



REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, April 7, 2025

6:30 PM

MEETING LOCATION:

MT. ZION C.U.S.D. #3 DISTRICT OFFICE- 1595 W. MAIN ST., MT ZION, IL 62549



AGENDA

1. CALL TO ORDER (ROLL CALL VOTE)
 2. PLEDGE OF ALLEGIANCE
 4. REGULAR AND EXECUTIVE MEETING MINUTES OF MARCH 24, 2025 (ROLL CALL VOTE)
 5. VISITOR AND STAFF COMMUNICATIONS
A. VISITOR COMMUNICATIONS (INFORMATION ONLY)
B. STAFF COMMUNICATIONS
 6. FINANCIAL
A. FUND WARRANTS (ROLL CALL VOTE)
B. FY 2026 CUSTODIAL SUPPLY BID AWARDS (ROLL CALL VOTE)
C. FY 2026 PAPER SUPPLY BID AWARDS (ROLL CALL VOTE)
D. PRELIMINARY FY 2025 BUDGET (ROLL CALL VOTE)
E. CONSOLIDATED DISTRICT PLAN (ROLL CALL VOTE)
 7. EXECUTIVE SESSION (ROLL CALL VOTE)
A. FOR THE PURPOSE OF DISCUSSING THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF A EMPLOYEE OR OFFICE OF THE PUBLIC BODY, AND SECURITY MEASURES
 8. RETURN TO OPEN SESSION (ROLL CALL VOTE)
 9. PERSONNEL
A. EMPLOYMENT OF CERTIFIED AND NON-CERTIFIED EMPLOYEES (ROLL CALL VOTE)
B. APPROVE PRINCIPAL AND ADMINISTRATORS ONE-YEAR EMPLOYMENT CONTRACTS (ROLL CALL VOTE)
C. APPROVE PRINCIPALS FOUR-YEAR RETIREMENT CONTRACTS (ROLL CALL VOTE)
D. APPROVE CERTIFIED AND NON-CERTIFIED RETIREMENTS (ROLL CALL VOTE)
E. ACCEPT RESIGNATION OF CERTIFIED AND NON-CERTIFIED EMPLOYEES (ROLL CALL VOTE)
F. CONSIDER APPROVAL OF A RESOLUTION TO DISMISS AND NON-RENEW THE EMPLOYMENT OF A PROBATIONARY TEACHER AT THE END OF THE 2024-25 SCHOOL YEAR (INFORMATION ONLY)
 10. GENERAL DISCUSSION (INFORMATION ONLY)
 11. NEXT BOARD MEETING: MONDAY, MAY 5, 2025, 6:30 P.M.; 1595 W. MAIN ST., MT. ZION, IL 62549 (ROLL CALL VOTE)
 12. ADJOURNMENT
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Mt. Zion Community Unit School District: "A Great Place to Learn"

Working with families to fully develop every child's ability to be a life-long learner and contributing member of society.

MT. ZION COMMUNITY SCHOOLS

UNIT DISTRICT NO. 3

MT. ZION, ILLINOIS

REGULAR MEETING OF THE BOARD OF EDUCATION

March 24, 2024

Nathan Brock called the meeting to order at 6:30 p.m.	CALL TO ORDER
Board members present were: Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, and Kristi Niles.	ROLL CALL
Administration present consisted of: Dr. Travis Roundcount, Superintendent; Brian Rhoades, Associate Superintendent; Justin Johnson, High School Principal; Julie Marquardt, Junior High Principal; Randy Thacker, Intermediate School Principal; Renea Smith, Special Education Administrator; Gary Gruen, Grade Principal; and Heather Ethell, McGaughey Principal.	ADMINISTRATION PRESENT
The Pledge of Allegiance was cited by those present and led by Cora Ellis, and Maddox Windhorst, both from Mrs. Owen's 5th grade class.	PLEDGE OF ALLEGIANCE
Regan Deering presented a motion to approve the Regular/Executive meeting minutes of February 18, 2025. Seconded: Michelle Shumaker. Roll Call; Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, and Kristi Niles yea. Motion carried 6-0. (See Book of Attachments)	MEETING MINUTES
No Visitor Communications	VISITOR COMMUNICATIONS
<p>Dr. Roundcount –</p> <ul style="list-style-type: none">Recognized Randy Thacker for receiving the Illinois Principal Association- 2025 Elementary Principal of the Year Award, Abe Lincoln RegionReviewed a few legislature bills that may affect us if passed. Examples include: Foreign language bill; A.I. bill; Mascot bill; Election Day; Pension for tier 2; School start time; etc.Mt Zion will not be making any significant changes next school year in reference to the Department of Education and Federal Programs. <p>Nathan Brock – Recognized Kristi Niles for receiving the IASB Board Leader Recognition Certificate.</p>	STAFF COMMUNICATIONS
Michelle Shumaker presented a motion to renew memberships in the Illinois High School and the Illinois Elementary School Associations for the 2025-26 school year. Seconded: Kyle Janvrin. Roll Call; Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, Kristi Niles, and Nathan Brock, yea. Motion carried 6-0. (See Book of Attachments).	IHSA/IESA MEMBERSHIP

Kristi Niles presented a motion that the courses indicated on the attached memo be offered to Mt. Zion students at the listed fees during the summer of 2025, pending sufficient enrollment. Seconded: Regan Deering. Roll Call; Regan Deering, Kyle Janvrin, Kristi Niles, Kent Newton, Nathan Brock, and Michelle Shumaker, yea. Motion carried 6-0. (See Book of Attachments).	SUMMER SCHOOL
Kristi Niles presented a motion to approve payment of the enclosed list of Fund Warrants, Quick Pays, and Athletic Imprest. Seconded: Regan Deering. Roll Call: Kyle Janvrin, Kent Newton, Kristi Niles, Nathan Brock, Michelle Shumaker, and Regan Deering, yea. Motion carried 6-0. (See Book of Attachments.)	FINANCIALS: FUND WARRANTS
Michelle Shumaker presented a motion that the Financial Treasurer's Report be accepted and filed for audit. Seconded: Kristi Niles. Roll Call: Kent Newton, Kristi Niles, Nathan Brock, Michelle Shumaker, Regan Deering, and Kyle Janvrin, yea. Motion carried 6-0. (See Book of Attachments.)	FINANCIALS: FINANCIAL TREASURER'S REPORT
Kristi Niles presented a motion to authorize the Administration to advertise and solicit bids for Dairy, Fuel, and replace pavement at McGaughey Elementary bus drive. Seconded: Michelle Shumaker. Roll Call: Kristi Niles, Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, and Kent Newton, yea. Motion carried 6-0. (See Book of Attachments.)	UPCOMING BIDS FOR DAIRY/FUEL/ PAVEMENT
Kristi Niles presented a motion to dismiss to go into closed session at 7:01 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of a specific employee or office of the public body, and security measures. Seconded: Regan Deering. Roll Call: Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, and Kristi Niles, yea. Motion carried 6-0. (See Book of Attachments.)	EXECUTIVE SESSION
Kristi Niles presented a motion to return the meeting to order at 7:53 p.m. Seconded: Michelle Shumaker. Roll Call: Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, and Kristi Niles, yea. Motion carried 6-0. (See Book of Attachments.)	RETURN TO OPEN SESSION
Regan Deering presented a motion to approve the following personnel-related items as outlined below, pending a drug test and background check for new employees. Seconded: Kyle Janvrin. Roll Call: Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, and Kristi Niles, yea. Motion carried 6-0. (See book of Attachments.)	PERSONNEL: AS PRESENTED

Memorandum

TO: BOARD OF EDUCATION
FROM: TRAVIS R. ROUNDCOUNT
DATE: MARCH 19, 2025
RE: PERSONNEL

ADMINISTRATIVE RECOMMENDATION:

To approve the following personnel as outlined below, pending a drug test and background check for new employees.

