

Foster Elementary Charter School

Charter Board Meeting Minutes



Date: 12.10.24

Time: 06:00 PM

Location: Foster LMC & Zoom

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades 4K-5.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

To join the meeting via Zoom link:

<https://us02web.zoom.us/j/82871483643?pwd=RnFhdW8yVElObGgvUnpJVWJOUFg0QT09>

Passcode: 290350

To request free childcare during an in person Board meeting, email FosCharter@gmail.com at least one day in advance.

Linked Documents & Media –

[November Charter Board Minutes](#)

[2024-2025 Board Member Contact Information](#)

[2024-2025 Charter Board Meeting Dates](#)

TOPIC		FACILITATOR
Attendance Present Susie Buche Kraig Knorr Cortney Dvorachek Kelsi Van Fossen Kali Jenneman Sarah Wylie Jamie Johnston Brandi Andrews Tami Webb	Absent Jennifer Kary	Cortney

Announcements <ul style="list-style-type: none"> Susie thanks the board and its members for helping as she has been under the weather. 	Susie
Call to Order Approval of Minutes (see Linked Documents & Media) Changes/Additions? No Motion to approve by: Susie Buche Seconded by: Cortney Dvorachek Result of Vote: Carried	Susie
Administrator Report <ul style="list-style-type: none"> Celebrations - Teacher Highlight <ul style="list-style-type: none"> Kelsi highlighted not just one specific teacher, but the wide range of opportunities for students this week. High school mentors joined kids at recess for activities, some Service Club students collaborated with Valley Package employees, others enjoyed reading in tents while dressed in pajamas, and a former student returned to share insights about his career in STEM. General Future Planning <ul style="list-style-type: none"> Recruitment - request for \$686 <ul style="list-style-type: none"> Social Media Posts Charter Fair <ul style="list-style-type: none"> Takeaways <ul style="list-style-type: none"> \$37.00 Rack Cards <ul style="list-style-type: none"> Qty: 50 -- \$ 69 Qty: 100 -- \$ 84 Slideshow on Chromebook Mailers <ul style="list-style-type: none"> Postcard <ul style="list-style-type: none"> ~\$500 to send to all 4k families (729 students) This includes postage Email <ul style="list-style-type: none"> send to all other grade levels - free Posters <ul style="list-style-type: none"> to be placed around the community - will someone help with contacting community agencies? <ul style="list-style-type: none"> building for kids; ymca; boys and girls club; day cares; etc Qty: 20 - \$ 65 Qty: 40 - \$ 80 Adding class size caps for charter applicants to bylaws <ul style="list-style-type: none"> Kelsi will draft an amendment for our by-laws. 	Kelsi, Cortney

<ul style="list-style-type: none"> ○ Optional: <ul style="list-style-type: none"> ▪ Yard Signs – 24” wide x 18” high – printed on both sides with stakes ▪ Qty: 20 - \$ 245 - \$ 12.25 each; ONE side -- \$ 225 ▪ Qty: 30 - \$ 330 - \$ 11.00 each; ONE side -- \$ 300 ▪ Qty: 40 - \$ 410 - \$ 10.25 each; ONE side -- \$ 370 ▪ Qty: 50 - \$ 475 - \$ 9.50 each; ONE side -- \$ 425 <ul style="list-style-type: none"> ▪ Currently, there are 5 kindergarten families that have applied to Foster fo the open charter application window. Foster has been using Facebook and Instagram to highlight events at Foster. ▪ An order for \$621 will be placed to order 100 rack cards, globe takeaways and postcards. These items will be used for recruitment. <ul style="list-style-type: none"> ● Kraig will print the posters ● Kelsi will look into doing a fundraiser for the yard signs <p>Motion to approve by: Susie Buche Seconded by: Kali Jenneman</p> <p>Result of Vote: Carried</p> <ul style="list-style-type: none"> ● Charter Renewal Proposal <ul style="list-style-type: none"> ▪ Kelsi will start recruitment for this team. 	
<p>Programs & Services Committee</p> <ul style="list-style-type: none"> ● Global Leadership resources <ul style="list-style-type: none"> ▪ On Thursday, December 5, Programs and Services hosted presentations from three vendors showcasing their leadership resources: <i>Leader in Me</i>, <i>Playworks</i>, and <i>7 Mindsets</i>. Feedback from attendees indicated that <i>Leader in Me</i> aligns best with our current charter. 	Cortney, Sarah
<p>Business Services Committee</p> <ul style="list-style-type: none"> ● Zoom Renewal (updated on discussion with Brian Bartel) ● Treasury Report <ul style="list-style-type: none"> ■ The charter board will not need to renew Zoom, Google Meet or 	Kraig/Jamie

<p>Microsoft teams will work for an online meeting option. Cortney will cancel the Zoom renewal.</p> <ul style="list-style-type: none"> ■ Kraig will look into some options for getting our charter money into our own account. 	
<p>Policy Review Committee</p> <ul style="list-style-type: none"> • 	<p>Kraig</p>
<p>Old Business</p> <ul style="list-style-type: none"> • Adding class size caps for charter applicants to bylaws <ul style="list-style-type: none"> • Kelsi will draft an amendment for the board to adopt as a by-law. • New members joining a sub committee <ul style="list-style-type: none"> ○ Progs & Services: Susie, Jamie, Cortney, Jennifer, Sarah, Kali ○ Business Services: Tami, Kraig, Sarah ○ Policy Review: Kraig, Susie, Jamie, Brandi • iReady Data Share Out 	<p>Susie, Jamie</p>
<p>New Business-</p> <ul style="list-style-type: none"> • Recruitment Highlights for mailers and charter events • Alternate Meetings: Full Meeting and Committee Meeting <ul style="list-style-type: none"> • Programs and Services will meet for 30 minutes at the end of the January meeting. • Possibly combine sub committees • Retention? <ul style="list-style-type: none"> • It's important to understand why families might choose to leave. Conducting a survey of current parents could provide valuable insights. 	<p>Jamie, Susie</p>
<p>Adjournment Motion to adjourn by: Kraig Knorr Seconded by: Sarah Wylie Result of Vote: Carried</p>	<p>Minutes submitted by: Cortney Dvorachek</p>
<p>Topics for Future Meetings</p> <ul style="list-style-type: none"> • January-Discuss naming proposal 	

NEXT MEETING: Tuesday, January 14, 2025, at 06:00, **Foster LMC & Zoom**

The Foster Charter Board generally meets on the 2nd Tuesday of each month except July, unless there are conflicts with the school calendar or activities, or when the Board's work requires additional meeting time. An Important Dates document is published at the beginning of each school year; any deviations from this schedule are recorded in Board Agendas & Minutes. (Emergency schedule changes are communicated by the most efficient method available at the time.)

PLEASE NOTE:

Once editing for publication is completed by the Foster Charter Board Secretary & President, a .pdf version of this document must be 1) saved to the FosCharter Google account, 2) emailed to Foster Staff & all others requesting it, 3) published on the Foster School district website, & 4) emailed to Deb Barraza at AASD to be included in district records. 6/24