

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

April 7, 2025

A G E N D A

Meeting Called to Order

Pledge of Allegiance

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mr. Matthew E. Parido, Chairperson

Buildings and Grounds Committee – Mr. Andrew L. Welk, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Dustin D. Knarr, Chairperson

Personnel Committee – Mrs. Suzanne S. Knowles, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Mr. Truman Horst, Mr. Shrey Singh

Superintendent's Report

Old Business

New Business

Opportunity for Public Comment

Adjournment

LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

April 7, 2025

LAMPETER-STRASBURG HIGH SCHOOL – Dr. Benjamin J. Feeney, Principal

A. ATHLETICS

Winter Sports Results

Sport	V	JV	JHV	JHJV	JH7
Basketball – B	18-08-00	15-05-00	09-07-00	11-05-00	07-05-00
Basketball – G	10-13-00	----	13-03-00	11-05-00	----
Bowling	70-21-00	----	----	----	----
Swimming – B	00-08-00	----	----	----	----
Swimming – G	06-02-00	----	----	----	----
Wrestling – B	01-11-00	----	17-08-00	----	----
Wrestling - G	01-09-00	----	----	----	----
Total:	106-72-00	15-05-00	39-18-00	22-10-00	07-05-00

Grand Total: 189-110-00

Winning Percentage: 63%

Basketball (B)

- Finished the regular season in 3rd place (by tiebreaker criteria) in Section 3 and 6th in District 3 5A.
- Qualified for the District 3 playoffs and lost in the quarterfinals to West York.
- Qualified for the PIAA State Championships and lost to Holy Ghost Prep in the first round.
- Chase Smucker: Reached 1,000 points, became the L-S Boys Basketball All-Time Leading Scorer with points, and broke the single game scoring record with 50 points. Finished his career with 1,486 points.

Basketball (G)

- Finished the regular season in 4th place in Section 3 and 12th in District 3 5A.
- Lost to Susquehannock in the 1st round of Districts.
- Anna Horner
 - 123 three pointers in her career
 - LNP 10 For The Show honoree
 - L-L Section 3 Second Team All Star
- Kirah Carter
 - Won Sports Illustrated High School Play of the Week for her buzzer beater shot against Manheim Township.
- Sophia Knarr
 - L-L Section 3 Defensive All-Star
- Addison Boyd
 - L-L Section 3 Academic All-Star
- Elaina Hostetter
 - LNP Second 10 For The Show Honoree
- Jillian Groff
 - LNP Second 10 For The Show Honoree
 - LNP Top Rookie Honoree

Bowling

- L-L Section 3 Champions (3rd year in a row).
- Lost in the first round of the L-L Team championships to Northern Lebanon.
- Emily Dunlap: Finished 9th in the L-L League Individuals Championship. District and Regional Qualifier.
- L-L Boys Single Tournament: Chase Harsh (41st), Gannon Black (44th), Maddux Harsh (50th), Issac Cramer (59th), Cam Straley (70th), Jack Ross (72nd), and Scott Armstrong (73rd).

Swimming

- 2025 PIAA District III AA Championships: the girls finished 6th place, and the boys' team finished 14th place.

District 3 Girls Qualifiers:

- Relays
 - 200Med Relay (8th Seed) (Kelsey, Makenna, Avery, Sydney)
 - 200FR Relay (4th Seed) (Maddy, Kelsey, Audrina, Lilah)

- 400FR Relay (4th Seed) (Maddy, Makenna, Audrina, Lilah, Makenna)
- Makenna Hostetter
 - 200FR (27th Seed)
 - 100BR (16th Seed)
- Kelsey Spaulding
 - 200IM (19th Seed)
- Maddy Juba
 - 200FR (5th Seed)
 - 500FR (6th Seed)
- Lilah Schwartz
 - 50FR (5th Seed)
 - 100FL (6th Seed)
- Audrina Wallace
 - 50FR (13th Seed)
 - 100BK (12th Seed)
- Avery Smokowicz
 - 100FL (21st Seed)

District 3 Boys Qualifiers:

- Relays (Nick, Bradley, Adam, Matt, Noah)
 - 200 Med Relay (11th Seed)
 - 200 FR Relay (10th Seed)
- Individual
 - Adam Zook
 - 200FR (16th Seed)
 - 100FR (19th Seed)
 - Nick Capoferri
 - 200IM (22nd Seed)
 - 100FL (13th Seed)
 - Matt Rota
 - 50FR (14th Seed)
 - 100FL (10th Seed)
 - Noah Staley
 - 500FR (27th Seed)
 - Bradley Stauffer
 - 100BR (23rd Seed)

District 3 Girls Medalists:

- Relays
 - 200FR Relay (Maddy Juba, Kelsey Spaulding, Audrina Wallace, Lilah Schwartz) – 7th Place
 - 400FR Relay (Maddy Juba, Makenna Hostetter, Audrina Wallace, Lilah Schwartz) – 4th Place
- Maddy Juba
 - 200FR – 3rd Place
 - 500FR – 6th Place
- Lilah Schwartz
 - 50FR – 6th Place
 - 100FL – 4th Place

PIAA AA State Championship Meet

- Maddy Juba: Finished 27th in the 200 Free.

Wrestling (B)

- Rex Giberson: L-L League Tournament 7th Place and L-L League Section 2 Honorable Mention.
- Charlie Creighton: L-L League Tournament 8th Place.
- L-L League Academic All Stars: Chase Cambell, Jordan Chen, Charlie Creighton, Brock Daniels, Greg Eckert, Rex Giberson, Jake Herr, Eli Izquieta, Landry Maines, Karan Rai, Collin Shelley, Shrey Singh, Harry Skiles, Owen Smith, Derrick Sprout, Jai Steberger, Mitchell Swarr, Thad Wolf.

Wrestling (G)

- Won their first ever team dual match.
- Makenna Andrews: 4th place at the District Tournament and qualified for Regionals
- Kinsley Ferreira: L-L 1st Team All-Star, 3rd place at the L-L League Tournament, 5th place at Districts.

- Sophia Maloney: L-L 1st Team All-Star.
- Avery Planck, Rylee Diem, Kinsley Ferreira, Lily Underhill: L-L Academic All-Stars.

B. ASIAN CULTURES CLUB

In March, our members at the high school and middle school discussed Ramadan using medjool dates as our starting point. The Prophet Muhammad is said to have broken his fast with dates because they are a superior sugar source full of nutrients. Thanks to a donation from Costco, we sampled dates, described flavors and textures, and discussed their history.

In addition, high school members provided henna tattoos and other help at the Lampeter Elementary International Fair on Tuesday, March 18. Our students enjoyed celebrating cultures together and giving back to the community.

C. CLASS OF 2025

The senior class held its second blood drive of the school year on February 22. We had over 45 students sign up to give blood and were able to collect almost 30 units of blood. The senior class officers organize the blood drive and run it during the day. The class provides lunch for the nurses working at the blood drive for the day.

D. GUIDANCE

On March 10th, six students participated in a Lancaster Chamber Discovering Paths Mentoring Program event at Spooky Nook. This session focused on Business, Entrepreneurship, and the Opportunities Fair. Students participated in interactive sessions about networking and interviewing skills. Students also had the opportunity to meet with employers across the county to learn more about career opportunities.

Forty students in 10th and 11th grades participated in the Lancaster Regional College Fair hosted by Thaddeus Stevens College of Technology on March 11th. Students were able to interact with admissions representatives and gather informational brochures from a variety of colleges and universities across the country.

E. INTERACT

Interact Officers were invited to attend the South Lancaster Rotary Club breakfast meeting this March. Five of our officers attended and shared information about what our club members have been involved with throughout the year. We plan to work alongside several Rotary Members in a large event held at Willow St. Mennonite Church called "Feed My Starving Children." Several of our volunteers are signed up to help assemble food packs for children who experience food scarcity.

This month, we also held our yearly Evans Candy fundraiser, raising funds for the Rae Ann Henry Memorial Scholarship to be given to one of our seniors at the end of this year.

F. LAMPETER-STRASBURG MODEL UN

The LSMUN club, co-advised by Mrs. Lindsay Shehan and Mr. Adam Titter, ended our season with a first place tie with Hershey High School in the Susquehanna Valley Model UN conference for the 2024-2025 season. We participated in five conferences throughout the year. We were led by a strong group of seniors including Annaliese Sauve, Preston Schonour, Gigi Fasano, Rachael Mann, Ari Moore, and Harper Swiatek. We have some excellent underclassmen who also earned awards this year, and we are looking forward to another great season next year.

G. L-S PAWS

A quick update regarding the L-S Paws program. We welcomed SSD Monarch back at the end of January just in time to put smiles on everyone's faces as remodeling began at the middle school. SSD Higgins and SSD Biscotti have been doing a great job and are practically pros already in their respective schools. SSD Higgins has spent the last marking period shadowing SSD Maya and is fitting right into her classes.

H. SKI AND SNOWBOARD CLUB

The Ski and Snowboard Club has wrapped up a successful 2025 year of skiing and snowboarding! We took local day trips to Jack Frost, Seven Springs, Big Boulder, and Roundtop. We capped the season off with a trip with nearly 50 students to Stowe, Vermont where the conditions were excellent. We appreciate the district's support of our club.

MARTIN MEYLIN MIDDLE SCHOOL – Mrs. Alicia C. Kowitz, Principal

A. STUDENTS OF THE MONTH

March Students of the Month were selected in the category D - Dedicated To. The students chosen display dedication, are goal oriented, always putting forth maximum effort, resilient, persevere through difficult tasks rather than giving up, explore and pursue interests and abilities.

Technology Education - Mr. Neumann - Lucia Major 8A
German - Dr. Mencarini - Bentley Burkholder 7A
Spanish - Mrs. Mier - Caedmon Diller 7B
Art - Mr. Leone - Sulless Wagner 7B
Health - Mrs. Diffendarfer - Ezequiel Castro Labour 8B
Physical Education - Mrs. Beard - Elyse Maina 6A
Physical Education - Mr. Heeter - Sierra Yellets 6B
Music - Mr. Gibson - Abigayle Van Kempen 8B
Band - Mr. Royer - Amari Allen 8A
Orchestra - Mr. Shaubach - Luke Shaw 6B

B. MARTIN MEYLIN PRIDE TICKETS AND ACTIVITIES

Students have continued to earn PRIDE tickets for showing a positive attitude, responsible behavior, inclusivity, and respect at Martin Meylin. These tickets were placed in drawing boxes in which students can earn prizes. In the weeks when drawings did not occur, the student council has been running the PRIDE School Store with supervision from teachers on lunch duty. Students use earned PRIDE tickets to purchase items such as pencils, stress balls, shoe charms, headphones, fidgets, keychains, water bottle stickers, candy, gum, and more.

On February 7th, eight lucky students in each grade were selected and received heart shaped glasses to wear at Martin Meylin Valentine's dance that evening. Two additional students per grade won Eagles or Steelers signs to celebrate the Superbowl, and on February 21st, two students per grade won gift cards to Sheetz.

Two winners per grade were chosen to win Chick-Fil-A gift cards on March 7th. Another drawing that month, on March 21st, included gift cards to McDonalds as the students were encouraged to get a Shamrock Shake for St. Patrick's Day. The students also purchased passes to view March Madness games during study hall on March 20th & 21st. The Middle School worked with Dr. Lippy to get a basketball with "LS Pioneers" painted on it by the High School Art Department and signed by the High School Basketball athletes as a drawing for the March Madness attendees.

Additionally, each month one student from the building was drawn for another 'special drawing.' These students had the opportunity to choose the bell song at the beginning and end of the school day.

C. MATHCOUNTS COMPETITION

This year 21 students participated in the after school MathCounts program. Students grew their knowledge and skills in math by learning new strategies and completing challenging math problems. Of the 21 students, 10 participated in the regional competition on February 22, 2025, at Millersville University. Robert Guy (8th), Rudra Patel (8th), Tate Reynolds (7th), and Zoe Brody (6th) made up our school team and placed 1st overall as a team out of 10 different schools!

In addition to the students listed above, another 6 students participated in the individual rounds. These students are Keane Welsh (8th), Mira Lindskog (7th), Bella Dishart (7th), Atticus Mencarini (6th), Tristan Sokol (6th), and Cooper Goff (6th). Of the 10 students that represented our school, Zoe Brody placed 4th overall and Robert Guy placed 15th overall in the individual rounds. Zoe Brody will be competing in the individual rounds and our team will be participating in the team rounds at states in Harrisburg on March 22, 2025.

Mrs. Joan Johnson and Ms. Kayln Burger are proud of their hard work this year during MathCounts practice and outside of it!

D. ODYSSEY OF THE MIND

The Martin Meylin Middle School Odyssey of the Mind team competed at Millersville University on Saturday, March 8, 2025. They chose a Long Term problem called "AstronOMical Odyssey" where they were required to share stories behind the constellations. They had to portray a shooting star and include a lighting effect. They were graded on their set, props, costumes, characters and sense of humor in their play.

Another part of the OM competition is Spontaneous where teams walk into a room and solve a problem they have never seen before. While they do practice spontaneous problems beforehand using old problems from previous competitions, the problem they solved on March 8 is very hush-hush until after the Worlds competition in May. One slip on social media and someone on another team will have a distinct advantage since they use the same problem world-wide.

Odyssey of the Mind bills itself as “hands-on for kids, hands-off for adults”, and these students were focused and creative. Returning participants this year were Aubrey Hikes (8), Emma Cowan (8), and Avery Kalasinsky (7). New team members were Lucy Gochnauer (8), Asha Lindskog (8), Judah Diffendarfer (6) and Sam Hughes (6). This year, they came in FIRST PLACE in Long Term, (only 1 of 3 teams who have done that in my 20 years of coaching OM) got 4th in Spontaneous, and came in third for Style. This gave them a second place win overall. Only first and second place teams go on to States, which will take place at Pocono Mt. East HS on Saturday, April 5, 2025. I'm very proud of the job that they did, and I have high hopes for them at States! Special thanks go to our judges, Justin Burkett (L-S 2016 grad and Omer from 2010 to 2012) and Joe Mencarini who will be joining the team at States. Special thanks to Herr Mencarini for all the driving he has done for the team over the years, in addition to giving up his weekend to judge at States.

And last but not least, as I retire, I would like to thank the Board and all the administrators, past and present, for their support over the years. This will be my ninth trip to States out of twenty teams, and as I talk to other coaches, they are very envious of the support I have had here at Lampeter-Strasburg. Odyssey has dove-tailed snugly with the curriculum for gifted students that I use, and I have been able to bring Spontaneous problems into my room for other students not on the teams. My own children absorbed it at the dinner table, and “That sounds like a Spontaneous Problem” became part of the family conversation. It's hard to believe that something I didn't know existed twenty years ago became such a huge part of my life.

Thank you to everyone!
Mrs. Tracey Harber

E. MARTIN MEYLIN PTO DODGEBALL TOURNAMENT

Martin Meylin students were all given the opportunity to register a team for our PTO Dodgeball Tournament that was held on March 7th in the Martin Meylin Gymnasium. We had 21 teams sign up. In order to compete each of the team members had to turn in a permission slip and \$5. The money raised went directly to the Martin Meylin PTO. Each team could consist of no more than ten players, which included a team captain. Teams were then divided into pool play where they would compete for the opportunity to play in the final round. The winning team not only earned bragging rights but would also have their names added to the Martin Meylin Dodgeball trophy. Congratulations to our winning team which consisted of the following students - Grayson Bollinger, Cole Dombach, Carter Haring, Parker Jones, Chance Parrish, Tyler Roberts, Silas Russell, Benjamin Shehan, Ryan Silva De Gennaro and Nael Warfel!

F. UPCOMING EVENTS

April 25	8th Grade Social – 6:00 p.m. - 8:30 p.m.
May 1	Burrowes Scholars – 7:00 p.m. – 9:00 p.m.

G. MARTIN MEYLIN TESTING DATES

April 23, 24, & 25	ELA - Grades 6th, 7th, & 8th (approximately 7:35 a.m. - 10:00 a.m.)
April 29 & 30	Math - Grades 6th, 7th, & 8th (approximately 7:35 a.m. - 10:00 a.m.)
May 1	Science - Grade 8 only (approximately 7:35 a.m. - 12:00 p.m.)
May 14 & 15	Keystone - Grade 8 Algebra only (approximately 7:35 a.m. - 10:00 a.m.)
*Make-Up Testing	Days/weeks immediately following testing windows

HANS HERR ELEMENTARY SCHOOL – Dr. Jeffrey T. Smecker, Principal

A. HANS HERR ELEMENTARY SCHOOL PTO CONTINUE TO SUPPORT STUDENTS & STAFF

The Hans Herr PTO provided a special treat to the Hans Herr Elementary School staff and all of the bus drivers by providing delicious sticky buns from Mr. Sticky's Bakery! The Hans Herr Elementary School staff had the opportunity to spend some time with one another before school, enjoying hot drinks along with their special treat from the PTO. The staff is truly appreciative of the PTO's thoughtfulness!

On Friday, March 8, the Hans Herr PTO sponsored our 4th Annual Bingo Night! This event has grown every year since it began. We had a packed house of Hans Herr families to enjoy a fun-filled evening! Families donated

terrific prizes for the kids! All the proceeds from the concessions were donated to the L-S PAWS, L-S Community Closet, or the Ryan Smith Senior Scholarship Fund! I want to thank all the Hans Herr families who were in attendance, the Hans Herr PTO, and the Hans Herr custodial crew for making this event so successful!

B. TROUT IN THE CLASSROOM UPDATE

Fifth-grade classes continue to learn about the life cycle of a trout and deepen their understanding of the importance of protecting our local waterways. The eggs have hatched, and the rainbow trout fry have entered the main tanks! They are well on their way to becoming fingerlings. We are currently working on a release date in May. The fingerling trout will be released into the Big Beaver Creek. This has been an outstanding learning experience for our students! Special thanks to Jeff Nolt, Dan Colvin, Shannon Freedland, Janelle Konkle, and Alex Perez for their involvement in the genuinely fantastic program!

C. JUMP ROPE FOR HEART

During February (American Heart Month), third, fourth, and fifth grade students at Hans Herr Elementary had the opportunity to participate in the American Heart Association's Kids Heart Challenge event by jumping rope in their Physical Education classes. This gave our students the chance to perform outstanding community service as they raised funds for potentially lifesaving research in the fight against our nation's No.1 and No.3 killers—cardiovascular diseases and stroke. Many of our students were jumping rope in honor of a family relative or friend. The students exceeded the expectations of Hans Herr Physical Education teacher Bill Valenzo in raising \$2,650. Julian Rehnberg (5th Grade – Mrs. Bomberger) was the top fundraiser in the entire school. A special thank you to all our students who helped make our event a huge success!

D. CIRCLE THE WAGONS

What does "Circle the Wagons" mean? When the pioneers traveled across our country in covered wagons, they would form a circle when they stopped for the night. This protected the pioneers and created a place that allowed them to build a community. They would gather, cook, and eat together within the circle of wagons. They would have community meetings to make crucial decisions and enjoy community life together.

Our third-grade team has taken this idea of circling the wagons and adapted it to prosocial skills development for their grade level. Throughout the year, the entire third-grade class gets together in the cafeteria, where they form a circle around their "community campfire." They celebrate, give out awards, learn lessons, and build a community.

Some of the monthly lessons include having a positive mindset, team building, the power of "yet," perseverance, pursuing excellence, developing grit, using kind words, and treating others well. Teachers take turns leading lessons. Some even dress up as the characters Sir Speedy, Mr. Fixed Mindset, and the Yeti Knight, and put on a skit that teaches the lessons of a growth mindset. At the meetings, each teacher gives a spirit and grit award. The Spirit Award honors a student whose behavior, work ethic, and mindset exemplify the true spirit of the Circle the Wagons program. The grit award goes to a student in each class who always tries their best and never gives up, just like the pioneers.

LAMPETER ELEMENTARY SCHOOL/EARLY CHILDHOOD CENTER –

Dr. Michele B. Westphal, Principal

A. K-2 STUDENTS CELEBRATE READ ACROSS AMERICA

The month of March started with a celebration of Read Across America on March 7th. The staff and students at both schools kicked off a celebration of reading with a variety of literacy-related activities. The PTO coordinated activities for all of the classes by recognizing the works of four different authors on this day. All students created a craft featuring one of the authors and heard from a mystery reader who read a book from a different author. Additionally, the first and second graders participated in a movement station and a games station featuring two other authors. All of the students and staff enjoyed the celebration of reading.

B. KINDERGARTEN EXPO

The third annual Kindergarten Expo was held on March 11th at the Early Childhood Center for the families of students who will be entering kindergarten for the 25-26 school year. Stations representing various elements of the kindergarten enrollment and readiness process were set-up around the gymnasium. Families were able to begin their online enrollments, complete enrollments by getting documents scanned and uploaded, and visit with the school nurses or the SACC team. Information was also available for families to learn more about the Pre-K Counts program at L-S, the Strasburg-Heisler public library programs, social services available in the community

and the additional transition events that we have planned for all incoming kindergarten students. The expo allowed families to receive the information that they needed, while introducing them to the kindergarten program.

C. SECOND GRADE INTERNATIONAL NIGHT

Second grade International Night was held on March 18th. The second grade students who chose to present a country created a display board, table display and tasty treat to represent the country that had been studied. The displays were set-up around the Lampeter Elementary School cafeteria, and families and friends of second graders were able to view all of the displays to learn about the countries. Throughout the evening, second graders and their families were able to watch an Irish dance troupe, make artwork with students from the High School Asian Cultures Club, and even get a Henna tattoo. Everyone in attendance enjoyed getting to celebrate the work of the second grade students who participated, and learn new information about countries around the world.

D. SECOND GRADE FIELD TRIPS

The second grade classes took their annual grade level field trip that is sponsored by the K-2 PTO. This year, the second graders once again went to the Lancaster Science Factory. Every person in attendance raved about this amazing opportunity for the students. The students were actively engaged in all of the hands-on science activities found in the Science Factory. The students also participate in a hands-on Robotics workshop during the trip. The students returned to school filled with excitement to share all that they learned and experienced.

INFORMATION TECHNOLOGY DEPARTMENT – Mr. William E. Griscom, Jr., Technology Director

A. NEW HELPDESK

The District is transitioning from Web Helpdesk to Incident IQ as the new platform for managing IT and Maintenance support requests. Incident IQ offers a more streamlined and efficient experience, with a user-friendly interface that allows for quicker ticket submission, real-time updates, and better tracking of support issues. This upgrade will not only improve the response time for technical assistance but also enhance communication between staff, students, and the IT and Maintenance departments. With features like asset management, priority-based ticketing, and automated workflows, Incident IQ will provide a more organized and effective system for supporting students, faculty, and staff.

B. HIGH SCHOOL CAMERA REPLACEMENT

The high school is taking steps to enhance safety by implementing new Rhombus security cameras. These state-of-the-art cameras are designed to provide real-time surveillance, improve monitoring capabilities, and ensure a safer environment for both students and staff. With advanced features like AI-driven alerts, high-definition video quality, and remote access for authorized personnel, the new system will help improve security response times and deter potential security threats. The installation of these cameras is part of the school's ongoing efforts to maintain a secure and supportive learning environment for everyone. A big thanks goes out to Mr. Paul Marx for installing most of the inside cameras, which helps with overall efficiency and saves the District thousands of dollars.

C. TEACHER/STAFF LAPTOP REFRESH

The technology department has completed its evaluation of new laptops for teachers and staff, carefully reviewing several models to ensure they meet the needs of our educational environment. After thorough testing for performance, durability, and ease of use, we've selected the best options to improve productivity and enhance the learning experience. The rollout of these new devices is planned for late summer or early fall, so teachers and staff will be fully equipped with updated technology for the upcoming school year.

FOR BOARD ACTION

PERSONNEL COMMITTEE

1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS

Recommend the approval of resignations from the following individuals:

- a. Emily N. Burkhardt, English language arts teacher, Martin Meylin Middle School, retroactively effective to March 31, 2025.

- b. William E. Griscom, Jr., technology director, Administration building, effective June 13, 2025.
- c. Deborah K. Long, custodian, Martin Meylin Middle School, retroactively effective to February 28, 2025.
- d. Cynthia A. McQueen, Title I assistant, Martin Meylin Middle School, effective June 6, 2025.
- e. Mary K. Slade, principal's secretary, Lampeter Elementary School, effective June 30, 2025.
- f. Melissa Swarr, assistant principal, Lampeter-Strasburg High School, effective June 30, 2025.
- g. Ella M. Turoczi, SACC aide, Lampeter Elementary School, effective April 10, 2025.
- h. Samantha M. Whitton, assistant kitchen manager, Martin Meylin Middle School, effective May 30, 2025.

2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – PROFESSIONAL

Recommend the approval of employment of Rachel E. Donmoyer as a biology teacher at Lampeter-Strasburg High School effective August 6, 2025, pending receipt of required documentation. Ms. Donmoyer is certified in Biology 7-12. Her annual compensation will be \$85,440 based upon Step 8, Level M15, of the District compensation agreement.

3. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – SUPPORT

Recommend the approval of employment of Holden M. Sangrey as a second shift custodian at Martin Meylin Middle School retroactively effective to March 26, 2025. Mr. Sangrey will become a category A support employee and will be compensated \$16.01 per hour.

4. RECOMMENDATION FOR APPROVAL OF CHANGES OF STATUS

Recommend the approval of a change of status for the following individuals:

- a. Christi L. Henry, program specialist, Hans Herr Elementary School. Ms. Henry will become the K-2 Principal of the Lampeter-Strasburg Early Childhood Center and Lampeter Elementary School effective July 1, 2025. Ms. Henry's annual compensation will be \$107,691 based upon the administrative compensation agreement.
- b. Lyndsey M. Keener, itinerant autistic support teacher (50%), Hans Herr Elementary School. Ms. Keener will become a full-time (100%) itinerant autistic support teacher at Hans Herr Elementary School effective August 15, 2025. Her compensation will be \$88,144 based upon Step 11, Level M15, of the District compensation agreement.
- c. Erica N. Musser, itinerant autistic support teacher (100%), Hans Herr Elementary School. Ms. Musser will become a part-time (50%) itinerant autistic support teacher at Hans Herr Elementary School effective August 15, 2025. Her compensation will be \$45,413.50 based upon Step 10, Level M30 (50%) of the District compensation agreement.
- d. Jeffrey L. Nolt, fifth grade teacher, Hans Herr Elementary School. Mr. Nolt will become a gifted support teacher at Martin Meylin Middle School effective August 15, 2025. His compensation will be \$102,504 based upon Step 15, Level M60 of the District compensation agreement.
- e. Beth L. Seitchik, SACC group supervisor, Lampeter Elementary School. Ms. Seitchik will have an increase in hours from 600 to 1,000 annual hours effective. She will become a category D support employee with no change in compensation.
- f. Jody F. Stauffer, art teacher (80%), Lampeter Elementary School. Ms. Stauffer will become a full-time (100%) art teacher at Lampeter Elementary School (80%) and Lampeter-Strasburg High School (20%) effective August 15, 2025. Her compensation will be \$95,335 based upon Step 15, Level M30, of the District compensation agreement.

5. RECOMMENDATION FOR APPROVAL OF LEAVES OF ABSENCE

Recommend the approval of a leave of absence for the following individuals:

- a. Michelle L. Gilger, first grade teacher, Lampeter Elementary School, an extension to an intermittent leave through the end of the 2024-2025 school year.

- b. Kylie J. Hearn, physical education teacher, Lampeter-Strasburg High School, effective on or about August 18, 2025, through January 15, 2026.
- c. Maya K. Pieters, special education teacher assistant, Lampeter Elementary School, an extension to a leave of absence retroactively through March 13, 2025.
- d. Victor J. Ridenour, speech teacher, Martin Meylin Middle School, retroactively effective to April 4, 2025, through on or about April 21, 2025.

6. RECOMMENDATION FOR APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

Recommend the approval of 2024-2025 supplemental contracts, as follows:

a. Brad Wentzel	Wrestling - 2nd Asst - 50% of 60%	\$2,116.80	Deletion
b. Brad Wentzel	Wrestling - 2nd Asst - 50% of 60%	\$2,079.00	Addition

7. RECOMMENDATION FOR APPROVAL OF KINDERGARTEN ASSESSORS

Recommend the approval of kindergarten assessors at the Lampeter-Strasburg Early Childhood Center from June 9 to 11, 2025, to be compensated \$25.00 per hour, as follows:

McComsey, Barbara L.
McNaul, Lisa A.
Pieters, Michelle L.

8. RECOMMENDATION FOR APPROVAL OF KINDERGARTEN TRANSITION CAMP INSTRUCTORS

Recommend the approval of kindergarten transition camp instructors at the Lampeter-Strasburg Early Childhood Center from June 16 to 19, 2025, to be compensated \$25.00 per hour, as follows:

Flury, Ashli A.
McNaul, Lisa A.
Menapace, Lauren E.
Pieters, Michelle L.

