

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
March 3, 2025

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Mrs. Melissa L. Swarr, Mr. Brandon C. Heuyard, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

ABSENT: Board Member, Mr. Dean E. McComsey.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve the Minutes of the regularly scheduled meetings on February 3 and February 18, 2025.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Knarr and Mrs. Kowitz recognized February Students of the Month from Martin Meylin Middle School.

Mr. Knarr and Dr. Feeney recognized February Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized Lampeter Elementary School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Breitreutz, Alexander – a letter of retirement.
2. Gilger, Michelle L. – a letter requesting a leave of absence.
3. Gote, Michele R. – a letter of retirement.
4. Harber, Tracey A. – a letter of retirement.
5. Higgins, William T. – a letter of retirement.
6. Hinkle, Christina L. – a letter of retirement.
7. Loar-Stauffer, Lauri A. – a letter of retirement.
8. McCrabb, Jennifer L. – a letter of retirement.
9. Perugini, Frank D. – a letter of retirement.
10. Petersen, James C. – a letter of retirement.
11. Pieters, Maya K. – a letter requesting a leave of absence.
12. Rice, Jr., Benjamin G. – a letter of retirement.
13. Seace, Susan L. – a letter of retirement.
14. Shaubach, Robert A. – a letter of retirement.
15. Stoltzfus, Wendy L. – a letter of retirement.
16. Tracy, Penny J. – a letter of retirement.
17. Vestermark, Mary R. – a letter of retirement.
18. Weaver, Clayton E. – a letter of retirement.
19. White, Erica L. – a letter of resignation.
20. Wilson, Timothy A. – a letter of retirement.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mr. Parido seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$5,381,004.54, Cafeteria Fund checks in the amount of \$78,378.02, Capital Projects Fund checks in the amount of \$442,954.27, and Athletic Account Officials in the amount of \$4,808.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting that took place on February 18, 2025.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported on the Finance Committee meeting that took place on Monday, February 10, 2025.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending personnel items 1 through 8 below as a consent agenda. Mr. Welk seconded the motion. A voice vote was unanimous in favor of the motion to approve the consent agenda as follows:

1. APPROVAL OF RESIGNATIONS

- a. Alexander Breikreutz, German teacher, Lampeter-Strasburg High School, effective on the last contractual day of the 2024-2025 school year.
- b. Michele R. Gote, kindergarten teacher, Lampeter-Strasburg Early Childhood Center, effective June 5, 2025.
- c. Tracey A. Harber, gifted teacher, Martin Meylin Middle School, effective June 30, 2025.
- d. William T. Higgins, preventative maintenance specialist, Lampeter-Strasburg High School, effective June 30, 2025.
- e. Christina L. Hinkle, second grade teacher, Lampeter Elementary School, effective on the last contractual day of the 2024-2025 school year.
- f. Lauri A. Loar-Stauffer, art teacher, Hans Herr Elementary School, effective on the last contractual day of the 2024-2025 school year.
- g. Jennifer L. McCrabb, athletic trainer/health aide, Lampeter-Strasburg High School, effective June 30, 2025.
- h. Frank D. Perugini, maintenance technician, Maintenance, effective June 30, 2025
- i. James C. Petersen, custodian, Martin Meylin Middle School, effective June 6, 2025.
- j. Benjamin G. Rice, Jr., skilled maintenance/athletic field supervisor, Maintenance, effective June 30, 2025.
- k. Susan L. Seace, Title I assistant, Lampeter Elementary School, effective May 30, 2025.

- l. Robert A. Shaubach, orchestra director (grades 4-12), Hans Herr Elementary School, effective August 12, 2025.
- m. Wendy L. Stoltzfus, bookkeeper, Administration building, effective September 30, 2025.
- n. Penny J. Tracy, payroll coordinator, Administration building, effective June 30, 2025.
- o. Mary R. Vestermark, school nurse, Hans Herr Elementary School, effective June 30, 2025.
- p. Clayton E. Weaver, District courier, Maintenance, effective June 30, 2025.
- q. Erica L. White, biology teacher, Lampeter-Strasburg High School, effective June 5, 2025.
- r. Timothy A. Wilson, head custodian, Hans Herr Elementary School, effective June 30, 2025.

