



## COEUR D'ALENE CHARTER ACADEMY, INC. BOARD OF DIRECTORS MEETING MINUTES JANUARY 13, 2025

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LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815						
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM.  <b>Board members:</b> <table><tr><td><input checked="" type="checkbox"/> Adam Johnson</td><td><input checked="" type="checkbox"/> Dan Redline</td></tr><tr><td><input checked="" type="checkbox"/> Christine Mabile</td><td><input checked="" type="checkbox"/> Cheri Rose-Kociela</td></tr><tr><td><input checked="" type="checkbox"/> Scott MacPhee</td><td><input type="checkbox"/> Britni Turkenburg</td></tr></table> Director Rose-Kociela confirmed a quorum was present.  <b>Other attendees:</b> Dan Nicklay, Aaron Lippy, Angela Durick, Laura Beyer, Virginia Hammond, Dr. Bill Proser, Ben Meine, Eddie Bardwell	<input checked="" type="checkbox"/> Adam Johnson	<input checked="" type="checkbox"/> Dan Redline	<input checked="" type="checkbox"/> Christine Mabile	<input checked="" type="checkbox"/> Cheri Rose-Kociela	<input checked="" type="checkbox"/> Scott MacPhee	<input type="checkbox"/> Britni Turkenburg
<input checked="" type="checkbox"/> Adam Johnson	<input checked="" type="checkbox"/> Dan Redline						
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<input checked="" type="checkbox"/> Scott MacPhee	<input type="checkbox"/> Britni Turkenburg						
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.						
ASB REPORT	The high school winter dance is scheduled for February 8 in the south building. ASB will also be selling roses and Crumbl cookies for Valentine's Day, and plans to provide donuts to students after the final day of finals.						
CPO REPORT	CPO is wrapping up their first semester and has collected money to support 17 programs within the school via their new Volunteer Points program. They collected \$2500 which will be distributed between these programs.						
PRINCIPAL'S REPORT	<b><u>Enrollment Report</u></b> Mr. Nicklay presented the enrollment report. There are currently 584 students enrolled in grades 6-12, which is a net loss of 2 from last month. There are a few students coming in at the start of the semester.  <b><u>Alumni Update</u></b> Ava Munyer ('22) has been attending Belmont University and is double majoring in finance and business systems, with a minor in French. She was able to study abroad last semester and has been doing amazing things during her time in college!						
VICE PRINCIPAL'S REPORT	<b><u>Activities &amp; Discipline Report</u></b> Archery club and pickleball are kicking off. Ski Club will take their first trip after finals. Discipline was down due to the holidays.						
BUSINESS MANAGER'S REPORT - A. DURICK	Mrs. Durick shared there is exactly 3 years until all debt is paid off!  <b><u>Financial Statements</u></b> Mrs. Durick reviewed the financials.						

*Motion: Director Mabile moved to approve the December financial statements as presented. Seconded by Director Redline, the motion carried.*

### **Approval of North Building Heat Tape**

Icicles tend to develop above the north back door in the winter, and heat tape would help to prevent this issue. Mrs. Durick was able to receive one quote, and made a recommendation to the board.

***Motion:** Director Rose-Kociela moved to approve the bid for heat tape on the north building. Seconded by Director Mabile, the motion carried.*

## **REGULAR COMMITTEE REPORTS**

### **Finance & Long-Range Planning Committee**

The committee met with HMH Engineering and talked about the tennis court project and found that the logistics for the tennis court might not be feasible after meeting with the city and the fire department.

### **Scholarship Committee**

The scholarship application is opening earlier this year and the board is asked to approve four \$1000 scholarships (which represents 10% of the senior class).

***Motion:** Director Rose-Kociela moved to approve four \$1000 Coeur d'Alene Charter Academy scholarships for the Class of 2025, and to move \$3000 from the gala funds into the scholarship fund. Seconded by Director Johnson, the motion carried.*

### **Education Excellence Committee**

Chairman MacPhee would like to eliminate the Education Excellence Committee from the Academy bylaws. The committee no longer serves its purpose.

***Motion:** Director Mabile moved to eliminate the Education Excellence Committee from the bylaws. Seconded by Director Rose-Kociela, the motion carried.*

### **Fundraising Committee**

Plans for the gala are well underway. The event is scheduled for Saturday, March 1.

## **EXECUTIVE SESSION**

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

***Motion:** Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.*

Director Rose-Kociela led a roll call vote:

Chairman MacPhee – yes, Director Redline – yes, Director Rose-Kociela – yes, Director Turkenburg – absent, Director Johnson – yes, Director Mabile – yes, the motion carried.

Entered executive session at 5:30 PM.

***Motion:** Director Rose-Kociela moved to return to open session, seconded by Director Redline, the motion carried.*

Returned to open session at 5:33 PM.

***Motion:** Director Redline moved to approve the three personnel adjustments that were discussed in executive session. Seconded by Director Rose-Kociela, the motion carried.*

## **UNFINISHED BUSINESS      None.**

## ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 5:35 PM.

***Motion:** So moved by Director Redline and seconded by Director Rose-Kociela, the motion carried.*

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Cheri Rose-Kociela, Secretary