9. RECOMMENDATION FOR APPROVAL OF KINDERGARTEN TRANSITION CAMP TEACHING ASSISTANTS

Recommend the approval of kindergarten transition camp instructors at the Lampeter-Strasburg Early Childhood Center from June 16 to 19, 2025, to be compensated at the current hourly rate of each staff member per hour, as follows:

Bopp, Grace I.	\$17.97
Neff, Teresa F.	\$20.02
Pieters, Maya K.	\$17.03

10. RECOMMENDATION FOR APPROVAL OF SUBSTITUTES

Recommend the approval of 2024-2025 substitutes in their respective capacities, as follows:

Certified Substitutes

Buckius, Kimberly S.	Elementary K-6
Rhinier, Ruth A.	Elementary K-6

Emergency Certified Substitutes

Mwangi, Phyllis N.	All Instructional Areas PK-12
Woyurka, Kylie L.	All Instructional Areas PK-12

11. RECOMMENDATION FOR APPROVAL OF EVENT WORKERS

Recommend the approval of the following individuals as 2024-2025 event workers:

Capoferri, Sarah W.
Nolt, Jeffrey L.

12. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS

Recommend the approval of the following individuals as 2024-2025 volunteers:

- Carter, Amberly C.
- Kohlmaier, George K.
- Stech, Gerrit R.

13. RECOMMENDATION FOR APPROVAL OF 2025-2026 HOURLY, SALARY EXEMPT AND ADMINISTRATIVE SALARY RANGES

Recommend the approval of hourly support staff, salary exempt, and administrative 2025-2026 salary ranges based on the PSBA Market Movement, as posted.

14. RECOMMENDATION FOR APPROVAL OF SETTING OF “P” AND “P+” VALUES

Recommend the approval of setting the “P” value at 3.9% and “P+” value at 4.4% for the 2025-2026 school year, as posted.

BUSINESS AND FINANCE COMMITTEE

15. DISCUSSION AND RECOMMENDATION FOR APPROVAL OF LANCASTER-LEBANON IU13 PROPOSED GENERAL OPERATING BUDGET

Mr. Stoltzfus will lead a discussion of the Lancaster-Lebanon IU13 Proposed General Operating Budget for the fiscal year July 1, 2025, to June 30, 2026, as posted.

ACADEMIC COMMITTEE

16. RECOMMENDATION FOR APPROVAL OF COURSE CURRICULUM

Recommend the approval of course curriculum for the new science elective course, Forensics, as posted.

MISCELLANEOUS

17. RECOMMENDATION FOR APPROVAL OF RENEWAL OF POLICE MEMORANDUM OF UNDERSTANDING

Recommend the approval of a Memorandum of Understanding (MOU) renewal with West Lampeter Township Police Department, as posted.

18. RECOMMENDATION FOR APPROVAL OF FIELD TRIPS

Recommendation for approval of overnight field trips, as follows and as posted:

- a. Lampeter-Strasburg High School Choral Student, PMEA All-State Chorus, Kalahari Resort, Pocono Manor, PA, April 9 to April 12, 2025.
- b. Lampeter-Strasburg High School Music Department, Walt Disney World, Lake Buena Vista, FL, April 1 to April 5, 2026.

19. RECOMMENDATION FOR APPROVAL OF UPDATED BOARD POLICIES (SECOND READING)

Recommend the approval of updated policies (second reading), as follows and as posted:

- a. Policy 806 Child Abuse
- b. Policy 807 Opening Exercises/Flag Displays

20. RECOMMENDATION FOR APPROVAL OF 2025-2026 BOARD GOALS

Recommend the approval of the 2025-2026 Board Goals, as posted.

21. RECOMMENDATION FOR APPROVAL OF CHANGE TO LANCASTER COUNTY ACADEMY REPRESENTATIVE

Recommend the approval of Mrs. Kari A. Steinbacher as the Lampeter-Strasburg School District Board Representative to the Lancaster County Academy.

22. RECOMMENDATION FOR APPROVAL OF LCCTC AUTHORITY BOARD MEMBER

Recommend the approval of Martin J. Smith to serve as Chairman of the Lancaster County Career and Technology Authority Board for a five-year term retroactive to January 1, 2024, through December 31, 2028.

FOR BOARD INFORMATION

1. The Finance Committee will be meeting on Monday, April 14, 2025, at 6:30 p.m.
2. The Buildings and Grounds Committee will be meeting on Tuesday, April 22, 2025, at 6:30 p.m.
3. The Board Workshop will be held on Tuesday, April 22, 2025, at 7:30 p.m.
4. The Academic Committee will be meeting on Monday, May 5, 2025, at 6:30 p.m.
5. The next meeting of the Board will be held on Monday, May 5, 2025, at 7:30 p.m.

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
March 3, 2025

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Mrs. Melissa L. Swarr, Mr. Brandon C. Heuyard, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

ABSENT: Board Member, Mr. Dean E. McComsey.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve the Minutes of the regularly scheduled meetings on February 3 and February 18, 2025.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Knarr and Mrs. Kowitz recognized February Students of the Month from Martin Meylin Middle School.

Mr. Knarr and Dr. Feeney recognized February Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized Lampeter Elementary School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Breitreutz, Alexander – a letter of retirement.
2. Gilger, Michelle L. – a letter requesting a leave of absence.
3. Gote, Michele R. – a letter of retirement.
4. Harber, Tracey A. – a letter of retirement.
5. Higgins, William T. – a letter of retirement.
6. Hinkle, Christina L. – a letter of retirement.
7. Loar-Stauffer, Lauri A. – a letter of retirement.
8. McCrabb, Jennifer L. – a letter of retirement.
9. Perugini, Frank D. – a letter of retirement.
10. Petersen, James C. – a letter of retirement.
11. Pieters, Maya K. – a letter requesting a leave of absence.
12. Rice, Jr., Benjamin G. – a letter of retirement.
13. Seace, Susan L. – a letter of retirement.
14. Shaubach, Robert A. – a letter of retirement.
15. Stoltzfus, Wendy L. – a letter of retirement.
16. Tracy, Penny J. – a letter of retirement.
17. Vestermark, Mary R. – a letter of retirement.
18. Weaver, Clayton E. – a letter of retirement.
19. White, Erica L. – a letter of resignation.
20. Wilson, Timothy A. – a letter of retirement.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mr. Parido seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$5,381,004.54, Cafeteria Fund checks in the amount of \$78,378.02, Capital Projects Fund checks in the amount of \$442,954.27, and Athletic Account Officials in the amount of \$4,808.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting that took place on February 18, 2025.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported on the Finance Committee meeting that took place on Monday, February 10, 2025.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending personnel items 1 through 8 below as a consent agenda. Mr. Welk seconded the motion. A voice vote was unanimous in favor of the motion to approve the consent agenda as follows:

1. APPROVAL OF RESIGNATIONS

- a. Alexander Breikreutz, German teacher, Lampeter-Strasburg High School, effective on the last contractual day of the 2024-2025 school year.
- b. Michele R. Gote, kindergarten teacher, Lampeter-Strasburg Early Childhood Center, effective June 5, 2025.
- c. Tracey A. Harber, gifted teacher, Martin Meylin Middle School, effective June 30, 2025.
- d. William T. Higgins, preventative maintenance specialist, Lampeter-Strasburg High School, effective June 30, 2025.
- e. Christina L. Hinkle, second grade teacher, Lampeter Elementary School, effective on the last contractual day of the 2024-2025 school year.
- f. Lauri A. Loar-Stauffer, art teacher, Hans Herr Elementary School, effective on the last contractual day of the 2024-2025 school year.
- g. Jennifer L. McCrabb, athletic trainer/health aide, Lampeter-Strasburg High School, effective June 30, 2025.
- h. Frank D. Perugini, maintenance technician, Maintenance, effective June 30, 2025
- i. James C. Petersen, custodian, Martin Meylin Middle School, effective June 6, 2025.
- j. Benjamin G. Rice, Jr., skilled maintenance/athletic field supervisor, Maintenance, effective June 30, 2025.
- k. Susan L. Seace, Title I assistant, Lampeter Elementary School, effective May 30, 2025.

- l. Robert A. Shaubach, orchestra director (grades 4-12), Hans Herr Elementary School, effective August 12, 2025.
- m. Wendy L. Stoltzfus, bookkeeper, Administration building, effective September 30, 2025.
- n. Penny J. Tracy, payroll coordinator, Administration building, effective June 30, 2025.
- o. Mary R. Vestermark, school nurse, Hans Herr Elementary School, effective June 30, 2025.
- p. Clayton E. Weaver, District courier, Maintenance, effective June 30, 2025.
- q. Erica L. White, biology teacher, Lampeter-Strasburg High School, effective June 5, 2025.
- r. Timothy A. Wilson, head custodian, Hans Herr Elementary School, effective June 30, 2025.

2. APPROVAL OF CHANGE TO RESIGNATION EFFECTIVE DATE

A change to a previously approved resignation for Lisa M. Binkley, cafeteria monitor at Martin Meylin Middle School, per a correspondence received February 3, 2025. Ms. Binkley will continue as cafeteria monitor at Martin Meylin Middle School through the end of the 2024-2025 school year, changing her resignation effective date from February 13, 2025, to June 4, 2025.

3. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Julia S. Bailey to be employed as an extended substitute learning support teacher (kindergarten) at the Lampeter-Strasburg Early Childhood Center effective on or about May 5, 2025, through October 6, 2025. Ms. Bailey will be compensated per diem at \$347.53 for the 2024-2025 school year dates and \$361.77 for the 2025-2026 school year dates, based upon Step 1, Level B of the District compensation agreement.

4. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Dawn L. Eanone, as a kitchen helper at Martin Meylin Middle School effective March 5, 2025. Ms. Eanone will become a category D support employee and will be compensated \$16.01 per hour.
- b. Doug E. Perry, as a second shift custodian at the Lampeter-Strasburg Early Childhood Center and Lampeter Elementary School retroactively effective to February 27, 2025. Mr. Perry will become a category A support employee and will be compensated \$16.01 per hour.
- c. Eric W. Reinhardt, as a technology specialist at Lampeter-Strasburg High School effective March 10, 2025, pending receipt of required documentation. Mr. Reinhardt will become a category A support employee and will be compensated \$18.83 per hour.

5. APPROVAL OF CHANGE OF STATUS

A change of employment status for Patricia A. Welk, Hans Herr Elementary School, special education teacher assistant. Ms. Welk will have a decrease in hours from 1,260 to 756 annual hours effective August 21, 2025. Ms. Welk will become a category D support employee with no change in compensation.

6. APPROVAL OF LEAVES OF ABSENCE

- a. Michelle L. Gilger, first grade teacher, Lampeter Elementary School, intermittent leave retroactively effective to February 26, 2025, through on or about April 30, 2025.
- b. Maya K. Pieters, special education teacher assistant, retroactively effective to January 28, 2025, through on or about March 3, 2025.

7. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2024-2025 additions/deletions supplemental contracts, as follows:

a. Kyle Black	Soccer - Boys - Asst - 50% of 50%	\$1,260.00	Addition
b. Benjamin Stiles	Stage Crew - Construction - 70%	\$1,419.60	Addition
c. David Bradley	Track – Assistant – 50%	\$3,444.25	Deletion
d. Brad Wentzel	Wrestling - 2nd Asst - 50% of 60%	\$2,116.80	Addition

8. APPROVAL OF SUBSTITUTES

2024-2025 substitutes in their respective capacities, as follows:

Emergency Certified Substitutes

McLellan, Karen P.	All Instructional Areas PK-12
Nendza, Jessica L.	All Instructional Areas PK-12
Stoner, Jacquelin	All Instructional Areas PK-12
Uhrich, Kevin T.	All Instructional Areas PK-12
Weinhofer, Theresa M.	All Instructional Areas PK-12
Woods, Patrick A.	All Instructional Areas PK-12

Thereafter, Mrs. Knowles moved and Mr. Parido seconded the motion to approve item 9, 2024-2025 volunteers as follows:

Ammon, Elizabeth A.
 Bollinger, David P.
 Knarr, Dustin D.
 Steward, Kenneth D.
 Westcott, Eric L.

A voice vote was 7:0:1 in favor of the motion. Mr. Knarr abstained from the vote.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk reported on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES – Mr. Truman Horst, Mr. Shrey Singh

Mr. Singh reported on events at the Lampeter-Strasburg Early Childhood Center, Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Mr. Horst reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT’S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF AGREEMENT WITH STUDENT FIRST EVALUATIONS

Mr. Parido moved and Mr. Welk seconded the motion to approve an agreement for services with Student First Evaluations for the balance of the 2024-2025 school year at an estimated cost of \$2,000.

A voice vote was unanimous in favor of the motion.

APPROVAL OF IU13 IDEA PART B AND SECTION 619 USE OF FUNDS AGREEMENTS

Mr. Knarr moved and Mrs. Knowles seconded the motion to approve the IU13 IDEA Part B and Section 619 Use of Funds Agreements for the 2024-2025 school year, as posted. Note that these are strictly pass-through funds from the Commonwealth of Pennsylvania through the IU13 to Lampeter-Strasburg School District.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE ORDERS FOR THE EARLY CHILDHOOD CENTER PROJECT

Mr. Welk moved and Mrs. Knowles seconded the motion to approve change orders for the Early Childhood Center project, as follows:

- | | | | | |
|----|------------------|---------------------|-------------|--|
| a. | eci Construction | Change Order GC #37 | Add \$5,895 | Underdrain installation at playground poured surface |
|----|------------------|---------------------|-------------|--|

b. eci Construction Change Order GC #38 Add \$6,157 Re-Set GPS Post & Re-Calibrate System

A voice vote was unanimous in favor of the motion.

APPROVAL OF AGREEMENT WITH ENVIRONMENTAL HAZARDS CONTROL (EHC) FOR ASBESTOS ABATEMENT IN THE MARTIN MEYLIN MIDDLE SCHOOL.

Mrs. Staley moved and Mrs. Steinbacher seconded the motion to approve agreement with EHC for asbestos abatement in the Martin Meylin Middle School at a cost of \$60,929.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AMENDMENT # 1 TO THE REAL ESTATE TAX COLLECTION SERVICES AGREEMENT WITH LANCASTER COUNTY TAX COLLECTION BUREAU

Mr. Knarr moved and Mr. Welk seconded the motion to approve an amendment to the agreement with the Lancaster County Tax Collection Bureau to provide real estate tax collection services for Lampeter-Strasburg School District.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE PENNSYLVANIA COLLEGE OF ART AND DESIGN

Mrs. Knowles moved and Mr. Parido seconded the motion to approve a Memorandum of Understanding for Dual Enrollment with the Pennsylvania College of Art and Design.

A voice vote was unanimous in favor of the motion.

APPROVAL OF K-12 GUIDANCE PLAN

Mrs. Steinbacher moved and Mr. Welk seconded the motion to approve the Lampeter-Strasburg K-12 Guidance Plan.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (FIRST READING)

Mr. Welk moved and Mrs. Staley seconded the motion to approve updated policies (first reading), as follows and as attached to these Minutes:

- a. Policy 806 Child Abuse
- b. Policy 807 Opening Exercises/Flag Displays

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (SECOND READING)

Mrs. Steinbacher moved and Mr. Parido seconded the motion to approve updated policies (second reading), as follows and as attached to these Minutes:

- a. Policy 805 Emergency Preparedness and Response
- b. Policy 805.1 Relations with Law Enforcement Agencies
- c. Policy 805.2 School Security Personnel (New policy)

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPONSORSHIP AGREEMENTS

Mrs. Knowles moved and Mr. Knarr seconded the motion to approve corporate sponsorship renewal agreements for Lampeter-Strasburg School District, as follows:

- a. Shultz Transportation – Multi-use turf field
- b. UPMC – Stadium scoreboard

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve overnight field trips, as follows and as posted:

- c. Lampeter-Strasburg High School students who qualified for the PMEA Regional Chorus Festival to attend the Festival at Northeast Middle School in Bethlehem, PA, from March 20 to 21, 2025.
- d. Lampeter-Strasburg High School Garden Spot FFA students to attend the State Legislative Leadership Conference (SLLC) at the Harrisburg/Hershey Sheraton in Harrisburg, PA, from March 23 to 25, 2025.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2025 GRADUATION DATE

Mr. Knarr moved and Ms. Osborne seconded the motion to approve Friday, May 30, 2025, as the graduation date for the Class of 2025.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

Mr. Randall Bauer, West Lampeter Township, regarding the high school musical.

MEETING ADJOURNED

The meeting was properly adjourned at 8:19 p.m.

Mary E. Williams
Secretary

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
March 17, 2025

President Melissa S. Herr called the meeting to order at 7:30 p.m. and shared that the Board met in executive session prior to this meeting to discuss a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; K-2 Elementary School Principal, Dr. Michele B. Westphal; Lampeter-Strasburg High School Music Department representatives, Mr. Larry Royer and Mr. Erik Welchans; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

PUBLIC COMMENT ON AGENDA ITEMS

No comments.

PRESENTATION AND DISCUSSION ON PROPOSED FIELD TRIP

Mr. Larry Royer and Mr. Erik Welchans presented a proposed field trip for the Lampeter-Strasburg High School Music Department.

PRESENTATION ON LAMPETER-STRASBURG EARLY CHILDHOOD CENTER AND LAMPETER ELEMENTARY SCHOOL INITIATIVES

Dr. Westphal, K-2 principal, presented information on the Lampeter-Strasburg Early Childhood Center and Lampeter Elementary School initiatives and progress toward comprehensive planning goals.

REVIEW OF ACHIEVEMENT DATA

Dr. Godfrey presented a review of achievement data.

APPROVAL TO APPOINT DISTRICT SOLICITOR

Mr. Parido moved and Mr. Welk seconded the motion to approve to appoint Saxton & Stump as the District's solicitor (due to the current solicitor, Stock & Leader, joining that firm), for the period of April 1, 2025, through June 30, 2025, and for the 2025-2026 school year, in accordance with the Engagement Letter dated March 7, 2025, as attached to these Minutes.

A voice vote was in favor of the motion.

APPROVAL OF FIELD TRIP

Mr. Welk moved and Mr. Knarr seconded the motion to approve an overnight field trip for the Martin Meylin Middle School Odyssey of the Mind team to attend the State Competition at Pocono Mountain East High School, Swiftwater, PA, from April 4 to 5, 2025.

A voice vote was in favor of the motion.

DISCUSSION OF UPDATED BOARD POLICIES

Dr. Peart led a discussion on updated Board Policies, as follows:

- a. Policy 806 Child Abuse
- b. Policy 807 Opening Exercises/Flag Displays

DISCUSSION OF BOARD POLICIES

Dr. Peart led a discussion on Board policies, as follows:

- a. Policy 810 Transportation
- b. Policy 810.1 School Bus Drivers and School Commercial Motor Vehicle Drivers
- c. Policy 810.2 Transportation – Video/Audio Recording
- d. Policy 810.3 School Vehicle Drivers

DISCUSSION OF PSBA PRINCIPLES FOR GOVERNANCE AND LEADERSHIP

Dr. Peart led a discussion on the PSBA Principle for Governance and Leadership – Govern Effectively.

MEETING ADJOURNED

The meeting was properly adjourned at 8:42 p.m.

Mary E. Williams
Secretary

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537
April 7, 2025

Communications

1. Burkhart, Emily N. – a letter of resignation.
2. Gilger, Michelle L. – a letter requesting an extension to a leave of absence.
3. Griscorn, Jr., William E. – a letter of resignation.
4. Hearn, Kylie J. – a letter requesting a leave of absence.
5. Long, Deborah K. – a letter of resignation.
6. McQueen, Cynthia A. – a letter of resignation.
7. Musser, Erica N. – a letter requesting a change of employment status.
8. Pieters, Maya K. – a letter requesting an extension to a leave of absence.
9. Ridenour, Victor J. – a letter requesting a leave of absence.
10. Slade, Mary K. – a letter of resignation.
11. Swarr, Melissa – a letter of resignation.
12. Turoczi, Ella M. – a letter of resignation.
13. Whitton, Samantha M. – a letter of resignation.

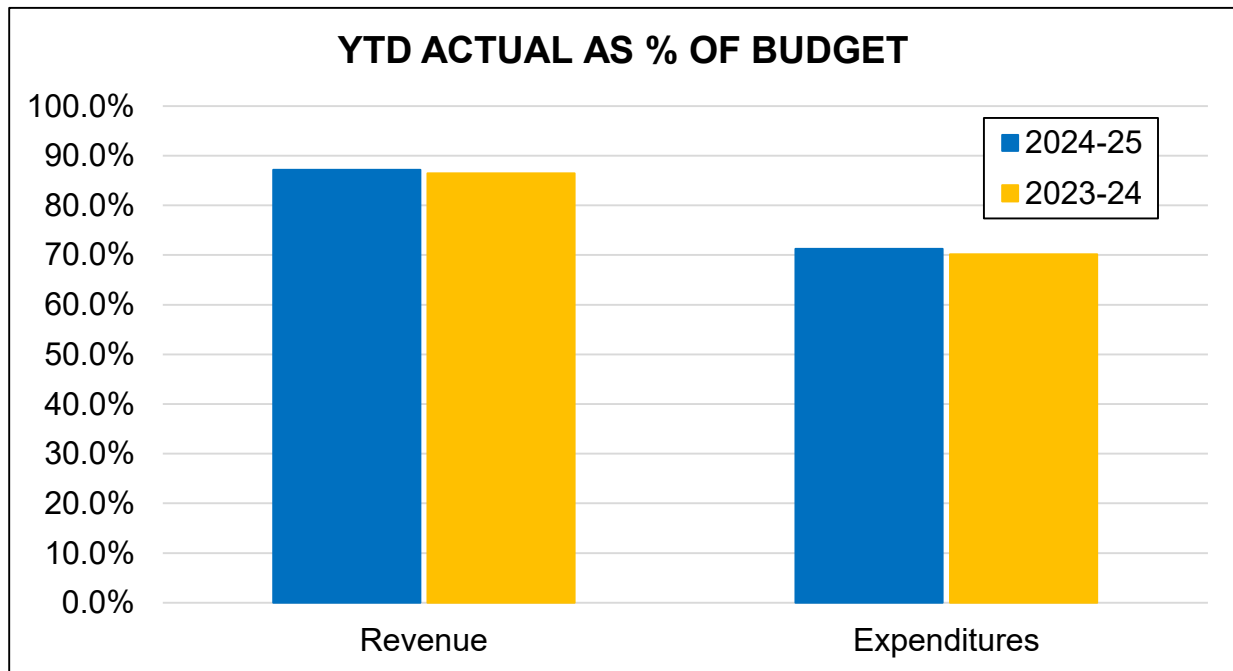
LAMPETER-STRASBURG SCHOOL DISTRICT

Financial Comparison Report

April 8, 2025

	<u>Revenue</u>	<u>Expenditures</u>	<u>Surplus/Loss</u>
Year 2024-25 Budget	62,728 =====	63,388 =====	(660) =====
Year-to-Date Actual (282 Days)	54,676	45,157	9,519
Prior Year-to-Date Actual (278 Days)	51,989	42,371	9,618
Year-to-Date Increase (Decrease)	2,687	2,786	(99)
% Change - Current vs. Prior YTD Over (Under)	5.2%	6.6%	(1.0%)
Year-to-Date Actual as % of 2024-25 Budget	87.2%	71.2%	-----
Prior Year-to-Date Actual as % of 2023-24 Budget	86.5%	70.2%	-----

(\$ in Thousands)



BOARD SUMMARY

Fund: 10 - General Fund Encumbrances Included

As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEMEN/SECOND						
100 PERSONNEL EMPL SALARIES	13,939,230.00	13,939,230.00	0.00	8,529,211.45	5,410,018.55	61.19
200 PERSONNEL EMPL BENEFITS	8,837,175.00	8,837,175.00	0.00	4,030,689.63	4,806,485.37	45.61
300 PURCH PROF & TECH SERVICES	217,000.00	217,000.00	0.00	55,825.33	161,174.67	25.73
400 PURCHASED PROPERTY SVCS	88,090.00	88,090.00	1,110.99	55,021.34	31,957.67	63.72
500 OTHER PURCHASED SERVICES	620,300.00	620,300.00	10,423.06	362,809.74	247,067.20	60.17
600 SUPPLIES	572,465.00	572,465.00	9,282.95	575,117.18	(11,935.13)	102.08
700 PROPERTY	40,000.00	40,000.00	11,919.00	46,497.71	(18,416.71)	146.04
800 OTHER OBJECTS	500.00	500.00	0.00	0.00	500.00	0.00
Totals for 1100s	24,314,760.00	24,314,760.00	32,736.00	13,655,172.38	10,626,851.62	56.29
1200 SPEC PROG ELEMEN/SECOND						
100 PERSONNEL EMPL SALARIES	4,072,896.00	4,072,896.00	0.00	2,562,617.88	1,510,278.12	62.92
200 PERSONNEL EMPL BENEFITS	3,016,659.00	3,016,659.00	0.00	1,134,884.85	1,881,774.15	37.62
300 PURCH PROF & TECH SERVICES	2,930,031.00	2,930,031.00	0.00	2,067,879.54	862,151.46	70.58
400 PURCHASED PROPERTY SVCS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICES	1,388,281.00	1,388,281.00	0.00	925,442.86	462,838.14	66.66
600 SUPPLIES	8,950.00	8,950.00	571.17	42,369.24	(33,990.41)	479.78
800 OTHER OBJECTS	4,400.00	4,400.00	0.00	3,090.00	1,310.00	70.23
Totals for 1200s	11,423,217.00	11,423,217.00	571.17	6,736,284.37	4,686,361.46	58.98
1300 VOCATIONAL EDUCATION						
100 PERSONNEL EMPL SALARIES	172,622.00	172,622.00	0.00	102,749.66	69,872.34	59.52
200 PERSONNEL EMPL BENEFITS	108,507.00	108,507.00	0.00	47,727.54	60,779.46	43.99
400 PURCHASED PROPERTY SVCS	90,866.00	90,866.00	0.00	67,343.62	23,522.38	74.11
500 OTHER PURCHASED SERVICES	704,133.00	704,133.00	566.09	485,439.75	218,127.16	69.02
600 SUPPLIES	11,000.00	11,000.00	0.00	12,657.36	(1,657.36)	115.07
Totals for 1300s	1,087,128.00	1,087,128.00	566.09	715,917.93	370,643.98	65.91
1400 OTHER INSTRUCTION PROG						

BOARD SUMMARY
Encumbrances Included
As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL EMPL SALARIES	240,010.00	240,010.00	0.00	146,755.81	93,254.19	61.15
200 PERSONNEL EMPL BENEFITS	117,844.00	117,844.00	0.00	58,616.63	59,227.37	49.74
300 PURCH PROF & TECH SERVICES	92,000.00	92,000.00	0.00	109,600.30	(17,600.30)	119.13
500 OTHER PURCHASED SERVICES	71,697.00	71,697.00	0.00	87,785.82	(16,088.82)	122.44
600 SUPPLIES	0.00	0.00	164.30	3,778.06	(3,942.36)	0.00
700 PROPERTY	0.00	0.00	0.00	2,498.00	(2,498.00)	0.00
Totals for 1400s	521,551.00	521,551.00	164.30	409,034.62	112,352.08	78.46
1500 NONPUBLIC SCHOOL PGMS						
300 PURCH PROF & TECH SERVICES	39,975.00	39,975.00	0.00	445.30	39,529.70	1.11
600 SUPPLIES	0.00	0.00	0.00	18,702.31	(18,702.31)	0.00
Totals for 1500s	39,975.00	39,975.00	0.00	19,147.61	20,827.39	47.90
2100 SUPPORT SVCS - STUDENTS						
100 PERSONNEL EMPL SALARIES	1,604,897.00	1,604,897.00	0.00	1,065,190.88	539,706.12	66.37
200 PERSONNEL EMPL BENEFITS	959,413.00	959,413.00	0.00	488,035.06	471,377.94	50.87
300 PURCH PROF & TECH SERVICES	142,370.00	142,370.00	0.00	96,458.90	45,911.10	67.75
500 OTHER PURCHASED SERVICES	14,350.00	14,350.00	0.00	12,709.20	1,640.80	88.57
600 SUPPLIES	10,840.00	10,840.00	2,054.19	1,474.47	7,311.34	32.55
700 PROPERTY	0.00	0.00	0.00	1,140.00	(1,140.00)	0.00
800 OTHER OBJECTS	1,500.00	1,500.00	0.00	650.00	850.00	43.33
Totals for 2100s	2,733,370.00	2,733,370.00	2,054.19	1,665,658.51	1,065,657.30	61.01
2200 SUPPORT SVCS - INSTR STAFF						
100 PERSONNEL EMPL SALARIES	530,202.00	530,202.00	0.00	380,133.72	150,068.28	71.70
200 PERSONNEL EMPL BENEFITS	630,297.00	630,297.00	0.00	309,255.45	321,041.55	49.07
300 PURCH PROF & TECH SERVICES	4,575.00	4,575.00	0.00	56,482.89	(51,907.89)	1234.60
500 OTHER PURCHASED SERVICES	3,000.00	3,000.00	0.00	1,093.93	1,906.07	36.46
600 SUPPLIES	57,435.00	57,435.00	1,624.80	15,090.89	40,719.31	29.10
700 PROPERTY	85,971.00	85,971.00	0.00	0.00	85,971.00	0.00
800 OTHER OBJECTS	1,600.00	1,600.00	0.00	1,464.00	136.00	91.50