EMPLOYMENT:

Jamie Zola Mt Zion High School	Food Service Cook Effective: March 25, 2025
Max Barrows Mt Zion Junior High	Junior High Head Wrestling Coach Effective: June 1, 2025
Karen Williams Mt Zion Transportation	Bus Monitor Effective: March 18, 2025
Kristin Sams Mt Zion High School	High School Head Volleyball Coach Effective: June 1, 2025
Rachel Sloan Mt Zion High School	High School Cheer Coach Effective: June 1, 2025

EMPLOYMENT OF SUB TEACHERS (effective with the first day worked):

Bethany Force	Riley Becker	Roger Jackson	
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RETIREMENT:

Pamela Dugan Mt Zion Intermediate	Food Service Effective: End of 2024-25 School Year
Sheri Schorfheide Mt Zion Grade	3rd Grade Teacher Effective: End of 2028-29 School Year
Vera Bart Mt Zion High School	Food Service Effective: June 30, 2025

RESIGNATIONS:

Mary Nixon Mt Zion Intermediate	Special Education Teacher Effective: End of the 2024-25 School Year
Gus Wheeler Mt Zion Junior High	Wrestling Coach Effective: End of the 2024-25 season
Linda Hackl Mt Zion Intermediate	Food Service Effective: February 28, 2025
Marilyn Hensen Mt Zion District	Bus Monitor Effective: March 11, 2025
Connie White Mt Zion District	Bus Monitor Effective: March 4, 2025
Amy Schmahl Mt Zion High School	Assistant Librarian Effective: May 29, 2025
Steve Marvel Mt Zion High School	Girls Head Basketball Coach Effective: March 25, 2025
Kim Hott Mt Zion McGaughey	BASAP Effective: March 21, 2025
LeGena Pyles Mt Zion Intermediate	Teachers Aide Effective: May 28, 2025

/ *TRR nmg*

<p><u>Kristi Niles</u> – Spoke about the IASB Division meeting and reminded the board that they need to fill out their profile information.</p> <p><u>Kyle Janvrin</u> – Mentioned that he will be hosting the CEO program Thursday and his business.</p> <p><u>Regan Deering</u> – Went over the notes from the last IASB meeting.</p> <p><u>Dr. Roundcount</u> – Informed everyone that there will be a board orientation with new members held after the election but prior to May's board meeting.</p> <p><u>Nathan Brock</u> – Made some suggestions for ideas to use in the future.</p>	<p>GENERAL DISCUSSION</p>
<p>Nathan Brock announced Tuesday, April 15, 2024, 6:30 p. m. as the next regular meeting of the Board of Education, to be held at the Mt. Zion C.U.S.D. #3 District Office, 1595 W. Main St., Mt. Zion, IL 62549.</p>	<p>NEXT REGULAR MEETING</p>
<p>Kristi Niles introduced a motion to adjourn the Board of Education Meeting at 7:58 p.m. Seconded: Michelle Shumaker. Roll Call: Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, Kristi Niles, and Nathan Brock, yea. Motion carried 6-0. (See Book of Attachments.)</p>	<p>ADJOURNMENT</p>
<hr/> <p>Jeff Sams, President Mt. Zion Board of Education</p>	<hr/> <p>Michelle Shumaker, Secretary Mt. Zion Board of Education</p>

Memorandum

TO: BOARD OF EDUCATION
FROM: TRAVIS R. ROUNDCOUNT
DATE: APRIL 2, 2025
RE: FUND WARRANTS

Administrative recommendation: to approve payment of the enclosed list of Quick Pay, Fund Warrants, and Athletic Imprest Checks.

BMR nmg

Enclosures

MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3**QUICK PAYS****03/15/2025-04/05/2025**

CHECK	VENDOR	DESCRIPTION	AMOUNT
37627	BACKUPIFY, INC.	PURCHASED SERVICE	\$ 600.00
37628	BEHREND, SABRINA	TEXTBOOKS	13.50
37629	CAMP ONDESSONK	SUPPLIES	400.00
37630	COMCAST	PURCHASED SERVICE	21.95
37631	EVERGREEN FS - #15	SUPPLIES	5260.55
37632	GREEN, NICOLE	PROF DEVELOP	14.41
37633	HSMS MEDICAL GROUP	PURCHASED SERVICE	137.00
37634	INTERSTATE BILLING SERVICE	PURCHASED SERVICE	1713.65
37635	MACON-PIATT ROE #39	DUES	5875.00
37636	MAVERIK MARKETING & CUSTOM TROPHIES	PURCHASED SERVICE	71.00
37637	NELSON'S TERMITE & PEST CONTROL	PURCHASED SERVICE	375.00
37638	REVER, ASHTON	MISC EXPENSE	40.00
37639	SCHMAHL, AMY	SUPPLIES	384.10
37640	SUMMIT FINANCIAL RESOURCES L.P.	SUPPLIES	288.64
37641	TAYLOR, JENNIFER	SUPPLIES	113.77
37642	TRUMP DIRECT	PURCHASED SERVICE	92.00
37643	WILL COUNTY REGIONAL OFFICE OF EDUCATION	PURCHASED SERVICE	10.00
37644	DD ILL DEPT OF REVENUE	PAYROLL ACCRUAL	33104.16
37645	DD IRS FICA	PAYROLL ACCRUAL	27864.82
37646	DD IRS MEDICARE	PAYROLL ACCRUAL	20886.80
37647	DD IRS W/H FEDERAL	PAYROLL ACCRUAL	58119.92
37648	DD MTZ CUSD MED INS	PAYROLL ACCRUAL	150243.92
37649	DD MTZ CUSD FLEX INS	PAYROLL ACCRUAL	3987.13
37650	DD MTZ CUSD LIFELOCK INS	PAYROLL ACCRUAL	201.04
37651	DD MTZ FEDERATION OF TEACHERS	PAYROLL ACCRUAL	5396.31
37652	DD MUTUAL OF OMAHA PMT PROCESS	PAYROLL ACCRUAL	1710.56
37653	DD STATE DISBURSEMENT-EXPERTPAY	PAYROLL ACCRUAL	591.93
37654	DD THE OMNI GROUP PAYROLL REMIT	PAYROLL ACCRUAL	13212.83
37655	AGEE, TIA	MISC EXPENSE	40.00
37656	ARBORWAY TREE CARE	PURCHASED SERVICE	375.00
37657	AT&T	SUPPLIES	64.05
37658	BECK TECH	PURCHASED SERVICE	4850.00
37659	CLASSY GRASS SERVICES, LLC	PURCHASED SERVICE	2435.00
37660	DYNA GRAPHICS WOOD PRINTING	SUPPLIES	346.52
37661	GHERARDINI, JENNIFER	SUPPLIES	198.64
37662	IMPERIALDADE	SUPPLIES	553.70
37663	JESSE, NANCY	PROF DEVELOP	43.88
37664	LINCOLN PRAIRIE BEHAVIORAL HEALTH CENTER	MISC EXPENSE	375.00
37665	MEYENBERG PONZIO, LORENA	MISC EXPENSE	40.00
37666	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	PURCHASED SERVICE	1010.00
37667	POTEMPA, DANIEL	SUPPLIES	38.61
37668	PURITAN SPRINGS	SUPPLIES	123.09

37669	RISE GRAPHICS LLC	PURCHASED SERVICE	2200.00
37670	WATTS COPY SYSTEMS	PURCHASED SERVICE	2449.82
37671	CAPITAL ONE - DD	SUPPLIES	24114.18
37672	CAPITAL ONE - DD	MISC EXPENSE	44685.75
37673	ATHLETIC IMPREST	MISC EXPENSE	6354.73
37674	DD AFLAC REMITTANCE	PAYROLL ACCRUAL	504.08
37675	DD COLONIAL LIFE PREM PROCESS	PAYROLL ACCRUAL	244.24
37676	DD ILL DEPT OF REVENUE	PAYROLL ACCRUAL	28249.05
37677	DD IRS FICA	PAYROLL ACCRUAL	15816.82
37678	DD IRS MEDICARE	PAYROLL ACCRUAL	17624.34
37679	DD IRS W/H FEDERAL	PAYROLL ACCRUAL	52492.29
37680	DD MTZ CUSD MED INS	PAYROLL ACCRUAL	149051.93
37681	DD MTZ CUSD FLEX INS	PAYROLL ACCRUAL	3987.13
37682	DD MTZ CUSD LIFELOCK INS	PAYROLL ACCRUAL	201.04
37683	DD MTZ FEDERATION OF TEACHERS	PAYROLL ACCRUAL	5396.31
37684	DD MUTUAL OF OMAHA PMT PROCESS	PAYROLL ACCRUAL	14354.94
37685	DD STATE DISBURSEMENT-EXPERTPAY	PAYROLL ACCRUAL	591.93
37686	DD THE OMNI GROUP PAYROLL REMIT	PAYROLL ACCRUAL	13212.83
37687	MT. ZION FOUNDATION FOR QUALITY EDUCATION	PAYROLL ACCRUAL	103.68
37688	NCPERS GROUP LIFE INS.	PAYROLL ACCRUAL	288.00
37689	DD IMRF	PAYROLL ACCRUAL	23580.37
37690	DD TRS EMP CONTRIBUTIONS	PAYROLL ACCRUAL	51,607.73
37691	DD TRS FEDERAL CONTRIBUTIONS	PAYROLL ACCRUAL	1,707.78
37692	DD TRS RET CONT .58	PAYROLL ACCRUAL	3,325.95
37693	DD TRS SSP	PAYROLL ACCRUAL	119.34
37694	DD TRS THIS CONTRIBUTIONS	PAYROLL ACCRUAL	9,002.59
37695	BACKUPIFY, INC.	PURCHASED SERVICE	600.00
37696	BEHREND, ALLISON	SUPPLIES	40.00
37697	BOUGH, CHERISH	SUPPLIES	42.88
37698	BUSHUE BACKGROUND SCREENING	PURCHASED SERVICE	496.00
37699	BYERS, SONJA	MISC EXPENSE	40.00
37700	CLASSY GRASS SERVICES, LLC	PURCHASED SERVICE	770.00
37701	CONSTELLATION NEWENERGY GAS DIVISION LLC.	PURCHASED SERVICE	16662.23
37702	CRAVENS, ERICA	MISC EXPENSE	28.00
37703	DALLUGE, MINDY	MISC EXPENSE	40.00
37704	DRISCOLL, JILL	SUPPLIES	1040.00
37705	GETZ, WHITNEY	MISC EXPENSE	40.00
37706	GOOD, AMANDA	MISC EXPENSE	40.00
37707	JOHNSON CONTROLS FIRE PROTECTION LP	PURCHASED SERVICE	1300.40
37708	JOHNSON, CASEY	PROF DEVELOP	61.35
37709	JOSTENS, INC.	PURCHASED SERVICE	648.93
37710	KRAFT CONCRETE	SUPPLIES	1687.50
37711	LAYTON, COURTNEY	MISC EXPENSE	3.60
37712	MACKEY, ADAM	MISC EXPENSE	40.00
37713	MINTON, TAYLOR	MISC EXPENSE	7.20

