

Foster Elementary Charter School

Charter Board Meeting Minutes



Date: ~~1.14.25~~ 2.11.25

Time: 06:00 PM

Location: Foster LMC & Online

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades 4K-5.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

To join the meeting via Google Meet link:

<https://meet.google.com/pyr-vtfj-jhr>

To request free childcare during an in person Board meeting, email FosCharter@gmail.com at least one day in advance.

Linked Documents & Media –

[December Charter Board Minutes](#)

[2024-2025 Board Member Contact Information](#)

[2024-2025 Charter Board Meeting Dates](#)

TOPIC		FACILITATOR
Attendance Present Jamie Johnston Cortney Dvorachek Tami Webb Sarah Wylie Jennifer Kary Kraig Knorr Kali Jenneman Susie Buche	Absent Kelsi Van Fossen (Excused) Brandi Andrews (Excused)	Cortney
Announcements		Susie

<ul style="list-style-type: none"> • The January meeting was canceled due to the unavailability of board members. The online makeup meeting was also canceled as there was no school due to the cold weather. • Katie Boegh, a 3rd-grade teacher, recently suffered a stroke and has since moved into a rehabilitation facility. 	
<p>Call to Order Approval of Minutes (see Linked Documents & Media) Changes/Additions? No Motion to approve by: Susie Buche Seconded by: Sarah Wylie Result of Vote: Carried</p>	Susie
<p>Administrator Report</p> <ul style="list-style-type: none"> • Celebrations <ul style="list-style-type: none"> ○ The Global Leader's Assembly featured two speakers who focused on leadership and Black History Month. Winter conferences had strong attendance. Students are thoroughly enjoying their field trips to Heckrodt. • General <ul style="list-style-type: none"> ○ Staffing - retirement of Mary Welhouse, new paraprofessional hired Amy Popp ○ Literacy Updates - Personal Reading Plan <ul style="list-style-type: none"> ▪ Approximately 58 students have received a PRP under Act 20. They will participate in small group literacy instruction with weekly progress monitoring. • Future Planning <ul style="list-style-type: none"> ○ Hiring Timeline <ul style="list-style-type: none"> ▪ 1/16 - Kelsi will receive enrollment projections & FTE allocation ▪ 1/21 - Preference/Input Forms for educators shared ▪ 1/31 - Preference/Input Forms due to evaluator ▪ 1/31 - Postings for Sandy Slope Elementary (internal only) on Frontline ▪ 2/10 - Deadline for educators to request contract change ▪ 2/14 - Elementary Configurations due to Leadership Team ▪ 2/17 - Deadline for educators to notify the District of intent to retire ▪ 2/21 - Deadline for principals to notify educators of potential layoff, TWA status, and/or initial assignment ▪ 2/22 - AASD Recruitment Event @ Appleton North ○ Currently, will be posting 1.0 special education and 1.0 special education paraprofessional ○ Foster Future Lock-In Planning ○ Plan for Foster Elementary Charter School Renewal <ul style="list-style-type: none"> ▪ Charter Renewal Agenda ○ Adding class size caps for charter applicants to bylaws governance board handbook 	Kelsi, Cortney

<ul style="list-style-type: none"> examples: Highlands and Fulton 	
Programs & Services Committee <ul style="list-style-type: none"> No report at this time. The committee is meeting tonight, and an update will be provided next month. 	Cortney, Sarah
Business Services Committee <ul style="list-style-type: none"> There have been no grant requests so far this year. The charter board will need to obtain a tax ID to manage its funds independently. This process may slow access to funds. Kraig will begin the process of securing a tax ID. 	Kraig/Jamie
Policy Review Committee <ul style="list-style-type: none"> No report at this time. Kraig will be working on updating the composition matrix. 	Kraig
Old Business <ul style="list-style-type: none"> Adding class size caps for charter applicants to bylaws <ul style="list-style-type: none"> Where should class size caps be documented—bylaws, handbook, or charter? The charter board will revisit this topic to determine official class size limits. iReady Data Share Out <ul style="list-style-type: none"> The charter goal, CSIP goal, and SLO were discussed, with a reflection on the data. January-Discuss naming proposal <ul style="list-style-type: none"> The naming proposal will be incorporated into the Charter Renewal team's work. Yard Signs <ul style="list-style-type: none"> Jamie will investigate yard signs for a potential fundraiser and signs for the side streets. 	Susie, Jamie
New Business- <ul style="list-style-type: none"> Possibly combine sub committees <ul style="list-style-type: none"> The board will proceed with three committees: Programs and Services, Business Services, and Policy Review. 	Jamie, Susie
Adjournment Motion to adjourn by: Jamie Johnston Seconded by: Sarah Wylie Result of Vote: Carried	Minutes submitted by: Cortney Dvorachek
Topics for Future Meetings <ul style="list-style-type: none"> WRCC Summer 5th Grade Leadership Project Draft of Charter removing 6th grade 	

NEXT MEETING: Tuesday, March 11, 2025, at 06:00, **Foster LMC & Zoom**

The Foster Charter Board generally meets on the 2nd Tuesday of each month except July, unless there are conflicts with the school calendar or activities, or when the Board's work requires additional meeting time. An Important Dates document is published at the beginning of each school year; any deviations from this schedule are recorded in Board Agendas & Minutes. (Emergency schedule changes are communicated by the most efficient method available at the time.)

PLEASE NOTE:

Once editing for publication is completed by the Foster Charter Board Secretary & President, a .pdf version of this document must be 1) saved to the FosCharter Google account, 2) emailed to Foster Staff & all others requesting it, 3) published on the Foster School district website, & 4) emailed to Deb Barraza at AASD to be included in district records. 6/24