BOARD SUMMARY
Encumbrances Included
As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Totals for 2200s	1,313,080.00	1,313,080.00	1,624.80	763,520.88	547,934.32	58.27
2300 SUPPORT SERVICES-ADMIN						
100 PERSONNEL EMPL SALARIES	1,883,081.00	1,883,081.00	0.00	1,360,102.84	522,978.16	72.23
200 PERSONNEL EMPL BENEFITS	1,178,596.00	1,178,596.00	0.00	619,530.44	559,065.56	52.57
300 PURCH PROF & TECH SERVICES	240,250.00	240,250.00	0.00	130,988.45	109,261.55	54.52
500 OTHER PURCHASED SERVICES	14,800.00	14,800.00	0.00	3,550.79	11,249.21	23.99
600 SUPPLIES	49,010.00	49,010.00	125.84	25,019.09	23,865.07	51.31
700 PROPERTY	0.00	0.00	0.00	77.94	(77.94)	0.00
800 OTHER OBJECTS	25,450.00	25,450.00	0.00	23,417.62	2,032.38	92.01
Totals for 2300s	3,391,187.00	3,391,187.00	125.84	2,162,687.17	1,228,373.99	63.78
2400 SUPP SVCS-PUPIL HEALTH						
100 PERSONNEL EMPL SALARIES	420,980.00	420,980.00	0.00	273,332.79	147,647.21	64.93
200 PERSONNEL EMPL BENEFITS	303,774.00	303,774.00	0.00	119,912.63	183,861.37	39.47
300 PURCH PROF & TECH SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
500 OTHER PURCHASED SERVICES	800.00	800.00	0.00	0.00	800.00	0.00
600 SUPPLIES	17,500.00	17,500.00	531.60	14,329.15	2,639.25	84.92
Totals for 2400s	748,054.00	748,054.00	531.60	407,574.57	339,947.83	54.56
2500 SUPP SERVICES-BUSINESS						
100 PERSONNEL EMPL SALARIES	348,757.00	348,757.00	0.00	262,425.50	86,331.50	75.25
200 PERSONNEL EMPL BENEFITS	218,965.00	218,965.00	0.00	118,061.49	100,903.51	53.92
300 PURCH PROF & TECH SERVICES	30,000.00	30,000.00	0.00	32,511.89	(2,511.89)	108.37
400 PURCHASED PROPERTY SVCS	7,500.00	7,500.00	0.00	5,287.02	2,212.98	70.49
500 OTHER PURCHASED SERVICES	2,500.00	2,500.00	0.00	681.76	1,818.24	27.27
600 SUPPLIES	5,000.00	5,000.00	0.00	1,879.33	3,120.67	37.59
700 PROPERTY	0.00	0.00	0.00	3,751.80	(3,751.80)	0.00
800 OTHER OBJECTS	900.00	900.00	0.00	1,600.00	(700.00)	177.78
Totals for 2500s	613,622.00	613,622.00	0.00	426,198.79	187,423.21	69.46
2600 OPER/MAINT PLANT SVCS						

BOARD SUMMARY
Encumbrances Included
As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL EMPL SALARIES	1,791,370.00	1,791,370.00	0.00	1,238,020.37	553,349.63	69.11
200 PERSONNEL EMPL BENEFITS	1,342,054.00	1,342,054.00	0.00	517,204.89	824,849.11	38.54
300 PURCH PROF & TECH SERVICES	133,180.00	133,180.00	0.00	67,380.03	65,799.97	50.59
400 PURCHASED PROPERTY SVCS	544,650.00	544,650.00	0.00	496,884.18	47,765.82	91.23
500 OTHER PURCHASED SERVICES	399,500.00	399,500.00	0.00	363,036.96	36,463.04	90.87
600 SUPPLIES	1,056,430.00	1,056,430.00	65.53	680,869.56	375,494.91	64.46
700 PROPERTY	22,000.00	22,000.00	0.00	37,130.24	(15,130.24)	168.77
800 OTHER OBJECTS	400.00	400.00	0.00	35.00	365.00	8.75
Totals for 2600s	5,289,584.00	5,289,584.00	65.53	3,400,561.23	1,888,957.24	64.29
2700 STUDENT TRANSPORTATION SVCS						
100 PERSONNEL EMPL SALARIES	291,543.00	291,543.00	0.00	217,282.14	74,260.86	74.53
200 PERSONNEL EMPL BENEFITS	190,087.00	190,087.00	0.00	76,301.16	113,785.84	40.14
300 PURCH PROF & TECH SERVICES	1,000.00	1,000.00	0.00	835.00	165.00	83.50
400 PURCHASED PROPERTY SVCS	24,850.00	24,850.00	0.00	21,650.56	3,199.44	87.12
500 OTHER PURCHASED SERVICES	1,627,140.00	1,627,140.00	0.00	987,526.01	639,613.99	60.69
600 SUPPLIES	64,500.00	64,500.00	0.00	50,126.18	14,373.82	77.72
700 PROPERTY	140,000.00	140,000.00	0.00	201,590.00	(61,590.00)	143.99
800 OTHER OBJECTS	200.00	200.00	0.00	0.00	200.00	0.00
Totals for 2700s	2,339,320.00	2,339,320.00	0.00	1,555,311.05	784,008.95	66.49
2800 SUPPORT SVCS-CENTRAL						
100 PERSONNEL EMPL SALARIES	581,267.00	581,267.00	0.00	403,102.92	178,164.08	69.35
200 PERSONNEL EMPL BENEFITS	388,282.00	388,282.00	0.00	200,915.64	187,366.36	51.74
300 PURCH PROF & TECH SERVICES	104,250.00	104,250.00	31,459.10	124,166.99	(51,376.09)	149.28
400 PURCHASED PROPERTY SVCS	14,700.00	14,700.00	0.00	6,155.65	8,544.35	41.88
500 OTHER PURCHASED SERVICES	76,100.00	76,100.00	0.00	84,260.19	(8,160.19)	110.72
600 SUPPLIES	386,200.00	386,200.00	8,542.26	424,923.36	(47,265.62)	112.24
700 PROPERTY	449,129.00	449,129.00	0.00	785,480.46	(336,351.46)	174.89
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00

BOARD SUMMARY
Encumbrances Included
As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Totals for 2800s	2,001,128.00	2,001,128.00	40,001.36	2,029,005.21	(67,878.57)	103.39
2900 OTHER SUPPORT SERVICES						
500 OTHER PURCHASED SERVICES	27,400.00	27,400.00	0.00	27,342.16	57.84	99.79
Totals for 2900s	27,400.00	27,400.00	0.00	27,342.16	57.84	99.79
3100 Food Service						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	(9,223.18)	9,223.18	0.00
Totals for 3100s	0.00	0.00	0.00	(9,223.18)	9,223.18	0.00
3200 STUDENT ACTIVITIES						
100 PERSONNEL EMPL SALARIES	600,051.00	600,051.00	0.00	526,403.66	73,647.34	87.73
200 PERSONNEL EMPL BENEFITS	226,428.00	226,428.00	0.00	173,981.62	52,446.38	76.84
300 PURCH PROF & TECH SERVICES	142,740.00	142,740.00	0.00	102,691.07	40,048.93	71.94
400 PURCHASED PROPERTY SVCS	20,300.00	20,300.00	2,480.00	21,684.49	(3,864.49)	119.04
500 OTHER PURCHASED SERVICES	78,860.00	78,860.00	1,279.88	74,407.73	3,172.39	95.98
600 SUPPLIES	64,500.00	64,500.00	4,528.60	90,152.63	(30,181.23)	146.79
700 PROPERTY	85,400.00	85,400.00	0.00	94,691.41	(9,291.41)	110.88
800 OTHER OBJECTS	14,730.00	14,730.00	0.00	18,151.92	(3,421.92)	123.23
Totals for 3200s	1,233,009.00	1,233,009.00	8,288.48	1,102,164.53	122,555.99	90.06
3300 COMMUNITY SERVICES						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	(3,739.10)	3,739.10	0.00
800 OTHER OBJECTS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Totals for 3300s	6,000.00	6,000.00	0.00	(3,739.10)	9,739.10	(62.32)
3400 SCHOLARSHIPS & AWARDS						
800 OTHER OBJECTS	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
Totals for 3400s	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
5100 DEBT SVC / OTHER EXP						
800 OTHER OBJECTS	808,640.00	808,640.00	0.00	1,565,702.55	(757,062.55)	193.62
900 OTHER USES OF FUNDS	2,025,000.00	2,025,000.00	0.00	2,030,000.00	(5,000.00)	100.25
Totals for 5100s	2,833,640.00	2,833,640.00	0.00	3,595,702.55	(762,062.55)	126.89

BOARD SUMMARY
Encumbrances Included
As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	2,990,464.00	2,990,464.00	0.00	2,224,488.00	765,976.00	74.39
Totals for 5200s	2,990,464.00	2,990,464.00	0.00	2,224,488.00	765,976.00	74.39
5800 SUSPENSE ACCOUNT						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	5,557.60	4,181,912.48	(4,187,470.08)	0.00
Totals for 5800s	0.00	0.00	5,557.60	4,181,912.48	(4,187,470.08)	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	480,000.00	480,000.00	0.00	0.00	480,000.00	0.00
Totals for 5900s	480,000.00	480,000.00	0.00	0.00	480,000.00	0.00
Expenditure Totals	63,388,239.00	63,388,239.00	92,286.96	45,064,721.76	18,231,230.28	71.24
6100 TAXES LEVIED BY THE LEA						
000 000	(4,727,500.00)	(4,727,500.00)	0.00	(2,706,760.77)	(2,020,739.23)	57.26
100 RE TAXES	(40,069,599.00)	(40,069,599.00)	0.00	(40,184,061.19)	114,462.19	100.29
Totals for 6100s	(44,797,099.00)	(44,797,099.00)	0.00	(42,890,821.96)	(1,906,277.04)	95.74
6400 DELINQUENCIES TAXES LEV						
000 000	(500,000.00)	(500,000.00)	0.00	(235,010.55)	(264,989.45)	47.00
Totals for 6400s	(500,000.00)	(500,000.00)	0.00	(235,010.55)	(264,989.45)	47.00
6500 EARNINGS ON INVESTMENTS						
000 000	(800,000.00)	(800,000.00)	0.00	(1,204,680.60)	404,680.60	150.59
Totals for 6500s	(800,000.00)	(800,000.00)	0.00	(1,204,680.60)	404,680.60	150.59
6700 REV FROM STUDENT ACT						
000 000	(100,000.00)	(100,000.00)	0.00	(93,214.80)	(6,785.20)	93.21
Totals for 6700s	(100,000.00)	(100,000.00)	0.00	(93,214.80)	(6,785.20)	93.21
6800 REV FROM INTERMEDIATE						
000 000	(765,434.00)	(765,434.00)	0.00	(210,791.59)	(554,642.41)	27.54
Totals for 6800s	(765,434.00)	(765,434.00)	0.00	(210,791.59)	(554,642.41)	27.54

BOARD SUMMARY
Encumbrances Included
As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
6900 OTHER REV FROM LOCAL						
000 000	(59,750.00)	(59,750.00)	0.00	(31,985.00)	(27,765.00)	53.53
Totals for 6900s	(59,750.00)	(59,750.00)	0.00	(31,985.00)	(27,765.00)	53.53
7100 BASIC INSTRUCT & OPER						
000 000	(5,730,000.00)	(5,730,000.00)	0.00	(3,406,601.00)	(2,323,399.00)	59.45
Totals for 7100s	(5,730,000.00)	(5,730,000.00)	0.00	(3,406,601.00)	(2,323,399.00)	59.45
7200 SUBSIDIES SPECIFIC ED PROGS						
000 000	(1,805,000.00)	(1,805,000.00)	0.00	(1,406,593.56)	(398,406.44)	77.93
Totals for 7200s	(1,805,000.00)	(1,805,000.00)	0.00	(1,406,593.56)	(398,406.44)	77.93
7300 SUBSIDIES NON-ED PGMS						
000 000	(1,963,892.00)	(1,963,892.00)	0.00	(1,754,921.94)	(208,970.06)	89.36
Totals for 7300s	(1,963,892.00)	(1,963,892.00)	0.00	(1,754,921.94)	(208,970.06)	89.36
7500 EXTRA GRANTS						
000 000	(281,120.00)	(281,120.00)	0.00	(669,293.09)	388,173.09	238.08
Totals for 7500s	(281,120.00)	(281,120.00)	0.00	(669,293.09)	388,173.09	238.08
7800 STATE SHARE FICA/PSERS						
000 000	(5,373,082.00)	(5,373,082.00)	0.00	(1,955,994.19)	(3,417,087.81)	36.40
Totals for 7800s	(5,373,082.00)	(5,373,082.00)	0.00	(1,955,994.19)	(3,417,087.81)	36.40
8500 RESTRICT GRANTS-IN-AID						
000 000	(552,727.00)	(552,727.00)	0.00	(354,501.30)	(198,225.70)	64.14
Totals for 8500s	(552,727.00)	(552,727.00)	0.00	(354,501.30)	(198,225.70)	64.14
8700 FEDERAL STIMULUS						
000 000	0.00	0.00	0.00	(315,766.25)	315,766.25	0.00
Totals for 8700s	0.00	0.00	0.00	(315,766.25)	315,766.25	0.00
9900 OTHER FINANCING SOURCES						
000 000	0.00	0.00	0.00	(146,218.15)	146,218.15	0.00
Totals for 9900s	0.00	0.00	0.00	(146,218.15)	146,218.15	0.00

BOARD SUMMARY
Encumbrances Included
As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Revenue Totals	(62,728,104.00)	(62,728,104.00)	0.00	(54,676,393.98)	(8,051,710.02)	87.16
Fund 10 Totals						
Total Expenditure	57,084,135.00	57,084,135.00	86,729.36	35,062,618.73	21,934,786.91	61.57
Total Other Expenditure	6,304,104.00	6,304,104.00	5,557.60	10,002,103.03	(3,703,556.63)	158.75
Total Revenue	(62,728,104.00)	(62,728,104.00)	0.00	(54,530,175.83)	(8,197,928.17)	86.93
Total Other Revenue	0.00	0.00	0.00	(146,218.15)	146,218.15	0.00

BOARD SUMMARY
Encumbrances Included
As of: 04/08/2025

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Grand Totals All Funds						
Total Expenditure	57,084,135.00	57,084,135.00	86,729.36	35,062,618.73	21,934,786.91	61.57
Total Other Expenditure	6,304,104.00	6,304,104.00	5,557.60	10,002,103.03	(3,703,556.63)	158.75
Total Revenue	(62,728,104.00)	(62,728,104.00)	0.00	(54,530,175.83)	(8,197,928.17)	86.93
Total Other Revenue	0.00	0.00	0.00	(146,218.15)	146,218.15	0.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 03/05/2025 - 04/08/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000123274	03/05/2025	APPEL, YOST & ZEE LLP	legal fees		607.50
0000123275	03/05/2025	AT&T MOBILITY	district cell phone charges		1,944.20
0000123276	03/05/2025	CAULER CONTAINERS, INC.	trash removal - MM project		489.80
0000123277	03/05/2025	COMCAST CABLE	additional outlets - HS		67.20
0000123278	03/05/2025	G.R. MITCHELL INC.	maint supplies		103.90
0000123279	03/05/2025	JW PEPPER & SON INC.	HS vocal music supplies		55.00
0000123280	03/05/2025	LSSD - CAFETERIA ACCOUNT	substitute teacher lunches	water for board room	412.70
0000123281	03/05/2025	MESSICK'S	skid loader repair		9,413.46
0000123282	03/05/2025	PMEA	District Modern Band Festival		960.00
0000123283	03/05/2025	PPL ELECTRIC UTILITIES	electric transp - ECC		9,667.55
0000123284	03/05/2025	R.J. MCCARVILLE ASSOCIATES LTD	HS basketball backstop repair		1,980.00
0000123285	03/05/2025	UGI UTILITIES INC.	ntl gas - ECC	ntl gas - admin bldg	2,298.21
0000123286	03/05/2025	WEINSTEIN SUPPLY CORPORATION	plumbing parts	credit - plumbing parts	99.66
0000123287	03/13/2025	ADVANCE AUTO PARTS	auto parts		14.80
0000123288	03/13/2025	AMERICHEM INTERNATIONAL, INC.	roll towels		9,340.65
0000123289	03/13/2025	BOOKLIST	professional journal		184.95
0000123290	03/13/2025	CAPITAL ELECTRIC	tray cable - MM project		625.00
0000123291	03/13/2025	CAROLINA BIOLOGICAL SUPPLY CO.	MM science supplies		189.47
0000123292	03/13/2025	CITY OF LANCASTER PA	water usage - campus and ECC		2,340.83
0000123293	03/13/2025	COATESVILLE AREA SCHOOL DISTRICT	tuition		2,886.26
0000123294	03/13/2025	EDWARDS BUSINESS SYSTEMS	copier fee		3,200.44
0000123295	03/13/2025	HAUSER, CRAIG	guitar strings		70.50
0000123296	03/13/2025	LA ACADEMIA:	charter school tuition		1,215.70
0000123297	03/13/2025	LLCSSAA	league bowling championships		216.50
0000123298	03/13/2025	LUMINARE HEALTH BENEFITS INC.	insurance mgmt fee - March		12,016.40
0000123299	03/13/2025	NOLT'S AUTO PARTS INC	auto parts		38.34
0000123300	03/13/2025	NRG BUSINESS MARKETING, LLC	ntl gas - ECC	ntl gas - fieldhouse	2,638.35
0000123301	03/13/2025	PENN WASTE INC	trash removal		7,368.09
0000123302	03/13/2025	PMEA	MM orchestra district string fest		90.00
0000123303	03/13/2025	PMEA	HH orchestra district string fest		150.00
0000123304	03/13/2025	PPL ELECTRIC UTILITIES	electric transp - ECC		14,310.29
0000123305	03/13/2025	RHOADS ENERGY CORP	diesel fuel - transportation		27,770.90
0000123306	03/13/2025	SMUCKER WELDING SHOP	HS custodial parts for scraper		54.50
0000123307	03/13/2025	SUBURBAN LANC. SEWER AUTHORITY	sewer usage - campus	sewer usage - admin bldg	3,162.49
0000123308	03/13/2025	TK ELEVATOR	maintenance contract - elevators		4,149.71
0000123309	03/13/2025	UGI UTILITIES INC.	ntl gas transp - HS water heater	ntl gas transp - MM water heater	12,794.48
0000123310	03/13/2025	WOODBURN PRESS	early childhood supplies		1,079.10

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - L-S GENERAL FUND **Payment Dates:** 03/05/2025 - 04/08/2025

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Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000121569	05/10/2024	ADYSON TODD	Jessica Rimmer Perseverance Award		(300.00)
0000123311	03/20/2025	ADYSON TODD	Jessica Rimmer Perseverance Award		300.00
0000123312	03/20/2025	ARMSTRONG RELOCATION CO	relocation services - MM modular project		304.50
0000123313	03/20/2025	BTI SCHOOL SERVICES LLC	BCBA - classroom support	student assistance	16,258.74
0000123314	03/20/2025	CAROLINA BIOLOGICAL SUPPLY CO.	MM science supplies		69.84
0000123315	03/20/2025	DIXIE LAND ENERGY	gas at WLT for vans		2,031.10
0000123316	03/20/2025	E.M. HERR FARM & HOME SUPPLY	maint supplies		10.33
0000123317	03/20/2025	EBERSOLE'S VACUUM CLEANER	LE vac repair		91.61
0000123318	03/20/2025	EDWARDS BUSINESS SYSTEMS	print management services		126.38
0000123319	03/20/2025	FRY, KELLI	student transportation		618.80
0000123320	03/20/2025	GOPHER SPORT	LE phys ed supplies		179.00
0000123321	03/20/2025	GREATMATS	safety wall pads - LE		2,270.58
0000123322	03/20/2025	H & F TIRE SERVICE	auto parts		84.90
0000123323	03/20/2025	HAINES, MICHAEL	signs - parking - MM	signs - office - MM	780.00
0000123324	03/20/2025	JACKSON, JEFFREY L.	constable services - HS spring musical	constable services - 2/25 boys basketball	665.00
0000123325	03/20/2025	KEENAN ASSOCIATES	express scripts - March		2,630.10
0000123326	03/20/2025	KG CUSTOMS LLC	aluminum tread plate - MM project		70.00
0000123327	03/20/2025	LANCASTER GENERAL HEALTH	drug screening - employees & random		1,537.50
0000123328	03/20/2025	LANCASTER GENERAL HOSPITAL	wellness program - August	wellness program admin portal - Feb	1,032.00
0000123329	03/20/2025	LANCASTER GENERAL MEDICAL GROUP	medical services - March		18,320.00
0000123330	03/20/2025	LLMEA	LLMEA banquet		409.00
0000123331	03/20/2025	M J EARL	LE custodial supplies	MM custodial supplies	793.25
0000123332	03/20/2025	NRG BUSINESS MARKETING, LLC	HS water heater	MM water heater	8,534.83
0000123333	03/20/2025	ORTHOPEDIC ASSOCIATES OF LANCASTER, LTD.	athletic training services - Feb		2,000.00
0000123334	03/20/2025	PENNSYLVANIA COUNSELING SV INC	student assistance program		4,079.00
0000123335	03/20/2025	PETTY CASH	fuel purchased for vans		24.98
0000123336	03/20/2025	PHENNEGER CHARLES MICHAEL	constable services - HS spring musical		560.00
0000123337	03/20/2025	POWER-MAN ELECTRIC INC.	electrical work - MM project		692.00
0000123338	03/20/2025	PPL ELECTRIC UTILITIES	electric transp - campus	electric transp - ECC	8,762.01
0000123339	03/20/2025	REDPOINT ADVENTURES, LLC	ropes course inspection		1,000.00
0000123340	03/20/2025	RODRIGUEZ, THANNIA E.	ESL - translations		1,153.62
0000123341	03/20/2025	SHULTZ TRANSPORTATION COMPANY	transportation - February	Ski Club to Big Boulder	113,850.04
0000123342	03/20/2025	SID HARVEY INDUSTRIES INC.	maint part		180.92
0000123343	03/20/2025	SIEMENS INDUSTRY INC	access cards - MM		366.00
0000123344	03/20/2025	SOCCER POST	boys lacrosse supplies		749.00
0000123345	03/20/2025	STEINBACHER, FEI	ESL - translations		109.46

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0000123346	03/20/2025	STRASBURG MASONRY SUPPLY INC	sand		5.67
0000123347	03/20/2025	STROUD WATER RESEARCH CENTER	HS science field experience		480.00
0000123348	03/20/2025	SWARR, SHAWN MICHAEL	constable services - 2/25 boys basketball		105.00
0000123349	03/20/2025	TELE-PEST INC.	LE pest control		52.00
0000123350	03/20/2025	TOLEDO PHYS ED SUPPLY	HS phys ed supplies		95.70
0000123351	03/20/2025	TRANE U.S. INC.	service agreement		12,779.52
0000123352	03/20/2025	TRANSPERFECT REMOTE INTERPRETING, INC.	ESL - translations		18.00
0000123353	03/20/2025	WEST LAMPETER TOWNSHIP	resource officer - 4th qtr	1/2 cost of crossing guards - Dec - Feb	37,008.38
0000123354	03/25/2025	HARTLAUB'S AUTO PARTS	bumper for van		250.00
0000123355	03/27/2025	ADVANCE AUTO PARTS	auto parts		168.46
0000123356	03/27/2025	AHOLD DELHAIZE USA	HS home ec groceries		94.71
0000123357	03/27/2025	AMERICHEM INTERNATIONAL, INC.	mats - MM project		2,880.42
0000123358	03/27/2025	ARMSTRONG RELOCATION CO	relocation services - MM modular project		9,242.11
0000123359	03/27/2025	BAND SHOPPE	marching band uniform racks - to be reimb		7,234.20
0000123360	03/27/2025	BSN SPORTS	softball supplies		973.42
0000123361	03/27/2025	BURNS DEBORAH	student transportation		224.00
0000123362	03/27/2025	CAMCOR INC.	touch display		2,330.00
0000123363	03/27/2025	CAPITAL ELECTRIC	electrical supplies - modulars	maint parts	97.26
0000123364	03/27/2025	CCIU	career academy		11,446.97
0000123365	03/27/2025	CDW GOVERNMENT INC	tech supplies		644.73
0000123366	03/27/2025	CM REGENT LLC	Life/LTD - March		2,731.90
0000123367	03/27/2025	CONTINENTAL PRESS INC.	ESL - supplies		2,166.92
0000123368	03/27/2025	D L ROHRER FARMS LLC	skid loader work		130.00
0000123369	03/27/2025	DAUPHIN ELECTRIC SUPPLY	lighting supplies		3,296.82
0000123370	03/27/2025	DAVID H FRIEDRICH, JR.	census mailings 2025		6,873.00
0000123371	03/27/2025	DICK BLICK	HH art supplies		12.10
0000123372	03/27/2025	DIRECT ENERGY BUSINESS	electric - campus	electric - stadium sign	30,832.02
0000123373	03/27/2025	DIXIE LAND ENERGY	gas at WLT for vans		5,421.63
0000123374	03/27/2025	E.M. HERR FARM & HOME SUPPLY	HS custodial supplies	custodial supplies	86.15
0000123375	03/27/2025	EBERSOLE'S VACUUM CLEANER	HS vac repair	MM vac repair	209.32
0000123376	03/27/2025	EQUIPMENT DEPOT	lift repair		1,001.99
0000123377	03/27/2025	FLINN SCIENTIFIC INC.	HS science supplies		703.00
0000123378	03/27/2025	G.R. MITCHELL INC.	HS wood shop supplies		364.58
0000123379	03/27/2025	GORMAN, BENJAMIN J	constable - band concert - MM band	constable - band concert - HS band	105.00
0000123380	03/27/2025	H & F TIRE SERVICE	2005 Chevy truck tires	knobby tires	957.80
0000123381	03/27/2025	H & H SERVICE COMPANY INC.	HVAC part - coil		7,082.80

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000123382	03/27/2025	H&L TEAM SALES INC	girls lacrosse uniforms		154.00
0000123383	03/27/2025	HAJOCA CORPORATION	maint parts		216.71
0000123384	03/27/2025	JACKSON, JEFFREY L.	constable - band concert		105.00
0000123385	03/27/2025	KITCHEN KETTLE VILLAGE	donation - collected from district		51.00
0000123386	03/27/2025	LANCASTER LEBANON LEAGUE	jr high track meet		225.00
0000123387	03/27/2025	LANCASTER-LEBANON INT. UNIT 13	speech, occup & physical therapy - Jan	WAN support	112,388.16
0000123388	03/27/2025	LEGACY LANDSCAPE MATERIALS INC	infield mix		960.00
0000123389	03/27/2025	LIGHTHOUSE VOCATIONAL SERVICES INC.	work training		189.00
0000123390	03/27/2025	LINCOLN INTERMEDIATE UNIT 12	Duo Advantage		220.00
0000123391	03/27/2025	LJC JANITORIAL DISTRIBUTORS LLC	ECC custodial supplies		211.00
0000123392	03/27/2025	LSSD - CAFETERIA ACCOUNT	substitute teacher lunches		640.00
0000123393	03/27/2025	M J EARL	ECC custodial supplies		167.00
0000123394	03/27/2025	MENCHEY MUSIC SERVICE INC.	elem band baritone repair		572.70
0000123395	03/27/2025	MSTS RECEIVABLES LLC	bench vise	maint supplies	216.75
0000123396	03/27/2025	NOLT'S AUTO PARTS INC	auto supplies	auto parts	691.90
0000123397	03/27/2025	OFFICE BASICS INC.	HS copy paper	HH copy paper	2,574.00
0000123398	03/27/2025	ORTHOPEDIC ASSOCIATES OF LANCASTER, LTD.	athletic training services - May 2024		2,000.00
0000123399	03/27/2025	PMEA	Chorus All-State Festival		425.00
0000123400	03/27/2025	PPL ELECTRIC UTILITIES	electric transp - ECC		5,157.71
0000123401	03/27/2025	R.E. MICHEL COMPANY INC.	HS bottle filler repair		291.85
0000123402	03/27/2025	R.J. MCCARVILLE ASSOCIATES LTD	HS basketball backstop repair	service the HS mat hoist	3,950.00
0000123403	03/27/2025	RED ROSE SCREEN PRINT AND AWARDS, INC.	golf jackets - reimb		578.20
0000123404	03/27/2025	RISE INSPECTION SERVICES LLC	elevator inspections		240.00
0000123405	03/27/2025	ROBERTS OXYGEN COMPANY INC	annual tank renewal - vo ag		1,019.10
0000123406	03/27/2025	RON HENRYS AUTO REPAIR PARTNERS	emissions testing		27.57
0000123407	03/27/2025	SHULTZ TRANSPORTATION COMPANY	transp - Jan - varsity boys basketball	transp - Dec - varsity boys basketball	5,057.05
0000123408	03/27/2025	SLAYMAKER ELECTRIC MOTOR	motor repair		54.41
0000123409	03/27/2025	STEVE WEISS MUSIC	HS band mallet instruments		14,383.95
0000123410	03/27/2025	T & W TRAFFIC CONTROL	exit signs		94.00
0000123411	03/27/2025	TRIANGLE COMMUNICATIONS INC	MM radio batteries		89.00
0000123412	03/27/2025	WEAVER TURF POWER INC	oil filter		75.88
0000123413	03/27/2025	WEINSTEIN SUPPLY CORPORATION	plumbing supplies	maint parts	148.67
0000123414	03/27/2025	WINNER'S CIRCLE CENTER, INC.	alt ed		26,344.00
0000123415	03/27/2025	WIZARD LOCK & SAFE CO.	fieldhouse lock repair		117.50
0000123416	03/31/2025	CDW GOVERNMENT INC	network card		347.76

