



**Clinton-Glen Gardner Board of Education**

April 9, 2025

CPS Media Center 7:00pm

**WORK SESSION AGENDA**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 3
2. Out-of-School Suspensions: 2

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

**5. Superintendent/Principal's Report**

- A. Student Representative Report**
- B. Clinton Education Association Report**
- C. Assistant Principal- Curriculum Coordinator Report**
- D. Special Services Report**

**6. Public Comment**

**7. Personnel**

**A. Staff Approval**

<b>Motion:</b> To approve the following staff member and rates for the listed position for the <b>2024-2025</b> school year			
Position	Name	Rate	Effective Date
Home Instruction	Katherine Kelsey Carolyn Schorr Robert Adase	5 hours/week 2.5 hours/week 2.5 hours/week  \$53/hr up to 10 hours week total	3/14/25 (precise start/end to be determined based on need)
Substitute Teacher	Grace Hoelzel	\$125.00 per diem	04/09/25 pending completion of paperwork

**B. 2025-2026 Staff Approvals**

<b>Motion:</b> To approve the following staff members and rates for the listed position for the <b>2025-2026</b> school year			
Position	Name	Rate	Effective Date
Substitute Custodians	David Stoker Liam Love Jonathan Valko Kaitlyn Fonseca Roy Fonseca	\$18/hr	7/1/2025

**C. After School Enrichment:**

<b>Motion:</b> To approve the following staff members to teach the ASE Spring 2025 courses at .5 of current club stipend per negotiated agreement for each	
Class	Teacher
Bulldog Baking/Cooking	Gosselin, Viotto, T. Reese, McVerry
Crafts	Malmros

**Motion:** To approve the following staff members to teach the ASE Spring 2025 courses at .5 of current club stipend per negotiated agreement for each

Class	Teacher
Woodworking	Adase, Grimm
Knitting	Polenz
Chess	Harris
ASE Director	Ferro

#### D. Leave Requests

**1. Motion:** To approve the maternity leave request for employee #8199 with a **revised** anticipated start of April 28, 2025 and return date on or about November 10, 2025. **(Attachment #4)**

**2. Motion:** To approve the maternity leave request for employee #8172 with an anticipated start of August 26, 2025 and return date on or about November 10, 2025. **(Attachment #5)**

**2. Motion:** To approve the following staff member(s) for the following leave(s):

Position	Staff employee #	Leave Type	Start date	Anticipated return date	Att.
Teacher	7990	FMLA unpaid	4/7/2025(2 intermittent days used prior)		

#### E. Retirement and Resignation

**Motion:** To approve with gratitude and best wishes the retirement of Sandra Gilmore **(Attachment #6)**

#### F. ESY

**Motion:** To approve the following staff members to serve 2025-2026 extended school year roles as listed below per negotiated agreement:

Position	Name	Rate
Teachers (5 weeks, 4 days/wk, 3hr instruction & 30 min prep/day)	Carolyn Schorr Lindsay Zengel Nicole Gosselin Kristin Pignio	\$58/hr

<b>Paraprofessionals</b> (5 week, 4 days/wk, 3hr/day)	Taylor Gilbert* Samantha Zangari Deborah Cook* Jennifer Zuluaga Nijel Allen * Kaitlyn Schoendorf* John Findeis * Heather Backer Sub Aides: Suzanne Stidworthy Erica O'Dell (week 2) Catherine Kapigian Clare Bubb (week 1)	\$22/hr
<b>Nurse</b>	Jessica Storey & Veronica Upwood	\$58/hr
<b>Speech Therapy</b> (3hr/wk)	Amanda Thomas Nicole Vazquez	\$110/hr
<b>Substitute Para/Teachers</b>	Robert Adase & Tonya Lunger <b>Substitute Aides:</b> Suzanne Stidworthy Erica O'Dell (week 2) Catherine Kapigian Clare Bubb (week 1)	\$58/hr
<b>Additional Summer Work:</b>	Carolyn Schorr- LDTC- evaluations & meetings (TBD) School Psychologist- evaluations and & meetings (Toni Cespedes) Lauren Peachey -Social Worker- evaluations & meetings (TBD)	
<b>Teachers for IEP Meetings: as needed</b>	Kelly DeJesus Alex Jordan	

**G. Co-Curricular 2024-2025**

**Motion:** To approve the following staff member(s) for the following co-curricular appointments for 2024-2025

Activity	Staff Member	Rate
Grade Level Musical Director <b>correction</b> to amount	Laurie Ruch	\$1177
Science Club	Lindsay Zengel	\$1177

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost
NONE					

**B. Field Trips**

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
April 2025	1st Grade	Echo Hill Park	\$11.25
May 2025	Artline	Metropolitan Museum of Art	TBD

**C. New Program**

**Motion:** To establish Emotional Regulation Impairment Program (**Attachment #7**)

**9. Policy and Regulations**

**Motion:** To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
5111.5	Preschool Admission Policy	1st Reading	<a href="#">Linked</a>

**10. General Information: Business Administrator’s Report**

**A. 2025-26 School Budget Approval**

2025-26 School Budget Presentation on April 30, 2025 after newspaper advertisement

2025-26 School Budget tentative final approval received from County.

