COQUILLE SCHOOL DISTRICT 8

Wednesday, January 15, 2025
Special Board Meeting Minutes
970 N. Central Blvd.
Coquille, OR 97423

Order

Melinda Millet called the meeting to order at 6:00 p.m. Board Members present were Steve Britton, Melinda Millet, Marsha Frost, Lucas Taylor, and Cliff Wheeler. Absent was Board Member Heather Echavarria and Julie Nighswonger. Others present were Superintendent Wayne Gallagher, Assistant Business Director Denese, and Board Secretary Julie Simpson.

Meeting Business

Motion made by Steve Britton to approve the Agenda and, and Marsha Frost seconded the motion; it passed unanimously. Motion made by Steve Britton to approve the Regular Board Meeting Minutes from November 13, 2024, Luke Taylor seconded the motion; it passed unanimously.

Future Meetings:

- Policy Meeting, January 22, 2025, at 1:00 pm
- Regular Board Meeting, February 12, 2025, at 6:00 pm
- Regular Board Meeting, March 12, 2025, at 6:00 pm

School Spotlight

Coquille Valley Elementary – Armando Ruiz, introduced our 6th Grade Band – Emma Frost Rostykus, Music and Choir Director. Miss Rostykus brought five band members from her 6th grade class. Looking forward to the Spring Concert to share with everyone what they have learned in band class. The importance of band to these students of belonging and connection with their peer band members. Along with a few other positive Skills such as:

- Leadership
- Teamwork
- Time Management
- Self Confidence

Presentation

Health Curriculum Adoption – Tanya Sinko

Health/PE Proposed Adoption for next school year and will be used until 2032. Team Members:

- Casey Clapper
- Gary Conners-Nelson
- Kari Lefler
- Sharon Nelson
- Jamie Perry
- Tanya Sinko

Process started with a team meeting in August and shared the 2023 revised Health Standards. Met again in September and shared adoption materials list from ODE. In November the team gathered input and selected materials.

Team Selections

Grades K-6th to continue use of "The Great Body Shop"

Grades 7t & 8th to continue use of "Comprehensive Health for Middle School"
High School to continue use of "Comprehensive Health for High School"
February Meeting the Board will vote on recommendation.

School Spotlight – CVE
Sheri Woolcock from Coquille Library
Sheri is facilitating an after-school program three days a week at CVE built around STEAM (Science, Technology, Engineering, Art, & Math). Providing a healthy snack and helping with homework. The program is being built with the student's input. The program is very new, and the program is going great so far. The kids are encouraging for parents to come also get involved.

Presentation
CJSHS Changes for 2025-2026 School Year – Paige Yi, Principal
Move from Trimester to Semester
Change Bell Scheule to later start time
- 1st period starting at 8:40 am
- 7th period ending at 3:50 pm

Additional AP Courses
- Math 111 & 112
- Chemistry – Chem 110
- Bio 101,102, 103
- Eng 104, 105, 106
- WR 121, 122
- Personal finance
- College & Career
- Civics

Advisory period after 3rd period

Program/School Written Reports provided:

Winter Lakes High School
Winter Lakes Elementary School
Coquille Junior High School
Coquille High School
Coquille Valley Elementary School
Lincoln School of Early Learning
Curriculum Director
CTE/Special Programs Director
Athletic Director
Maintenance Supervisor
Technology Supervisor
Food Services Supervisor
Transportation Supervisor
School Resource Deputy

@ 6:52 pm Board to a 5-minute break for School Board Appreciation Month and to indulge in some cupcakes.

@ 6:58 pm returned to the meeting

Audit Presentation (Moved up)
2023-2024 Budget Audit – Peter Gelser, Koontz & Blasquez
The audit was for the period ending June 30, 2024. Last year we talked about some control concerns. These have all been resolved, Denese, Rachel and everyone involved have put place everything needed for strong controls. The area of concern this year was Capital Assets. We

need to figure out where to record them since they can be purchased by technology, maintenance, or any department. This year in particular there has been a lot of transactions that raise to the level that they need to be recorded as a capital asset. The District's policy now states that anything $5000 or above is a capitol assets. We recommend that you change the policy to a threshold of $10,000.

Fiscal Report

Assistant Business Manager provided the board with three fiscal reports:

- Appropriations by Fund & Function
- Monthly Summary Report
- Object Summary Report

Projecting our one million dollars contingency ending fund balance. The Business Manager wanted to bring to the Boards' attention that the reports would be a month behind with the date of our board meetings being on the 2nd Wednesday of the month. No Questions were asked

Superintendent's Report

Superintendent reported that our population was at 1231. We have received one correspondence, and I will respond to that. Reviewed PERS rates from different school districts in the state.

Discussion/Action

Motion made by Steve Britton to approve Discussion/Action items 7.1 to 7.12 below. Cliff Wheeler seconded the motion; it passed unanimously.

7.1 Approval – Coos County Sheriff's Office Contract - SRD
7.2 Approval – Adjustment of Plus Program Stipend Percentage
7.3 Mini Splits at Lincoln (Rebate Funds)
7.4 Daycare hourly rate increased to $4.00
7.5 Purchase of a Mini-Bus July 1, 2025
7.6 Surplus of Bus #38
7.7 Seismic Grant Match ($359,766) Could *be spread over two years*
7.8 Umpqua Sheet Metal - Shop Waste Oil Furnace
7.9 Johnson Rock - Transportation Facility ADA Parking Spot
7.10 Leave of Absence Request from Julie Nichols
7.11 Leave of Absence Request from Samantha Herron
7.12 Amended Corrective Action Plan

Consent Agenda

Motion made by Cliff Wheeler to approve the Consent Agenda Items 8.1 to 8.7 below

8.1 Cash Donations
8.2 Non-Cash Donations
8.3 Hired – Trevor Paxton – ALS EA – CVE
8.4 Hired – Mista Johnson – Daycare EA – LSEL
8.5 Resignation – Garrett Stout – ALS EA -CVE
8.6 Resignation – Carl Hull – Maintenance Supervisor
8.7 Second Reading:
- AC – Nondiscrimination

- BBF – board Member Standards of Conduct
- CB – Superintendent
- CBG – Evaluation of the Superintendent
- CCG – Evaluation of Administrators
- DJC – Bidding Requirements
- DJC AR – Exemptions from Competitive Bidding and Special Procurements
- EBBA – Student Health Services
- EBBB – Injury or Illness Reports
- EBC – Emergency Plan and First Aid
- EBCA – Safety Threats
- EBCB – Emergency Procedure Drills and Instruction
- GBEB – Communicable Diseases in Schools
- GBN_JBA – Sexual Harassment
- GBNAB_JHFE – Suspected Abuse of a Child Reporting Requirements
- GBNAB_JHFER AR(1) – Reporting of Suspected Abuse of a Child

Staff/Public Comments
None

Adjournment
Melinda Millet adjourned the meeting at 7:49 pm

Melinda Millet

Approved