FUND ACCOUNTING PAYMENT SUMMARY

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0000123417	03/31/2025	COATESVILLE AREA SCHOOL DISTRICT	tuition		2,611.38
0000121579	05/10/2024	COLIN N WHITAKER	Gene Snyder Athletic Award - Male		(200.00)
0000123418	03/31/2025	COLIN N WHITAKER	Gene Snyder Athletic Award - Male		200.00
0000123419	03/31/2025	EBERSOLE'S VACUUM CLEANER	MM vac repair		38.05
0000123420	03/31/2025	HEMPFIELD TRACK & FIELD BOOSTER CLUB	track invitational		400.00
0000123421	03/31/2025	LOWE'S COMPANIES INC	LE custodial supplies		155.42
0000123422	03/31/2025	LUMINARE HEALTH BENEFITS INC.	insurance mgmt fee - April		17,482.85
0000123423	03/31/2025	PETTY CASH	Modern Band concert cash drawer		400.00
0000123424	03/31/2025	UGI UTILITIES INC.	ntl gas - ECC		792.41
0000123425	04/08/2025	CAROLINA BIOLOGICAL SUPPLY CO.	MM science supplies		23.73
0000123426	04/08/2025	COMCAST CABLE	additional outlets - HS		67.20
0000123427	04/08/2025	COURTNEY, STEVEN	early childhood program		1,000.00
0000123428	04/08/2025	DIXIE LAND ENERGY	gas at WLT for vans		1,819.83
0000123429	04/08/2025	ERIC ARMIN INC	TI-34 multi-view calculators		557.85
0000123430	04/08/2025	FRY, KELLI	student transportation		309.40
0000123431	04/08/2025	INCIDENT IQ, LLC	IIQ software		4,037.36
0000123432	04/08/2025	KIT NETWORK CABLING INC.	Card Access for LE		68,200.00
0000123433	04/08/2025	LANCASTER-LEBANON INT. UNIT 13	supplemental spec ed contract	learning & coaching	28,879.02
0000123434	04/08/2025	LOWE'S COMPANIES INC	HS wood shop supplies		32.26
0000123435	04/08/2025	L-S EDUCATIONAL FOUNDATION	DED: LSEF - Pay Date: 3/14/2025	DED: LSEF - Pay Date: 3/28/2025	182.00
0000123436	04/08/2025	LSEA DONATION	DED: LSEA - Pay Date: 3/14/2025	DED: LSEA - Pay Date: 3/28/2025	104.00
0000123437	04/08/2025	OFFICE BASICS INC.	paper		1,503.03
0000123438	04/08/2025	PETTY CASH	MM science supplies	MM nursing supplies	57.42
0000123439	04/08/2025	PPL ELECTRIC UTILITIES	electric transp - MM modular classrooms		2,395.60
0000123440	04/08/2025	PRO MAX FENCE SYSTEMS, LLC	fence repair - insurance claim		21,865.00
0000123441	04/08/2025	RHOADS ENERGY CORP	diesel fuel - transportation	unleaded gas - transportation	14,122.50
0000123442	04/08/2025	RHYTHM BAND INSTRUMENTS	LE vocal music supplies		220.75
0000123443	04/08/2025	ROBERT BROOKE & ASSOCIATES	bathroom latch - MM		50.00
0000123444	04/08/2025	SCHOOL SPECIALTY LLC	HH art supplies		318.24
0000123445	04/08/2025	SCHOOLPRIDE	football banner		80.00
0000123446	04/08/2025	SHULTZ TRANSPORTATION COMPANY	HS science to Blue Rock Water Facility		156.72
0000123447	04/08/2025	SIEMENS INDUSTRY INC.	modular card access		13,947.00
0000123448	04/08/2025	TELE-PEST INC.	LE pest control		52.00
0000123449	04/08/2025	U.S. POSTMASTER	postage stamps - MM	postage stamps - LE	302.00
0000123450	04/08/2025	UGI UTILITIES INC.	ntl gas - admin bldg	ntl gas transp - fieldhouse	761.95
0000123451	04/08/2025	UNITED WAY OF LANCASTER COUNTY	DED: United Way - Pay Date: 3/14/2025	DED: United Way - Pay Date: 3/28/2025	100.00

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0000123452	04/08/2025	VALLEY FORGE EDUCATIONAL SERVICES	nursing services		199.10
0000123453	04/08/2025	WILLIAM V. MACGILL & CO.	MM nursing supplies		50.16
0000123454	04/08/2025	ZUCK, CHARLES A.	deposit - sound system for graduation		1,121.75
D000330737	04/08/2025	BAKER ADRIAN	vision reimb		250.00 D
D000330738	04/08/2025	BITLER DONNA	tuition reimb		1,338.75 D
D000330739	04/08/2025	CANTY, KRISTINA A	MM spec ed supplies		214.67 D
D000330740	04/08/2025	DESILETS, CHRISTOPHER	travel mileage		91.70 D
D000330741	04/08/2025	ESH CALVIN E.	track supplies		97.75 D
D000330742	04/08/2025	HESS ALLISON	tuition reimb	dental reimb	2,372.50 D
D000330743	04/08/2025	HEYSER HOLLY A	tuition reimb		1,620.00 D
D000330744	04/08/2025	IRWIN, LINDA M	pupil personnel supplies		39.99 D
D000330745	04/08/2025	KEEFER JUSTIN E	tuition reimb		1,228.50 D
D000330746	04/08/2025	KOWITZ, ALICIA C	staff activity		92.66 D
D000330747	04/08/2025	LAPP ROSA S.	tuition reimb		1,620.00 D
D000330748	04/08/2025	MAZZITTI & SULLIVAN EAP SERVICES	qtrly employee assistance program		1,532.00 D
D000330749	04/08/2025	NEW STORY LLC	tuition		40,147.00 D
D000330750	04/08/2025	PAULINELLIE HEIDI	tuition reimb		1,620.00 D
D000330751	04/08/2025	RISSER JENNIFER L.	tuition reimb		1,620.00 D
D000330752	04/08/2025	RIVER ROCK ACADEMY, LLC	2 slots at River Rock		6,623.00 D
D000330753	04/08/2025	SCHATZMANN MICHELLE L	tuition reimb		1,650.00 D
D000330754	04/08/2025	SENSENI, AUSTIN H	tuition reimb		1,548.00 D
D000330755	04/08/2025	THE VISTA SCHOOL	tuition	nursing & behavior services	30,300.58 D
D000330756	04/08/2025	US-RX CARE	pharmacy - mgmt program - March		2,590.25 D
D000330757	04/08/2025	WITMER, OLIVIA M	tuition reimb		1,620.00 D
D000330758	04/08/2025	ZIMMERMAN, HOPE L	HS home ec groceries		343.79 D
* BANK022025	02/28/2025	TRUIST BANK	Bank Fees - Truist		618.81
* DELAGE0307	03/07/2025	DE LAGE LANDEN PUBLIC FINANCE LLC	Copier Lease		3,222.12
* EHCC033125	03/31/2025	EHCC	EHCC - Stop Loss Premium		51,196.44
* EXPSCR0228	02/28/2025	EXPRESS SCRIPTS	Express Scripts - Claims 2/26-2/28		38,081.59
* EXPSCR0331	03/31/2025	EXPRESS SCRIPTS	Express Scripts - Claims 3/1-3/31		139,152.76
* FED0000228	02/28/2025	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Pay Date: 2/28/2025	Purpose: ER FICA Pay Date: 2/28/2025	237,878.52
* FED0000314	03/14/2025	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Pay Date: 3/14/2025	Purpose: ER FICA Pay Date: 3/14/2025	249,804.14
* FED0000328	03/28/2025	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Pay Date: 3/28/2025	Purpose: ER FICA Pay Date: 3/28/2025	241,172.23
* FULTLS0305	03/05/2025	FULTON BANK N.A.	Lease - 20/21 Laptops		54,934.75
* HSA0000228	02/28/2025	HEALTH EQUITY	DED: HSA Contr - Pay Date: 2/28/2025		17,018.99
* HSA0000314	03/14/2025	HEALTH EQUITY	DED: HSA Contr - Pay Date: 3/14/2025		17,062.53
* HSA0000328	03/28/2025	HEALTH EQUITY	DED: HSA Contr - Pay Date: 3/28/2025		17,968.91

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* LCCTCADJ02	02/27/2025	LANCASTER COUNTY CTC	CTC - Bond Payment Adj		31,153.73
* LUMNRE0228	02/28/2025	LUMINARE HEALTH BENEFITS INC.	Luminare - Claims 2/26-2/28	Luminare - Dental Reimb 2/26-2/28	39,956.14
* LUMNRE0331	03/31/2025	LUMINARE HEALTH BENEFITS INC.	Luminare - Claims 3/1-3/31	Luminare - Dental Reimb 3/1-3/31	260,652.17
* PAT0000228	02/28/2025	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Pay Date: 2/28/2025		31,489.18
* PAT0000314	03/14/2025	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Pay Date: 3/14/2025		33,111.92
* PAT0000328	03/28/2025	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Pay Date: 3/28/2025		32,125.63
* PENS000314	03/14/2025	PENSERV PLAN SERVICES INC.	DED: 403B Sec Life - Pay Date: 3/14/2025	DED: ROTH AXA - Pay Date: 3/14/2025	19,281.40
* PENS000328	03/28/2025	PENSERV PLAN SERVICES INC.	DED: 403B Sec Life - Pay Date: 3/28/2025	DED: ROTH AXA - Pay Date: 3/28/2025	19,127.16
* PSER000228	02/28/2025	PUB SCH EMPLOYES RETIREMENT	Purpose: EE RETP Pay Date: 2/14/2025	Purpose: EE RETP Pay Date: 2/28/2025	155,085.58
* PSER000331	03/31/2025	PUB SCH EMPLOYES RETIREMENT	Purpose: EE RETP Pay Date: 3/14/2025	Purpose: EE RETP Pay Date: 3/28/2025	157,188.02
* PSR0001231	03/25/2025	PUB SCH EMPLOYES RETIREMENT	Purpose: ER RETP Pay Date: 11/8/2024	Purpose: ER RETP Pay Date: 12/6/2024	2,094,272.89
* SCD0000228	02/28/2025	PA SCDU	DED: Child Support - Pay Date: 2/28/2025		637.75
* SCD0000314	03/14/2025	PA SCDU	DED: Child Support - Pay Date: 3/14/2025		637.75
* SCD0000328	03/28/2025	PA SCDU	DED: Child Support - Pay Date: 3/28/2025		637.75
* TCF0031125	03/11/2025	TCF Capital Solutions	Lease - 2020 Ford Transit Van		571.91
* VOYA000314	03/14/2025	VOYA - PSERS	EE PSERS DC Contributions	ER PSERS DC Contributions	7,416.88
* VOYA000328	03/28/2025	VOYA - PSERS	EE PSERS DC Contributions	ER PSERS DC Contributions	7,035.69
+ PNC0801262	03/04/2025	PNC BANK	Procurement Card Purchases		29,838.37
10 - General Fund					4,923,729.70
Grand Total All Funds					4,923,729.70
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					98,561.14
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					3,958,493.34
Grand Total Procurement Card Other Disbursement Non-negotiables					29,838.37
Grand Total Regular Checks					836,836.85
Grand Total Virtual Payments					0.00
Grand Total All Payments					4,923,729.70

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA ACCOUNT **Payment Dates:** 03/05/2025 - 04/08/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000008295	03/05/2025	EDWARDS BUSINESS SYSTEMS	HH copier fee		5.93
0000008296	03/05/2025	FEESERS INC.	LE food - 2/10 - 2/27	HH food	12,279.55
0000008297	03/05/2025	GOLD STAR FOODS	MM food - 2/18 - 2/25	HS food - 2/18 - 2/25	16,566.18
0000008298	03/05/2025	HERSHEY CREAMERY CO.	HH food - IC		162.84
0000008299	03/05/2025	K & D FACTORY SERVICE INC.	HS dishwasher repair	MM walk in freezer repair	6,719.68
0000008300	03/05/2025	MORIBITO BAKING CO INC	HS food - bread 2/17, 2/24	MM food - bread	534.99
0000008301	03/05/2025	NARDONE BROS BAKING CO INC	LE food - pizza	MM food - pizza	587.82
0000008302	03/05/2025	SCHEID PRODUCE INC.	MM food - produce 2/18 & 2/24	HS food - produce 2/17 & 2/24	3,372.25
0000008303	03/05/2025	SINGER EQUIPMENT COMPANY	paper		3,076.77
0000008304	03/05/2025	SNA	A. Zimmerman 696329 SNA		64.00
0000008305	03/05/2025	SWISS DAIRY	HH food - milk 2/20 - 2/27	HS food - milk 2/18 - 2/27	4,419.31
0000008306	03/05/2025	TELE-PEST INC.	HS pest control	ECC pest control	276.00
0000008307	03/24/2025	DOMINOS PIZZA	HH food - pizza	MM food - pizza	2,054.25
0000008308	03/24/2025	FEESERS INC.	HH food - 3/6 - 3/20	MM food - 3/6, 3/13	16,583.42
0000008309	03/24/2025	GOLD STAR FOODS	HS food - 3/4 - 3/11	MM food - 3/4, 3/11	14,006.49
0000008310	03/24/2025	HERSHEY CREAMERY CO.	MM food - IC 3/7	HH food - IC	1,542.00
0000008311	03/24/2025	K & D FACTORY SERVICE INC.	MM repair - freezer	LE repair - oven	1,384.25
0000008312	03/24/2025	KEENEN, JIM	refund		19.50
0000008313	03/24/2025	KILLIAN, KELLY	refund		59.20
0000008314	03/24/2025	MACKAY, TATIANA	refund		76.75
0000008315	03/24/2025	MORIBITO BAKING CO INC	HS food - bread 3/3, 3/10	HH food - bread 3/3 - 3/12	1,092.71
0000008316	03/24/2025	RAEBURN, TIFFANY	refund		89.25
0000008317	03/24/2025	SCHEID PRODUCE INC.	MM food - produce 3/3 - 3/14	HH food - produce 3/7 - 3/19	3,987.15

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA ACCOUNT Payment Dates: 03/05/2025 - 04/08/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000008318	03/24/2025	SERENA A. KIRCHNER INC	HS food - drinks		632.00
0000008319	03/24/2025	SINGER EQUIPMENT COMPANY	paper		2,798.03
0000008320	03/24/2025	SWISS DAIRY	HH food - milk 3/4 - 3/20	MM food - milk 3/4 - 3/13	6,254.10
0000008321	03/24/2025	TELE-PEST INC.	HS pest control	ECC pest control	261.00
0000008322	03/24/2025	THE AMERICAN BOTTLING COMPANY	HS food - drinks		422.25
51 - FOOD SERVICE/CAFETERIA					99,327.67
Grand Total All Funds					99,327.67
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					99,327.67
Grand Total Virtual Payments					0.00
Grand Total All Payments					99,327.67

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAPITAL RESERVE ACCT **Payment Dates:** 03/05/2025 - 04/08/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004618	04/08/2025	ECI CONSTRUCTION LLC	construction - early childhood		98,185.34
32 - Capital Reserve					98,185.34
Grand Total All Funds					98,185.34
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					98,185.34
Grand Total Virtual Payments					0.00
Grand Total All Payments					98,185.34

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAPITAL PROJECTS FUND **Payment Dates:** 03/05/2025 - 04/08/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001207	03/10/2025	BARRY ISETT & ASSOCIATES INC	MM renovation work		1,792.26
0000001208	03/10/2025	WILLIAMS SCOTSMAN, INC.	modular classroom - MM		463,536.40
0000001209	03/27/2025	16-6 CONSULTING, LLC.	managing site work - MM - capital projects		4,800.00
0000001210	03/27/2025	BORO CONSTRUCTION	electrical work - MM renovations		397,495.80
0000001211	03/27/2025	CRABTREE ROHRBAUGH & ASSOCIATES INC.	professional services - MM - cap projects		6,181.78
0000001212	03/27/2025	EHC ASSOCIATES INC.	abatement services - MM renovations		55,049.00
0000001213	03/27/2025	LOBAR, INC.	construction work - MM renovations - cap projects		190,539.54
0000001214	03/27/2025	NORTH BAY MECHANICAL	HVAC work - MM - cap projects		378,501.42
0000001215	03/27/2025	WILLIAMS SCOTSMAN, INC.	modular classroom - MM		49,755.20
0000001216	03/31/2025	WILLIAMS SCOTSMAN, INC.	modular ramps - MM		828.55
0000001217	04/08/2025	JAY R REYNOLDS INC	plumbing work - MM renovations		1,211,476.50
0000001218	04/08/2025	LOBAR, INC.	construction work - MM renovations		256,099.50
0000001219	04/08/2025	NORTH BAY MECHANICAL	HVAC work - MM renovations		180,515.76

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAPITAL PROJECTS FUND Payment Dates: 03/05/2025 - 04/08/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

39 - Capital Projects	3,196,571.71
Grand Total All Funds	3,196,571.71
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	3,196,571.71
Grand Total Virtual Payments	0.00
Grand Total All Payments	3,196,571.71

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment



Date	Transaction Description	Debit	Credit	Balance
2/25/2025	Beginning Balance in ArbiterPay Account			18,014.05
n/a	Upload Funds into ArbiterPay (EFT)		-	
3/10/2025	Lampeter-Strasburg High School, 3/7/2025, Group 102269, Game 520527, 3:45 PM, Game Fee \$96.00, Keith Kauffman	96.00		
3/10/2025	Lampeter-Strasburg High School, 3/7/2025, Group 102269, Game 520527, 3:45 PM, Game Fee \$96.00, Wilson (Billy) Marzean	96.00		
3/11/2025	Lampeter-Strasburg High School, 3/10/2025, Group 103374, Game 486824, 4:15 PM, Game Fee \$96.00, Matt Crawford	96.00		
3/11/2025	Lampeter-Strasburg High School, 3/10/2025, Group 103374, Game 486824, 4:15 PM, Game Fee \$96.00, Rick Herr	96.00		
3/11/2025	Lampeter-Strasburg High School, 3/10/2025, Group 103374, Game 486914, 4:15 PM, Game Fee \$85.00, Christian Naggy	85.00		
3/11/2025	Lampeter-Strasburg High School, 3/10/2025, Group 103374, Game 486914, 4:15 PM, Game Fee \$85.00, Matthew Falgout	85.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204771, 4:00 PM, Game Fee \$29.00, Aldo Romano	29.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204771, 4:00 PM, Game Fee \$94.00, Jason Collopy	94.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204771, 4:00 PM, Game Fee \$94.00, Joe GEBHARD	94.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204771, 4:00 PM, Game Fee \$94.00, John Keefe	94.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204771, 4:00 PM, Game Fee \$94.00, Michael Kilpatrick	94.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204772, 5:30 PM, Game Fee \$29.00, Jason Collopy	29.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204772, 5:30 PM, Game Fee \$29.00, Joe GEBHARD	29.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204772, 5:30 PM, Game Fee \$29.00, John Keefe	29.00		
3/12/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204772, 5:30 PM, Game Fee \$29.00, Michael Kilpatrick	29.00		
3/13/2025	Lampeter-Strasburg High School, 3/11/2025, Group 105178, Game 1235204772, 5:30 PM, Game Fee \$94.00, Aldo Romano	94.00		
3/14/2025	Lampeter-Strasburg High School, 3/13/2025, Group 102269, Game 519508, 4:15 PM, Game Fee \$96.00, Bob Teale	96.00		
3/14/2025	Lampeter-Strasburg High School, 3/13/2025, Group 102269, Game 519508, 4:15 PM, Game Fee \$96.00, Gary Meyerhoffer	96.00		
3/14/2025	Lampeter-Strasburg High School, 3/13/2025, Group 102269, Game 519509, 4:15 PM, Game Fee \$85.00, Keith Kauffman	85.00		
3/14/2025	Lampeter-Strasburg High School, 3/13/2025, Group 102269, Game 519509, 4:15 PM, Game Fee \$85.00, Wayne Nguyen	85.00		
3/14/2025	Lampeter-Strasburg High School, 3/13/2025, Group 107703, Game 971042, 4:15 PM, Game Fee \$102.00, DONNA TEREFENKO	102.00		
3/14/2025	Lampeter-Strasburg High School, 3/13/2025, Group 107703, Game 971042, 4:15 PM, Game Fee \$102.00, Jennifer Forney	102.00		
3/14/2025	Lampeter-Strasburg High School, 3/13/2025, Group 107703, Game 971042, 4:15 PM, Game Fee \$102.00, Margaret Coxey	102.00		
3/18/2025	Lampeter-Strasburg High School, 3/13/2025, Group 103374, Game 486121, 4:15 PM, Game Fee \$85.00, Chris Haer	85.00		
3/18/2025	Lampeter-Strasburg High School, 3/13/2025, Group 103374, Game 486121, 4:15 PM, Game Fee \$85.00, Darrin Lambert	85.00		
3/18/2025	Lampeter-Strasburg High School, 3/17/2025, Group 102269, Game 519556, 4:15 PM, Game Fee \$96.00, Matthew Rankin	96.00		
3/18/2025	Lampeter-Strasburg High School, 3/17/2025, Group 102269, Game 519556, 4:15 PM, Game Fee \$96.00, Mike Zercher	96.00		
3/18/2025	Lampeter-Strasburg High School, 3/17/2025, Group 102269, Game 519557, 4:15 PM, Game Fee \$85.00, Fernando Aviles	85.00		
3/18/2025	Lampeter-Strasburg High School, 3/17/2025, Group 102269, Game 519557, 4:15 PM, Game Fee \$85.00, Thomas Libhart	85.00		
3/19/2025	Lampeter-Strasburg High School, 3/18/2025, Group 105178, Game 1235204438, 4:00 PM, Game Fee \$102.00, Christopher Bilger	102.00		
3/19/2025	Lampeter-Strasburg High School, 3/18/2025, Group 105178, Game 1235204438, 4:00 PM, Game Fee \$102.00, Dan Mentzer	102.00		
3/19/2025	Lampeter-Strasburg High School, 3/18/2025, Group 105178, Game 1235204438, 4:00 PM, Game Fee \$182.00, Brian London	182.00		
3/19/2025	Lampeter-Strasburg High School, 3/18/2025, Group 105178, Game 1235204439, 5:30 PM, Game Fee \$80.00, Peter Walton	80.00		
3/20/2025	Lampeter-Strasburg High School, 3/19/2025, Group 103374, Game 485901, 4:15 PM, Game Fee \$96.00, Matt Crawford	96.00		
3/20/2025	Lampeter-Strasburg High School, 3/19/2025, Group 103374, Game 485901, 4:15 PM, Game Fee \$96.00, Todd Zimmerman	96.00		
3/20/2025	Lampeter-Strasburg High School, 3/19/2025, Group 103374, Game 485902, 4:15 PM, Game Fee \$85.00, James Benchich	85.00		
3/20/2025	Lampeter-Strasburg High School, 3/19/2025, Group 103374, Game 485902, 4:15 PM, Game Fee \$85.00, Thomas Rinaldi	85.00		
3/21/2025	Lampeter-Strasburg High School, 3/20/2025, Group 107703, Game 970599, 4:15 PM, Game Fee \$102.00, Margaret Coxey	102.00		
3/21/2025	Lampeter-Strasburg High School, 3/20/2025, Group 107703, Game 970599, 4:15 PM, Game Fee \$182.00, Carl Williamson	182.00		
3/21/2025	Lampeter-Strasburg High School, 3/20/2025, Group 107703, Game 970599, 4:15 PM, Game Fee \$182.00, Donine Kelly	182.00		
3/21/2025	Lampeter-Strasburg High School, 3/20/2025, Group 107703, Game 970600, 5:30 PM, Game Fee \$80.00, Donine Kelly	80.00		
3/24/2025	Lampeter-Strasburg High School, 3/21/2025, Group 103374, Game 485897, 4:15 PM, Game Fee \$96.00, James Herr	96.00		
3/24/2025	Lampeter-Strasburg High School, 3/21/2025, Group 103374, Game 485897, 4:15 PM, Game Fee \$96.00, Matt Crawford	96.00		
3/24/2025	Lampeter-Strasburg High School, 3/21/2025, Group 103374, Game 485898, 4:15 PM, Game Fee \$85.00, Chris Haer	85.00		



Date	Transaction Description	Debit	Credit	Balance
3/24/2025	Lampeter-Strasburg High School, 3/21/2025, Group 103374, Game 485898, 4:15 PM, Game Fee \$85.00, RICHARD-(RICK) VELEZ	85.00		
3/25/2025	Lampeter-Strasburg High School, 3/24/2025, Group 102269, Game 519705, 4:15 PM, Game Fee \$96.00, Ken Wright	96.00		
3/25/2025	Lampeter-Strasburg High School, 3/24/2025, Group 102269, Game 519705, 4:15 PM, Game Fee \$96.00, Timothy Sumner	96.00		
3/25/2025	Lampeter-Strasburg High School, 3/24/2025, Group 102269, Game 519706, 4:15 PM, Game Fee \$85.00, Donna Doutrich	85.00		
3/25/2025	Lampeter-Strasburg High School, 3/24/2025, Group 102269, Game 519706, 4:15 PM, Game Fee \$85.00, Wilson (Billy) Marzean	85.00		
3/25/2025	Lampeter-Strasburg High School, 3/24/2025, Group 107703, Game 970604, 4:15 PM, Game Fee \$102.00, Laura Lee	102.00		
3/25/2025	Lampeter-Strasburg High School, 3/24/2025, Group 107703, Game 970604, 4:15 PM, Game Fee \$182.00, Bryan Hubbard	182.00		
3/25/2025	Lampeter-Strasburg High School, 3/24/2025, Group 107703, Game 970604, 4:15 PM, Game Fee \$182.00, Vicki Zurbrick	182.00		
3/26/2025	Lampeter-Strasburg High School, 3/25/2025, Group 102269, Game 519810, 4:15 PM, Game Fee \$96.00, Keith Kauffman	96.00		
3/26/2025	Lampeter-Strasburg High School, 3/25/2025, Group 102269, Game 519810, 4:15 PM, Game Fee \$96.00, Ryan Bolinder	96.00		
3/26/2025	Lampeter-Strasburg High School, 3/25/2025, Group 103374, Game 486045, 4:15 PM, Game Fee \$96.00, JACK DETTINGER	96.00		
3/26/2025	Lampeter-Strasburg High School, 3/25/2025, Group 103374, Game 486045, 4:15 PM, Game Fee \$96.00, Wesley Rineer	96.00		
3/31/2025	Lampeter-Strasburg High School, 3/28/2025, Group 103374, Game 485813, 4:15 PM, Game Fee \$96.00, Jeffrey Erisman	96.00		
3/31/2025	Lampeter-Strasburg High School, 3/28/2025, Group 103374, Game 485813, 4:15 PM, Game Fee \$96.00, Matt Crawford	96.00		
3/31/2025	Lampeter-Strasburg High School, 3/28/2025, Group 103374, Game 485814, 4:15 PM, Game Fee \$85.00, John Clark	85.00		
3/31/2025	Lampeter-Strasburg High School, 3/28/2025, Group 107703, Game 970606, 4:15 PM, Game Fee \$102.00, Vicki Zurbrick	102.00		
3/31/2025	Lampeter-Strasburg High School, 3/28/2025, Group 107703, Game 970606, 4:15 PM, Game Fee \$182.00, Athena Waligurski	182.00		
3/31/2025	Lampeter-Strasburg High School, 3/28/2025, Group 107703, Game 970606, 4:15 PM, Game Fee \$182.00, Margaret Coxey	182.00		
	Total Payments to Officials - 2/26/2025 - 3/31/2025	6,060.00		
	Processing Fees	-		
	Total Paid from ArbiterPay Account	6,060.00		
3/31/2025	Ending Balance in ArbiterPay Account			11,954.05

LAMPETER-STRASBURG SCHOOL DISTRICT

Recommendation for adjustments utilizing the Pennsylvania School Board Association's (PSBA)

Annual Market Movement Publication

SUPPORT STAFF							
		2024-2025 Hourly Rate Range			2025-2026 Hourly Rate Range		
Range	Position Title	Min *	Mid	Max	Min *	Mid	Max
1	Range 1 Positions	22.84	27.41	31.98	23.58	28.29	33.01
2	Range 2 Positions	18.53	22.24	25.94	19.12	22.95	26.77
3	Range 3 Positions	17.44	20.93	24.42	18.00	21.60	25.20
4	Range 4 Positions	16.01	19.21	22.41	16.52	19.82	23.13
5	Range 5 Positions	16.01	19.21	22.41	16.01	19.21	22.41

* - substitute hourly rate

SALARY EXEMPT 10-MONTH							
		2024-2025 Salary Range			2025-2026 Salary Range		
Range	Position Title	Min	Mid	Max	Min	Mid	Max
4	Director of Food Services	61,443	73,732	86,020	65,933	79,119	92,306
6	Community Relations Coordinator	52,361	62,833	73,305	55,346	66,416	77,485
6	Athletic Trainer/Health Room Asst	50,079	60,095	70,111	55,346	66,416	77,485
6	PAC Technician	50,079	60,095	70,111	55,346	66,416	77,485

SALARY EXEMPT 12-MONTH							
		2024-2025 Salary Range			2025-2026 Salary Range		
Range	Position Title	Min	Mid	Max	Min	Mid	Max
1	Athletic Director	85,123	102,147	119,172	91,470	109,764	128,058
2	Buildings & Grounds Director	79,190	95,028	110,866	81,724	98,069	114,414
3	Network Systems Administrator	73,737	88,484	103,232	77,037	92,444	107,851
4	School Age Child Care Director	63,309	75,971	88,633	65,933	79,119	92,306
5	Transportation Coordinator	60,693	72,832	84,970	62,636	75,163	87,690
6	Application Support Specialist	52,360	62,832	73,304	55,346	66,416	77,485
6	Admin. Asst to the Superintendent	52,360	62,832	73,304	55,346	66,416	77,485

ADMINISTRATIVE							
		2024-2025 Salary Range			2025-2026 Salary Range		
Range	Position Title	Min	Mid	Max	Min	Mid	Max
3	High School Principal	114,336	137,203	160,070	117,978	141,573	165,169
4	Middle School Principal	103,073	123,687	144,302	107,556	129,067	150,578
5	Director of Technology	100,580	120,696	140,812	105,579	126,695	147,811
5	Elementary School Principal	100,580	120,696	140,812	105,579	126,695	147,811
5	Supervisor of Special Education	100,580	120,696	140,812	105,579	126,695	147,811
6	Assistant Principal	87,628	105,153	122,679	91,880	110,255	128,631
7	Assistant Business Manager	79,039	94,847	110,655	84,236	101,083	117,930

LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
 Analysis of 16-year Salary Increases/**Proposed** Increases

Salary Category	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	Prop25-26	16 yr total	AvgAnnualInc
Admin	2.00	3.51	0.0	2.25	2.25	2.50	3.00	2.75	2.75	2.75	3.3	3.2	3.0	3.0	3.5	4.25	3.9	44.01	2.75
Support Staff	2.00	3.00	0.0	2.25	2.25	2.50	3.00	2.75	2.75	2.75	3.3	3.2	3.0	5.0	3.5	4.25	3.9	45.50	2.84
Salary Exempt Staff	2.00	3.44	0.0	2.25	2.25	2.50	3.00	2.75	2.75	2.75	3.3	3.2	3.0	3.0	3.5	4.25	3.9	43.94	2.75
Teachers	4.00	3.90	1.9	2.25	0.00	2.25	2.95	2.75	2.75	2.75	3.3	3.2	3.0	3.0	3.0	4.25	3.9	45.25	2.83
Base Index (State)	4.10	2.90	1.4	1.70	1.70	2.10	1.90	2.40	2.50	2.40	2.3	2.6	3.0	3.4	4.1	5.30	4.0	43.80	2.74
L-S Adjusted Index	4.10	2.90	1.6	1.70	2.00	2.50	2.20	2.80	2.80	2.80	2.7	3.0	3.5	3.8	4.1	5.30	4.0	47.80	2.99
L-S Millage Increase	2.71	3.72	1.6	1.70	1.90	0.90	1.30	1.90	1.50	1.50	1.7	0.0	1.9	1.9	2.2	2.50		28.93	1.81

*3.51% was the average administrative increase for 2010-11. One *group* of administrators received a 2.00% increase, while the other *group* received a “bump” that varied in percentage depending on where they fell on the system that was in place. 3.0% was the average support staff increase for 2010-11, and 3.44% was the average salary exempt staff increase for 2010-11.

