

MEDICATIONS AT SCHOOL

Overview

Washington State Law permits school staff to administer medication only in limited situations. When possible, the parents/guardians and health care provider are urged to design a schedule for giving medication outside school hours. Medication is defined to mean all drugs, whether prescription or “over-the-counter” (OTC).

Prescription Medications

For a student to receive prescription medications at school, a **Medication Order Form** must be completed, signed by both the parent and Physician (MD, DDS, DO), and reviewed by the nurse before the student will be administered them. The form is available at your child’s school. A new medication order form is required every school year.

The form is available at your child’s school or [here](#). For EpiPens, please use the [Epinephrine Order Form](#).

In addition:

- All medication must be non-expired, in the originally labeled container and be labeled with the student’s name. No more than a 30-day supply shall be accepted by the school.
- Medication will be brought to school by a responsible adult. All controlled drugs such as ADHD, anxiety, depression, etc. must be counted by the parent/guardian and a designated school employee before being accepted by the school. Extra medications will be destroyed if you do not arrange pick up of them by the last day of attendance.
- Medication may be administered by trained non-licensed staff.
- It will be the child’s responsibility to come to the office at the appropriate times for medication. However, efforts will be made to ensure the child is reminded as needed.
- Medication must be picked up at the end of the day on the last day of school. Any medication left at school after the last day of school will be destroyed.

Over-the-Counter (OTC) Medications

Students in grades 6-12:

In situations where the parent believes it is in the best interest of the student that he or she carry OTC medication, the students in grades 6-12 shall carry a copy of written permission from the parent indicating what OTC medicine and dosage the student may take. Only one day's dosage in originally labeled container shall be carried by the student. The original permission form will be on file in the health room. The **OTC Medication Permission** form is available at your child’s school.

Students in grades PK-5:

Students in grades PK-5 shall not be in possession of over-the-counter or prescription drugs or medications/remedies on school premises except in situations where the parent, physician, principal, and school nurse believe it is in the best interest of the student to carry, such as: inhalers, epi-pens and diabetic medications.

Additional Information

If the above requirements for prescription or OTC have not been met, the parent may come to school and administer the medication.