***Motion: To approve the 2025-2026 School Budget***

The Board of Education of Clinton-Glen Gardner hereby adopts the following budget for the 2025-26 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes the adjustment for Healthcare in the amount of \$165,117. The district intends to utilize this adjustment for pay for the additional increase in health benefit premium.

The proposed budget includes the use of Capital Reserve transferred to the General Fund for the proposed renovation of garage space into small group instruction and additional staff bathroom for the estimated amount of \$300,000 in effect for 25-26 school year.

The proposed budget included an enrollment adjustment of \$1,019,004 noted from the SFRA calculation of Adjusted Pre Budget Year Tax & Enrollment Report. The amount will be included in the Cap Bank eligibility that is deemed generated in 25-26 and be available for the next three years.

Anticipated Enrollment	539
	<hr/>

Expenditures

General Current Expense	\$10,546,734
	<hr/>

Capital Outlay	\$300,000
	<hr/>

Capital Interest	\$1,000
------------------	---------

Revenue

Local Tax Levy-General	\$8,586,099
	<hr/>

Withdraw from Emergency Reserve	0
	<hr/>

Withdraw from Cap Res	\$300,000
	<hr/>

		Misc Revenue	\$16,096
		Tuition	\$535,895
		State Aid	\$1,409,644
	<hr/>		
Total Operating Budget	\$10,847,734	Total Operating Budget	\$10,847,734
	<hr/>		
Special Revenue Fund	\$1,200,405	Special Revenue Fund	\$1,200,405
	<hr/>		
Repayment of Debt	\$183,834	Debt Reserve	\$0
	<hr/>	Debt Service Aid	\$63,807
		Local Tax Levy-Debt	\$120,027
		Budgeted Fund Balance	\$0
		Total Debt Fund	\$183,834
	<hr/>		
Total Expenditures	\$12,231,973	Total Revenue	\$12,231,973
	<hr/>		

As per NJAC 6A:34B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2025-2026 tentative budget includes a maximum travel appropriation of \$25,000.

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Included in the 2025-26 proposed budget is a maximum regular business travel amount of \$1,000 per employee (total travel not to exceed \$1500 per employee)

**B. NJSIG Safety Grant Application Submission for 2024-25**

**Motion:** To approve submission of the 2024-2025 Safety Grant in the amount of \$2,600 for the Class 2 Officer's expenditure.

**C. Annual School Year Approval for Warren County Special Services Coordinated Transportation**

**Motion:** To approve Warren County Special Services Coordinated transportation services with a 4.5% administration fee for the 2025-2026 School Year

**D. SFA to School agreement with Lebanon Borough School District.**

**Motion:** To approve SFA agreement with Lebanon Borough School District  
This agreement will allow a SFA (School Food Authority, Clinton Public School) and a school (Lebanon Borough School), in which SFA agrees to operate the school meal programs for the school not under its jurisdiction. This is to assist Lebanon Borough School to provide Free and Reduced meals to its students.

**E. Monthly Minutes  
(Monthly Financial Approval FORTHCOMING on 4/30/2025)**

**Motion:** To approve the Board of Education Work/Business and Executive Sessions. Minutes from March 13, 2025

1. Approval of Board of Education Minutes from March 13, 2025 Work/Business and Executive Sessions. **(Attachment #8)**

**11. Correspondences**

**12. New Business**

- A. Cafeteria pricing for 25-26 school year**

**13. Old Business**

- A. Dear Parents**
- B. Board Liaison Reports**

## Clinton Public School Goals 2024-2025

**Goal Statement:** To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.

- Find out/identify what resources teachers need and provide
- Identify areas for cross-curricular/interdisciplinary instruction
- Provide opportunities for cross-grade learning
- Balance the use of technology and interpersonal SEL, real-world applications.

### 14. Public Comment

### 15. Executive Session

**A.** Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### HIB Report April 2024

HIB#	1st or 2nd reading	Status (Confirmed as HIB <u>or</u> Not confirmed as HIB)
#4	1st	NOT HIB
#5	1st	NOT HIB

### 17. Adjournment