**1.90% was the average teacher increase after the memorandum of understanding (MOU) for 2011-2012. This percentage increase reduced the number of teacher workdays by four (4) days annually.

***When factoring in the elimination of the per capita tax, the net L-S millage increase for 2013-2014 was 1.26%.

****For the 2022-2023 school year, any existing support staff member that fell below the new minimum for their respective range after applying the “P” value was moved to the new minimum hourly rate and received at least a 5% increase. Any support staff employee that fell within the new range for their respective employee category after applying the “P” value received an additional 2% to their applicable “P” value, with an hourly rate increase not to exceed 5% from their 2021-2022 hourly rate.

In addition to the approved 2023-2024 percentage increase, all administration, support, and salary exempt staff rates were adjusted to be consistent with the employee’s years of service in their current position at Lampeter-Strasburg.

*****Recommend the setting of “P” at 3.9% and “P+” at 4.4% (for those receiving an overall *Distinguished* evaluation) for all administrative, support and salary exempt staff. All referenced staff members will be evaluated utilizing our approved evaluation tools. This follows the recommendation of the market analysis study (PSBA) that was completed and started implementation during the 2019-2020 school year and updated during the current school year.

Employees above the maximum rates would continue to be applied a 2% maximum increase.

Lancaster-Lebanon Intermediate Unit 13 2025-2026 General Operating Budget Proposal

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IU13 is an equal opportunity education institution.



LANCASTER-LEBANON INTERMEDIATE UNIT 13

General Operating Budget

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LANCASTER-LEBANON INTERMEDIATE UNIT 13

Lancaster-Lebanon IU13 Board of Directors 2024-2025 Board Meeting March 12, 2025

Dr. Joseph Fullerton, President	Penn Manor
Melissa Herr, Vice President	Lampeter-Strasburg
Ronald Melleby, Treasurer	Donegal
Gina L. Brillhart, Secretary (non-voting)	IU13
Dr. Kathleen Blouch	Annville-Cleona
Brett Buckwalter	Cocalico
Lester Putt	Columbia Borough
Idette Groff	Conestoga Valley
Susan Dieffenbach	Cornwall-Lebanon
Paul Irvin	Eastern Lancaster County
Raymond Ondrusek	Eastern Lebanon County
Lynda Shrum	Elizabethtown Area
Tim Stauffer	Ephrata Area
Charles Merris, Jr.	Hempfield
Luis Morales	Lancaster
Robert Okonak	Lebanon
Amy Beachy	Manheim Central
JoAnn Hentz	Manheim Township
Staci Murray	Northern Lebanon
Jill Martin	Palmyra Area
Michael Fisher	Pequea Valley
Craig Chubb	Solanco
Daniel Woolley	Warwick

Lancaster-Lebanon IU13 Administration

Matthew Stem	Executive Director
Gina L. Brillhart	Assistant to the Executive Director-CFO
Philip (Flip) Steinour	Assistant to the Executive Director-COO
Sherry Zubeck	Director, Early Childhood and Special Education Services
VACANT	Director, Instructional Services
Tim Laubach	Director, Technology Services
Dr. Angela Kirby	Director, PaTTAN Harrisburg

MESSAGE FROM THE EXECUTIVE DIRECTOR

At IU13, our mission is to provide service, support, and solutions that make a difference to all learners and our communities. Central to that mission is the caring, competent, and reliable collaboration with our 22 school districts in Lancaster and Lebanon counties. As an education service agency, we seek to meet the ever-changing needs of member school districts, ranging from classroom programs for students with disabilities to the collaborative purchase of energy and school supplies. In every case, we are here to serve you and to be an asset to your district missions. Our goal is always to enhance student learning and our partnership has even greater importance as we work together to respond and find solutions to the new needs, challenges and opportunities facing us today.

The Lancaster-Lebanon Intermediate Unit 13's 2025-26 General Operating Budget Proposal reflects a strong commitment to reduce costs where possible and to avoid expenditures where feasible.

The **General Operating Budget - Core Program of Services** totaling \$2,170,010 reflects a 3.24% increase in expenditures. IU13 remains committed to reducing, avoiding, and minimizing increases to costs by maximizing revenues generated from the administration of competitive grants, and leveraging grant funds to enhance services to member school districts, provide value-added services, and support IU13 operations. There is **no direct assessment** to member school districts for this budget.

The **General Operating Budget - Instructional Media Services (IMS)** totaling \$1,374,756 reflects a 3.87% increase in expenditures. This increase includes annual adjustments to salaries, benefit costs, plus small adjustments to personnel allocations. Total District Contributions reflect a 2.0% increase.

The budget enclosed within this document has been recommended for approval by Lancaster and Lebanon County School District Superintendents and the Lancaster-Lebanon Intermediate Unit 13 Board of Directors and is presented to each district board for review and approval. As you consider this budget, we thank you for your continued support of Lancaster-Lebanon Intermediate Unit 13. By working together, we have developed programs to meet the needs of students and school districts while achieving efficiency and cost savings.

It is the pleasure of IU13 to serve you. We look forward to working together and making a difference through our call to "Work Worth Doing" by cultivating the conditions for trust and unity within our education systems and communities, to ensure that all learners are well served.



Matthew S. Stem
Executive Director

Lancaster-Lebanon IU13

General Operating Budget (GOB) Adoption Process

The Intermediate Unit budget adoption process shall occur in the following sequence:

1. Review and first reading of proposed GOB by the Intermediate Unit Board.
2. Review of the proposed GOB with the Advisory Council of Superintendents.
3. Notice given that the proposed GOB is available for public inspection.
4. Board approval of the proposed GOB at its regular meeting, and recommendation that the budget be approved by the IU13 component school districts and the school directors of the IU13 component school districts.
5. Distribution of copies of GOB packet to each Board member of component school districts for approval.
6. School district Boards and school district directors shall act on the IU13 General Operating Budget.
7. Following approval by a majority of the component school district boards and the school directors of the component school districts, the Executive Director shall file the approved GOB with the Pennsylvania Department of Education.
8. Final Board approval of all programs of services budgets annually in June as part of its Strategic Business Units and Support Services Units budget adoption process.

Lancaster-Lebanon Intermediate Unit 13

Proposed General Operating Budget

2025-2026

Background and Summary of Services

Public School Code of 1949 outlines the process an intermediate unit follows for approval of its General Operating Budget and identifies the core services to be provided: (i) curriculum development and instructional improvement services; (ii) educational planning services; (iii) instructional materials services; (iv) continuing professional education services; (v) pupil personnel services; (vi) State and Federal agency liaison services; and (vii) management services.

At Lancaster-Lebanon Intermediate Unit 13 (IU13), the General Operating Budget includes the cost of operating and administering our Program of Services and consists of two components:

1. The **Core Program of Services (CPS) Budget** in the amount of **\$2,170,010** includes resources for organizational leadership, board and community relations, administrative services, and instructional supports to our 22-member school districts. The 2025-26 CPS Budget includes an increase of \$68,141 or 3.24%.
2. The **Instructional Media Services (IMS) Budget** in the amount of **\$1,374,756** provides instructional media and materials, digital resources, courier services among schools, and consultation and training in instructional technology integration. The 2025-26 IMS Budget includes an increase of \$51,274 or 3.87%.

The General Operating Budget is reviewed with the IU13 Superintendents' Advisory Council and approved by the IU13 Board of Directors for recommendation to the local school boards for approval. Weighted votes will be summarized and submitted to the Pennsylvania Department of Education by May 1st. The General Operating Budget represents approximately 1.5% of the total enterprise-level IU13 budget and is formally adopted by the IU13 Board as part of the Strategic Business Unit and Support Services Unit budget process in June.

We operate over 117 separate programs that are managed under thirteen Strategic Business Units (SBUs) totaling approximately \$238 million. A listing of the thirteen strategic business units and the proposed programs administered under each unit is included in this packet on pages 15-17. The IU13 Board of Directors approves the budgets for all programs administered by IU13 as part of the annual budget adoption process. These programs include marketplace fee-for-service programs, consortium programs, membership programs, federal grants, and state allocations/grants. A more detailed description of our strategic business units and the programs offered by each unit is available in a companion document titled, "IU13 Programs and Services." The companion document is updated each year in June as part of the enterprise-level budget adoption process and posted on our website at <https://www.iu13.org>.

Local school districts exercise their option to participate in the various marketplace and consortium programs based on their needs. Each consortium budget is developed with member input and contracts for service are approved by participating school districts and the IU13 Board of Directors. Our efforts to meet the ever-changing needs and expectations of our member school districts and other key customers are supported by a 5-year plan that includes a mission to provide services, supports, and solutions that make a difference to all learners in our community, and a vision for working together and making a difference through our call to "Work Worth Doing" by cultivating the conditions

for trust and unity within our education systems and communities, to ensure that all learners are well served, focusing on:

- Educational Services
- Technical Assistance
- Developing Leaders
- Convening and Connecting
- Building Organizational Resilience

We continually seek avenues to increase efficiency and to save money in our own operations as well as for our member school districts. Each year, we pursue opportunities to increase funding for general operations by aggressively pursuing competitive grants, administering state initiatives, and delivering marketplace services. Since the Intermediate Unit Operating Subsidy line item was eliminated from the Commonwealth budget in 2012, the Pennsylvania Department of Education has charged intermediate units to become entrepreneurial. At IU13, we have been intentional about becoming more entrepreneurial and have implemented programs and structures to encourage and support innovation and stewardship. Our efforts include a focus on the voice of the customer, a commitment to inspiring innovation, a discipline of project management processes and tools, and a system to support lean design strategies. IU13's commitment to expanding its entrepreneurial offerings benefits our member school districts by providing funds and leveraging resources to enrich and enhance our programs and services.

The General Operating Budget is comprised of six functional areas: Enterprise Leadership - Executive Office, Business Services, Human Resources Services, Early Childhood and Special Education Services, Technology Services, and Instructional Services.

The Executive Office: Administrative Services, State and Federal Agency Liaison Services, and Management Services is responsible for enterprise-level leadership. The Executive Office coordinates the monthly meetings and agendas of the IU13 Board of Directors, hosts the monthly meeting of the Superintendents' Advisory Council, supports services to other district leaders, and sponsors sessions where current programs are discussed and planning for future activities and initiatives occur. Our annual elevated commitments and action items are a result of the planning done at this level. The Executive Office also provides community relations support for districts through a public relations consortium. The Executive Office supports formation of legislative priorities in collaboration with the 22-member school districts and others specific to the IU. New board member orientation, legislative liaison services, and administrator searches are also offered based on interest.

Central Services, including the administration of state and federal agency liaison services, management services and organizational leadership, are included in the budget. The Executive Director, Assistant Executive Director, Assistant to the Executive Director - COO, Assistant to the Executive Director - CFO, Director of Instructional Services, Director of Technology Services, and Director of Early Childhood and Special Education Services all contribute to this work.

The **Business Services** staff is responsible for the overall financial management and accounting for the organization, including budget development, grant compliance, procurement practices, and implementation of the organization's Comprehensive Business Plan. The Business Services staff is also responsible for the coordination of the Workers' Compensation and Property/Casualty Insurance Pools, and collaborative services initiatives resulting in substantial savings for member districts through bulk buying of materials and supplies. In addition, the IU coordinates a consortium for the procurement of energy that results in savings of the costs for natural gas, electricity, and bulk fuels, as well as several other collaborative services initiatives that provide cost-effective solutions for participating districts.

The **Human Resources Services** staff is responsible for recruiting, hiring, retention, payroll, and benefits activities/administration for IU13. Additionally, this staff provides labor management information services and consulting services to districts on human resources and policy issues, and assists districts with regulatory management, interpreting new laws/Acts and how they can be put into practice. This department coordinates a substitute procurement and absence management program, an online service for wage, benefit, contracts, and organization charts. Human Resources Services coordinates emergency certification for substitutes and provides safety training. The Human Resources Services staff also supports the planning, prevention, and response to safety and crisis events within all school districts.

The **Early Childhood and Special Education Services** team is responsible for the delivery of services to young children (Early Head Start, Head Start in Lebanon County, Pre-K Counts, and Preschool Early Intervention) and district-referred school-age students in need of special education (center-based services, classroom services, itinerant teachers, speech and language therapy, occupational therapy, physical therapy, job training services, transition services, sensory impaired services, psychological services, and homebound instruction). In addition, the IU has leveraged a special education legal pool which member districts can join at a minimal cost. Membership includes direct access to a highly regarded special education attorney throughout the year for large-group professional development, updates on legal trends, and 1:1 consultation.

The **Technology Services** team is responsible for software, computer, network, and data systems administration services for IU13 (i.e., server administration for e-mail, web, network connectivity hardware, etc.). This department is also responsible for providing technical assistance to IU13 staff (administrators, specialists, and support staff) regarding uses of technology. In addition, the Technology Services team provides the following consortium and marketplace services to our member districts:

- Wide Area Network Connectivity
- Peering Services
- IU13 PA Student Data Privacy Consortium
- IU13 Hosted Cloud Services
- Colocation Services
- Web Content Filtering
- Telecommunications Statewide Contract
- Discounted Technology Trainings
- Statewide Software Sales
- Technology Management Career Pathways
- Consultative Services
- Tech Talk Live Conference
- State Data Manager
- Document Imaging and Retention Services
- Printing and Duplication Center Services

The **Instructional Services** Department provides innovative services that are evidence-informed to lead and support the work of learner-driven professionals. Teaching and learning-related solutions are offered to educators and administrators in the areas of curriculum, instruction, and educational technology, including supports in all core content areas. In addition, various job-alike collaboratives for curriculum coordinators, principals, and content area leaders are facilitated by the Instructional Services Department to support collegiality, networking, and peer-to-peer learning in Lancaster and Lebanon Counties. The Intermediate Unit's Student Services Program, Community Education Program, and Grant Services are also administered through Instructional Services.

The General Operating Budget - Core Program of Services is supported by interfund transfers derived from the central support cost allocations to local, state, and federal programs administered by the Intermediate Unit, interest income, plus state reimbursement for Social Security and retirement costs related to salaries funded in the budget. Expenditures included in this budget are salaries, benefits, expenses, materials, and supplies. **There is no direct assessment to member school districts for the General Operating Budget – Core Program of Services.**

General Operating Budget - Instructional Media Services (IMS) are salaries, benefits, materials, and supplies in support of the following services:

- Courier service is provided to Lancaster and Lebanon public schools on a regular, weekly basis, as well as routes encompassing the nonpublic schools on a rotating basis. The courier service is housed in the IU13 Lancaster County office, running scheduled deliveries to the satellite offices.

The IU13 IMS provides a wide range of instructional media, materials, and training for teachers and administrators. including direct support for district Technology Integrators/Specialists/Coaches and Librarians. In addition, the IMS provides consortium opportunities for discounted educational technology tools.

- Approximately 60% of the budget covers the cost of instructional media licenses and materials requested by member districts. Media titles are available for educators to download or stream to their classrooms for instruction and staff development uses. In addition, teachers and students have access to virtual simulations and labs, cultural and educational databases, and a variety of digital instructional resources for all grade levels and all curriculum areas.
- Types of digital media available to educators including streaming media, video, lessons, digital resources, portable planetariums, telepresence robotic systems, AR/VR immersive learning and career-based systems, and many more STEM robotics systems via the Lending Library.
- In addition, districts have access to OverDrive, an online library available with e-book titles that can be used by their students.

IMS staff provide services to schools related to the integration of instructional technology and digital media. Job-alike meetings are held for school district staff to support technology integration and solving technical issues. Further, the latest technological developments are discussed, and hands-on technology trainings are offered. These meetings provide a valuable forum for learning and information exchange among district staff members.

The General Operating Budget - IMS is funded through the following revenue streams: Social Security and retirement state reimbursements, consulting services revenue, local program revenue, and member district contributions based on an aid ratio formula promulgated in School Code. A schedule of district contributions is included under the IMS section of this proposal on page 14.

LANCASTER-LEBANON IU13
General Operating Budget
Proposed 2025-2026 Core Program of Services
Composite Budget
 March 12, 2025

	Actual 2023-24 Activity	Approved 2024-25 Budget	Proposed 2025-26 Budget	Net Change Budget
PERSONNEL SERVICES - SALARIES				
Object: 110 Official/Administrative	\$325,826	\$435,754	\$438,622	\$2,868
Object: 130 Professional - Other	466,978	458,067	490,373	32,306
Object: 150 Office/Clerical	174,889	192,250	189,295	(2,955)
Subtotal	967,693	1,086,071	1,118,290	32,219
PERSONNEL SERVICES - EMPLOYEE BENEFITS				
Object: 213 Life Insurance	662	708	989	281
Object: 220 Social Security Contributions	70,353	83,086	85,552	2,466
Object: 230 Retirement Contributions	325,440	368,179	380,220	12,041
Object: 240 Tuition Reimbursement	7,577	11,339	7,872	(3,467)
Object: 260 Workers' Compensation	6,774	7,604	7,826	222
Object: 271 Medical Health Benefits	124,770	145,732	167,939	22,207
Object: 272 Dental Health Benefits	5,822	6,295	6,859	564
Object: 274 Income Protection Benefits	1,866	2,088	2,092	4
Object: 290 Other Employee Benefits	27,691	33,571	33,237	(334)
Subtotal	570,955	658,602	692,586	33,984
PURCHASED PROFESSIONAL AND TECHNICAL SERVICES				
Object: 329 Professional Educ Svcs - Other	1,679	4,100	4,100	0
Object: 330 Other Professional Services	0	1,700	1,700	0
Object: 331 Legal Fees	0	800	800	0
Object: 340 Technical Services	72	360	150	(210)
Object: 348 Services in Support of Technology	5,490	5,475	6,194	719
Object: 360 Employee Training and Development Services	5,948	30,297	29,433	(864)
Object: 390 Other Purchased Professional & Tech Svcs	29,722	34,200	37,500	3,300
Subtotal	42,911	76,932	79,877	2,945
PURCHASED PROPERTY SERVICES				
Object: 441 Rental of Land and Buildings	206,459	205,367	205,367	0
Object: 448 Lease/Rental of Hardware & Related Tech	3,764	3,779	4,099	320
Subtotal	210,223	209,146	209,466	320
OTHER PURCHASED SERVICES				
Object: 532 Cellular Phone Charges	15	13	38	25
Object: 549 Other Advertising/Public Relations	1,517	3,800	3,800	0
Object: 550 Printing and Binding	1,948	6,011	3,996	(2,015)
Object: 580 Travel	7,720	18,656	19,440	784
Object: 599 Other Misc Purchased Services	5,790	9,228	9,228	0
Subtotal	16,990	37,708	36,502	(1,206)
SUPPLIES				
Object: 610 General Supplies	9,045	6,185	6,185	0
Object: 634 Snacks	211	0	50	50
Object: 635 Meals/Refreshments	7,378	10,595	10,325	(270)
Object: 640 Books and Periodicals	866	882	882	0
Object: 650 Supplies & Fees - Technology Related	3,584	6,114	6,114	0
Subtotal	21,084	23,776	23,556	(220)
OTHER OBJECTS				
Object: 810 Dues and Fees	8,408	9,634	9,733	99
Subtotal	8,408	9,634	9,733	99
TOTAL EXPENDITURES	\$1,838,264	\$2,101,869	\$2,170,010	\$68,141

LANCASTER-LEBANON IU13
General Operating Budget
Proposed 2025-2026 Core Program of Services
Composite Budget
 March 12, 2025

		Actual 2023-24 Activity	Approved 2024-25 Budget	Proposed 2025-26 Budget	Net Change Budget
LOCAL REVENUES					
6510	Interest on Invest & Checking Accts	\$0	\$134,000	\$134,000	\$0
6948	Receipts Directly from Members	2,871	0	0	0
6970	Services Provided Other Funds	99	0	0	0
	Subtotal	2,970	134,000	134,000	0
STATE REVENUES					
7810	State Share Soc Sec & Medicare Taxes	35,176	41,544	42,782	1,238
7820	State Share Retirement Contributions	162,719	184,092	190,104	6,012
	Subtotal	197,895	225,636	232,886	7,250
OTHER FUNDING SOURCES					
9310	General Fund Transfers	1,637,399	1,742,233	1,803,124	60,891
	Subtotal	1,637,399	1,742,233	1,803,124	60,891
TOTAL REVENUES		\$1,838,264	\$2,101,869	\$2,170,010	\$68,141

**Lancaster-Lebanon IU13
General Operating Budget
Proposed 2025-2026 Core Program of Services
Budget Summary**

CENTRAL SERVICES

- 5.59 FTE staff
 - 1.90 FTE Leadership Team
 - 0.91 FTE Senior Leaders
 - 0.83 FTE Middle Management
 - 1.95 FTE Non-instructional Support
- Board Meetings and Activities
- Superintendents' Meetings and Activities
- Job-Alike Meetings and Activities
- Legislative, State, and Federal Liaison
- Community Relations and Public Information
- Oversight of all Intermediate Unit Programs
- Safety Initiatives and Crisis Event Prevention and Response
- Management and Administrative Services

CURRICULUM AND INSTRUCTIONAL SERVICES

- 3.75 FTE Staff
 - 0.30 FTE Leadership Team
 - 1.37 FTE Senior Leaders
 - 0.90 FTE Middle Management
 - 1.18 FTE Non-instructional Support
- Professional Development
- School Evaluation Services
- Program Development
- Supervision and Coordination of Various Intermediate Unit Programs
- Strategic Planning and School Improvement
- Curriculum and Assessment Services

LANCASTER-LEBANON IU13
 General Operating Budget
Proposed 2025-2026 Instructional Media Services
Composite Budget
 March 12, 2025

	Actual 2023-24 Activity	Approved 2024-25 Budget	Proposed 2025-26 Budget	Net Change Budget
PERSONNEL SERVICES - SALARIES				
Object: 110 Official/Administrative	\$33,489	\$33,915	\$33,915	\$0
Object: 130 Professional - Other	117,603	127,803	141,619	13,816
Object: 150 Office/Clerical	71,761	77,091	78,268	1,177
Subtotal	222,853	238,809	253,802	14,993
PERSONNEL SERVICES - EMPLOYEE BENEFITS				
Object: 213 Life Insurance	212	216	313	97
Object: 220 Social Security Contributions	16,543	18,269	19,415	1,146
Object: 230 Retirement Contributions	74,533	80,056	86,292	6,236
Object: 240 Tuition Reimbursement	1,296	960	6,240	5,280
Object: 260 Workers' Compensation	1,560	1,672	1,775	103
Object: 271 Medical Health Benefits	39,900	44,322	52,763	8,441
Object: 272 Dental Health Benefits	1,862	1,914	2,157	243
Object: 274 Income Protection Benefits	578	631	654	23
Object: 290 Other Employee Benefits	2,446	2,544	2,544	0
Subtotal	138,930	150,584	172,153	21,569
PURCHASED PROFESSIONAL AND TECHNICAL SERVICES				
Object: 329 Professional Educ Svcs - Other	11,500	13,000	13,000	0
Object: 348 Services in Support of Technology	2,176	1,518	3,778	2,260
Object: 360 Employee Training and Development Services	1,115	6,122	6,649	527
Object: 390 Other Purchased Professional & Tech Svcs	0	800	800	0
Subtotal	14,791	21,440	24,227	2,787
PURCHASED PROPERTY SERVICES				
Object: 432 Repairs & Maintenance Svcs of Equip	0	1,000	1,000	0
Object: 433 Repairs & Maintenance Svcs of Vehicles	670	3,500	3,500	0
Object: 441 Rental of Land and Buildings	14,845	16,200	20,645	4,445
Object: 448 Lease/Rental of Hardware & Related Tech	1,323	1,247	1,675	428
Subtotal	16,838	21,947	26,820	4,873
OTHER PURCHASED SERVICES				
Object: 532 Cellular Phone Charges	134	134	134	0
Object: 549 Other Advertising/Public Relations	0	1,000	500	(500)
Object: 550 Printing and Binding	221	1,318	415	(903)
Object: 580 Travel	6,665	12,689	13,552	863
Object: 599 Other Misc Purchased Services	798	0	0	0
Subtotal	7,818	15,141	14,601	(540)
SUPPLIES				
Object: 610 General Supplies	3,429	4,350	5,350	1,000
Object: 626 Gasoline	2,085	5,500	5,500	0
Object: 634 Snacks	156	0	0	0
Object: 635 Meals/Refreshments	16,997	17,020	17,750	730
Object: 650 Supplies & Fees - Technology Related	790,556	778,808	777,832	(976)
Subtotal	813,223	805,678	806,432	754
PROPERTY				
Object: 740 Depreciation	0	0	6,336	6,336
Object: 752 Cap Equipment - Original & Additional	1,209	0	0	0
Subtotal	1,209	0	6,336	6,336
OTHER OBJECTS				
Object: 810 Dues and Fees	599	720	763	43
Subtotal	599	720	763	43
OTHER USES OF FUNDS				
Object: 938 General Admin Overhead Allocation	65,306	69,163	69,622	459
Subtotal	65,306	69,163	69,622	459
TOTAL EXPENDITURES	\$1,281,567	\$1,323,482	\$1,374,756	\$51,274

LANCASTER-LEBANON IU13
 General Operating Budget
Proposed 2025-2026 Instructional Media Services
Composite Budget
 March 12, 2025

		Actual 2023-24 Activity	Approved 2024-25 Budget	Proposed 2025-26 Budget	Net Change Budget
LOCAL REVENUES					
6920	Contributions & Donations from Private Srcs	\$31,497	\$25,000	\$35,000	\$10,000
6944	Receipts Other LEAs in PA - Ed	36,048	28,211	90,450	62,239
6947	Receipts from Members by Withholding	668,296	681,662	695,295	13,633
6948	Receipts Directly from Members	469,713	501,216	460,962	(40,254)
6949	Other Tuition from Patrons	673	140	125	(15)
6970	Services Provided Other Funds	21,622	18,090	18,695	605
6999	All Other Revenues	8,179	20,000	21,375	1,375
	Subtotal	1,236,028	1,274,319	1,321,902	47,583
STATE REVENUES					
7810	State Share Soc Sec & Medicare Taxes	8,272	9,135	9,708	573
7820	State Share Retirement Contributions	37,267	40,028	43,146	3,118
	Subtotal	45,539	49,163	52,854	3,691
TOTAL REVENUES		\$1,281,567	\$1,323,482	\$1,374,756	\$51,274

**Lancaster-Lebanon IU13
General Operating Budget
2025-2026 Instructional Media Services
Budget Summary**

SALARIES & BENEFITS

- Total FTEs = 2.95
 - 0.20 FTE – Leadership Team
 - 0.20 FTE – Senior Leaders
 - 1.10 FTE – Middle Management
 - 1.45 FTE – Non-instructional Support
- Employee Benefits including medical, dental, Social Security, tuition, workers' compensation, retirement, disability, and life insurance.