37714	OWENS, SARAH	PURCHASED SERVICE	59.88
37715	QUILL	SUPPLIES	140.13
37716	SCHORFHEIDE, SHERI	SUPPLIES	38.42
37717	THE BLOOM ROOM	SUPPLIES	80.00
37718	TOUCHPROS, LLC	SUPPLIES	1800.00
37719	TRIMBLE, LAWRENCE JR	MISC EXPENSE	40.00
37720	WATTS COPY SYSTEMS	PURCHASED SERVICE	3318.73
37721	WEBER, JENNIE	MISC EXPENSE	40.00

TOTAL

\$841,595.58

10 - EDUCATION FUND	\$	681,390.77
20 - OPERATION & MAINTENANCE FUND	\$	77,230.91
40 - TRANSPORTATION FUND	\$	31,968.82
50 - MUNICIPAL RETIREMENT FUND	\$	48,662.17
60- SITE & CONSTRUCTION FUND	\$	2,342.91

TOTAL

\$	841,595.58
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MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3
FUND WARRANTS
April 8, 2025

CHECK #	VENDOR	DESCRIPTION	AMOUNT
37722	BART, VERA	SUPPLIES	50.00
37723	BRUNNER, EDWARD	SUPPLIES	50.00
37724	BRUNNER, VALERIE	SUPPLIES	50.00
37725	CONSTELLATION NEWENERGY GAS DIVISION LLC.	PURCHASED SERVICE	5014.12
37726	DAVIS, BENJAMIN	SUPPLIES	50.00
37727	ELLIS, CHRISTINA	SUPPLIES	50.00
37728	EVERGREEN FS - #15	SUPPLIES	17972.69
37729	GORDON FOOD SERVICE	SUPPLIES	16886.15
37730	IMPERIALDADE	SUPPLIES	4662.47
37731	O'SHEA BUILDERS	PURCHASED SERVICE	59059.18
37732	RON'S PRODUCE WHOLESALE FOOD SERVICE	SUPPLIES	480.45
37733	SPRINGFIELD ELECTRIC	SUPPLIES	258.58
37734	VONQUALEN, KATHY	SUPPLIES	50.00
37735	WHEELER, SHELLY	SUPPLIES	50.00

TOTAL

\$ 104,683.64

10 - EDUCATION FUND	\$	17,716.60
20- OPERATION & MAINTENANCE FUND	\$	9,935.17
40- TRANSPORTATION FUND	\$	17,972.69
60- SITE & CONSTRUCTION FUND	\$	59,059.18

TOTAL

\$ 104,683.64

MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3
ATHLETIC IMPREST EXPENSES
3/1/25-3/31/25

CHECK	VENDOR	DESCRIPTION	AMOUNT
16472	CENTENNIAL HIGH SCHOOL	ENTRY FEE	\$ 300.00
16473	EIU TRACK AND FIELD	ENTRY FEE	\$ 300.00
16473	EIU TRACK AND FIELD	ENTRY FEE	\$ (300.00)
16474	TRIAD HIGH SCHOOL	ENTRY FEE	\$ 100.00
16475	EIU TRACK AND FIELD	ENTRY FEE	\$ 360.00
16476	LUCAS, KELLEY	OFFICIAL	\$ 125.00
16476	LUCAS, KELLEY	OFFICIAL	\$ (125.00)
16477	LUCAS, KELLEY	OFFICIAL	\$ 125.00
16478	SHUMATE, JEFFERY	OFFICIAL	\$ 125.00
16479	SHUMATE, JEFFERY	OFFICIAL	\$ 125.00
16480	MATTOON HIGH SCHOOL	ENTRY FEE	\$ 150.00
16481	CASEY-WESTFIELD HIGH SCHOOL	ENTRY FEE	\$ 100.00
16482	STIER, DAVID	OFFICIAL	\$ 125.00
16483	GROVE, RICK	OFFICIAL	\$ 90.00
16484	JACKSON, ROBERT	OFFICIAL	\$ 80.00
16485	LUCAS, KELLEY	OFFICIAL	\$ 125.00
16485	LUCAS, KELLEY	OFFICIAL	\$ (125.00)
16486	MOZINGO, JEFF	OFFICIAL	\$ 90.00
16487	SHUMATE, JEFFERY	OFFICIAL	\$ 125.00
16488	SMITH, RODNEY	OFFICIAL	\$ 80.00
16489	ILLINOIS STATE UNIVERSITY	ENTRY FEE	\$ 300.00
16490	CLINTON HIGH SCHOOL	ENTRY FEE	\$ 300.00
16491	BAKER, SETH	OFFICIAL	\$ 125.00
16492	ABERNATHY, RICHARD	OFFICIAL	\$ 105.00
16493	AMLING, CLARK	OFFICIAL	\$ 105.00
16494	ANDERSON, MACHEILA	OFFICIAL	\$ 105.00
16495	CHANCE, JOHN	OFFICIAL	\$ 160.00
16496	HARRISON, PAT	OFFICIAL	\$ 90.00
16497	HUNTER, MARK	OFFICIAL	\$ 80.00
16498	KERWOOD, CHRIS	OFFICIAL	\$ 105.00
16499	MECHLING, RON	OFFICIAL	\$ 80.00
16500	MOZINGO, JEFF	OFFICIAL	\$ 90.00
16501	PEOPLES, GOEFFREY	OFFICIAL	\$ 105.00
16502	SANDERS, HOWARD	OFFICIAL	\$ 160.00
16503	YOHANNES, MICHAEL	OFFICIAL	\$ 105.00
16504	BAKER, SETH	OFFICIAL	\$ 105.00
16505	AMLING, CLARK	OFFICIAL	\$ 105.00
16506	BAKER, SETH	OFFICIAL	\$ 105.00
16507	CROWL, BRANDON	OFFICIAL	\$ 180.00
16508	GROVE, RICK	OFFICIAL	\$ 80.00
16509	HAMMER, CORI	OFFICIAL	\$ 80.00

16510 HUNTER, MARK	OFFICIAL	\$ 80.00
16511 HUNTER, MARK	OFFICIAL	\$ 160.00
16512 JACKSON, ROBERT	OFFICIAL	\$ 160.00
16513 MUSCHAL, ROBERT JR	OFFICIAL	\$ 160.00
16514 MUSCHAL, ROBERT JR	OFFICIAL	\$ 90.00
16515 NELSON, TRAVIS	OFFICIAL	\$ 80.00
16516 PETERSON, BRIAN	OFFICIAL	\$ 105.00
16517 RUSSELL, SCOTT	OFFICIAL	\$ 180.00
16518 SALEFSKI, JEFFREY	OFFICIAL	\$ 105.00
16519 SMITH, BRYAN	OFFICIAL	\$ 80.00
16520 SMITH, RODNEY	OFFICIAL	\$ 180.00
16521 SRONCE, STEPHEN	OFFICIAL	\$ 160.00
16522 WILHELM, RON	OFFICIAL	\$ 80.00
16523 SRONCE, STEPHEN	OFFICIAL	\$ 90.00

TOTAL	\$ 6,355.00
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10 - EDUCATION FUND	\$ 6,355.00
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INTEREST	\$ 0.27
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TOTAL	\$ 6,354.73
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Memorandum

TO: BOARD OF EDUCATION

FROM: TRAVIS R. ROUNDCOUNT

DATE: APRIL 2, 2025

RE: FY 2026 CUSTODIAL SUPPLY BID AWARDS

Administrative recommendation: to accept bids and award contracts for FY 2026 custodial supplies as outlined on the attached sheets.

Comments: Bids were received from 6 companies this year. Since the administrative recommendation is based on price and quality as per each acceptable bid specification, the attached sheets indicate the company that was awarded each item.

