



Job Description

POSITION TITLE: Sky Mountain Summer Camp Cabin Leader (Temporary) #4081
STEM Workforce Development and Innovation
Educational Services

SALARY PLACEMENT: Minimum Wage Salary Schedule

SUMMARY OF POSITION:

Under the direct supervision of the site supervisor and program manager of Sky Mountain Outdoor Education Center help facilitate summer science camp activities for the SJCOE Science Camp at Sky Mountain.

MINIMUM QUALIFICATIONS - EDUCATION AND/OR TRAINING:

Enrolled in high school in San Joaquin County as an incoming Junior or Senior.

DESIRABLE QUALIFICATIONS:

Experience or desire to gain knowledge and develop skills working with children of ages 10-13 years in an outdoor education setting. Experience as a Science Camp Cabin leader at Sky Mountain.

KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to work cooperatively with the San Joaquin County Office of Education (SJCOE) Sky Mountain Education staff, camp counselors, and other adult and youth leaders. Ability to assist in leading science lessons, recreational activities, and stay in cabins with students. Cabin leaders are assigned a cabin with up to 9 students. This is the group you will be supervising in the cabin and on trails. Be flexible and receptive to change.

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to:

1. Support the physical and social emotional safety of campers.
2. Be a positive role model for campers and be engaged in all activities alongside campers.
3. Stay overnight in cabin with campers and supervise students.
4. Support Naturalists with taking campers on nature walks.
5. Support Naturalists with facilitating recreational and team building games and activities.
6. Support Naturalists with facilitating science and engineering activities.
7. Always supervise campers to ensure their safety and notify the Sky Mountain staff in case of incidents that may arise.
8. Under the supervision of Sky Mountain staff, help plan and facilitate peer mentoring and other activities for campers.
9. Support Naturalists with facilitating recreational activities and games for campers.
10. Participate in debrief sessions with Sky Mountain Staff.
11. Participate in Summer Training Workshop. Implement mentoring skills and practices gained during the workshop in planning and executing of activities.
12. Collaborate with Sky Mountain staff to plan, set up, lead and clean-up camp activities.
13. Clean, maintain and ensure proper use of camp facilities and equipment.
14. Perform other related duties as required.

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

1. Sit for extended periods of time.
2. Enter data into a computer terminal, operate standard office equipment, and use a telephone.
3. See and read a computer screen and printed matter with or without vision aids.
4. Hear and understand speech at normal levels and on the telephone.
5. Speak so that others may understand at normal levels and on the telephone.
6. Stand, walk, and bend over, reach overhead, grasp, push, pull and move, lift, and/or carry up to 25 pounds to waist height.

WORK ENVIRONMENT:

Employees in this position will be required to work outdoors and in a standard work environment located in the Sierra Nevada Mountains. Employees may come in direct contact with students, parents, SJCOE and school district staff, outside agency staff, and the public.

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