PURCHASED PROFESSIONAL AND TECHNICAL SERVICES

- Professional Education Consultants and Speakers
- Technical Assistance Services
- Interlibrary Delivery Service Fees

PURCHASED PROPERTY SERVICES

- Van Maintenance/Repairs
- Rent

OTHER PURCHASED SERVICES

- Communications
- Printing
- Travel

SUPPLIES

- Instructional and Support Materials
- Office and Library Supplies
- Courier Gasoline
- Catering for Workshop Attendees
- Educational Digital Media and Related Licensing Fees
 - Discovery Education Experience Package and Mystery Science
 - BrainPop Combo
 - Schoology
 - OverDrive/SORA
 - Notable – KAMI
- IMS Lending Library
 - AR/VR Mobile Device Kits
 - STARLAB Portable Planetariums
 - Telepresence Robotics
 - Transfr VR Career Explorations
 - Many other STEM/Robotics kits

EQUIPMENT

- Replacement Starlab equipment depreciated over 5 years

DUES & FEES

- Memberships in Professional Organizations or Associations

Lancaster-Lebanon Intermediate Unit 13
General Operating Budget
2025-2026 Instructional Media Services Budget
Estimated District Contributions

<u>District</u>	<u>Actual</u> <u>2023-24</u>	<u>Actual</u> <u>2024-25</u>	<u>Projected*</u> <u>2025-26</u>
Annville-Cleona	\$11,210.92	\$11,515.08	\$12,289.23
Cocalico	24,708.64	24,922.40	25,407.59
Columbia Borough	5,072.76	5,285.69	5,376.69
Conestoga Valley	43,970.14	44,663.83	45,227.84
Cornwall-Lebanon	38,408.14	41,357.49	42,390.32
Donegal	20,286.05	20,699.50	21,060.19
Eastern Lancaster County	37,434.26	37,441.79	38,291.61
Eastern Lebanon County	20,198.67	20,723.52	20,952.05
Elizabethtown Area	27,619.65	28,215.28	28,850.71
Ephrata Area	31,667.19	32,190.42	32,724.16
Hempfield	62,298.52	63,242.14	64,785.57
Lampeter-Strasburg	26,953.49	27,342.16	27,842.89
School District of Lancaster	47,172.62	48,446.85	49,144.61
Lebanon	10,735.41	11,030.70	11,159.38
Manheim Central	31,157.52	31,189.95	31,825.99
Manheim Township	55,598.69	56,539.95	58,019.05
Northern Lebanon	19,293.54	20,543.89	21,143.05
Palmyra Area	25,150.49	25,611.33	25,925.16
Penn Manor	39,580.21	40,213.04	40,804.52
Pequea Valley	19,806.48	19,690.46	19,977.08
Solanco	32,686.86	32,908.70	33,533.84
Warwick	<u>37,285.77</u>	<u>37,887.83</u>	<u>38,563.47</u>
TOTAL	<u>\$668,296.02</u>	<u>\$681,662.00</u>	<u>\$695,295.00</u>

Formula for IMS Contributions:

1. IMS less state allocation and other resources ÷ by total weight factors = VALUE PER WEIGHT factor.
2. Weight factor per district calculated by subtracting the district aid ratio from 1.00 times the district WADM.
3. Weight factor per district times the value (calculated in #1 above) equals the withholding.
4. District share of IMS Budget is withheld from basic subsidy in December.

*The actual amount payable for 2025-26 will be provided by PDE after the entire processing cycle for the 2023-24 membership data has been completed.

Historical IMS District Contributions:

2006-07	\$738,871.00	2016-17	\$639,215.00
2007-08	\$738,871.00	2017-18	\$639,215.00
2008-09	\$738,871.00	2018-19	\$639,215.00
2009-10	\$621,200.00	2019-20	\$639,215.00
2010-11	\$639,215.00	2020-21	\$655,835.00
2011-12	\$639,215.00	2021-22	\$655,835.00
2012-13	\$639,215.00	2022-23	\$655,835.00
2013-14	\$639,215.00	2023-24	\$668,296.00
2014-15	\$639,215.00	2024-25	\$681,662.00
2015-16	\$639,215.00	2025-26	\$695,295.00

LANCASTER-LEBANON INTERMEDIATE UNIT 13

PROPOSED PROGRAMS OF SERVICES

Programs by Strategic Business Unit (SBU)

Anticipated

2025-26 Budgets

SBU 001 - Administrative and Management Services

Program 2325 Bus Driver Training	\$29,550
Program 7205 ACCESS Billing Services	355,272
Program 7207 ACCESS Medicare Administrative Claim (MAC) Funds	83,250
Program 7401 Collaborative Services	522,149
Program 7402 Tax Collection Bureau	1,938,650
Program 7414 Business Services Initiatives	103,307
Program 7783 Title I-Neglected and Delinquent-Manos House	82,776
Program 8113 Guest Teacher Training	56,202
Program 8116 Human Resources Initiatives	876,994
Program 8120 PASPA Administrative Services	79,241
Program 8588 Statewide System of Support-Safe Schools	32,183
Program 8604 School Safety & Mental Health Grant	74,647
Program 8605 School Mental Health Grant	70,000
Subtotal SBU 001 - Administrative and Management Services	<u>\$4,304,221</u>

SBU 002 - Community Education

Program 5600 Lancaster County Prison	\$83,302
Program 5603 Lebanon County Prison	40,367
Program 5608 Lancaster-Lebanon Adult Education Local Program	689,814
Program 5610 Lancaster-Lebanon Foundation Pass-thru Funds	99,471
Program 5620 Lancaster-Lebanon Adult Basic Education	1,107,696
Program 5621 Citizenship and Integration Direct Services Grant	307,502
Program 5623 Integrated English and Literacy Civics Education	1,122,248
Program 5625 Family Literacy Expansion	259,780
Program 5626 Tutoring Program for Adults	51,981
Program 5627 Adult Education/Literacy	597,461
Program 5659 School District of Lancaster Cultural Navigation Services	222,306
Program 5684 English Language Learner (ELL) Navigation at Manheim Township SD	16,751
Program 5686 Foundation Funds STEM	50,684
Program 5692 Good Job Happy Family Grant	82,612
Program 5707 Eckerd Classes and Navigation	70,048
Program 5712 Employer Engagement Program	369,367
Subtotal SBU 002 - Community Education	<u>\$5,171,390</u>

SBU 004 - Teaching and Learning Collaborative

Program 1111 Core Program of Services-Curriculum and Instruction	\$751,700
Program 5421 Targeted School Improvement (TSI)-Classroom Diagnostic Tools-State	23,611
Program 5422 Standards Based Instruction (SBI)-STEM Education-State	90,740
Program 5423 Additional Targeted School Improvement (TSI)-State	92,917
Program 5436 Accelerated Learning-Title I	69,464
Program 5437 Accelerated Learning-Title II	102,546
Program 5440 Comprehensive Support and Improvement to Lancaster Schools	275,623
Program 5451 Stem in Pennsylvania	37,685
Program 5453 Arconic Foundation Grant	265
Program 5455 Executive Leadership of Lancaster County STEM Alliance	138,621
Program 5459 Chief Science Officer Initiative Grant	17,161
Program 5462 Javits Gifted and Talented Students Education Program	47,822
Program 5536 Curriculum and Instruction Marketplace	725,966
Program 5599 Expanding Capacity for Environmental Literacy	32,903
Subtotal SBU 004 - Teaching and Learning Collaborative	<u>\$2,407,024</u>

SBU 005 - Early Learners

Program 5820 Pennsylvania Pre-K Counts	\$3,019,599
Program 5822 Local Early Childhood	32,787
Program 5830 Education Leading to Employment and Career Training (ELECT)	301,477
Program 5881 Lebanon County Head Start	3,798,561
Program 5884 Head Start Supplemental Assistance Program	2,596,115
Program 5885 Child and Adult Care Food Program	298,874
Program 5891 Early Head Start-Home Visitors	1,330,236
Program 5897 Community Action Program-Early Head Start-Home Visitors	957,919
Subtotal SBU 005 - Early Learners	\$12,335,568

SBU 006 - Early Intervention

Program 6250 Individuals with Disabilities Education Act, Section 611 Preschool	\$2,728,871
Program 6255 State Early Intervention	24,530,559
Program 6256 Individuals with Disabilities Education Act, Section 619 Preschool	456,374
Program 6257 Early Intervention ACCESS	4,462,831
Program 6258 CCRES Grant-Early Intervention-Itinerant	1,495
Subtotal SBU 006 - Early Intervention	\$32,180,130

SBU 007 - Student Services

Program 5170 Career and Technology Center English as a Second Language Consultation	\$310,965
Program 5172 Title I-Nonpublic	568,870
Program 5175 Act 89 Nonpublic Auxiliary Services	9,954,525
Program 5176 Title IIA Local Fiscal Agent	140,000
Program 5185 Nonpublic Safe Schools Targeted Grant	580,181
Program 5517 Student Activities and Events	127,836
Program 5530 Organ Tissue Donation Awareness	255,656
Program 5542 Title III-Language Instruction for Immigrant Students	4,293
Program 5544 Title III-Language Instruction for Limited English Proficient Students	261,387
Subtotal SBU 007 - Student Services	\$12,203,713

SBU 011 - Special Education Classroom Services

Program 2001-2057 Special Education Classroom Consortium Programs	\$44,783,413
Program 2032 Special Education Fund Balance	125,417
Program 2083 CCRES Grant-Art Supplies-CEC Classroom	997
Program 2084 CCRES Grant-Autistic Support Discovery Room	4,359
Program 2085 CCRES Grant-Why Try Expansion	1,500
Program 2086 National Environmental Education Foundation Grant	9,189
Program 2201 Special Education CORE	4,269,136
Program 2209 Lebanon County Prison Supplemental Contract	158,785
Program 2263 Individuals with Disabilities Education Act-ESY Component	4,446,297
Program 2300 Partial Hospitalization Program	975,254
Program 2400 Lancaster Behavioral Health Program	148,404
Program 2800 Student Activity-Mini-Businesses	20,000
Program 2900 Student Activity-Fundraisers	5,000
Program 2945 Student Work Experience	210,000
Subtotal SBU 011 - Special Education Classroom Services	\$55,157,751

SBU 012 - Itinerant Solutions

Program 2004-2024 Itinerant Solutions Consortium Programs	\$13,269,525
Program 2006 School Age Speech Language	3,974,628
Program 2022 Occupational and Physical Therapy	3,244,537
Program 2150 ECSES Initiatives	579,446
Program 2206 Pupil Transportation	1,796,709
Program 2215 Supplemental Contracts	7,975,643
Program 2232 Itinerant Solutions Value-added Services	118,324
Program 2246 Fee for Service Office of Vocational Rehabilitation-Lancaster County	90,257
Program 2280 Staff Development and Training	35,787
Program 7203 School Age ACCESS Balance	409,150
Subtotal SBU 012 - Itinerant Solutions	\$31,494,006

	Anticipated 2025-26 Budgets
SBU 014 - Pass-thru Funds Administration Services	
Program 2261 Individuals with Disabilities Education Act-Training and Consultation	\$1,999,161
Program 2262 IDEA-School Age Supplementary Aides & Services Component	15,555,253
Program 2268 Success for PA Early Learners State Personnel Development Grant	7,000
Program 7204 School-Based ACCESS Project	2,000,000
Subtotal SBU 014 - Pass-thru Funds Administration Services	<u>\$19,561,414</u>
SBU 016 - Regional Technology Solutions	
Program 2585 Title II-Data Governance Grant	\$13,122
Program 4510 Statewide Software	17,212,914
Program 4515 Technology Initiatives	995,648
Program 4516 Technology Solutions Value-added Services	164,115
Program 4585 Wide Area Network Consortium	2,432,795
Subtotal SBU 016 - Regional Technology Solutions	<u>\$20,818,594</u>
SBU 020 - PaTTAN	
Program 9708 Corrections Education-IDEA Appropriation	
Program 9734 PaTTAN Programs III	\$72,224
Program 9740 Cordero Cluster Fund Contract	563,000
Program 9745/9748 PaTTAN/Bureau of Special Education Initiatives	1,418,436
Program 9753 PaTTAN Assistive Technology Program	350,000
Program 9760 Corrections Education-IDEA Appropriation	664,348
Program 9761 Governor's STEM Competition	205,583
Program 9762/9764 PaTTAN/Bureau of Special Education Initiatives	24,731,883
Program 9774 PaTTAN Early Intervention/Preschool Program	25,175
Program 9790 Higher Ed Working Group and PAsmart	2,420,442
Program 9791 Department of Corrections-State Appropriation 102	130,533
Program 9793 Alternative Education for Disruptive Youth (AEDY)	566,073
Program 9794 PaTTAN Programs V	116,640
Program 9795 Corrections Education Record Center	177,686
Subtotal SBU 020 - PaTTAN	<u>\$31,442,023</u>
SBU 021 - Statewide Projects	
Program 9551 PDE Comprehensive Support and Improvement (CSI) School Improvement	\$2,071,038
Program 9751 Pennsylvania Value Added Assessment System	1,765,253
Program 9851 Pennsylvania Value Added Assessment System Research Team	764,480
Subtotal SBU 021 - Statewide Projects	<u>\$4,600,771</u>
SBU 024 - Educational Technology	
Program 5105 Instructional Media Services	\$1,323,482
Program 5419 Educational Technology Initiatives	4,705,766
Program 5460 Step Up with EbD (Engineering by Design)	153,631
Subtotal SBU 024 - Educational Technology	<u>\$6,182,879</u>
Total Strategic Business Unit Budgets	<u>\$237,859,484</u>

Notes:

1. Anticipated budgets are based on information available on February 1, 2025.
2. New programs may be added throughout the 2025-26 fiscal year and will be presented to the IU13 Board at their regularly scheduled monthly meeting for approval as part of the Treasurer's Report.
3. Anticipated budgets do not include carryover funds or programs expected to end prior to the start of 2025-26.

**Lancaster-Lebanon IU13
General Operating Budget
2025-2026 Core Program of Services
Summary of Major Changes**

Overall budget increase is \$68,141 or approximately 3.24%.

100s: PERSONNEL SERVICES – SALARIES increased by \$32,219 or approximately 2.97%.

- Executive Director, Assistant Executive Director, and Assistant to the Executive Director positions follow the board-approved contracts.
- Leadership Team, Act 93, and Confidential staff salary increases follow approved Benefit and Compensation Agreements.
- Support staff salary increases follow the effective Collective Bargaining Agreement as negotiated.
- Other changes include:
 - Project Manager allocation decreased by .1 FTE.
 - Director responsibilities for the Lancaster-Lebanon Education Foundation were reassigned resulting in a decreased salary allocation to this program.

200s: PERSONNEL SERVICES – EMPLOYEE BENEFITS increased by \$33,984 or 5.16%.

- For fiscal year 2025-26, IU13 will continue to use a composite rate method for the allocation of medical, dental, and other benefit costs across IU13 programs. The composite rate will be charged to each FTE at the rates outlined below:
 - Medical benefits - \$17,885 per year (an increase of 15% over the 2024-25 rate)
 - Dental benefits - \$731 per year (an increase of 8.78% over the 2024-25 rate)
 - Life insurance - \$106.08 per year (an increase of 38.56% over the 2024-25 rate)
 - Income protection - \$222 per year (no change from the 2024-25 rate)
 - Workers' compensation - .70% of wages (no change from the 2024-25 rate)
 - Retirement contributions - 34% of eligible wages (an increase of 0.29% over the 2024-25 PSERS rate of 33.9%)

**Lancaster-Lebanon IU13
General Operating Budget
2025-2026 Instructional Media Services
Summary of Major Changes**

Overall budget increase is \$51,274 or approximately 3.87%.

- District contributions for 2025-26 will increase by approximately 2%. See schedule.

100s: PERSONNEL SERVICES – SALARIES increased by \$14,993 or approximately 6.28%.

- Leadership Team, Act 93, and Confidential staff salary increases follow approved Benefit and Compensation Agreements.
- Support staff salary increases follow the effective Collective Bargaining Agreement as negotiated.
- Other changes include:
 - Decrease of part-time material handler 0.06 FTE.
 - Increase of Instructional Tech Integrator 0.10 FTE.

200s: PERSONNEL SERVICES – EMPLOYEE BENEFITS increased by \$21,569 or 14.32%.

- For fiscal year 2025-26, IU13 will continue to use a composite rate method for the allocation of medical, dental, and other benefit costs across IU13 programs. The composite rate will be charged to each FTE at the rates outlined below:
 - Medical benefits - \$17,885 per year (an increase of 15% over the 2024-25 rate)
 - Dental benefits - \$731 per year (an increase of 8.78% over the 2024-25 rate)
 - Life insurance - \$106.08 per year (an increase of 38.56% over the 2024-25 rate)
 - Income protection - \$222 per year (no change from the 2024-25 rate)
 - Workers' compensation - .70% of wages (no change from the 2024-25 rate)
 - Retirement contributions - 34% of eligible wages (an increase of 0.29% over the 2024-25 PSERS rate of 33.90%)

300s: PURCHASED PROFESSIONAL AND TECHNICAL SERVICES increased by \$2,787 or approximately 13%.

- Increased technology support fees for the addition of fifteen laptop computers to the program.

400s: PURCHASED PROPERTY SERVICES increased by \$4,873 or approximately 22.20%.

- Increased rent costs.

740s: EQUIPMENT added for \$6,336.

- Replaced equipment for the Starlab consisting of 2 domes, 1 digital projector, software and a computer. Costs to be depreciated over 5 years.



Lancaster-Lebanon IU13 General Operating Budget Highlights 2025-26

Based on Public School Code of 1949¹ and IU13 Board Policy, the Lancaster-Lebanon IU13 General Operating Budget is presented to our local school district boards for approval. This budget represents 1.5% of IU13 total expenditures and is comprised of two components:

- 1. General Operating Budget – Core Program of Services (CPS):** Increase of 3.24%.
 - This component provides IU13 with resources for organizational leadership, board and community relations, curriculum and instructional services, school improvement services, professional development, administrative services, and legislative support.
 - There is no direct assessment to the local school districts (no membership fee) for IU13 Core Program of Services.

- 2. General Operating Budget - Instructional Media Services (IMS):** Increase of 3.87%.
 - This budget is largely funded by district contributions as outlined under School Code.
 - District contributions reflect an increase of 2% in total over the current year.
 - This component provides instructional media for educators' use in schools, access to the lending library for STEM and robotics systems, courier services among schools, and consultation and training services and collaborative job-alikes for school district personnel.
 - IMS 5-Year Plan (2025-2030):
 - Products/Digital Resources:
 - Discovery Education Experience (K-12)
 - BrainPOP Combo (K-8)
 - Overdrive/SORA (K-12)
 - IMS Lending Library
 - Transfer VR Devices (6-12) Career Explorations & Readiness
 - Telepresence Robotic Systems
 - VR/AR Mobile Device Kits (K-12)
 - STARLAB Portable Planetariums (K-12)
 - Esports equipment (6-12)
 - STEM & robotics systems and toolkits for classroom use
 - Current Services:
 - Tech Media Integrators' Collaborative
 - Librarians' Collaborative
 - Esports Collaborative
 - AI Forums
 - Professional Learning/Workshops at IU13
 - IMS Communications
 - Technical Assistance/Consultations

¹Under the Public School Code of 1949, the Intermediate Unit Board of Directors has the power and duty to provide the following services: (i) curriculum development and instructional improvement services; (ii) educational planning services; (iii) instructional materials services; (iv) continuing professional education services; (v) pupil personnel services; (vi) State and Federal agency liaison services; and (vii) management services.

RESOLUTION

INTERMEDIATE UNIT BUDGET

At a meeting on _____, 2025, by a vote of
_____ to _____ with _____ abstaining and _____ absent,
as recorded in the minutes, the members of the Board of Directors of
_____ School District, a member of
Lancaster-Lebanon Intermediate Unit 13,
approved or disapproved the budget of the
Intermediate Unit for the fiscal year July 1, 2025 to June 30, 2026

President

Attest:

Secretary

INSTRUCTIONS: Each school district will file one copy of this form with the Intermediate Unit office, and it shall be made part of the Intermediate Unit budget file to confirm compliance with Section 914-A (6) (i) Act 102 of 1970.

Curriculum Map: Forensics

Course: Forensics Sub-topic: Science, Technology, Engineering & Mathematics

Grade(s): None specified

Course Description: Forensic science is a field that captures the imagination of many students. It offers a unique blend of science, critical thinking, and problem-solving skills applied to real-world scenarios. Forensics lends itself well to hands-on learning experiences. By engaging in simulated crime scene investigations, students can actively apply scientific principles, collect and analyze evidence, and collaborate with their peers. This experiential learning approach enhances student engagement and understanding. By introducing students to the principles and techniques of forensic science, they can see the direct application of scientific knowledge through biology, chemistry, physics, and mathematics. By studying forensics, students can see the connections between different scientific concepts and how they are integrated to solve complex problems involving crimes and mysteries.

Unit: Introduction to Forensic Science and Law

Unit Description: This unit provides an overview of forensic science and its integration with the legal system. Students will explore the history, fundamental principles, and real-world applications of forensic science. They will also examine the relationship between forensic evidence and the judicial process, emphasizing how scientific methods aid in solving crimes and ensuring justice.

Unit Essential Questions: What is forensic science, and how has it evolved over time?
How does forensic science contribute to the criminal justice system?
What are the ethical and legal considerations in forensic investigations?
What are the basic principles and processes used in forensic investigations?

Unit Big Ideas: Forensic science combines scientific principles with investigative techniques to solve crimes and support the judicial process.
The history of forensic science reveals its evolution and growing impact on criminal investigations and legal systems.
Scientific methods and critical thinking are essential for analyzing evidence and uncovering the truth in criminal cases.
Forensic evidence bridges the gap between science and law, providing objective insights that aid in achieving justice.
The integration of forensic science with the legal system ensures the accuracy and reliability of evidence in court proceedings.
Ethics and professional responsibility are foundational to maintaining the credibility and integrity of forensic science.
Interdisciplinary collaboration between forensic experts and legal professionals enhances the effectiveness of investigations and trials.
Understanding the principles and applications of forensic science highlights its role in protecting public safety and upholding the rule of law.

Unit Key Terminology & Definitions : Forensic Science
Evidence
Crime Scene Investigation (CSI)
Chain of Custody
Expert Witness
DNA Profiling
Fingerprint Analysis
Toxicology
Admissibility of Evidence
Ethics in Forensic Science

Unit Notes: STANDARDS: Science and Inquiry skills

This Curriculum Map Unit has no Topics to display

Unit: Types of Evidence and the Crime Scene

Unit Description: This unit introduces students to the different types of evidence used in forensic investigations and their significance in solving crimes. Students will learn how evidence is categorized, collected, and analyzed. The unit also covers crime scene management, emphasizing the importance of preserving and documenting evidence to maintain its integrity in the judicial process.

Unit Essential Questions: What are the various types of evidence, and how are they classified?
How is evidence collected, preserved, and analyzed to ensure its integrity?
What are the steps involved in processing a crime scene?
Why is maintaining the chain of custody critical in forensic investigations?
How do forensic professionals work collaboratively at a crime scene?

Unit Big Ideas: Different types of evidence, including physical, biological, and testimonial, play distinct roles in solving crimes and securing convictions.
Proper crime scene management is critical to preserving evidence integrity and ensuring its admissibility in court.
The systematic documentation and collection of evidence provide the foundation for accurate forensic analysis and investigation.
Each piece of evidence contributes to reconstructing the events of a crime and linking suspects, victims, and locations.
Chain of custody procedures ensure the reliability and credibility of evidence throughout the investigative and judicial process.
The categorization of evidence helps forensic experts determine the appropriate methods for analysis and interpretation.
Crime scene investigation combines observation, critical thinking, and scientific techniques to uncover hidden details.
Collaboration among forensic scientists, law enforcement, and legal professionals ensures the effective use of evidence in achieving justice.

Unit Key Terminology & Definitions : Evidence
Physical Evidence
Biological Evidence
Trace Evidence
Digital Evidence
Crime Scene
Chain of Custody
Contamination
Scene Reconstruction
Crime Scene Documentation

Unit Notes: STANDARDS: AP Psychology standards Unit 2 Cognition

This Curriculum Map Unit has no Topics to display

Unit: Trace Evidence and Impressions (hair, fibers, soil, glass analysis, fingerprints)

Unit Description: This unit delves into the analysis of trace evidence and impressions, fundamental components of forensic science. Students will explore how microscopic materials like hair, fibers, soil, and glass are examined to provide crucial links in investigations. The unit also focuses on the study of fingerprints and other impressions, highlighting their uniqueness and role in identifying individuals and reconstructing events.

Unit Essential Questions: What is trace evidence, and why is it critical in forensic investigations?
How are materials like hair, fibers, soil, and glass analyzed in forensic science?
What makes fingerprints unique, and how are they used in criminal investigations?
What techniques are employed to identify and preserve trace evidence and impressions?

How do forensic scientists ensure the accuracy and reliability of their analyses?

Unit Big Ideas: Trace evidence, such as hair, fibers, soil, and glass, provides critical links between suspects, victims, and crime scenes.
Microscopic analysis of trace materials can reveal their origin, composition, and significance in criminal investigations.
Fingerprints are unique to individuals and serve as a reliable method of personal identification in forensic science.
Impression evidence, including shoeprints and tool marks, helps reconstruct crime scenes and establish connections between objects and individuals.
The proper collection and preservation of trace and impression evidence ensure its reliability and admissibility in court.
Scientific techniques such as microscopy, spectroscopy, and pattern analysis enhance the accuracy of trace evidence analysis.
Comparative analysis of fingerprints and impressions reveals distinctive features that can link individuals to specific actions or locations.
Trace evidence and impressions demonstrate the intricate relationships between materials, environments, and human behavior in forensic investigations.

Unit Key Terminology & Definitions : Trace Evidence
Hair Analysis
Fiber Analysis
Glass Analysis
Fingerprints
Latent Fingerprint
Plastic Print.
Fracture Match
Individual Evidence

STANDARDS: STANDARDS
State: Pennsylvania STEELS K-12 - Science (2023)
[3.2.9-12.I \(Advanced\)](#) Analyze data to support the claim that Newton's second law of motion describes the mathematical relationship among the net force on a macroscopic object, its mass, and its acceleration.

This Curriculum Map Unit has no Topics to display

Unit: Drugs and Toxicology

Unit Description: This unit focuses on the role of drugs and toxicology in forensic science. Students will explore how chemicals, poisons, and drugs are detected, identified, and analyzed in criminal investigations. The unit examines the physiological effects of substances on the human body, the methods used to analyze toxicological samples, and the legal and ethical implications of drug and toxicology cases in the judicial system.

Unit Essential Questions: What is forensic toxicology, and how is it used in criminal investigations?
How are drugs and poisons classified, and what are their effects on the human body?
What techniques are used to detect and analyze substances in forensic toxicology?
How do toxicological findings influence legal cases and the judicial process?
What are the challenges and ethical considerations in forensic toxicology?

Unit Big Ideas: Forensic toxicology identifies and analyzes drugs, poisons, and chemicals to determine their role in criminal investigations.
Toxicological analysis reveals the physiological effects of substances on the human body and their potential to cause harm or death.

Advancements in analytical techniques allow forensic scientists to detect trace amounts of substances in biological samples.

The study of drugs and poisons plays a critical role in understanding cause-of-death cases and impairment-related incidents.

Legal and ethical considerations guide the use of toxicological evidence in criminal investigations and court proceedings.

Interpreting toxicological findings requires an understanding of dosage, metabolism, and the interactions of substances with the human body.

The classification and effects of drugs inform law enforcement, public health policies, and forensic investigations.

The chain of custody and proper handling of toxicological samples are essential to maintaining evidence integrity and reliability.