BMR nmg

Enclosures

Green Text = Lowest Bid
Yellow Highlight = Bid Award
= Vendor awarded last year (same product)
= Vendor awarded last year (different product)



= Not taking bids on this product



Blue Text = 2nd Lowest
Red Text = 3rd Lowest
= More expensive product chosen over this last year
= Same product awarded last year to another vendor

Purple Text = 4th Lowest
Gray Text = 5th Lowest
= Need Sample
= Rejected during testing



		VENDORS								
Item Description and Quality		Canady	Interboro	Unipak	Quill	Imperial Dade	Masco			
1)	Liquid Defoamer	\$20.00 /cs (4 gal/cs) Green Compliant: Brand Name: Crown Chemical Kill Foam Item #:53141	NO BIDS	NO BIDS	NO BIDS	\$20.77 /cs (4 gal/cs) Green Compliant: Brand Name: Nichols Item #:NIC605-1	\$11.90 /cs (4 gal/cs) Green Compliant:No Brand Name:Chemical Universe Item #:CU3600			
2)	Carpet Cleaner	\$ /gal \$11.75 /cs (4 gal/cs) Green Compliant: Brand Name: Crown Chemical Carpet Max Item #: 52141	NO BIDS	NO BIDS	NO BIDS	\$ /gal \$13.13 /cs (4 gal/cs) Green Compliant: Brand Name:Spartan CX3 3110-1	\$ /gal \$12.40 /cs (4 gal/cs) Xtract Green Compliant:No Brand Name:Chemical Universe CU3000			
3)	Concentrated Neutral Disinfectant Cleaner Spartan D.M.Q. (NO SUBSTITUTIONS)	\$130.00 /5- gal pail Green Compliant: Brand Name: Spartan DMQ Item #: 106205	NO BIDS	NO BID	NO BID	\$49.86/5- gal pail Green Compliant: Brand Name:Spartan D.M.Q. 1062-5	NO BIDS			
4)	Multi-Enzyme Digestant Minimum: 2 oz per gallon dilution, with residual biological odor control 1:30 dilution pH 7.0	\$9.40 /cs (4 gal/cs) Green Compliant: Brand Name: Crown Chemical BioZyme Item #: 36541	NO BIDS	NO BIDS	NO BIDS	\$11.64 /cs (4 gal/cs) Green Compliant: Brand Name:Nichols Item #:NIC912-1	\$12.07 /cs (4 gal/cs) Liquid Live Enzyme Green Compliant:No Brand Name:Chemical Universe Item #:CU1400			
5)	Envirox H2Orange2 Concentrate Multi-Purpose Cleaner #117-04B** Minimum: Hydrogen Peroxide TWA ppm – 1 TWA mg/m2 – 1.4 STEL ppm – 75 IDLH	\$69.40 /cs (4 gal/cs) Green Compliant: Brand Name:Envirox Item #: 117-04B	NO BIDS	NO BIDS	NO BIDS	\$43.30 /cs (4 gal/cs) Green Compliant: Brand Name:Envirox Item #:ENXA11704 B	\$34.00 /cs (4 gal/cs) Green Compliant:Yes Brand Name:Envirox Item #:2400000			
6)	Tork Wypall Econo L30 Wipers 8x100 9.25x16.25 Item # 192127	6.75 /box of 100 wipes \$54.00 /cs of 8 boxes=800 wipes total Green Compliant: Brand Name: Tork Item #: 192127	NO BIDS	NO BIDS	NO BIDS	\$ /box of 120 wipes \$45.79 /cs of 10 boxes=1,200 wipes total Green Compliant: Brand Name:Tork Item #:192127	\$7.30/box of 120 wipes (126) \$73.00 /cs of 10 boxes=1,200 wipes total (1260) Green Compliant: Brand Name:MOI Item #:FWD200AP			
7)	Gentle Foaming Hand Soap	\$9.05 /cs (4 gal/cs) Green Compliant: Brand Name: Crown Chemical Derma Foam Item #: 74841	NO BIDS	NO BIDS	NO BIDS	\$6.85 /cs (4 gal/cs) Green Compliant: Brand Name:Nichols Item #:NIC355-1	\$6.75 /cs (4 gal/cs) Green Compliant: Brand Name:Chemical Universe Item #:CU1221	****NO SAMPLE TO COMPARE		
8)	Impact Push Lever Bulk Fill Foaming Hand Soap Dispenser	\$19.50 /each Green Compliant: Brand Name:Lavex Item #: 66AL12MFBK	NO BIDS	NO BIDS	NO BIDS	\$24.14 /each Green Compliant: Brand Name:Impact Item #:JMC2221 **Matches what we already have instilled	\$21.00 /each Green Compliant: Brand Name:Impact Item #:IMP9335			
9)	High P.H. Floor Cleaner pH of 11% Dilution 1:128	\$22.00 /5- gal pail Green Compliant: Brand Name: Nyco Products Con-Cen-Trate Item #:	NO BIDS	NO BIDS	NO BIDS	\$49.45 /5- gal pail Green Compliant: Brand Name:Nichols Item #:NIC305-5	**LOWER pH THEN WHAT IS NEEDED/All Purpose Cleaner \$39.00/5- gal pail APC Concentrate Brand Name:Chemical Universe Item #:CU1040			
10)	Cling Toilet Bowl Cleaner** Hydrochloric Acid 9% **MUST BE THICK TOILET BOWL CLEANER**	***NOT SPEC \$2.50 /qt (12 qts/cs) Green Compliant: Brand Name: Crown Chemical (Blue Lagoon) Item #: 37212	NO BIDS	NO BIDS	NO BIDS	\$2.52/quart (12 quarts/case) Green Compliant: Brand Name:Nichols Item #:NIC805-32	All Purpose Cleaner \$2.55/quart (12 quarts/case) Green Compliant:No Brand Name:chemical Universe Item #:CU1221			
11)	SC Johnson Multi-Surface Floor Wax Plus Sealer **NO SUBSTITUTION**	\$135.00/5 gal pail Green Compliant: Brand Name: SC Johnson Item #: 680074 362834	NO BIDS	NO BIDS	NO BID	\$84.66 /5- gallon pail Green Compliant: Brand Name:SC Johnson Item #:362834	NO BIDS			
12)	Fresh Metered Aerosol 7 oz white aerosol cans	\$7.00/cs (12 cans/cs) Green Compliant: Brand Name: Claire Item #:CGC112 Citrus Blast	NO BIDS	NO BIDS	NO BIDS	\$46.38/cs (12 cans/cs) Green Compliant: Brand Name:Fresh Item #:FRSMAIRLF	\$57.00/cs (12 cans/cs) Green Compliant: Brand Name:Fresh Fusion Item #:Fresh Fusion 9000242			
13)	Fresh Wave 3D Urinal Deodorizer** ** NO SUBSTITUTION**	\$25.00 /box (10/box) \$150.00 /cs (60/cs) Green Compliant: Brand Name:Fresh Products Item #:FRS3WDS	NO BIDS	NO BIDS	NO BIDS	\$20.13 /box (10/box) \$ /cs (60/cs) Green Compliant: Brand Name:Fresh Item #:FRS1021	\$20.42 /box (10/box) \$122.82 /cs (60/cs) Green Compliant: Brand Name:Fresh Wave Item #:9000154			
14)	Standard Rayon Wet Mop 20 oz., 1" Headband (White) NOT #20	\$65.00 /cs (12 mop heads/cs) Green Compliant: Brand Name:Boardwalk #24, Cut End, 20oz white, rayon	NO BIDS	NO BIDS	NO BIDS	\$49.56 /cs (12 mop heads/cs) Green Compliant: Brand Name:Nichols	\$101.40 /cs (12 mop heads/cs) Green Compliant: Brand Name:Golden Star			

		Item #:BWK2024R				✖ Item #:NIC00592	Item #:1500340AST30L			
15)	Champion 2161 Sprayon All-Purpose Cleaner** 18 oz white aerosol cans **MUST BE THIS BRAND	42.50/cs (12 cans/cs) Green Compliant: Brand Name:Champion Item #:438-5161	NO BIDS	NO BIDS	NO BIDS	✖ \$44.14/cs (12 cans/cs) Green Compliant: Brand Name:Champion Item #:RJ55161	NO BIDS			
16)	Clorox LEMON Disinfecting Wipes	\$40.00/cs of 12 containers=900 wipes/cs Green Compliant: Brand Name: Clorox Item #: CLO15948CT		NO BIDS	\$70.14 /cs of 12 containers=900 wipes/cs Green Compliant: Brand Name: Clorox Item #: 15948CT *please note sold (6) 75 count/cs(450 wipes/cs)	✖ \$33.00 /cs of 12 containers=900 wipes/cs Green Compliant: Brand Name:Tork Item #:EVWET	\$44.00/cs of 12 containers=900 wipes/cs Green Compliant: Brand Name:Clorox Item #:15948			

