

AGENDA

CATASAUQUA AREA SCHOOL DISTRICT

Tuesday, April 8, 2025 at 7:00 pm

Note Updated Location

Sheckler Elementary School Cafeteria

1. **CALL TO ORDER** **President, Dale Hein**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL CALL**
 - A. By notice of the President, Board members are advised that votes on financial and other matters may require a ROLL CALL vote as defined. The minutes should also note that Public Notice was given for this meeting in accordance with School Board Policy.
 - B. ROLL CALL – Secretary
4. **NOTICE OF EXECUTIVE SESSIONS**
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 - A. Middle School Students Roughie of the Month – Patrick McNulty
 - B. [Bond Issue Update](#) - Brad Remig, PFM
 - C. Thanksgiving Day Football Game Presentation Recap - Administration/Coach Henrich
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
 - A. Academics and Education - Melissa Inselmann
 - B. Finance - Lindsey Wallace
 - C. Building & Grounds - Eric Dauberman
 - D. Policy - David Knerr
 - E. Athletics - Thomas Moll
 - F. Carbon Lehigh Intermediate Unit # 21 - Jason Bashaw
 - G. Borough of Catasauqua - Dale Hein
 - H. Borough of North Catasauqua - Christy Cooper
 - I. Hanover Township - Lindsey Wallace
 - J. PSBA Liaison Update - Lauren Cieslak
 - K. Lehigh Career & Technical Institute Update - Jillian Emert
 - L. Student Representatives - David Janoski and Adyn Wellington
7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**
 - A. [School Board Meeting Held on March 11, 2025](#)

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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8. Special School Board Meeting Held on March 19, 2025

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

9. Special School Board Meeting Held on April 2, 2025

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

10. APPROVAL OF TREASURER’S REPORT FOR MARCH 2025

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

11. APPROVAL OF BUDGET TRANSFERS MARCH 2025

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

12. APPROVAL FOR PAYMENT OF ALL A/P BILLS APRIL 2025

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

13. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P MARCH 2025

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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14. FINANCIAL

A. Exoneration - Tax Collectors 2023-2024 and 2024-2025 Real Estate/Exception Taxes

The following tax collector(s) of the Catasauqua Area School District requests exoneration from collecting the following real estate exception taxes for the 2023-2024 and 2024-2025 school years in accordance with Section 685 of the Public School Code. These taxes are claimed "Delinquent" and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was December 31, 2024 through February 28, 2025.

Tax Collector	Municipality	2023-2024 Exception	2024-2025 Exception
James Delbertis	Catasauqua	\$287.10	\$0.00
Catasauqua Area SD	Hanover Twp	\$0.00	\$0.00
Donna Schifko	North Catasauqua	\$974.39	\$13,624.16
	TOTAL	\$1,255.49	\$13,624.16

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

15. PERSONNEL

A. Removal of the Following Substitute Employees for the 2024-2025 School Year:

Name	Position	Reason
Isabelo Huertas	Substitute Non CDL Driver	Personal

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

B. Intent to Retire

Approval is requested to accept the Intent to Retire, effective the end of the 2024-2025 school year:

Name	Assignment	Years of Service
David Linton	Sixth Grade Teacher	22 Years of Service
Kristine Kostura	Special Education Teacher	22 Years of Service

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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C. Retirement

- 1. Name: Claire Murawski
- Status: Non Certified Instructional Aide
- Effective : April 2, 2025

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

D. Approval for Days Without Pay

- 1. Name: Kate Musselman
Reason: Sick/Personal
Effective: 3/10/25 Full Day
3/27/25 Full Day
- 2. Name: Denise Blakely
Reason: Personal
Effective: 3/12/25 Half Day
- 3. Name: Courtney Schwartz
Reason: Sick
Effective: 3/13/25 Full Day
3/14/25 Full Day
3/19/25 Full Day
- 4. Name: Lauren Pereira
Reason: Personal / Sick
Effective: 3/7/25 Full Day
3/13/25 Half Day
3/19/25 Full Day
- 5. Name: Todd Troxell
Reason: Personal
Effective: 3/14/25 Full Day
- 6. Name: Robert Steckel
Reason: Personal
Effective: 4/15/25 Half Day
4/16/25 Full Day
- 7. Name: Deborah Thorne
Reason: Personal
Effective: 3/27/25 Half Day

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

E. Resignation

- 1. Name: Noah Vogeler
 Status: Assistant Football Coach
 Assignment: Catasauqua High School
 Reason: Personal
 Effective : March 19, 2025

- 2. Name: Lauren Pereira
 Status: Non Certified Instructional Aide
 Assignment: Sheckler Elementary School
 Reason: Personal
 Effective : March 21, 2025

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

F. Substitute(s)

The following applicant(s) have requested to be added to the Substitute Employment List for the 2024-2025 School Year as follows:

Name	Assignment
Yasmeen Elsayed	Substitute Teacher

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

G. Approval Of Paid Administrative Leave, Effective March 7, 2025, Until March 14, 2025, For Employee #1603.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

H. Approval Of Paid Administrative Leave, Effective March 21, 2025, Until April 1, 2025, For Employee #542.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

I. Approval Of Paid Administrative Leave, Effective March 21, 2025, Until April 1, 2025, For Employee #1275.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