Unit Key Terminology & Definitions :

- Forensic Toxicology
- Controlled Substances
- Toxicology Screen
- Metabolite
- Lethal Dose (LD50)
- Chromatography
- Spectroscopy
- Poison
- Overdose
- Toxin

STANDARDS: STANDARDS

State: [Pennsylvania STEELS K-12 - Science \(2023\)](#)

- [3.1.9-12.C \(Advanced\)](#) Plan and conduct an investigation to provide evidence that feedback mechanisms maintain homeostasis.
- [3.1.9-12.F \(Advanced\)](#) Construct and revise an explanation based on evidence for how carbon, hydrogen, and oxygen from sugar molecules may combine with other elements to form amino acids and/or other large carbon-based molecules.
- [3.2.9-12.A \(Advanced\)](#) Use the periodic table as a model to predict the relative properties of elements based on the patterns of electrons in the outermost energy level of atoms.

This Curriculum Map Unit has no Topics to display

Unit: Blood and DNA Analysis

Unit Description: This unit focuses on the forensic analysis of blood and DNA, two of the most critical types of biological evidence in criminal investigations. Students will explore the principles and techniques used to identify and analyze bloodstains, blood patterns, and DNA samples. The unit emphasizes the scientific methods behind DNA profiling and blood evidence interpretation, as well as their impact on solving crimes and exonerating the innocent.

Unit Essential Questions:

- How is blood evidence analyzed to reconstruct crime scenes and identify suspects?
- What are the components of DNA, and how is it used in forensic investigations?
- What is the process of DNA profiling, and why is it considered reliable evidence?
- How do bloodstain patterns help in understanding the events of a crime?
- What are the challenges and limitations of using blood and DNA evidence in court?

Unit Big Ideas:

Bloodstain pattern analysis reveals valuable insights into the events and mechanisms of a crime.

DNA profiling is a powerful tool for identifying individuals and establishing connections between suspects, victims, and crime scenes.

The interpretation of blood evidence requires a scientific understanding of its physical and chemical properties.

Advancements in DNA technology have revolutionized forensic science by increasing accuracy in criminal investigations and exoneration cases.

The collection and preservation of blood and DNA evidence are critical to maintaining its integrity and admissibility in court.

Blood evidence provides clues about the location, movement, and interactions of individuals at a crime scene.

The analysis of DNA from various biological sources offers a unique genetic fingerprint for identifying individuals.

Forensic blood and DNA analysis combine scientific rigor and ethical responsibility to ensure justice is served.

Unit Key Terminology & Definitions : Bloodstain Pattern Analysis (BPA)
DNA Profiling
Luminol
Allele
Short Tandem Repeats (STRs)
Mitochondrial DNA (mtDNA)
Antigen
Serology
Exoneration
CODIS (Combined DNA Index System)

STANDARDS: STANDARDS

State: Pennsylvania STEELS K-12 - Science (2023)

3.1.9-12.S (Advanced) Communicate scientific information that common ancestry and biological evolution are supported by multiple lines of empirical evidence.

3.2.9-12.C (Advanced) Construct and revise an explanation for the outcome of a simple chemical reaction based on the outermost electron states of atoms, trends in the periodic table, and knowledge of the patterns of chemical properties.

Topic:

Unit: Human Remains and Forensic Entomology

Unit Description: This unit focuses on the role of human remains and forensic entomology in criminal investigations, particularly in determining the cause and time of death. Students will explore how human remains can provide crucial evidence in criminal cases, including the analysis of decomposition stages and the role of insects in the postmortem interval. The unit will cover techniques used by forensic anthropologists and entomologists to assist law enforcement in determining the circumstances surrounding a death, from time of death estimation to identifying possible causes of death through entomological evidence.

Unit Essential Questions:

How can human remains help determine the cause, manner, and time of death?

What is the role of forensic entomology in determining the postmortem interval, and how do insects contribute to this process?

What are the stages of human decomposition, and how can they be analyzed for forensic purposes?

How do forensic anthropologists and entomologists collaborate in criminal investigations?

What ethical issues arise when working with human remains in forensic investigations?

Unit Big Ideas: Human remains provide vital evidence in criminal investigations by revealing information about identity, cause, and time of

death.

The stages of decomposition offer critical insights into the postmortem interval and environmental factors affecting a body. Forensic entomology uses the presence and life cycle of insects to estimate the time of death and reconstruct the timeline of a crime.

Entomological evidence can link suspects to crime scenes and reveal details about the circumstances of death.

Forensic anthropologists analyze skeletal remains to identify victims, detect trauma, and determine age, sex, and ancestry.

Environmental conditions, such as temperature and humidity, significantly influence decomposition and insect activity.

Interdisciplinary collaboration between forensic anthropologists, entomologists, and law enforcement enhances the accuracy of criminal investigations.

The study of human remains and entomological evidence demonstrates the complex interactions between biological and environmental factors in forensic science.

Unit Key Terminology & Definitions : Forensic Entomology
Postmortem Interval (PMI)
Decomposition
Forensic Anthropology
Stage of Decomposition
Insects of Forensic Importance
Blowfly (Calliphoridae)
Larvae
Skeletal Remains
Taphonomy
Maggot
Forensic Pathology

STANDARDS: STANDARDS

State: Pennsylvania STEELS K-12 - Science (2023)

- [3.1.9-12.B \(Advanced\)](#) Develop and use a model to illustrate the hierarchical organization of interacting systems that provide specific functions within multicellular organisms.
- [3.1.9-12.G \(Advanced\)](#) Use a model to illustrate that cellular respiration is a chemical process whereby the bonds of food molecules and oxygen molecules are broken and the bonds in new compounds are formed resulting in a net transfer of energy.
- [3.1.9-12.H \(Advanced\)](#) Use mathematical representations to support claims for the cycling of matter and flow of energy among organisms in an ecosystem.
- [3.1.9-12.J \(Advanced\)](#) Construct and revise an explanation based on evidence for the cycling of matter and flow of energy in aerobic and anaerobic conditions.
- [3.2.9-12.H \(Advanced\)](#) Develop models to illustrate the changes in the composition of the nucleus of the atom and the energy released during the processes of fission, fusion, and radioactive decay.

This Curriculum Map Unit has no Topics to display

Unit: Arson and Ballistics

Unit Description: This unit will provide an in-depth examination of arson, a criminal act involving the intentional setting of fires. Students will explore the motivations behind arson, its impact on individuals and communities, and the legal and forensic processes involved in investigating and prosecuting such crimes. The unit will cover both the psychological factors contributing to arson and the practical procedures for detecting and analyzing fire-related evidence.

Unit Essential Questions: What are the main motivations behind arson?
How can fire behavior and forensic evidence help investigators solve arson cases?
What legal and ethical considerations arise in arson investigations and prosecutions?
What is the societal impact of arson on communities and economies?
How can understanding arson contribute to prevention and intervention strategies?

Unit Big Ideas: Arson is a deliberate act that significantly impacts public safety, property, and community well-being.
Understanding the psychological motivations behind arson helps in identifying potential perpetrators and preventing future incidents.

The forensic investigation of arson requires specialized techniques to analyze fire patterns and determine the cause and origin of a fire.

Legal frameworks and processes are essential for prosecuting arson cases and ensuring justice for victims.

The detection and prevention of arson rely on collaboration among law enforcement, forensic experts, and community resources.

Fire behavior and dynamics provide critical clues for distinguishing between accidental fires and intentional acts of arson.

Education and awareness about the consequences of arson can help reduce its occurrence and mitigate its effects.

Unit Key Terminology & Definitions :	Arson
	Accelerant
	Fire Behavior
	Forensic Investigation
	Arsonist
	Fire Pattern Analysis
	Motivation
	Catalytic
	Fire Marshal
	Criminal Liability
	Ballistics

STANDARDS: STANDARDS

State: Pennsylvania STEELS K-12 - Science (2023)

3.2.9-12.E (Advanced)	Apply scientific principles and evidence to provide an explanation about the effects of changing the temperature or concentration of the reacting particles on the rate at which a reaction occurs.
3.2.9-12.I (Advanced)	Analyze data to support the claim that Newton's second law of motion describes the mathematical relationship among the net force on a macroscopic object, its mass, and its acceleration.
3.2.9-12.N (Advanced)	Communicate scientific and technical information about why the molecular-level structure is important in the functioning of designed materials.

This Curriculum Map Unit has no Topics to display

Unit: Cybercrime

Unit Description: This unit delves into the growing threat of cybercrime, exploring the various forms of criminal activity that take place in digital spaces. Students will study the different types of cybercrimes, such as hacking, identity theft, and online fraud, and will examine the impact of these crimes on individuals, businesses, and societies. Additionally, the unit will cover legal frameworks, investigative techniques, and cybersecurity strategies used to prevent, detect, and respond to cybercrime.

Unit Essential Questions: What are the most common types of cybercrime, and how do they impact individuals and businesses?
How do laws and regulations address cybercrime, and how effective are they in combating it?
What tools and methods do cybercriminals use to exploit vulnerabilities in digital systems?
How can individuals and organizations protect themselves from becoming victims of cybercrime?
What are the ethical and legal challenges faced by law enforcement in investigating cybercrime?

Unit Big Ideas: The digital world presents numerous vulnerabilities that cybercriminals exploit, making understanding these risks essential for preventing cybercrime.
As technology advances, cybercrime evolves, creating new threats and challenges for law

enforcement and cybersecurity professionals.
Cybercrime can have widespread financial, emotional, and societal consequences, affecting individuals, businesses, and governments alike.
Cybercrime laws are complex and evolving, raising important legal and ethical issues, particularly concerning privacy and jurisdiction.
Effective cybersecurity tools and strategies, such as encryption and multi-factor authentication, are crucial in preventing and responding to cybercrime.
Combatting cybercrime requires collaboration between law enforcement, private companies, and cybersecurity experts to share knowledge and enhance defenses.
Being aware of cybercrime risks and practicing online safety through digital literacy and proactive security measures is essential for personal protection.

Unit Key Terminology & Definitions : Cybercrime
Hacking
Phishing
Identity Theft
Ransomware
Malware
Cybersecurity
Pharming
Botnet
Digital Forensics
Encryption
Two-Factor Authentication (2FA)

STANDARDS: STANDARDS
State: Pennsylvania STEELS K-12 - Science (2023)
[3.2.9-12.U \(Advanced\)](#) Evaluate questions about the advantages of using digital transmission and storage of information.

This Curriculum Map Unit has no Topics to display

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN**
West Lampeter Township Police Department
Lancaster County, PA

and

Lampeter-Strasburg School District

Effective for School Years 2025-2026 and 2026-2027

I. Joint Statement of Concern

A. Parties

The following Law Enforcement Authority or Authorities enter into and agree to adhere to the policies and procedures contained in this Memorandum of Understanding (hereinafter “Memorandum”):
The West Lampeter Township Police Department.

The following School Entity or Entities enter into and agree to adhere to the policies and procedures contained in this Memorandum:
Lampeter-Strasburg School District.

B. The purpose of this Memorandum is to establish procedures to be followed when certain specific incidents - described in Section II below - occur on school property, at any school sponsored activity or on any public conveyance providing transportation to or from a school or school sponsored activity, including but not limited to a school bus.

C. It is further the purpose of this Memorandum to foster a relationship of cooperation and mutual support between the parties hereto as they work together to maintain the physical security and safety of the School Entity. Thus, the School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose

information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other individuals so that it can demonstrate - to parents, students and the Family Policy Compliance Office - what circumstances led it to determine that a health or safety emergency existed and why the disclosure was justified.

D. Priorities of the Law Enforcement Authority

1. Investigate all incidents reported to have occurred on school property, at any school sponsored activity or on any public conveyance providing transportation to or from a school or school sponsored activity, including but not limited to a school bus. The investigation of all reported incidents shall involve as little disruption of the school environment as is practicable.
2. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption of the school environment as is practicable.
3. Assist the School Entity in the prevention of the incidents described in Section II of this document.

E. Priorities of the School Entity

1. Create safe learning environments, which support each student's well-being and opportunities to reach their full potential while balancing and protecting the rights of all students.
2. Establish and maintain cooperative relationships with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.
3. Foster partnerships with the Law Enforcement Authority for the education and guidance of students to create a school climate and knowledge base conducive to learning and personal growth.
4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.

F. Legal Authority

1. The parties to this Memorandum enter into this agreement in accordance with the provisions of the act of March 10, 1949 (P.L. 30, No. 14), as amended, 24 P.S. §§13-1301-A et seq. (hereinafter “Safe Schools Act”), requiring all school entities to develop a memorandum of understanding with local law enforcement which sets forth procedures to be followed when an incident involving an act of violence or possession of a weapon, as further specified in Section II of this document, by any person occurs on school property. Law enforcement protocols shall be developed in cooperation with local law enforcement and the Pennsylvania State Police. 24 P.S. §13-1303-A(c).
2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

II. Notification of Incidents to Law Enforcement

A. Mandatory Notification

The School Entity shall immediately report by the most expeditious means possible to the Law Enforcement Authority the occurrence of any of the following incidents occurring on school property, at any school sponsored activity or on any public conveyance providing transportation to or from a school or school sponsored activity, including but not limited to a school bus:

1. The following offenses under 18 Pa. C.S. (relating to crimes and offenses):
 - a. Section 908 (relating to prohibited offensive weapons).
 - b. Section 912 (relating to possession of weapon on school property).
 - i. As used in this Memorandum “weapon” shall include, but not be limited to, any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle, metal

knuckles, billy club, blackjack, grenade, incendiary device and any other tool, instrument or implement capable of inflicting serious bodily injury.

- ii. This reporting requirement does not apply to a weapon which is: (a) used, as part of a school-approved program, by an individual who is participating in the program; or (b) an unloaded weapon possessed by an individual while traversing school property for the purpose of obtaining access to public or private lands used for lawful hunting if the entry on school premises is authorized by school authorities.
- c. Chapter 25 (relating to criminal homicide).
- d. Section 2701 (relating to simple assault to include domestic violence)
- e. Section 2702 (relating to aggravated assault).
- f. Section 2706 (relating to terroristic threats).
- g. Section 2709.1 (relating to stalking).
- h. Section 2901 (relating to kidnapping).
- i. Section 2902 (relating to unlawful restraint).
- j. Section 3121 (relating to rape).
- k. Section 3122.1 (relating to statutory sexual assault).
- l. Section 3123 (relating to involuntary deviate sexual intercourse).
- m. Section 3124.1 (relating to sexual assault).
- n. Section 3124.2 (relating to institutional sexual assault).

- o. Section 3125 (relating to aggravated indecent assault).
 - p. Section 3126 (relating to indecent assault).
 - q. Section 3127 (relating to indecent exposure).
 - r. Section 3301 (relating to arson and related offenses).
 - s. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.
 - t. Section 3502 (relating to burglary).
 - u. Section 3503(a) and (b)(1)(v) (relating to criminal trespass).
 - v. Section 3701 (relating to robbery).
 - w. Section 6110.1 (relating to possession of firearm by minor).
2. The possession, use or sale of a controlled substance or drug paraphernalia as defined in “The Controlled Substance, Drug, Device and Cosmetic Act.”
- a. As used in this Memorandum, “controlled substance” shall include the possession, use or sale of controlled substances as defined in the act of April 14, 1972 (P.L. 233, No. 64) known as “The Controlled Substance, Drug, Device and Cosmetic Act” (hereinafter “Drug Act”) including, but not limited to, marijuana, cocaine, crack cocaine, heroin, LSD, PCP, amphetamines, steroids and other substances commonly known as “designer drugs.” See 35 P.S. §§ 780-101 et seq.
 - b. Included in this reporting provision shall be the possession, use or sale of drug paraphernalia, as defined in the Drug Act, including, but not limited to, hypodermic syringes, needles and, depending on the circumstances, rolling papers, as well as all other equipment or materials utilized for the purpose of

ingesting, inhaling, or otherwise introducing controlled substances into the body. See 35 P.S. § 780-102.

3. Attempts, solicitation or conspiracy to commit any of the offenses listed in subsections (1) and (2).
4. An offense for which registration is required under 42 Pa. C.S. § 9795.1 (relating to registration).
5. Purchase, consumption, possession or transportation of liquor or malt or brewed beverages by a person under 21 years of age. See 18 Pa. C.S. § 6308(a).

B. Discretionary Notification

The School Entity may report to the Law Enforcement Authority the occurrence of any of the following incidents occurring on school property, at any school sponsored activity or on any public conveyance providing transportation to or from a school or school sponsored activity, including but not limited to a school bus:

1. The following offenses under 18 Pa. C.S (relating to crimes and offenses):
 - a. Section 2705 (relating to recklessly endangering another person).
 - b. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.
 - c. Section 3503(b)(1)(i), (ii), (iii) and (iv), (b.1) and (b.2) (relating to criminal trespass).
 - d. Chapter 39 (relating to theft and related offenses)
 - e. Section 5502 (relating to failure of disorderly persons to disperse upon official order).
 - f. Section 5503 (relating to disorderly conduct).
 - g. Section 6305 (relating to sale of tobacco).
 - h. Section 6306.1 (relating to use of tobacco in schools prohibited).

2. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (1).

C. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. In accordance with 34 CFR 300.535 nothing will prohibit the school entity from reporting a crime committed by a child with a disability to the Law Enforcement Authority or will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a disability.
2. The school entity, when reporting a crime committed by a child with a disability, must ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported. Special education records,” for purposes of this paragraph, shall consist of the current Individualized Educational Program (“IEP”); any current behavior intervention or support plan, if separate from the IEP; and the most recent evaluation or reevaluation report and any prior or contemporaneous evaluation, reevaluation, or other reports that will assist in understanding the nature and severity of the disability and the needs of the student in question; and any progress monitoring data or summaries that will assist in understanding relevant aspects of the student’s current functional performance.
3. The school entity, when reporting an incident under this section, may transmit copies of the child’s special education and disciplinary records only to the extent that the transmission is permitted by the Federal Educational Rights and Privacy Act (hereinafter “FERPA”).
4. If someone other than the school entity has reported an incident, which results in the student’s arrest, the school entity may as allowable under FERPA release the student’s records.
5. The Law Enforcement Authority hereby certifies that it shall maintain any records provided in accordance with this section in the strictest confidence, that it shall use such information only for the purposes of ensuring appropriate and safe interaction with the student and for determining an appropriate disposition of the student

within the juvenile or criminal justice system, and that it shall not re-disclose any personally-identifiable information concerning a student or his or her family contained in those records unless such re-disclosure is in accordance with the consent requirements of FERPA.

- D. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:
1. Whether the incident is in-progress or has concluded.
 2. Nature of the incident.
 3. Exact location of the incident.
 4. Number of persons involved in the incident.
 5. Names and ages of the individuals involved.
 6. Weapons, if any, involved in the incident.
 7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
 8. Injuries involved.
 9. Whether EMS or the Fire Department were notified.
 10. Identity of the school contact person.
 11. Identity of the witnesses to the incident, if any.
 12. All other such information as is known to the school authority which can be deemed relevant to the incident under investigation.
- E. Additionally, in anticipation of the need for the Law Enforcement Authority to respond to incidents described herein, the School Entity shall furnish the Law Enforcement Authority with the following information:

- a. Blueprints or floor plans of the school buildings;
- b. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads;
- c. Location(s) of predetermined or prospective command posts;
- d. Current teacher/employee roster;
- e. Current student roster;
- f. Current school yearbook;
- g. School fire-alarm shutoff location and procedures;
- h. School sprinkler system shutoff location and procedures;
- i. Gas/utility line layouts and shutoff valve locations; and
- j. Cable/satellite television shutoff location and procedures.

III. Law Enforcement Authority Response

- A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority shall include:
 1. For incidents in progress:
 - a. Meet with contact person and locate scene of incident.
 - b. Stabilize incident.
 - c. Provide/arrange for emergency medical treatment, if necessary.
 - d. Control the scene of the incident
 - i. Secure any physical evidence at the scene.
 - ii. Identify involved persons and witnesses.
 - e. Conduct investigation.

- f. Exchange information.
 - g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
2. Incidents not in progress:
- a. Meet with contact person.
 - b. Recover any physical evidence.
 - c. Conduct investigation.
 - d. Exchange information.
 - e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
3. Incidents involving delayed reporting
- a. In the event that a reportable incident occurs on school property, at a school sponsored event, or on any public conveyance providing transportation to or from a school or school sponsored activity, including but not limited to a school bus, either after the conclusion of the school day or after the conclusion of the event at which the incident occurred, the School Entity shall report the incident to the Law Enforcement Authority immediately upon its notification.
 - b. If such incident is initially reported to the School Entity, the School Entity shall proceed as outlined in paragraphs II (A – C) above.
 - c. If the incident is initially reported to the Law Enforcement Authority, Law Enforcement Authority shall proceed directly with its investigation and shall immediately notify the School Entity of the incident, with all pertinent and reportable information, by the most expeditious means possible as if the reporting was not delayed.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer if:
 - a. the student has been placed under arrest;
 - b. the student is being placed under investigative detention;
 - c. the student is being taken into custody for the protection of the student; or
 - d. the student's parent or guardian consents to the release of the student to law enforcement custody.
 - e. The student is placed in custodial care pending investigation by representatives of a Children, Youth, and Families agency or during transit to an appropriate hospital or mental health treatment facility.
2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. In Loco Parentis

1. Teachers, Guidance Counselors, Vice Principals and Principals in public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.
2. School authorities' ability to stand in loco parentis over children does not extend to matters beyond conduct and discipline during school, school activities, or on any public conveyance providing transportation to or from school or school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of children who are either the alleged perpetrators of, or who are the victims of, acts of violence, possession of weapons, sexual assault, or the possession, use or sale of a controlled substance or the underage possession of alcohol or intoxication from alcohol in violation of school rules while on school property, during school hours or while engaged in school activities, shall be notified of the involvement by School authorities, and they shall be informed if a referral was made to the Law Enforcement Authority. In cooperation with the Law Enforcement Authority and at the direction of the Law Enforcement Authority, the School authorities will delay the notification of parents or guardians in special circumstances so as to avoid impairing a police investigation.
2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects of incidents reportable to law enforcement authorities pursuant to the terms of this agreement.

C. Scope of School Entity's Involvement

1. General Principles
 - a. Once the Law Enforcement Authority assumes responsibility for an investigation, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure.
 - b. The Law Enforcement Authority shall conduct its responsibilities in accordance with the laws of the United States and the Commonwealth of Pennsylvania, and the established policies and procedures of the Law Enforcement Authority. The School District shall cooperate with the Law Enforcement Authority, and shall not impair the investigation of the Law Enforcement Authority.

2. Arrests

- a. In the event that the Law Enforcement Authority determines that it is necessary to arrest a student at school, the Principal or Assistant Principal (or his/her designee) shall be notified.
- b. The Law Enforcement Authority shall be responsible for notifying the parent or legal guardian of the student who is arrested. Whenever possible, the notification shall take place in the presence of the Principal or Assistant Principal (or his/her designee) before the student is removed from the school.
- c. The Law Enforcement Authority may, in the exercise of its discretion, request that the parent or legal guardian bring the student to the police station after school hours.

3. Interviews of Students by the Law Enforcement Authority

- a. It shall be the general policy of the Law Enforcement Authority to attempt to avoid conducting interviews of students who are either witnesses or victims on school property when school is in session whenever practical.
- b. The Law Enforcement Authority is not required by the law of the Commonwealth of Pennsylvania to seek parental permission to interview a victim or witness of a suspected crime. The Law Enforcement Authority shall follow department policy, protocol and/or procedures as well as the current law of the Commonwealth of Pennsylvania when interviewing a victim or witness to ensure the protection of the victim's or witness' legal rights.
- c. It shall be the general policy of the School Entity to notify promptly the parent or guardian of a victim or witness when the Law Enforcement Authority conducts an interview on school property during school hours unless the case under investigations has been declared one of "special circumstances" as described below.

- i. a case under investigation may be declared to be one of "special circumstances" by the Law Enforcement Authority in consultation with the School Entity. The Law Enforcement Authority shall clearly communicate that a particular case under investigation is declared to be one of "special circumstances."
 - ii. When necessary, a "special circumstances" case shall require a positive affirmation of the designation by the District Attorney of Lancaster County, or the Acting Assistant in charge of the case under investigation in the event that the District Attorney is unavailable.
 - iii. When a case under investigation is declared to be one of "special circumstances, the School Entity shall delay the prompt notification of the parent or guardian of the student who is a victim or witness until such time as the Law Enforcement Authority determines that it is appropriate to provide such notification.
- d. The School Entity shall not prevent or delay an interview of a victim or witness even if the interview is conducted on school property. Notification shall not be interpreted to mean that the School Entity may prevent or delay an interview of a victim or witness pending parental notification or a determination as to whether notification is required.

4. Conflicts of Interest

- a. The parties to this Memorandum recognize that in the event that a School Entity employee, contractor, or other person acting on behalf of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.
- b. Where the possibility of such a conflict exists, neither the individual that is the subject of the investigation nor any person acting as his/her subordinate or direct supervisor shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law

Enforcement Authority.

- c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s) shall be informed of the contents of the statements made by student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements and Exchange of Information

1. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:
 - a. Criminal History Record Information Act, 18 Pa. C.S. §§ 9101 et seq.
 - b. The prohibition against disclosures, specified in paragraph IV(C)(4) of this Memorandum.
2. When sharing information and evidence necessary for the Law Enforcement Authority to complete their investigation, the School Entity shall:
 - a. Comply with FERPA, 20 U.S.C. § 1232g and its implementing regulations at 34 C.F.R. § 99.1 et seq., and 22 Pa. Code §§12.31-12.33 and any amendments thereto.
 - b. Comply with the requirements of the Public School Code of 1949, 24 P.S. §§ 13-1303-A and 13-1317.2 and any amendments thereto.
 - c. Complete reports as required by the Public School Code of 1949, 24 P.S. § 13-1303-A and any amendments thereto.
3. All school entities are required submit an annual report, which will include violence statistics and reports to the Department of Education's Office of Safe Schools. This annual report must include all new incidents described in Section II (A) above. Prior to submitting the required annual report, each chief school administrator and each police department having jurisdiction

over school property of the School Entity shall do the following:

- a. No later than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.
- b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall indicate any discrepancies between the report and police incident data.
- c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.
- d. Where a police department fails to take action as required under clause (a) or (b), the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause (a) or (b).
- e. Where there are discrepancies between the School Entity's incident data and the police incident data, the following shall occur:

A PIMS report will be generated by the School Entity and forwarded to its Superintendent, at least quarterly. The Superintendent will review the report with the Chief of the applicable Law Enforcement Authority. If any inaccuracies exist, the Superintendent and the applicable Chief will mutually

agree to correct any such inaccuracies to reflect the police involvement accurately. Prior to the final end of year PIMS submission, the Superintendent and the Chief of the Law Enforcement Authorities will review the final report prior to signature and submission to the Department of Education.

V. Media Relations

A. Release of information

1. The release of information concerning incidents reportable to the Law Enforcement Authority pursuant to the terms of this Memorandum shall be coordinated between the Law Enforcement Authority and the School Entity.
2. The parties shall release as much information as is allowable by law with due deliberation given to the investigative considerations and the need to limit disruptions to school functions and protect the privacy of the students and staff involved.

VI. General Provisions

- A. This Memorandum is not intended to and does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any additional signatory authorities or entities, or their respective officer, employees, agents or representatives.
- B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties, but in any event must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter.
- C. In the event of changes in state or federal law which necessitate changes to this Memorandum, the parties shall collaborate to amend this Memorandum to assure compliance by the parties with state and federal requirements.
- D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

AND NOW, this 7th day of April, 2025, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

_____	LAMPETER-STRASBURG SCHOOL DISTRICT
Chief School Administrator	
_____	WEST LAMPETER TWP POLICE DEPT
Chief Law Enforcement Authority	
_____	Lampeter-Strasburg High School
_____	Martin Meylin Middle School
_____	Hans Herr Elementary School
_____	Lampeter Elementary School
_____	Lampeter-Strasburg Early Childhood Center
Building Principals	

Field Trip & Vehicle Request Form

The attached is an overnight trip request.

You have been requested to review the following:

Requestor:	erik_welchans@lspioneers.org
Will this be an overnight trip?:	Yes
Which building is this request from?:	High School
Teacher in Charge (LSHS):	Erik Welchans
Today's Date:	3/23/25
Name of Group:	PMEA All-State Chorus
Students Attending (Please include Name & Grade):	File Upload 1
Date of Trip:	4/9-12/2025
Additional Chaperones:	Robert Shaubach
Departure Time from School:	10:00 AM
Departure Location from School:	PAC Doors
Arrival time to Destination:	12:30 PM
Departure Time from Destination:	1:00 PM
Arrival Time to School:	3:30 PM
Arrival Location to School:	Admin Building
Trip Destination (List as much information as possible, if multiple stops, list in order):	Kalahari Resort 250 Kalahari Blvd. Pocono Manor, PA 18349
Explain the significance of the trip to planned course of study. Include information relevant to class objectives, curriculum integration and activities or assessments which demonstrate the student's ability to make meaningful use of the knowledge or experience. (You can include the link to your google doc here if you prefer):	Ellie made the PMEA All-State Chorus (Alto 2 - 2nd place at Regionals)

Number of Students Attending:	1
Number of Adults Attending:	2
Substitutes Needed (Periods):	All Day
Type of Vehicle Requested:	School Van (max. 9 students plus driver)
Number of vehicles needed:	1
Who is paying the trip cost?:	Paid by District
Which party is responsible for payment?:	Department Funds

Approval history

In progress

Approved by benjamin_feeney@l-spioneers.org

Field Trip & Vehicle Request Form

The attached is an overnight trip request.