MT. ZION SCHOOL DISTRICT #3
2025-26 CUSTODIAL SUPPLY BID - SUMMARY
I. GENERAL CUSTODIAL SUPPLIES

Green Text = Lowest Bid
Yellow Highlight = Bid Award
🏆 = Vendor awarded last year (same product)
✖ = Vendor awarded last year (different product)



Blue Text = 2nd Lowest
Red Text = 3rd Lowest
= More expensive product chosen over this last year
= Same product awarded last year to another vendor

Purple Text = 4th Lowest
Gray Text = 5th Lowest
⚡ = Need Sample
⬇️ = Rejected during testing

VENDORS										
Item Description and Quality		Canady	Interboro	Unipak	Quill	Imperial Dade	Masco			
17)	Powder Free-Nitrile Gloves midweight #SYZ6NPR-1M 100/box, 10 boxes/case	Small: \$4.75/box \$47.50-10/100case Medium: \$4.75/box \$47.50-10/100case Large: \$4.75/box \$47.50-10/100case X-Large: \$4.75/box \$47.50-10/100case Green Compliant: Brand Name: Noble Products Item #: 394EN503CASE	Small: \$26.90 /cs (1,000/cs) Medium: \$26.90 /cs (1,000/cs) Large: \$26.90 /cs (1,000/cs) X-Large: \$26.90 /cs (1,000/cs) Green Compliant: yes Brand Name: Shield Item #: 17A, 17B, 17C, 17D	Small: \$27.75 /cs (1,000/cs) Medium: \$27.75 /cs (1,000/cs) Large: \$27.75 /cs (1,000/cs) X-Large: \$27.75 /cs (1,000/cs) Green Compliant: UPC Item #:	NO BIDS	Small: \$3.68 /cs (1,000/cs) a box Medium: \$3.68 /cs (1,000/cs) a box Large: \$3.68 /cs (1,000/cs) a box X-Large: \$3.68 /cs (1,000/cs) a box Green Compliant: Brand Name:Saflex Zone Item #:SYZ6NPR-1M	Small: \$45.00 /cs (1,000/cs) Medium: \$45.00 /cs (1,000/cs) Large: \$45.00 /cs (1,000/cs) X-Large: \$45.00 /cs (1,000/cs) Green Compliant: Brand Name:Semper Med Item #:1400110,1400111,1400112,1400113			
18)	Comet Cleaner with Bleach Liquid RTU PGD02287 8/Case	\$69.00/case (8-32 oz sprayer) \$_____ /cs (4 gal/cs) Green Compliant: Brand Name: Product & Gamble Item #: PGC02287CT	NO BIDS	NO BIDS	NO BIDS	\$_____/gal \$62.08 /cs (4 gal/cs) Green Compliant: Brand Name: Proctor Gamble Item #:PGC0002287	\$_____/gal \$80.47 /cs (4 gal/cs) Green Compliant: Brand Name:Comet Item #:PGC02291			
19)	Disposable Urinal Floor Mats	\$46.00 /cs (6/case) Green Compliant: Brand Name: Impact Item #: IMP15255	NO BIDS	NO BIDS	\$35.42/case (6/case) Green Compliant: Brand Name: Impact IMP15255 Nonslip, Fres Blast Scent, 17 1/2x20 3/8, black	✖ \$32.90 /cs (6/case) Green Compliant: Brand Name:Fresh Item #:FRSGPSUM	\$48.00 /cs (6/case) Green Compliant: Brand Name:Fresh Item #:6830072			
20)	Mr. Clean Magic Erasers #PGD79009 4.3/4 x 2 1/3x1" ***NO SUBSTITUTION***	\$5.55/box (6/box) Green Compliant: Brand Name:Mr. Clean Item #: PGC79009PK	NO BIDS	NO BIDS	\$6.48/box (6/case) Green Compliant: Brand Name: Mr. Clean Item #:24376039	\$35.60/box (6/box) Green Compliant: Brand Name:P & G Item #:881622	\$47.30 /box (6/box) Green Compliant: Brand Name:Mr. Clean Item #:PGC79009			
21)	Masslinn Dust Cloths 24x16"	***NOT SPEC \$25.00 /carton of 100 100.00 /carton of 400 Green Compliant: Brand Name: Lavex Item #:248WIPERDYL	NO BIDS	NO BIDS	NO BIDS	\$50.42 /carton of 100 \$_____/carton of 400 Green Compliant: Brand Name:Masslinn Item #:CH10911	NO BIDS			
22)	Profi Floor Cleaner/Oil & Grease Remover** Solvent-and butyl-free and pH Neutral Minimum: 1-2 oz. per gallon dilution MUST BE THIS BRAND	\$ 162.00 /cs (4 gal/case) Green Compliant: Brand Name: Diversy Profi Item #:94512759	NO BIDS	NO BIDS	NO BIDS	✖ \$_____/gal \$474.08 /cs (4 gal/cs) Green Compliant: Brand Name:Diversy Item #:103483	NO BID			

*can only order online

Memorandum

TO: BOARD OF EDUCATION

FROM: TRAVIS R. ROUNDCOUNT

DATE: APRIL 2, 2025

RE: FY 2026 PAPER SUPPLY BID AWARDS

Administrative recommendation: to accept bids and award contracts for FY 2026 paper supplies as outlined on the attached sheets.

Comments: Bids were received from 9 companies this year on general paper supplies and 2 companies for kitchen paper supplies. Since the administrative recommendation is based on price and quality as per each acceptable bid specification, the attached sheets indicate the company that was awarded each item.

BMR nmg

Enclosures

MT. ZION SCHOOL DISTRICT #3
2025-26 PAPER BID SUMMARY
I. GENERAL PAPER SUPPLIES - PAGE 1

Green Text = Lowest Bid
Yellow Highlight = Bid Award
✕ = Vendor awarded last year (same product)
✕ = Vendor awarded last year (different product)

Blue = 2nd
Red = 3rd
✕ = More expensive product chosen over this last year
■ = Same product awarded last year to another vendor

Purple = 4th Lowest
Dark Gray = 5th Lowest
↓ = Rejected during testing

<i>Bid Item #</i>	<i>Item Description and Quality</i>	<i>Estimated Quantity to Order</i>	<i>Canady</i>	<i>Garvey</i>	<i>Contract Paper Group</i>	<i>Imperial Dade</i>	<i>Interboro</i>	<i>Quill</i>	<i>The Paper Corp</i>	<i>Midland Paper</i>	<i>Murnane</i>
1)	8 1/2 x 11; 20# Bond Multipurpose White Copy Paper Brand: Fascopy, 92+ Brightness MUST be Multipurpose; Laser Bond NOT compatible with our copiers. One Time Delivery (Optional)	<u>1000 cases</u>	NO BIDS	\$31.79/case (5,000/cs) Garvey's Mill GUR1120	\$29.12/case (5,000/cs) Multipurpose one time delivery 7/31/25 WB1120	NO BIDS	NO BIDS	\$42.99/case (5,000/cs) Quill 720222CT	\$32.91/case (5,000/cs) \$30.95/ctn E-copy or equal	\$30.84/case (5,000/cs) Report JO990188	\$31.60/case (5,000/cs) JKLSUP 3032
2)	8 1/2 x 11; 20# Bond Multipurpose Colored Copy Paper, Grade 4 Brand: Fascopy Equal <u>COLORS:</u> a. Pastel Blue..... 5 cases b. Pastel Green5 cases c. Pastel Pink5 cases d. Canary Yellow 5 cases	<u>20 cases total</u>	NO BIDS	\$64.50/case (5,000/cs) Xerox Uitality 276927/345645/345652/345660	\$51.50/case (5,000/cs) Eagle colors must be ordered w/#1	NO BIDS	NO BIDS	\$63.40/case (5,000/cs) Blue-720559CT Green-720561CT Pink-720567CT Yellow-720563CT	\$50.91/case (5,000/cs) \$50.16/ctn E-copy or Equal	\$52.98/case (5,000/cs) Multipurpose JO990092 JO990077 JO990075 JO990078	\$52.40/case (5,000/CS) Colorcode 286 323 335 305
3)	Von Drehle Brown Jumbo Roll Towels - 8" x 800'	<u>400 cases</u>	\$20.50/case (6 rolls/cs) Bedford HWTk503	NO BIDS	NO BIDS	\$22.90/case (6 rolls/cs) Marcal NP6800EN	NO BIDS	NO BIDS	NO BIDS	NO BIDS	NO BIDS
4)	Von Drehle 2-Ply Jumbo Toilet Tissue - 9" x 1,000' <u>Box MUST specify 1000'</u> in order to be an acceptable bid. Anything less will be automatically rejected and all will be returned at bid vendor's cost.	<u>250 cases</u>	\$24.90/case (12 rolls/cs) Bedford JRT404	NO BIDS	NO BIDS	\$27.63/case (12 rolls/cs) Marcal NP5216	NO BIDS	NO BIDS	NO BIDS	NO BIDS	NO BIDS
5)	40-45 Gallon <u>Flat</u>-Seal Extra Heavy Grade Garbage Bags, 2mL <u>Flat-Seal Required; Two samples must accompany all bids;</u> <u>**ALL STAR-SEALS WILL BE AUTOMATICALLY REJECTED**</u> <u>Minimum Thickness, 1.7mL Size: 43" x 47"</u>	<u>300 cases</u>	NO BIDS	NO BIDS	NO BIDS	\$32.32/case 100 bags/cs Napco M434717FB 1.7 mL Flat Seal	\$28.92/case (100 bags/cs) INT-4347-Super EX-Hvy \$26.84/case (100 bags/cs) INT-4347-Super XXH \$24.48/case 100 bags/cs INT-4347-Super XH \$19.84/case (100 bags/cs) INT-4347-Exh	NO BIDS	NO BIDS	NO BIDS	NO BIDS
6)	20-30 Gallon High-Density Can Liners, 16 Mic, 30" x 37" <u>Minimum Thickness: 16 MIC Size: 30" x 37"</u>	<u>200 cases</u>	NO BIDS	NO BIDS	NO BIDS	\$39.38/case 500/cs Imperial Dade VCBR3037N16 16MIC	\$16.25/case (250/cs) INT-3037-XH \$13.82/case (250 bags/cs) INT-3037-Hvy \$11.68/case (250/cs) INT-3037-Med \$13.72/case (250/cs) INT-3036-Hvy	NO BIDS	NO BIDS	NO BIDS	NO BIDS