2. APPROVAL OF CHANGE TO RESIGNATION EFFECTIVE DATE

A change to a previously approved resignation for Lisa M. Binkley, cafeteria monitor at Martin Meylin Middle School, per a correspondence received February 3, 2025. Ms. Binkley will continue as cafeteria monitor at Martin Meylin Middle School through the end of the 2024-2025 school year, changing her resignation effective date from February 13, 2025, to June 4, 2025.

3. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Julia S. Bailey to be employed as an extended substitute learning support teacher (kindergarten) at the Lampeter-Strasburg Early Childhood Center effective on or about May 5, 2025, through October 6, 2025. Ms. Bailey will be compensated per diem at \$347.53 for the 2024-2025 school year dates and \$361.77 for the 2025-2026 school year dates, based upon Step 1, Level B of the District compensation agreement.

4. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Dawn L. Eanone, as a kitchen helper at Martin Meylin Middle School effective March 5, 2025. Ms. Eanone will become a category D support employee and will be compensated \$16.01 per hour.
- b. Doug E. Perry, as a second shift custodian at the Lampeter-Strasburg Early Childhood Center and Lampeter Elementary School retroactively effective to February 27, 2025. Mr. Perry will become a category A support employee and will be compensated \$16.01 per hour.
- c. Eric W. Reinhardt, as a technology specialist at Lampeter-Strasburg High School effective March 10, 2025, pending receipt of required documentation. Mr. Reinhardt will become a category A support employee and will be compensated \$18.83 per hour.

5. APPROVAL OF CHANGE OF STATUS

A change of employment status for Patricia A. Welk, Hans Herr Elementary School, special education teacher assistant. Ms. Welk will have a decrease in hours from 1,260 to 756 annual hours effective August 21, 2025. Ms. Welk will become a category D support employee with no change in compensation.

6. APPROVAL OF LEAVES OF ABSENCE

- a. Michelle L. Gilger, first grade teacher, Lampeter Elementary School, intermittent leave retroactively effective to February 26, 2025, through on or about April 30, 2025.
- b. Maya K. Pieters, special education teacher assistant, retroactively effective to January 28, 2025, through on or about March 3, 2025.

7. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2024-2025 additions/deletions supplemental contracts, as follows:

a. Kyle Black	Soccer - Boys - Asst - 50% of 50%	\$1,260.00	Addition
b. Benjamin Stiles	Stage Crew - Construction - 70%	\$1,419.60	Addition
c. David Bradley	Track – Assistant – 50%	\$3,444.25	Deletion
d. Brad Wentzel	Wrestling - 2nd Asst - 50% of 60%	\$2,116.80	Addition

8. APPROVAL OF SUBSTITUTES

2024-2025 substitutes in their respective capacities, as follows:

Emergency Certified Substitutes

McLellan, Karen P.	All Instructional Areas PK-12
Nendza, Jessica L.	All Instructional Areas PK-12
Stoner, Jacquelin	All Instructional Areas PK-12
Uhrich, Kevin T.	All Instructional Areas PK-12
Weinhofer, Theresa M.	All Instructional Areas PK-12
Woods, Patrick A.	All Instructional Areas PK-12

Thereafter, Mrs. Knowles moved and Mr. Parido seconded the motion to approve item 9, 2024-2025 volunteers as follows:

Ammon, Elizabeth A.
 Bollinger, David P.
 Knarr, Dustin D.
 Steward, Kenneth D.
 Westcott, Eric L.

A voice vote was 7:0:1 in favor of the motion. Mr. Knarr abstained from the vote.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk reported on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES – Mr. Truman Horst, Mr. Shrey Singh

Mr. Singh reported on events at the Lampeter-Strasburg Early Childhood Center, Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Mr. Horst reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT’S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF AGREEMENT WITH STUDENT FIRST EVALUATIONS

Mr. Parido moved and Mr. Welk seconded the motion to approve an agreement for services with Student First Evaluations for the balance of the 2024-2025 school year at an estimated cost of \$2,000.