J. Approval Of Short Term Substitute Rate Of \$190.00 Per Day For Yasmeen Elsayed From March 26, 2025 Until Approximately May 23, 2025

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

K. Approval Of Short Term Substitute Rate Of \$190.00 Per Day For Olivia Neal From March 24, 2025 Until The End Of The 2024-2025 School Year

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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L. Half Year Salary Increment Change

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

Erin Stramitis	Step	Degree	Credits	Salary
New	4	M	0	\$73,106.00
Old	4	BS	36	\$70,438.00
Difference				\$2,668.00
Half Increment				\$1,334.00

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

M. Approval of 2025-2026 Secretary/Clerk Salaries

Superintendent requests approval of 2025-2026 salaries for Secretarial and Clerk positions, effective July 1, 2025, in form presented to the Board of School Directors.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

N. Approval of 2025-2026 Food Service Salaries

Superintendent requests approval of 2025-2026 salaries for Food Service positions, effective July 1, 2025, in form presented to the Board of School Directors.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

O. Approval of 2025-2026 Custodial and Maintenance Salaries

Superintendent requests approval of 2025-2026 salaries for Custodial and Maintenance positions, effective July 1, 2025, in form presented to the Board of School Directors.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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P. Approval of 2025-2026 Transportation Salaries

Superintendent requests approval of 2025-2026 salaries for Transportation positions, effective July 1, 2025, in form presented to the Board of School Directors.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

Q. Approval of 2025-2026 Administration Salaries

Superintendent requests approval of 2025-2026 salaries for Administration positions, effective July 1, 2025, in form presented to the Board of School Directors.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

R. Student Custodian Summer Employment – Summer of 2025

Recommendation to hire the following for districtwide summer employment effective June 16, 2025 through August 1, 2025 from 7:00am to 12:00 pm:

Name	Pay Rate
Elias Butrous*	\$10.50/hr
Jonathan Cordon-Pinto	\$11.00/hr**
Camryn Cox*	\$10.50/hr
Arianna Stallworth	\$11.00/hr**
Alexander Strohl*	\$10.50/hr
Diomar Quezada*	\$10.50/hr

*pending receipt of employment paperwork

**returning summer worker

ROLL CALL VOTE

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NUMBER AYE _____ NUMBER NAY _____

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S. Appointment Of Extra-Curricular Positions For The 2024-2025 School Year

#	Name	Position	Stipend
1	Colin Hawk	Assistant Baseball Coach (originally approved as a volunteer 6/11/24, administrative approval effective 3/3/25)	\$3,100.00
2	Angela Renzo*	Assistant Softball Coach	Volunteer
3	Sarah Andrews*	Assistant Softball Coach	Volunteer
4	Madison Kessler*	Assistant Softball Coach	TBD pending start date and paperwork
5	Shelly Alexander	Assistant Softball Coach	\$2,000.00
6	Charles Frantz*	Assistant Softball Coach	Volunteer
7	John Stires*	Assistant Track Coach (originally approved as a volunteer 6/11/24)	\$1,300.00
8	Joseph Harakal	Assistant Track Coach (originally approved as a volunteer 6/11/24)	\$1,300.00
9	Natalie Schlofer	Assistant Track Coach (originally approved as a volunteer 2/11/25)	\$500.00
10	James Alexander	Head Middle School Soccer Coach (originally approved as TBD salary 2/11/25)	\$3,000.00
11	Thomas Mullin*	Assistant Softball Coach	Volunteer

*pending receipt of employment paperwork

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

16. CURRICULUM

17. BOARD APPROVALS

A. Approval to End The Annual Thanksgiving Day Game between Catasauqua Area School District and Northampton Area School District

In collaboration with the Northampton Area School District, approval is requested to end the annual Varsity Football Thanksgiving Day Game between the Catasauqua Area School District and Northampton Area School District

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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B. Approval of Facilities Plan Committee Report of the CLIU #21 (resolution)

Request approval of the 2025-2026 Facilities Plan Committee Report as unanimously adopted by the Carbon-Lehigh Intermediate Unit Facilities Plan Committee on February 11, 2025, and the CLIU 21 Board of Directors on March 17, 2025. In addition, the board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining the future location of the CLIU and school district special education classes.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

C. Approval to Attend Conference, Seminars, etc.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

D. Approval Of The Following Job Descriptions Effective April 8, 2025:

<u>Custodial Leader</u>
<u>Facilities Leader</u>
<u>Grounds Leader</u>
<u>Facilities Maintenance Worker</u>
<u>Grounds Maintenance Worker</u>

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

E. Approval To Dispose Or Resell Weight Room Equipment And Accept Credit For Any Items With Remaining Value

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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F. Administration Requests Board Approval To Award Vendor, Kelley Bros, LLC For The Sheckler Entryway Door Bid In The Amount Of \$47,186.00 (bid tabulation)

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

G. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

18. RECOGNITION OF GUESTS & VISITORS

19. NEXT MEETING DATES

- A. Tuesday, May 6, 2025 7:00 PM School Board Meeting
- B. Wednesday, May 7, 2025 5:00 PM B & G Committee Meeting
- 6:00 PM Athletic Committee Meeting
- 7:00 PM Academics Committee Meeting

20. ADJOURNMENT

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

Time Adjourned _____

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