3 PAPER BID SUMMARY
IN PAPER SUPPLY

Yellow Highlight = Bid Award
Blue Text = 3rd

Item Description and Quality	Estimated Qty to Order	Quill	Canady
Dart 12 oz foam hot & cold cups, white, beaded Polystyrene, 1,000/cs	10 cs	\$59.46/case 1,000/case Dart 12J12	\$46.00/case 1,000/case Dart DCC12J12
Solo 2 oz <u>paper souffle portion cups</u> , white, 5,000/case Cups are resistant to liquid penetration & are compostable	10 cs	NO BIDS	\$68.00/case Solo SCC200
Brown Paper Goods 16.5 x 24.5 inch 25 lb. <u>Silicone Baking sheets</u> , white 1,000/case	10 cs	NO BIDS	\$92.00/case Baker's Lane 433SLiner
Packer Label 16.5 x 24.5 inch Quilon Baking sheets, white 1,000/cs	20cs	NO BIDS	\$54.00/case 1,000/case Boardwalk BWKPANLINER
Medium-Weight Plastic Sporks, white, with medium length handles.polypropylene 1,000/case	200 cs	\$16.96/case 1,000/case Berkley Square 875509	\$8.00/case 1,000/case Boardwalk BWSPORKWHPP
Medium-Weight Plastic Forks, white, with medium length handles, polypropylene 1,000/case	10 cs	NO BIDS	\$7.80/case 1,000/case Boardwalk BWKFORPPMW
1 gallon plastic reclosable food storage bags, 10 x 11, 1.7 mil, clear 250/case ; Protects food & locks in freshness without ripping.	20 cs	NO BIDS	\$22.00/case 250/case LK Packaging 130F2102F250
Dart 8 oz. foam bowl, white, polystyrene, 1,000/cs	10 cs	NO BIDS	\$58.00/case 1,000/case Dart DCC8B20
Dart 12 oz. foam bowls, white, polystyrene, 1,000/cs	10 cs	NO BIDS	\$30.00/case 1,000/case Dart DCC12BWWCR
Reynolds 6 x 7 inch wet-wax paper sandwich bags, white, 6,000/cs	20 cs	NO BIDS	\$45.00/case 1,000/case Bagcraft 433R7950
8 oz. <u>white-coated</u> paper food tray, aspire pattern, 1,000/cs	5 cs	NO BIDS	\$27.00/case 1,000/case SQP A Kari-Out Company 79550WHT1M
Chinet 8.5 x 10.5 inch molded fiber cafeteria trays, 5-compartment, beige, <u>100% recycled fiber NOT STYRO-FOAM, 500/cs</u>	500 cs	NO BIDS	\$45.60/case 500/case Hutamkaki Chinet 43321032
Anchor Packaging 9 x 9 in 1 comp container, black, hinged, vented, polypropylene, 200/cs	5 cs	NO BIDS	\$41.00/case 100/case Choice Polypropylene 500T0993
1 ply embossed low-fold <u>dispenser</u> napkins, white, 7 X 12", 8,016/ctn	50 cs	NO BIDS	\$38.00/case 8,000/ctn Choice Low Fold 966LOWFLDDB
8.88 inch foam plates, white, polystyrene, unlaminated, sturdy, durable feature a Satin design with sleek clean lines, 500/cs	200 cs	NO BIDS	\$26.00/case 500/case Dart DCC9PWCR
Medium powder-free vinyl gloves, clear, 1,000/cs	5 cs	\$28.07/case 1,000/case X3 24465685	\$48.00/case 1,000/case Noble Products 5.4 MIL 394385MCASE

Memorandum

TO: BOARD OF EDUCATION

FROM: TRAVIS R. ROUNDCOUNT

DATE: APRIL 2, 2025

RE: PRELIMINARY FY 2026 BUDGET

Administrative recommendation: to authorize the Superintendent and his designees to obligate up to 75% of the Fiscal Year 2026 Preliminary Budget for purchased services, supplies, and capital outlay until the final Fiscal Year 2026 District Budget is adopted.

Comments: Attached is a summary of the Preliminary Budget for FY 2026. This memorandum outlines the first stage for Board action which is to review the Preliminary Budget and authorize the Administration to obligate up to 75% of the FY 2026 Preliminary Budget. The second step will be taken in August when the Board approves a Tentative Budget. The third stage, adoption of the Final Budget, is scheduled for the September 2025 Board of Education meeting.

As always at this time of year, there are a lot of unknowns in this budget. It will be updated throughout the summer as more information becomes available. The budget is balanced in all funds except for capital projects where we are using some of our excess funds for the science lab renovation. Highlights of the Preliminary Budget as are outlined on the following page.

BMR

Attachments

Highlights of the FY 2026 Budget

A. Curriculum

1. Staff salaries and retirement, as contracted.
2. Technical and Transfer Academy opportunities for students.
3. Summer school and after-school tutoring.
4. Supplies, textbooks and materials for classrooms

B. Facilities

1. General maintenance for facility needs including carpeting and pavement improvement and maintenance as needed including the McGaughey drive project.
2. Science lab renovations at the high school and junior high
3. Playground improvements at intermediate and grade.

C. Professional Development

1. Continue providing funds for the professional development of staff.

D. Technology

1. Updated technology devices as needed
2. Student assessment software
3. Access to educational websites and programs

Again, it is probable that there will be additional revisions to the FY 2026 Budget prior to adoption in September. Predicting budget revenues and expenses at this point in time is difficult with all of the current unknowns. The figures used at this time reflect our best guess as to where the final figure may fall and will be adjusted as more information becomes available.

**MT. ZION COMMUNITY UNIT DISTRICT #3
BUDGET ANALYSIS**

FUND	PRELIMINARY BUDGET ANALYSIS FY 2026	BUDGET FY 2025	AVERAGE PREVIOUS 3 YEARS FY22-24
EDUCATION FUND			
LOCAL TAXES.....\$	9,551,000.00	8,947,000.00	7,818,215.67
REPLACEMENT TAXES.....	350,000.00	550,500.00	647,535.33
TUITION.....	358,000.00	298,000.00	232,003.00
INTEREST.....	301,000.00	327,000.00	139,754.00
FOOD SERVICE.....	810,300.00	810,300.00	638,343.67
PUPIL ACTIVITIES.....	122,000.00	122,000.00	107,800.00
TEXTBOOKS.....	180,400.00	160,400.00	159,593.33
OTHER/TRANSFERS.....	155,500.00	150,500.00	172,530.33
STATE - UNRESTRICTED.....	11,420,000.00	10,550,000.00	8,359,160.00
STATE - RESTRICTED.....	335,000.00	272,000.00	248,838.33
FEDERAL - RESTRICTED.....	1,256,800.00	1,355,000.00	2,658,470.00
TOTAL REVENUE.....	24,840,000.00	23,542,700.00	21,182,243.67
SALARIES.....	16,535,150.00	15,786,050.00	13,788,562.00
EMPLOYEE BENEFITS.....	4,763,880.00	4,223,430.00	3,280,383.33
PURCHASED SERVICES.....	868,905.00	780,655.00	653,931.00
SUPPLIES & MATERIALS.....	1,330,785.00	1,397,785.00	1,788,982.00
CAPITAL OUTLAY.....	99,000.00	99,000.00	120,123.00
TUITION/OTHER OBJECTS.....	1,242,280.00	1,192,780.00	720,399.67
OTHER EXPENSES.....	0.00	0.00	0.00
TOTAL EXPENDITURES.....	24,840,000.00	23,479,700.00	20,352,381.00
OPERATIONS & MAINTENANCE FUND			
LOCAL TAXES.....	1,895,000.00	1,775,000.00	1,551,240.33
INTEREST.....	25,000.00	27,100.00	13,886.67
STATE - UNRESTRICTED.....	0.00	0.00	341,666.67
FEDERAL - UNRESTRICTED.....	0.00	0.00	0.00
OTHER.....	30,000.00	30,000.00	37,616.67
TOTAL REVENUE.....	1,950,000.00	1,832,100.00	1,944,410.33
SALARIES.....	730,000.00	715,000.00	596,871.67
EMPLOYEE BENEFITS.....	140,600.00	126,600.00	96,768.33
PURCHASED SERVICES.....	247,400.00	257,300.00	827,954.67
SUPPLIES & MATERIALS.....	817,000.00	673,200.00	339,420.67
CAPITAL OUTLAY.....	15,000.00	60,000.00	40,719.67
OTHER OBJECTS.....	0.00	0.00	0.00
TOTAL EXPENDITURES	1,950,000.00	1,832,100.00	1,901,735.00
DEBT SERVICE FUND			
LOCAL TAXES	2,108,400.00	2,058,000.00	1,739,480.67
INTEREST	1,100.00	1,000.00	1,098.67
OTHER	0.00	0.00	0.00
TOTAL REVENUE	2,109,500.00	2,059,000.00	1,740,579.33
PURCHASED SERVICES.....	2,500.00	2,500.00	2,500.00
OTHER OBJECTS	2,107,000.00	2,056,500.00	1,733,228.33
TRANSFERS	0.00	0.00	0.00
TOTAL EXPENDITURES	2,109,500.00	2,059,000.00	1,735,728.33