A voice vote was unanimous in favor of the motion.

APPROVAL OF IU13 IDEA PART B AND SECTION 619 USE OF FUNDS AGREEMENTS

Mr. Knarr moved and Mrs. Knowles seconded the motion to approve the IU13 IDEA Part B and Section 619 Use of Funds Agreements for the 2024-2025 school year, as posted. Note that these are strictly pass-through funds from the Commonwealth of Pennsylvania through the IU13 to Lampeter-Strasburg School District.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE ORDERS FOR THE EARLY CHILDHOOD CENTER PROJECT

Mr. Welk moved and Mrs. Knowles seconded the motion to approve change orders for the Early Childhood Center project, as follows:

- | | | | | |
|----|------------------|---------------------|-------------|--|
| a. | eci Construction | Change Order GC #37 | Add \$5,895 | Underdrain installation at playground poured surface |
|----|------------------|---------------------|-------------|--|

b. eci Construction Change Order GC #38 Add \$6,157 Re-Set GPS Post & Re-Calibrate System

A voice vote was unanimous in favor of the motion.

APPROVAL OF AGREEMENT WITH ENVIRONMENTAL HAZARDS CONTROL (EHC) FOR ASBESTOS ABATEMENT IN THE MARTIN MEYLIN MIDDLE SCHOOL.

Mrs. Staley moved and Mrs. Steinbacher seconded the motion to approve agreement with EHC for asbestos abatement in the Martin Meylin Middle School at a cost of \$60,929.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AMENDMENT # 1 TO THE REAL ESTATE TAX COLLECTION SERVICES AGREEMENT WITH LANCASTER COUNTY TAX COLLECTION BUREAU

Mr. Knarr moved and Mr. Welk seconded the motion to approve an amendment to the agreement with the Lancaster County Tax Collection Bureau to provide real estate tax collection services for Lampeter-Strasburg School District.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE PENNSYLVANIA COLLEGE OF ART AND DESIGN

Mrs. Knowles moved and Mr. Parido seconded the motion to approve a Memorandum of Understanding for Dual Enrollment with the Pennsylvania College of Art and Design.

A voice vote was unanimous in favor of the motion.

APPROVAL OF K-12 GUIDANCE PLAN

Mrs. Steinbacher moved and Mr. Welk seconded the motion to approve the Lampeter-Strasburg K-12 Guidance Plan.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (FIRST READING)

Mr. Welk moved and Mrs. Staley seconded the motion to approve updated policies (first reading), as follows and as attached to these Minutes:

- a. Policy 806 Child Abuse
- b. Policy 807 Opening Exercises/Flag Displays

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (SECOND READING)

Mrs. Steinbacher moved and Mr. Parido seconded the motion to approve updated policies (second reading), as follows and as attached to these Minutes:

- a. Policy 805 Emergency Preparedness and Response
- b. Policy 805.1 Relations with Law Enforcement Agencies
- c. Policy 805.2 School Security Personnel (New policy)

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPONSORSHIP AGREEMENTS

Mrs. Knowles moved and Mr. Knarr seconded the motion to approve corporate sponsorship renewal agreements for Lampeter-Strasburg School District, as follows:

- a. Shultz Transportation – Multi-use turf field
- b. UPMC – Stadium scoreboard

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve overnight field trips, as follows and as posted:

- c. Lampeter-Strasburg High School students who qualified for the PMEA Regional Chorus Festival to attend the Festival at Northeast Middle School in Bethlehem, PA, from March 20 to 21, 2025.
- d. Lampeter-Strasburg High School Garden Spot FFA students to attend the State Legislative Leadership Conference (SLLC) at the Harrisburg/Hershey Sheraton in Harrisburg, PA, from March 23 to 25, 2025.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2025 GRADUATION DATE

Mr. Knarr moved and Ms. Osborne seconded the motion to approve Friday, May 30, 2025, as the graduation date for the Class of 2025.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

Mr. Randall Bauer, West Lampeter Township, regarding the high school musical.

MEETING ADJOURNED

The meeting was properly adjourned at 8:19 p.m.

Mary E. Williams
Secretary