

**RESIDENCY VERIFICATION REQUIREMENTS
SPECIFIC/UNIQUE RESIDENCY SITUATION**

**REGISTERING FAMILY LIVES WITH FAMILY MEMBER WHO IS RESIDENT-
PROPERTY OWNER**

- 1) *My children and I live with a relative, who is a Fairfield resident and the property owner, what additional documents will I need to bring to the appointment:*
- A) The **resident/property owner** will need to attend the registration appointment to prove residency and bring the following current documents: mortgage statement, property tax invoice, or warranty deed.
 - B) Resident/PO must provide two current and different utility bills (gas, water, electricity, internet/cable, landline) (within the last 1 month). If recently moved, letters of account set-up from the utility companies with the resident's name, address, and current dates.
 - C) Resident/PO must provide identification in the form of a current driver's license or passport and car registration.
 - D) Resident/PO must complete and have **notarized a Resident Affidavit**, which needs to be presented at the registration appointment.
 - E) Parent(s) who want to register their child(ren) must provide a **notarized Non-Resident Affidavit**.
 - F) Parent(s) must provide a driver's license or passport and car registration.
 - G) Parent(s) must provide two different proofs they are living at the address. Proof must have **the parent's name, address, and current date**.
 - The best and preferred proof of residency for the parent is to change a current utility bill or be added to a current utility bill at the address they are residing with the family member, and a cell phone bill with their name, address, and current date. If a utility bill is not an option, parents can provide a cell phone bill with name, address, and current date and one of the following:
 - Documentation from federal/state/local government with name, address, and current date such as: Husky benefits letter, state benefit letters (SNAP/TFA, Disability, Medicaid, Social Security), court documents, Homeland Security, Immigration or Office of Refugee Resettlement documents, current voter's registration approval confirmation with name, address, and current date, current driver's

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license or car registration change or renewal confirmation with name and address, and current date, car tax bill with name, address, and current date. All documents listed above must contain name, address, and date within the last 30 days of registration date.

Please Note: This is a list regarding proof of residence. Please see all document requirements on our district website.

FAIRFIELD PUBLIC SCHOOLS

RESIDENT & PROPERTY OWNER RESIDENCY AFFIDAVIT

THIS AFFIDAVIT MUST BE ACCOMPANIED WITH ALL REQUIRED DOCUMENTS FOR PROOF OF RESIDENCY. THE RESIDENT MUST ATTEND THE REGISTRATION APPOINTMENT.

I, _____, hereby declare that I am a bonafide property owner/resident
(Name of Property Owner & Resident)

of the Town of Fairfield, that _____ who is the parent or legal guardian of
(Name)

_____, _____, _____
(Name of Child) (Name of Child) (Name of Child)

_____, _____, _____
(Assigned School) (Assigned School) (Assigned School)

- Will be residing with me on a permanent basis.
- That I will not receive any compensation or other financial reimbursement for the care or support of the above-named child (children).
- That the above-named child (children) is (are) not living with me for the sole purpose of attending the Fairfield Public Schools.

Resident/Property owner's relationship to child/children: _____

This certification is made acknowledging that, if it is not true, the Board of Education shall be entitled to reimbursement for education costs pursuant to S10-186(b)(4) of the Connecticut General Statutes and further may subject the undersigned to prosecution for larceny by defrauding a public community as defined in S53a-119(6) of the Connecticut General Statutes.

I hereby acknowledge that all the statements contained in this affidavit are true and correct to the best of my knowledge and belief.

(Signature of Resident & Property Owner) (Date)

(Address) (Phone Number)

Personally appeared _____ and made oath to the truth of the foregoing statement.

Subscribed and sworn to before me this _____ day of _____, _____.

(Notary Public) My Commission Expires _____ (Date)

(Accepted by Head of Security) (Date)

FAIRFIELD PUBLIC SCHOOLS

NON-RESIDENT AFFIDAVIT

THIS AFFIDAVIT MUST ACCOMPANY A RESIDENCY AFFIDAVIT

I, _____, as the parent or legal guardian of:
(Name of Parent or Legal Guardian)

_____, _____, _____
(Name of Child) (Name of Child) (Name of Child)

_____, _____, _____
(Assigned School) (Assigned School) (Assigned School)

declare that the above child (children) is (are) residing with:

_____ at _____
(Name of Fairfield Resident) (Address of Fairfield Resident) (Phone Number)

on a permanent basis and:

- That I will not pay any compensation or other financial reimbursement for the care or support of the above-named child (children).
- That the above-named child (children) is (are) not living at this resident for the sole purpose of attending the Fairfield Public Schools.

Resident's Relationship to child/children: _____

I hereby acknowledge that all the statements contained in this affidavit are true and correct to the best of my knowledge and belief.

(Date) (Signature of Non-Resident Parent or Legal Guardian)

(Address of Non-Resident Parent or Legal Guardian) (Phone Number)

Personally appeared _____ and made oath to the truth of the foregoing statement.

Subscribed and sworn to before me this _____ day of _____, _____

(Notary Public) My Commission Expires _____ (Date)

(Accepted by Head of Security) (Date)

This certification is made acknowledging that, if it is not true, the Board of Education shall be entitled to reimbursement for education costs pursuant to S10-186(b)(4) of the Connecticut General Statutes and further may subject the undersigned to prosecution for larceny by defrauding a public community as defined in S53a-119(6) of the Connecticut General Statutes.