**MT. ZION COMMUNITY UNIT DISTRICT #3
BUDGET ANALYSIS**

FUND	PRELIMINARY BUDGET ANALYSIS FY 2026	BUDGET FY 2025	AVERAGE PREVIOUS 3 YEARS FY22-24
TRANSPORTATION FUND			
LOCAL TAXES.....\$	759,000.00	710,000.00	620,498.33
TRANSPORTATION FEES.....	11,000.00	6,000.00	3,085.00
INTEREST	30,000.00	34,000.00	13,555.67
OTHER.....	20,000.00	470,000.00	3,834.67
STATE - UNRESTRICTED	280,000.00	0.00	83,333.33
STATE - RESTRICTED	900,000.00	520,000.00	515,487.67
FEDERAL - RESTRICTED	0.00	0.00	0.00
TOTAL REVENUE	2,000,000.00	1,740,000.00	1,239,794.67
SALARIES	830,000.00	813,000.00	713,854.67
EMPLOYEE BENEFITS	66,500.00	46,800.00	44,605.33
PURCHASED SERVICES	31,500.00	42,200.00	40,685.33
SUPPLIES & MATERIALS.....	232,000.00	233,000.00	241,074.00
CAPITAL OUTLAY.....	840,000.00	835,000.00	86,515.33
TOTAL EXPENDITURES	2,000,000.00	1,970,000.00	1,126,734.67
IMRF/FICA FUND			
LOCAL TAXES	608,000.00	639,400.00	643,554.00
REPLACEMENT TAXES.....	15,000.00	15,000.00	16,666.67
INTEREST	21,000.00	18,900.00	11,398.67
OTHER REVENUE.....	0.00	0.00	0.00
TOTAL REVENUE.....	644,000.00	673,300.00	671,619.33
EMPLOYEE BENEFITS	644,000.00	673,300.00	632,181.00
TOTAL EXPENDITURES	644,000.00	673,300.00	632,181.00
CAPITAL PROJECTS FUND			
SALES TAXES	800,000.00	700,000.00	805,140.67
INTEREST	10,000.00	10,000.00	11,165.00
OTHER REVENUE	590,000.00	1,100,000.00	864,059.33
TOTAL REVENUE.....	1,400,000.00	1,810,000.00	1,680,365.00
PURCHASED SERVICES.....	1,650,000.00	1,460,000.00	1,283,223.67
SUPPLIES & MATERIALS.....	150,000.00	150,000.00	48,309.67
CAPITAL OUTLAY.....	200,000.00	200,000.00	141,813.33
TRANSFERS.....	0.00	0.00	0.00
TOTAL EXPENDITURES	2,000,000.00	1,810,000.00	1,473,346.67
WORKING CASH FUND			
LOCAL TAXES	162,000.00	177,000.00	155,126.00
INTEREST	10,000.00	10,100.00	5,698.67
SALE OF BONDS.....	0.00	0.00	0.00
TOTAL REVENUE	172,000.00	187,100.00	160,824.67
OTHER OBJECTS.....	0.00	0.00	0.00
TRANSFERS.....	0.00	0.00	400,000.00
TOTAL EXPENDITURES	0.00	0.00	400,000.00

**MT. ZION COMMUNITY UNIT DISTRICT #3
BUDGET ANALYSIS**

FUND	PRELIMINARY BUDGET ANALYSIS FY 2026	BUDGET FY 2025	AVERAGE PREVIOUS 3 YEARS FY22-24
TORT FUND			
LOCAL TAXES	\$ 779,500.00	730,000.00	666,757.67
INTEREST	500.00	500.00	366.00
OTHER REIMBURSEMENTS.....	0.00	0.00	1,188.67
TOTAL REVENUE	780,000.00	730,500.00	668,312.33
SALARIES	283,000.00	277,000.00	216,433.33
EMPLOYEE BENEFITS.....	56,000.00	54,000.00	53,400.00
PURCHASED SERVICES.....	441,000.00	399,500.00	398,521.33
TOTAL EXPENDITURES	780,000.00	730,500.00	668,354.67
FIRE PREVENTION/SAFETY FUND			
LOCAL TAXES.....	162,000.00	177,000.00	155,126.00
INTEREST	3,000.00	3,000.00	2,011.00
TOTAL REVENUE	165,000.00	180,000.00	157,137.00
PURCHASED SERVICES.....	0.00	0.00	293,164.33
EQUIPMENT.....	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	293,164.33

**MT. ZION COMMUNITY UNIT DISTRICT #3
BUDGET ANALYSIS**

FUND ANALYSIS SUMMARY

FUND	BEGINNING CARRYOVER 6/30/25	PRELIMINARY REVENUES	PRELIMINARY EXPENDITURES	PROJECTED CARRYOVER 6/30/2026
EDUCATION FUND.....	\$ 6,227,587.32	\$ 24,840,000.00	\$ 24,840,000.00	6,227,587.32
OPERATIONS AND MAINTENANCE FUND.....	\$ 977,936.34	\$ 1,950,000.00	\$ 1,950,000.00	977,936.34
DEBT SERVICE FUND.....	\$ 619,353.68	\$ 2,109,500.00	\$ 2,109,500.00	619,353.68
TRANSPORTATION FUND.....	\$ 733,353.50	\$ 2,000,000.00	\$ 2,000,000.00	733,353.50
IMRF/FICA FUND.....	\$ 500,076.04	\$ 644,000.00	\$ 644,000.00	500,076.04
CAPITAL PROJECTS FUND.....	\$ 1,964,384.49	\$ 1,400,000.00	\$ 2,000,000.00	1,364,384.49
WORKING CASH FUND.....	\$ 668,839.56	\$ 172,000.00	0.00	840,839.56
TORT FUND.....	\$ 2,135.73	\$ 780,000.00	\$ 780,000.00	2,135.73
FIRE PREVENTION/ SAFETY FUND.....	\$ 258,660.89	\$ 165,000.00	0.00	423,660.89
TOTAL.....	\$ 11,952,327.55	\$ 34,060,500.00	\$ 34,323,500.00	11,689,327.55

Memorandum

TO: BOARD OF EDUCATION TRAVIS R.
FROM: ROUNDCOUNT
DATE: APRIL 2, 2025
RE: CONSOLIDATED DISTRICT PLAN

Administrative recommendation: to approve the consolidated district plan attached as required by the state of Illinois.

Comments: Attached is the annual CDP required by the state for all federal grants. It is required in order to apply for title and IDEA grants from the state and federal government.

BMR

Attachment

[Close Printer Friendly Page](#)
Applicant: MT ZION CUSD 3**County:** Macon**Application:** 2025-2026 Consolidated District Plan - 00
Cycle: Original Application
[Consolidated District Plan ▾](#)
[Printer-Friendly](#)
[Click to Return to Application Select](#)
Project Number: 26-CDP-00-39-055-0030-26

Overview

PROGRAM:

Consolidated District Plan

PURPOSE:

The District Plan shall be developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders, administrators, other appropriate school personnel, and parents of children in schools served under the Every Student Succeeds Act (ESSA) legislation, and as appropriate, is coordinated with other programs under ESSA, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Strengthening Career and Technical Education for the 21st Century Act (20 U.S.C.2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3103 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate.

