

PTCO Meeting Minutes

November 5 , 2024

Attendees: Wendy Bartlett, Mairead Rosette, Lisa DeCesare, Brittani Bland, Sarah Sweetnam, Kelley VanDyke, Paula Barrons, Danielle Larimer, Jill Casas

- I. Welcome and Introductions (Brittani)
 - A. November newsletter out this week for Thursday/Friday folders, Boxtops challenge flyer, and 2nd Grade Stock the Lounge flyer to go home this week
- II. Principal Report (Jill)
 - A. Marquee - Updated email on 10/31. Sealed updated engineer drawings sent to installer to continue with Castle Rock permitting process.
 - B. Security fence updated between apartments and field
 - C. Purchase Order - enhancements needed for Intercom system to be funded by carryover budget from last year for Safety so that people can hear announcements when outside even if they don't have a walkie. If bond passes it would be ADA compliant with scrolling words as well as sound.
 - D. Jill and Caesar (Security) met with people from district about exterior doors that kids can evacuate from but that also comes with challenges. When door is open for x amount of seconds, alert would be sent to Security (Ceasar)
 - E. Next SAC meeting Nov 19, 5 pm, Library
 - F. Extra funds from PTCO that haven't been allocated available. New library furniture (not beanbags) and new books always needed.
- III. Veterans Day assembly - only 2 people RSVPd so far to be in uniform on Monday, November 11 from 9:45 to 10:15 am, added 2 more during the meeting
- IV. Treasurer Report (Lisa)
 - A. Financial Update
 - 1. Square reader gets late disbursement; monthly amounts were a little off for Oct
 - 2. \$800ish check from Kroger/King Soopers, \$9000 for Fall Catalog
 - 3. \$19020.30 Pending balance
 - 4. \$19815.00 Actual balance
 - 5. 5 teachers submitted carnival receipts
 - a) \$6947.84 available for teacher spending from carnival
 - 6. Will have over \$12k available for spending that is not allocated yet
 - a) Ideas-Ask Jill, December holiday lunch (maybe Dream Dinners), coffee truck, ice rink in the gym, or Edible Arrangement for teachers lounge

- V. South Goes Out (Wendy)
 - A. Nothing Bundt Cakes (11/12) 20% gets donated
 - B. McTeacher Night - possible no zip code, Brittani will follow up
- VI. (Paula) - Spiritwear Fridays
 - A. 1st Place Clark, 2nd Wolf, 3rd Bone-Roth - Color changing cups to Clark's class distributed
 - B. Online form has done well, laminated QR code for subs or helpers. Debbie automatically sends email to teachers on Friday morning
 - C. Other prizes are on order and will be submitted for reimbursement to Lisa
- VII. Upcoming Events
 - A. E-Book Fair (Wendy) - flyer going home - Nov 11-21
 - B. Holiday Shop Committee Meeting
 - 1. Volunteer Needs: Family Movie Night - Insurance needed- Lisa will cover
 - 2. Movie suggestions, Wednesday 12, 2024, Setup Friday before, Mobiles reserved
 - 3. Calendar to determine who is in charge each day
 - 4. Jill movie - new projector, something inclusive for all holidays (winter theme)
- VIII. Attendance Reward Update (Brittani) 2 or less absences for quarter
 - A. Texas Roadhouse for December
 - B. Chick-Fil-A for March
 - C. Soccer for May -Rapids school was in charge
 - D. Reached out to Urban Air, SkyZone for possible future dates
- IX. Other Items
 - A. Spirit Wear for January (Wendy) - winter hats, long sleeve t's, Beanie options for teachers since they are outside doing duty and possibly donated
 - B. Recap Trick or Treat Street (Kelley)
 - 1. 5th grade pizza fundraiser needed more support, lots of support and activity from community for donations and attendance, 22k pieces of candy or non-candy items, Mairead did flyers, Sarah did count and Lisa helped with distribution.
 - a) backed up at beginning of school by Principal and AP table
 - b) no way to count to see how many kids attend
 - c) Kiwanis book giveaway a big hit as always in cafeteria
 - d) Need more non-candy items
 - 2. Wendy motion to consider Spooky Dance or Glow in the Dark or to see what other local schools are doing
 - 3. Donut party for Top candy collection goes to Elsner (no allergens) - Friday, Nov 8
- X. Grant Review (Brittani) -none

XI. Teacher Appreciation Week (Wendy)

- A. Suggestions/Ideas for local businesses - food, gift cards and actual items to raffle off to teachers
 - 1. Send letter out to PTCO to have multiple people collect donations

XII. Questions, comments, etc

- A. Suggestion to have flyers in teacher boxes by Wednesday afternoon
- B. 5th grade inundated with different fundraisers
- C. Dec 3, Jan 7, Feb 11 next meetings (pushing to next week due to Safety Week but keeping location, "day" and time the same)
- D. Update bulletin board - Wendy can do it
- E. Questions Update from Paula on Fall Fundraiser - 12-17 kids got to decorate Jill as a sundae for fundraising opportunity \$300 or more to be eligible, top winner got to put cherry on top
 - 1. Brink will participate in crazy activity next year
 - 2. Immediate increase of \$3000 in sales
- F. Fun Run will need to be in March vice May this year due to all end of the year events, testing. Hot cocoa run?