

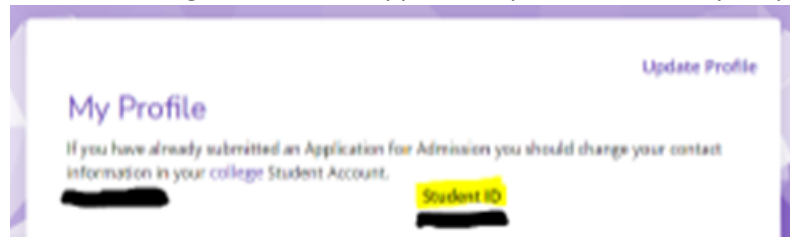


Quick Tips for Assisting Students with Applications: For CE Counselors & Staff

Remember to review our [Admissions Checklist](#)!

1. Where is my S#?

- Your application will be processed within 3 business days. You will receive an acceptance letter to the email address you provide. (Check your spam / junk mail if you don't see it within 3-5 days.) Your S# is listed on the email you receive from Records@arapahoe.edu that serves as your accepted student letter.
- You can also log back into the Application portal and check your profile



- Parents shouldn't call asking for an S#. The student has to call (yes, even if they are a minor!)

2. Who can complete the ACC Application?

- The application must be done by the student who is applying for admission to ACC
- Parents can assist with the application, but the student needs to enter the information
- Please check the autofill to ensure it did not change name/preferred name/ address / contact phone number

3. My paperwork is due today, but I just filled out the ACC application, what do I do?

- Applications are processed within 3 business days
- Unfortunately, there is no expedited process. Applications are processed in the order in which they are received.
- Complete the application fully & with accurate information to ensure there are no delays in processing (such as social security number, email and high school).
- Refer to the answer in question #1 for additional ways to locate your Student ID number

If you have questions, reach out to [Concurrent Enrollment](#) at acc.ce@arapahoe.edu or 303-797-5946.