BOARD GOALS:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois' diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

FY 2026

Included

Programs:

Title I, Part A - Improving Basic Programs

Title I, Part A - School Improvement Part 1003

Title I, Part D - Delinquent

Title I, Part D - Neglected

Title I, Part D - State Neglected/Delinquent

Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders

Title III - Language Instruction Educational Program (LIEP)

Title III - Immigrant Student Education Program (ISEP)

EL - Bilingual Service Plan (BSP)

Title IV, Part A - Student Support and Academic Enrichment

Title V, Part B - Rural and Low Income Schools

IDEA, Part B - Flow-Through

IDEA, Part B - Preschool

Foster Care Transportation Plan**LEGISLATION:**

[Every Student Succeeds Act \(ESSA\)](#)
[Individuals with Disabilities Education Act](#)
[Rehabilitation Act](#)
[Strengthening Career and Technical Education for the 21st Century Act](#)
[Workforce Innovation and Opportunity Act](#)
[Head Start Act](#)
[McKinney-Vento Homeless Assistance Act](#)
[Adult Education and Family Literacy Act](#)
[105 ILCS 5/ Illinois School Code Article 14C. Transitional Bilingual Education](#)
[23 Illinois Administrative Code 228. Transitional Bilingual Education](#)

DUE DATE:

District plans must be submitted to the Illinois State Board of Education and approved before any FY 2026 grant applications for included programs can be approved.

Submission by April 1 is recommended.

The District Plan is submitted for the school year 2025-2026 and must be updated annually thereafter.

Each Local Education Agency (LEA) shall periodically review and, as necessary, revise the plan throughout the year. Plan amendments may necessitate amendment of the associated grant application(s) as well.

INSTRUCTIONS:**[Instructions in PDF format](#)****COMMON ABBREVIATIONS:**

ESSA - Every Student Succeeds Act (also referenced as the Elementary and Secondary Education Act [ESEA] of 1965 as Amended)

IDEA - Individuals with Disabilities Education Act

ISBE - Illinois State Board of Education

LEA - Local Educational Agency

LIEP - Language Instruction Educational Program

SEA - State Education Agency

BSP - Bilingual Service Plan

[Close Printer Friendly Page](#)

Applicant: MT ZION CUSD 3
Application: 2025-2026 Consolidated District Plan - 00
Cycle: Original Application
Project Number: 26-CDP-00-39-055-0030-26

County: Macon[Consolidated District Plan ▼](#)

[Printer-Friendly](#)
[Click to Return to Application Select](#)

Contact Information**Instructions****1. Contact Information for Person Completing This Form**

Last Name*

Rhoades

First Name*

Brian

Phone*

217 864 2366

Extension

Email*

bmr@mtzschoools.org

Middle Initial

M

2. General Education Provisions Act (GEPA) Section 427 *

Section 427 of GEPA (20 U.S.C. 12228a) affects all applicants submitting proposals under this program. This section requires each applicant to include in its proposal a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its federally assisted program for students, teachers, and other program beneficiaries with special needs.

This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. The applicant should determine whether these or other barriers may prevent students, teachers, etc. from such access to, or participation in, the federally funded project or activity. The description of steps to be taken to overcome these barriers need not be lengthy; the school district may provide a clear and succinct description of how it plans to address those barriers that are applicable to its circumstances. In addition, the information may be provided in a single narration, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of the civil rights statutes, but rather to ensure that, in designing their programs, applicants for federal funds address equity concerns that may affect the ability of certain beneficiaries to fully participate in the program and to achieve high standards. Consistent with requirements and its approved proposal, an applicant may use the federal funds awarded to it to eliminate barriers it identifies.

Describe the steps that will be taken to overcome barriers to equitable program participation of students, teachers, and other beneficiaries with special needs.

[(count) of 2500 maximum characters used]The District assures that funds will be allocated without regard to the barriers of gender, race, national origin, color, disability or age. The District ensures equal access for students and staff. Specifically, the District follows the steps outlined in district policy regarding equal access to general education and other program activities. All students in the district are screened for title assistance and since we just have one building per grade level in the district all students have the same access to title assistance.

3. Bilingual Program Director Assurance

Please take note of the following, which is determined by your district's English Learner (EL) count, shown below:

40

If the district has 1 or more EL students, the bilingual program director must participate in the completion of the Bilingual Service Plan (BSP). The bilingual program director must also participate in the completion of Title III sections, as applicable. Districts with 0 ELs do not need to complete the Bilingual Service Plan (BSP).

4. District Migrant Education Program Liaison

Last Name

Rockey

First Name

William

Middle Initial

Phone

217 864 2366

Extension

Email

rockeyww@mtzschoools.org

The district individual above will be the contact person in the event that a migratory child is or migratory children are believed to have enrolled in the district. The District Migrant Program Liaison may notify ISBE at 312-814-3850 or Multilingual@isbe.net if they are aware that a child could be a potential or active agricultural migrant. ISBE may also contact the above individual if it has information that a migratory child resides in the district and is eligible for supplemental instructional and/or support services under the Elementary and Secondary Education Act of 1965 (Reauthorized under the Every Student Succeeds Act of 2015) - Title I, Part C - Education of Migratory Children.

5. General Completion Instructions

Work through the tabs from left to right. Save each page before moving to the next tab.

Required fields on each page are dependent upon funding sources selected on the Needs Assessment and Programs tab.

https://apps.isbe.net/Grant_Web/ApplicationShell.aspx?DisplayName=Contact+Information

Many pages have notes at the bottom indicating for which programs the page is required.

To determine if a page is required for the funding sources selected earlier in the application, save the page before completing and look for error messages. If none, the page is not required for the program(s) selected.

How to Complete Pages with Pre-populated Fields

Several pages have two boxes below the narrative questions - one has the response from the prior year plan and the other allows responses for the updated plan. Copy the response from the redisplay and paste it into the updated plan box, revising the description as necessary. Be sure to save the page once this has been completed for all questions on the page.

*Required field, applicable for all funding sources

[Close Printer Friendly Page](#)

Applicant: MT ZION CUSD 3

County: Macon

Application: 2025-2026 Consolidated District Plan - 00
Cycle: Original Application

Consolidated District Plan ▼

[Printer-Friendly](#)

Project Number: 26-CDP-00-39-055-0030-26

[Click to Return to Application Select](#)

Plan Assurances	State Assurances	Debarment	Lobbying	GEPA 442	Assurances
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Board Approval, Certification, and Assurances

[Instructions](#)

✓ By checking this box, the applicant hereby certifies that he or she has read, understood, and will comply with the assurances listed below, as applicable to the planning requirements of all included programs as applicable.

Provide the date on which the District Board approved the Consolidated District Plan.

[04/15/2024](#)

Each district plan shall provide assurances that the district will, as applicable based on grant award(s):

1. ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part;
2. provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services;
3. participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3));
4. coordinate and integrate services provided under this part with other educational services at the district or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program;
5. collaborate with the State or local child welfare agency to—
 - A. designate a point of contact if the corresponding child welfare agency notifies the local educational agency, in writing, that the agency has designated an employee to serve as a point of contact for the local educational agency and
 - B. by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall—
 - i. ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A))
 - ii. ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation to the school of origin if—

- a. The local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;
 - b. the local educational agency agrees to pay for the cost of such transportation; or
 - c. the local educational agency and the local child welfare agency agree to share the cost of such transportation; and
6. ensure that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification; and
7. in the case of a local educational agency that chooses to use funds under this part to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).
8. Each LEA that is included in the eligible entity is complying with Section 1112(e) prior to, and throughout, each school year as of the date of application;
9. the eligible entity is not in violation of any State law, including State constitutional law, regarding the education of English learners, consistent with sections 3125 and 3126;
10. the eligible entity consulted with teachers, researchers, school administrators, community members, public or private entities, and institutions of higher education, in developing and implementing such plan; and
11. the eligible entity will, if applicable, coordinate activities and share relevant data under the plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers.
12. Teacher English Fluency - each eligible entity receiving a subgrant under section 3114 shall include in its plan a certification that all teachers in any language instruction educational program for English learners that is, or will be, funded under this part are fluent in English and any other language used for instruction, including having written and oral communications skills.
13. in the case of a school district serving at least one English learner, and in accordance with Article 14C of the Illinois School Code, assurance is provided that at least 60% of the district's state funds attributable to ELs will be used for the instructional costs of programs and services authorized under this article.
14. In the case of a school district offering Transitional Bilingual Education programs, assurance is provided that the parent advisory committee was afforded the opportunity effectively to express its views in order to ensure that the EL programs are planned, operated, and evaluated with the involvement of, and in consultation with, parents of children served by the programs.
15. The district further assures that no policy of the LEA prevents, or otherwise denies participation in constitutionally protected prayer in public elementary schools and secondary schools as set forth in the Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools on the U.S. Department of Education's website.

v.01.31.2024