **SUBMIT FORM** and move on to the next form.

Form Signatures

Parent Signature:

Your signature MUST match your name: Clayton Burnett

Student Signature:

Student must log in to sign.

Submit Form [Skip this form](#)

7. When all forms are complete, you will see a 'Forms Finished' message.

IMPORTANT: If required by your district, an email will automatically be sent to the email address that you provided for your student that will prompt your student to sign required forms.

How do I register additional students?

Click **MY STUDENTS**. Then, repeat steps number 3 through number 7 for each additional student.

How do I update information?

Login at any time and click **UPDATE FORMS** to update information for any student.