

Memorandum of Understanding
By and between
Renton School District (RSD) And
Local 6367 American Federation of Teachers (AFT)
MOU – Catering Central Kitchen Manager

This Memorandum of Agreement (MOA) is entered into by and between the Renton School District (District) and Local 6367 American Federation of Teachers (AFT), collectively the Parties (Parties).

Purpose:

The purpose of this MOU is to outline adjustments to the Catering Central Kitchen Manager (CCKM) position in response to a decrease in catering activity supported by our department throughout the year in the District.

Background:

- The CCKM position was previously a 6-hour/day, 205-day/year role, splitting time between backfilling Nutrition Assistant support duties in the RHS kitchen and managing incoming catering event requests.
- In recent years the District has seen a decrease in catering activity with catering events typically occurring at predictable times including, August back-to-school training events, Non-School Teacher Training In-service days, year-end celebrations, and transitional summer activities around the District.
- The goal of this MOU is to create a starting place to evaluate how well these proposed changes meet the incoming catering requests from the District.
- Calendars will be evaluated annually to determine if they adequately meet the needs of incoming catering requests and may be adjusted accordingly.

Adjustments to CCKM Role:

1. New Schedule:

- The CCKM role will be adjusted to a 5-hour/day, 25-day/year calendar.
- The calendar will primarily focus on supporting August back-to-school training events, Non-School Teacher Training In-service days, year-end celebrations, and transitional summer activities around the District.
- Changes in school year start dates and planned training days may impact the number of days staff are needed each year. Subsequent year's work calendar for the CCKM position will be published and made available prior to close of the current school year, pending release of the REA calendar.

2. Position Modeling:

- The CCKM position will be modeled similarly to the Stadium Concessions Lead, offering a complementary calendar that staff can consider adding to their current roles in the Department.
 - This adjustment aims to make the position more appealing for senior staff as a growth opportunity and available to more staff members to apply for.
3. Additional Hours:
- The CCKM will be given the first opportunity to work catering hours for events occurring outside of school buildings (e.g., KEC). If unavailable, hours will be offered using the current process with the Catering Staff List.
 - Additional time will be made available to the CCKM to coordinate the movement of catering supplies to other school buildings in support of school-based functions. This time will be exempt from the 2-hour call-back language, mileage and travel time to/from home school and RHS or after contracted shift will be compensated for
 - Adequate time will be planned for the preparation, execution, and clean-up of events.
4. Clean-Up and Organization:
- Additional hours will be made available as needed for staff to return the catering space to working conditions and inventory supplies after catering events.
5. Posting of Positions:
- The revised CCKM role position will be posted for hiring within 5 workdays of the execution of this MOU.

This agreement will remain in place until August 31, 2027.


Beth DeCou (Apr 4, 2025 12:35 PDT)
Beth DeCou
AFT President

Apr 4, 2025

Date



Sheila Redick
Assistant Superintendent of Human Resources
Renton School District

Apr 4, 2025

Date

AFT MOU Catering Central Kitchen Manager 2025.04

Final Audit Report

2025-04-04

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