

CLARKSTOWN CENTRAL SCHOOL DISTRICT
PROOF OF REGISTRATION
(list is not exhaustive)

1) PROOF OF RESIDENCY

The name and address on the documents must match the name and address of the parents) or legal guardian of the student being registered. The documents must be current.

1. HOMEOWNER (provide **ONE** of the following documents)

- Mortgage statement;
- Property Tax Bill; or,
- Deed

2. RENTERS with LEASE

- Current and Signed Lease Agreement with the terms listed and landlord's phone number.

3. TENANT with NO LEASE

(If you reside in a home/apartment but do not have a written lease or other agreement)

Two affidavits are required, (#1 **AND** either 2a or 2b)

- **1) Affidavit of Parent/Guardian (required for all applicants registering with affidavits)**

- AND -

- **2 a) Affidavit of Landlord/Property Owner** / This Affidavit is signed by the owner, landlord or property manager. This Affidavit is used if you have an informal or verbal agreement with the owner of the property.

- OR -

2 b) Affidavit of Person Subleasing Property: This Affidavit is signed by the tenant/lessee (**person in contractual agreement with the owner**) who you share housing with via an informal or verbal residential agreement. (*A signed lease/agreement between tenant and owner must be provided*).

2) PROOF OF CURRENT ADDRESS/BILLS

- **A minimum of two bills at the current address are required.**

Examples: Utility bill (gas, electric), home telephone, pay stub, income tax form, documents mailed to you by federal, state, or local agencies such as social services, etc.

PLEASE NOTE: Education Law (Section 3202.1) states that the residency of the parent is the official residency of the student. The Clarkstown Central School District reserves the right to request additional and/or updated proof of residency as well as investigate the residency of applicants.