You have been requested to review the following:

Requestor:	larry_royer@l-spioneers.org
Will this be an overnight trip?:	Yes
Which building is this request from?:	High School
Teacher in Charge (LSHS):	Larry Royer, Erik Welchans
Today's Date:	3/18/25
Name of Group:	High School Music Department
Students Attending (Please include Name & Grade):	File Upload 1
Date of Trip:	April 1, 2026 - April 5, 2026
Additional Chaperones:	Erik Welchans
Departure Time from School:	6:00 AM
Departure Location from School:	HS PAC
Arrival time to Destination:	12:00 PM
Departure Time from Destination:	3:00 PM
Arrival Time to School:	9:00 PM
Arrival Location to School:	HS PAC
Trip Destination (List as much information as possible, if multiple stops, list in order):	Walt Disney World, FL
Explain the significance of the trip to planned course of study. Include information relevant to class objectives, curriculum integration and activities or assessments which demonstrate the student's ability to make meaningful use of the knowledge or experience. (You can include the link to your google doc here if you prefer):	Touring and performing in Disney World
Number of Students Attending:	150. Don't know at this time.

Number of Adults Attending:	3
Substitutes Needed (Periods):	All Day
Type of Vehicle Requested:	Other
If other, please describe:	We will be flying
Number of vehicles needed:	2
Who is paying the trip cost?:	Paid by Group
Which party is responsible for payment?:	Department Funds

Approval history

In progress

Approved by benjamin_feeney@l-spioneers.org

**1722 Creek Vista Dr.
New Cumberland, PA 17070
717-858-5376**

Lampeter-Strasburg High School Music Department
Lampeter-Strasburg High School
Lampeter, PA

Florida / Disney Performing Arts Program

April 1 – 5, 2026

Tour price per person:

\$1,689.00 (Per Person - 4 to a room)

The tour rate is based upon a minimum of 40 fully paying passengers. If you have less than 40 paying passengers the per person rate will increase to cover the empty seats.

What's Included:

Round trip economy class airfare from Baltimore/Washington International Airport, Philadelphia International Airport or Dulles International Airport (Budgeted \$400.00)
Roundtrip motor coach transfers from Lampeter-Strasburg High School to Airport
Roundtrip motor coach transfers from Orlando International Airport to Hotel
5 Hour motorcoach charter for performance day at Disney Springs
All taxes and gratuities paid for drivers, hotels and restaurants
Four-day Disney Imagination Campus Park Pass (One park per day)
Four nights at the All-Star Resort in Walt Disney World
Disney Imagination Campus Performances – Disney Springs
4 Disney Breakfast Vouchers
4 Disney Dinner Vouchers
Full time Notable Student Travel Tour Director
One free tour for Directors/Chaperones for each 20 paying persons (based on double occupancy)

What's Not Included:

Personal expenses: Incidental expenses such as but not limited to: telephone, laundry, arcade charges, beverages, luggage fees, snacks, souvenirs, meals or other items of a personal nature that are not included on a group basis.
Any expenses associated with concert production such as hall rentals, chair or equipment rentals, publicity, security fees, luggage fees for overweight or additional pieces of luggage, park permits, insurance requirements or additional charter time not included above.
You will also be responsible for the cost associated with renting an equipment truck.

Please Note:

Performance events are strictly subject to availability and will require you to apply to be accepted into the Disney Imagination Campus Program. The performances listed below are not confirmed.

Fuel surcharges, taxes, passenger facility charges, or any other government fees are subject to change.

I have allocated \$400.00 for the flight. This is subject to change until a deposit is made on the group tickets. Airline tickets are typically booked 5 to 6 months out.

If you would like to add in a Disney Imagination Campus Workshop the price would increase by \$41.00 per person.

Because the operation of tours requires extensive long-term planning, cost is incurred long before the actual departure. Many suppliers require deposits in advance of travel in order to secure low rates. With that in mind, Notable Student Travel will establish a payment and cancellation schedule once final plans are approved.

I appreciate your business and want to make this tour an outstanding experience for you and your organization. My experience in both travel and touring with musical organizations are at your disposal. Please let me know if you would like to proceed with the booking or if I can adjust any details.

Thank you and I look forward to working with you on this performance tour.

Best Regards,

Larissa Grill Husler
Student Group Coordinator
Notable Student Travel
717-858-5376

Florida Concert Tour
Lampeter-Strasburg High School Music Department
April 1 – 5, 2026

Tentative itinerary as of 2/6/2025

Wednesday April 1, 2026 – Travel Day – Disney – Animal Kingdom

Early morning motorcoach transfer from Lampeter-Strasburg High School to Airport

Morning flight into Orlando

Breakfast on own in transit

Arrive to Orlando and transfer via private motorcoach to hotel to drop off luggage (Rooms not available until 3:00 PM)

Depart on Disney transportation to Animal Kingdom

Free day in Animal Kingdom

Lunch on own

Disney dinner voucher provided

7:00 PM - Depart Animal Kingdom for Hotel

7:30 PM - Check into All-Star Resort

Overnight at All-Star Resort

Thursday April 2, 2026 – Disney – Epcot

Disney breakfast voucher provided

9:00 AM - Transfer via Disney transportation to Epcot

Remainder of day in Epcot

Lunch on own

Disney dinner voucher provided

9:30 PM - Depart Epcot for All-Star Resort

Overnight at All-Star Resort

Friday April 3, 2026 – Disney – Hollywood Studios – Disney Springs Performances

Disney breakfast voucher provided

9:00 AM - Transfer via Disney transportation to Hollywood Studios

Remainder of day in Hollywood Studios

Chartered motorcoach picks up ensembles to take them to Disney Springs

Performances in Disney Springs

Lunch on own

Disney dinner voucher provided

10:30 PM - Depart Hollywood Studios for All-Star Resort

Overnight at All-Star Resort

Saturday April 4, 2026 – Disney – Magic Kingdom

Disney breakfast voucher provided

9:00 AM - Transfer via Disney transportation to Magic Kingdom

Remainder of day in Magic Kingdom

Lunch on own

Disney dinner voucher provided

9:30 PM - Depart Magic Kingdom for All-Star Resort

Overnight at All-Star Resort

Sunday April 5, 2026 – Travel Day

Disney breakfast voucher provided

Check out of All-Star Resort

Transfer via private motorcoach to Orlando International Airport

Morning / Early Afternoon flight home

Lunch on own in transit

Motorcoach transfer from Airport back to Lampeter-Strasburg High School

***Meals not included in tour**

I would recommend between \$8-\$10 for breakfast and \$12-\$18 for lunch

Wednesday, April 1st – Breakfast, Lunch

Thursday, April 2nd – Lunch

Friday, April 3rd – Lunch

Saturday, April 4th – Lunch

Sunday, April 5th – Lunch

***Meals not included in tour**

I would recommend between \$8-\$10 for breakfast and \$12-\$18 for lunch

Wednesday, April 1st – Breakfast, Lunch

Thursday, April 2nd – Lunch

Friday, April 3rd – Lunch

Saturday, April 4th – Lunch

Sunday, April 5th – Lunch

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All taxes and gratuities paid for drivers, hotels and restaurants
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Any expenses associated with concert production such as hall rentals, chair or equipment rentals, publicity, security fees, luggage fees for overweight or additional pieces of luggage, park permits, insurance requirements or additional charter time not included above.
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I appreciate your business and want to make this tour an outstanding experience for you and your organization. My experience in both travel and touring with musical organizations are at your disposal. Please let me know if you would like to proceed with the booking or if I can adjust any details.

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Larissa Grill Husler
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Morning flight into Orlando
Breakfast on own in transit
Arrive to Orlando and transfer via private motorcoach to hotel to drop off luggage (Rooms not available until 3:00 PM)
Depart on Disney transportation to Animal Kingdom
Free day in Animal Kingdom
Lunch on own
Disney dinner voucher provided
7:00 PM - Depart Animal Kingdom for Hotel
7:30 PM - Check into All-Star Resort
Overnight at All-Star Resort

Thursday April 2, 2026 – Disney – Epcot

Disney breakfast voucher provided
9:00 AM - Transfer via Disney transportation to Epcot
Remainder of day in Epcot
Lunch on own
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9:30 PM - Depart Epcot for All-Star Resort
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9:00 AM - Transfer via Disney transportation to Magic Kingdom
Remainder of day in Magic Kingdom
Lunch on own
Disney dinner voucher provided
9:30 PM - Depart Magic Kingdom for All-Star Resort
Overnight at All-Star Resort

Sunday April 5, 2026 – Travel Day

Disney breakfast voucher provided

Check out of All-Star Resort

Transfer via private motorcoach to Orlando International Airport

Morning / Early Afternoon flight home

Lunch on own in transit

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Saturday, April 4th – Lunch

Sunday, April 5th – Lunch

Book	School District for PNN+
Section	800 Operations
Title	Child Abuse
Code	806 Vol III 2024
Status	Active

Authority

The Board requires district employees, independent contractors and volunteers to comply with identification and reporting requirements for suspected child abuse, as well as the training requirement for recognition and reporting of child abuse in order to comply with the Child Protective Services Law and the School Code.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

Definitions

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

Adult - an individual eighteen (18) years of age or older.[\[5\]](#)

Bodily injury - impairment of physical condition or substantial pain.[\[5\]](#)

Certifications - refers to the child abuse history clearance statement and state and federal criminal history background checks required by the Child Protective Services Law and/or the School Code.[\[6\]](#)[\[7\]](#)

Child - an individual under eighteen (18) years of age.[\[5\]](#)

Child abuse - intentionally, knowingly or recklessly doing any of the following:[\[5\]](#)

1. Causing bodily injury to a child through any recent act or failure to act.
2. Fabricating, feigning or intentionally exaggerating or inducing a medical symptom or disease which results in a potentially harmful medical evaluation or treatment to the child through any recent act.
3. Causing or substantially contributing to serious mental injury to a child through any act or failure to act or a series of such acts or failures to act.
4. Causing sexual abuse or exploitation of a child through any act or failure to act.
5. Creating a reasonable likelihood of bodily injury to a child through any recent act or failure to act.
6. Creating a likelihood of sexual abuse or exploitation of a child through any recent act or failure to act.

7. Causing serious physical neglect of a child.
8. Engaging in any of the following recent acts:
 - a. Kicking, biting, throwing, burning, stabbing or cutting a child in a manner that endangers the child.
 - b. Unreasonably restraining or confining a child, based on consideration of the method, location or the duration of the restraint or confinement.
 - c. Forcefully shaking a child under one (1) year of age.
 - d. Forcefully slapping or otherwise striking a child under one (1) year of age.
 - e. Interfering with the breathing of a child.
 - f. Causing a child to be present during the operation of methamphetamine laboratory, provided that the violation is being investigated by law enforcement.[\[8\]](#)
 - g. Leaving a child unsupervised with an individual, other than the child's parent, who the actor knows or reasonably should have known was required to register as a Tier II or Tier III sexual offender, has to register for life or has been determined to be a sexually violent predator or sexually violent delinquent.[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)
9. Causing the death of the child through any act or failure to act.
10. Engaging a child in a severe form of trafficking in persons or sex trafficking, as those terms are defined in the law.[\[13\]](#)

The term **child abuse** does not include physical contact with a child that is involved in normal participation in physical education, athletic, extracurricular or recreational activities. Also excluded from the meaning of the term **child abuse** is the use of reasonable force by a person responsible for the welfare of a child for purposes of supervision, control or safety, provided that the use of force:[\[14\]](#)

1. Constitutes incidental, minor or reasonable physical contact in order to maintain order and control;
2. Is necessary to quell a disturbance or remove a child from the scene of a disturbance that threatens property damage or injury to persons;
3. Is necessary for self-defense or defense of another;
4. Is necessary to prevent the child from self-inflicted physical harm; or
5. Is necessary to gain possession of weapons, controlled substances or other dangerous objects that are on the person of the child or in the child's control.

Direct contact with children - the possibility of care, supervision, guidance or control of children or routine interaction with children.[\[1\]](#)

Independent contractor - an individual other than a school employee who provides a program, activity or service who is otherwise responsible for the care, supervision, guidance or control of children pursuant to a contract. The term does not apply to administrative or other support personnel unless the administrative or other support personnel have direct contact with children.[\[5\]](#)[\[15\]](#)

Perpetrator - a person who has committed child abuse and is a parent/guardian of the child; a spouse or former spouse of the child's parent/guardian; a paramour or former paramour of the child's parent/guardian; an individual fourteen (14) years of age or older who is responsible for the child's welfare or who has direct contact with children as an employee of child-care services, a school or through a program activity or service; an individual fourteen (14) years of age or older who resides in the same home as the child; or an adult who does not reside in the same home as the child but is related within the third degree of consanguinity or affinity by birth or adoption to the child; or an adult who engages a child in severe forms of trafficking in persons or sex trafficking, as those terms are defined in the law. Only the following may be considered a perpetrator solely based upon a failure to act: a parent/guardian of the child; a spouse or former spouse of the child's parent/guardian; a paramour or former paramour of the child's parent/guardian; an adult responsible for the child's welfare; or an adult who resides in the same home as the child.[\[5\]](#)[\[13\]](#)

Person responsible for the child's welfare - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.[\[5\]](#)

Program, activity or service - any of the following in which children participate and which is sponsored by a school or a public or private organization:[\[5\]](#)

1. A youth camp or program.
2. A recreational camp or program.
3. A sports or athletic program.
4. A community or social outreach program.
5. An enrichment or educational program.
6. A troop, club or similar organization.

Recent act or failure to act - any act or failure to act committed within two (2) years of the date of the report to the Department of Human Services of the Commonwealth or county agency.[\[5\]](#)

Routine interaction - regular and repeated contact that is integral to a person's employment or volunteer responsibilities.[\[5\]](#)

School employee - an individual who is employed by a school or who provides a program, activity or service sponsored by a school. The term does not apply to administrative or other support personnel unless the administrative or other support personnel have direct contact with children.[\[5\]](#)

Serious mental injury - a psychological condition, as diagnosed by a physician or licensed psychologist, including the refusal of appropriate treatment, that:[\[5\]](#)

1. Renders a child chronically and severely anxious, agitated, depressed, socially withdrawn, psychotic or in reasonable fear that the child's life or safety is threatened; **or**
2. Seriously interferes with a child's ability to accomplish age-appropriate developmental and social tasks.

Serious physical neglect - any of the following when committed by a perpetrator that endangers a child's life or health, threatens a child's well-being, causes bodily injury or impairs a child's health, development or functioning:[\[5\]](#)

1. A repeated, prolonged or egregious failure to supervise a child in a manner that is appropriate considering the child's developmental age and abilities.
2. The failure to provide a child with adequate essentials of life, including food, shelter or medical care.

Sexual abuse or exploitation - any of the following:[\[5\]](#)

1. The employment, use, persuasion, inducement, enticement or coercion of a child to engage in or assist another individual to engage in sexually explicit conduct, which includes, but is not limited to, the following:
 - a. Looking at the sexual or other intimate parts of a child or another individual for the purpose of arousing or gratifying sexual desire in any individual.
 - b. Participating in sexually explicit conversation either in person, by telephone, by computer or by a computer-aided device for the purpose of sexual stimulation or gratification of any individual.
 - c. Actual or simulated sexual activity or nudity for the purpose of sexual stimulation or gratification of any individual.
 - d. Actual or simulated sexual activity for the purpose of producing visual depiction, including photographing, videotaping, computer depicting or filming.

The conduct described above does not include consensual activities between a child who is fourteen (14) years of age or older and another person who is fourteen (14) years of age or older and whose age is within four (4) years of the child's age.

2. Any of the following offenses committed against a child: rape; statutory sexual assault; involuntary deviate sexual intercourse; sexual assault; institutional sexual assault; aggravated indecent assault; indecent assault; indecent exposure; incest; prostitution; sexual abuse; unlawful contact with a minor; or sexual exploitation.

Student - an individual enrolled in a district school under eighteen (18) years of age.[\[5\]](#)

Volunteer - an unpaid adult individual, who, on the basis of the individual's role as an integral part of a regularly scheduled program, activity or service is a person responsible for the child's welfare or has direct contact with children.[15]

Delegation of Responsibility

The Superintendent or designee shall:

1. Require each candidate for employment to submit an official child abuse clearance statement and state and federal criminal history background checks (certifications) as required by law.[6][7][16][17][18][19]
2. Require each applicant for transfer or reassignment to submit the required certifications unless the applicant is applying for a transfer from one position as a district employee to another position as a district employee of this district and the applicant's certifications are current.[20][21][22]

School employees and independent contractors shall obtain and submit new certifications every sixty (60) months.[21]

Certification requirements for volunteers are addressed separately in Board Policy 916.[23]

The Superintendent or designee shall annually notify district staff, independent contractors and volunteers of their responsibility for reporting child abuse in accordance with Board policy and administrative regulations.

The Superintendent or designee shall ensure that the poster, developed by the PA Department of Education, displaying the statewide toll-free telephone numbers for reporting suspected child abuse, neglect and school safety issues be posted in a high-traffic, public area of each school. The designated area shall be readily accessible and widely used by students.[24]

The Superintendent or designee shall annually inform students, parents/guardians, independent contractors, volunteers and staff regarding the contents of this Board policy.

Guidelines

Aiding and Abetting Sexual Abuse

School employees, acting in an official capacity for this district, are prohibited from assisting another school employee, contractor or agent in obtaining a new job if the school employee knows, or has probable cause to believe, that such school employee, contractor or agent engaged in sexual misconduct regarding a minor or student.[16][17][18][19][22][25][26][27][28]

This prohibition applies only to assistance that extends beyond performance of normal processing of personnel matters including routine transmission of files or other information. This prohibition shall not apply if:[26]

1. The relevant information has been properly reported to law enforcement officials and any other authority required by federal, state or local law and the matter has been officially closed or the prosecutor or law enforcement officials notified school officials

that there is insufficient information to establish probable cause.

2. The school employee, contractor or agent has been acquitted or otherwise exonerated of the alleged misconduct.
3. The case or investigation remains open and no charges have been filed against, or indictment of, the school employee, contractor or agent within four (4) years of the date on which the information was reported to the law enforcement agency.

Training

The school district, and independent contractors of the school district, shall provide their employees who have direct contact with children with mandatory training on child abuse recognition and reporting. The training shall include, but not be limited to, the following topics:[\[1\]](#)[\[3\]](#)[\[4\]](#)[\[27\]](#)

1. Recognition of the signs of abuse and sexual misconduct and reporting requirements for suspected abuse and sexual misconduct.
2. Provisions of the Educator Discipline Act, including mandatory reporting requirements.[\[27\]](#)[\[29\]](#)
3. District policy related to reporting of suspected abuse and sexual misconduct.
4. Maintenance of professional and appropriate relationships with students.[\[28\]](#)

Employees are required to complete a minimum of three (3) hours of training every five (5) years.[\[1\]](#)

Duty to Report

School employees, independent contractors and volunteers shall make a report of suspected child abuse if they have reasonable cause to suspect that a child is the victim of child abuse under any of the following circumstances:[\[15\]](#)

1. The school employee, independent contractor or volunteer comes into contact with the child in the course of employment, occupation and the practice of a profession or through a regularly scheduled program, activity or service.
2. The school employee, independent contractor or volunteer is directly responsible for the care, supervision, guidance or training of the child.
3. A person makes a specific disclosure to a school employee, independent contractor or volunteer that an identifiable child is the victim of child abuse.
4. An individual fourteen (14) years of age or older makes a specific disclosure to a school employee, independent contractor or volunteer that **the individual** has committed child abuse.

A child is not required to come before the school employee, independent contractor or volunteer in order for that individual to make a report of suspected child abuse.[\[15\]](#)

A report of suspected child abuse does not require the identification of the person responsible for the child abuse.[\[15\]](#)

Any person who, in good faith, makes a report of suspected child abuse, regardless of whether the report is required, cooperates with an investigation, testifies in a proceeding or engages in other action authorized by law shall have immunity from civil and criminal liability related to those actions.[\[30\]](#)

Any person required to report child abuse who willfully fails to do so may be subject to disciplinary action and criminal prosecution.[\[31\]](#)

Any person who intentionally or knowingly makes a false report of child abuse or intentionally or knowingly induces a child to make a false claim of child abuse may be subject to disciplinary action and criminal prosecution.[\[32\]](#)

Any person who engages in intimidation, retaliation or obstruction in the making of a child abuse report or the conducting of an investigation into suspected child abuse may be subject to disciplinary action and criminal prosecution.[\[33\]](#)

The district shall not discriminate or retaliate against any person for making, in good faith, a report of suspected child abuse.[\[34\]](#)

Reporting Procedures

School employees, independent contractors or volunteers who suspect child abuse shall immediately make a written report of suspected child abuse using electronic technologies (www.compass.state.pa.us/cwis) or an oral report via the statewide toll-free telephone number (1-800-932-0313). A person making an initial oral report of suspected child abuse must also submit a written electronic report within forty-eight (48) hours after the oral report. Upon receipt of an electronic report, the electronic reporting system will automatically respond with a confirmation, providing the district with a written record of the report.[\[15\]](#)[\[35\]](#)[\[36\]](#)

A school employee, independent contractor or volunteer who makes a report of suspected child abuse shall immediately, after making the initial report, notify the building principal or administrator and if the initial report was made electronically, also provide the building principal or administrator with a copy of the report confirmation. The building principal or administrator shall then immediately notify the Superintendent or designee that a child abuse report has been made and if the initial report was made electronically, also provide a copy of the report confirmation.[\[15\]](#)[\[35\]](#)[\[36\]](#)

When a report of suspected child abuse is made by a school employee, independent contractor or volunteer as required by law, the school district is not required to make more than one (1) report. An individual otherwise required to make a report who is aware that an initial report has already been made by a school employee, independent contractor or volunteer is not required to make an additional report. The person making an initial oral report is responsible for making the follow-up written electronic report within forty-eight (48) hours, and shall provide the building principal or administrator with a copy of the report confirmation promptly after the written electronic report has been filed. The building principal or administrator shall in turn provide a copy of the report confirmation to the Superintendent or designee.[\[15\]](#)[\[35\]](#)[\[36\]](#)

When necessary to preserve potential evidence of suspected child abuse, a school employee may, after the initial report is made, take or cause to be taken photographs of the child who is the subject of the report. Any such photographs shall be sent to the county agency at the time the written report is sent or within forty-eight (48) hours after a report is made by electronic technologies or as soon thereafter as possible. The building principal or administrator shall be notified whenever such photographs are taken.[\[37\]](#)

If the Superintendent or designee reasonably suspects that conduct being reported involves **a school safety and security** incident required to be reported under **law**, the Superintendent or designee shall inform **the law enforcement agency that has jurisdiction over the school's property**, in accordance with applicable law, regulations and Board policy.[\[38\]](#)[\[39\]](#)[\[40\]](#)[\[41\]](#)[\[42\]](#)[\[43\]](#)

Investigation

The building principal or administrator shall facilitate the cooperation with the Department of Human Services of the Commonwealth **and/or** the county agency investigating a report of suspected child abuse, including permitting authorized personnel to interview the child while in attendance at school.[\[15\]](#)[\[44\]](#)

Upon notification that an investigation involves suspected child abuse by a school employee, the building principal or administrator shall immediately implement a plan of supervision or alternative arrangement that has been approved by the Superintendent for the school employee under investigation. The plan of supervision or alternative arrangement shall be submitted to the county agency for approval.[\[45\]](#)

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Legal References

1. [24 P.S. 1205.6](#)
2. [23 Pa. C.S.A. 6301 et seq](#)
3. Pol. 333
4. Pol. 818
5. [23 Pa. C.S.A. 6303](#)
6. [24 P.S. 111](#)
7. [23 Pa. C.S.A. 6344](#)
8. [18 Pa. C.S.A. 7508.2](#)
9. [42 Pa. C.S.A. 9799.12](#)
10. [42 Pa. C.S.A. 9799.24](#)
11. [42 Pa. C.S.A. 9799.55](#)
12. [42 Pa. C.S.A. 9799.58](#)
13. [22 U.S.C. 7102](#)
14. [23 Pa. C.S.A. 6304](#)
15. [23 Pa. C.S.A. 6311](#)
16. Pol. 302
17. Pol. 304
18. Pol. 305
19. Pol. 306
20. [23 Pa. C.S.A. 6344.3](#)
21. [23 Pa. C.S.A. 6344.4](#)
22. Pol. 309
23. Pol. 916

24. 23 Pa. C.S.A. 6332
25. 24 P.S. 111.1
26. 20 U.S.C. 7926
27. Pol. 317.1
28. Pol. 824
29. 24 P.S. 2070.1a
30. 23 Pa. C.S.A. 6318
31. 23 Pa. C.S.A. 6319
32. 18 Pa. C.S.A. 4906.1
33. 18 Pa. C.S.A. 4958
34. 23 Pa. C.S.A. 6320
35. 23 Pa. C.S.A. 6305
36. 23 Pa. C.S.A. 6313
37. 23 Pa. C.S.A. 6314
38. 22 PA Code 10.2
39. 22 PA Code 10.21
40. 22 PA Code 10.22
41. 24 P.S. 1306.2-B
42. 24 P.S. 1319-B
43. Pol. 805.1
44. 23 Pa. C.S.A. 6346
45. 23 Pa. C.S.A. 6368
24 P.S. 1527
24 P.S. 2070.1a et seq
22 PA Code 10.1 et seq
18 Pa. C.S.A. 4304
Pol. 317

Book School District for PNN+
Section 800 Operations
Title Opening Exercises/Moment of Silence/Flag Displays
Code 807 Vol IV 2024
Status Active

Purpose

The Board adopts this policy to ensure that all district schools comply with state and federal laws concerning flag displays, opening exercises **and the moment of silence on the anniversary of September 11**, while respecting the rights of individuals.

Authority

A United States flag shall be displayed in classrooms and on or near each school building during school hours, in clement weather and at other times determined by the Board.[\[1\]](#)

District schools shall provide opening exercises that include a salute to the flag ~~and/or~~ **and** recitation of the Pledge of Allegiance or the National Anthem.[\[1\]](#)

Students may decline to salute the flag and/or recite the Pledge of Allegiance or the National Anthem on the basis of personal belief or religious conviction. Students who choose to refrain from such participation shall respect the rights and interests of classmates who do participate.[\[1\]](#)[\[2\]](#)

Opening exercises may include a brief period of silent prayer or meditation that shall not be conducted as a religious service or exercise.[\[3\]](#)

The Board directs the district to annually provide, during instructional hours, a moment of silence for students and staff to observe the anniversary of September 11, 2001.[\[4\]](#)

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Legal References

[1. 24 P.S. 771](#)

[2. 22 PA Code 12.10](#)

[3. 24 P.S. 1516.1](#)

[4. 24 P.S. 1555](#)



2025-2026 District Strategic Pillars

Student-centered culture

Provide effective instructional strategies to enhance student learning and achievement

Provide transparency and fiscally responsible decision-making

Establish and implement long-range

--- Board Driven Initiatives ---

- Continue to advance technology as a tool while seeking feedback from student advisory groups related to their educational experiences
- Support the continued implementation of measures to address student needs that extend beyond academic needs
- Receive updates regarding student supports (TeenHope, Safe2Say, Mindfulness Training, Emotional Intelligence, Advisory Programs, Facility Dogs, Link Crew, etc.)

- Encourage and support the continued pedagogical growth of all staff as it pertains to both content and application in the classroom
- Continue to extend offer for staff to be recognized at Board meetings
- Continue to advance technology as a tool to continue improving the instructional practice of all educators
- Explore additional opportunities to engage with staff members in an informal manner
- Continue to provide opportunities for Board communication and recognition of staff members for their contributions to serving students
- Support the development of District leadership, in collaboration with District administration, to assist with future succession planning

- Document traditional procedures and practices in an effort to maintain consistency across the District
- Continue to review and update Board policies, procedures, and Administrative Regulations
- Continue to maintain legislative awareness and engage in communication with members of the legislature
- Review Board Excellence "scorecard" when reviewing student achievement
- Workshop discussion – focus/review a PSBA principle, a Board initiative, and a parliamentary procedure on a monthly basis
- Continue to encourage Board participation in activities that promote PSBA's Principles for Governance and Leadership
- Encourage and support community engagement through transparency
- Goal to commit to and/or accomplish one item in each category included on the Board Excellence "scorecard" to focus on accountability

- Continue to explore and implement the next generation of student instructional technologies that align with Building and District Comprehensive Plan Goals
- Design and implement 21st century and innovative learning environments
- Prioritize building renovation projects in need of completion, as identified in the long-range plan
- Continue to engage and update community stakeholders regarding the Long-Range Planning Process
- Support the implementation of the updated Comprehensive Plan, including building plans and associated professional development needs across the District
- Support the development of District leadership, in collaboration with District administration, to assist with future succession planning