



# The Mary Louis Academy:

## SY 25-26 English Teacher

### Mission and Background

The Mary Louis Academy in Jamaica Estates, NY is a Catholic college preparatory school for young women sponsored by the Sisters of St. Joseph of Brentwood, NY, and rooted in their charism of unity, reconciliation and inclusive love that embraces all of creation. In an atmosphere that fosters academic excellence and respect, we seek to empower young women to realize and value their own unique gifts – spiritual, intellectual, social – and to use their gifts as leaders in creating a just society. We are a community that celebrates cultural diversity and continues the Catholic tradition of service.

As a single gender school, we are aware of our unique opportunity to help our students appreciate their womanhood and to develop their gifts in an atmosphere which fosters academic excellence and respect. As educators, we provide an environment shaped by Christian ideals that nurtures the whole person by integrating faith and life. We foster an awareness of an active engagement in ecological stewardship. We recognize that shared partnership with parents and guardians in developing young women who will take responsibility for their life choices and value service to their community. In a world increasingly impersonal, we endeavor to empower each student to realize and value her own unique spiritual, intellectual, physical, emotional and social potential as a leader in today's society.

### Overview

The ideal candidate will first and foremost be passionate about student growth as well as the teaching of English in a high school setting and have a warm and engaging personality that can be used in developing meaningful relationships with each student. They will have mastery of educational pedagogy and a strong knowledge of English pedagogy, literature and writing, but will also be strongly motivated by continued opportunities to grow and develop as an effective educator. We are looking for an experienced teacher leader who is comfortable working with both students and colleagues and who is intentional about their educational approach.

### Key Responsibilities

- Plan and teach a challenging course of study in a developmentally-appropriate manner, with an emphasis on differentiating instruction and the effective use of assessments.
- Model intellectual curiosity and maintain open-mindedness about different perspectives.
- Conduct classes with integrity, and model appropriate behavior for students.
- Actively engage students in learning by creating a student-centered classroom.
- Use positive reinforcement, manage discipline, and conflict resolution.
- Evaluate classwork and assessments regularly in a fair and equitable manner.
- Efficiently share evaluations, grades, and homework assignments with parents.
- Actively supervise students during supervisory/coverage duties and/or grade-level meetings, etc.



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- Maintain current knowledge of curriculum and instructional methods, and pursue relevant opportunities for professional growth and development.
- Use technology in class preparation and/or instruction, while not relying solely on it.
- Share talents and work in partnership with team members on scheduling and planning.
- Actively participate in grade-level and faculty meetings.
- Be a positive and contributing member of the school community.

### Qualifications

- Bachelor's Degree in English, Education or other related subject required
- Master's Degree in English, Education or other related subject preferred
- At least three (3) years of relevant, full-time high school English teaching experience
- Past success teaching students with varying skill levels and learning styles
- Experience with thoughtful integration of technology into English curricula
- Experience teaching to a range of learners
- Eagerness to contribute positively to the TMLA community
- Willingness to engage with and learn from people with diverse backgrounds and experiences
- Ability to bring joy, kindness, maturity, and flexibility to the school environment.

Please submit a cover letter and resume to [hiring@tmla.org](mailto:hiring@tmla.org).