



**HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)
COMMUNITY ADVISORY COMMITTEE**



BUSINESS MEETING

Wednesday, February 5, 2025

10:00 AM to 11:00 AM

Willow Adult Education Center (North Conference Room)

14101 E. Nelson Avenue, La Puente, CA 91746

MEETING MINUTES

1) CALL MEETING TO ORDER (Welcome and Introductions)

The HLPUSD SELPA Community Advisory Committee (CAC) meeting was called to order at 10:02 a.m. on Wednesday, February 5, 2025.

2) ROLL CALL (Establishment of Quorum)

A quorum was established with at least 51% of the CAC members present at 10:02 a.m.

3) APPROVAL OF AGENDA

The agenda was presented. A motion was made by Alan Morton to approve the agenda as presented. Adriana Villareal-Sanchez seconded the motion.

Motion made by: Alan Morton

Seconded by: Adriana Villarreal-Sanchez

Nays: 0

Abstain: 0

4) PUBLIC COMMENT

- a. Parent inquired if the district is planning to expand Special Day Classes (SDCs) to other school sites and when this information would be communicated.
- b. Another parent requested detailed information about the Special Education budget, including its historical changes and current priorities, as well as how the district tracks spending overall and post-graduation outcomes for students receiving special education services. Parent also suggested making the Special Education/SELPA department's website more accessible.
- c. A third parent expressed difficulty understanding IEP documents and inquired about parent training opportunities, while also questioning whether teachers are adequately trained to develop IEPs that accurately track student needs, goals, and monitor progress to ensure accurate updates.
- d. A fourth parent encouraged greater community participation in parent workshops, noting that a recent Zoom session had only two participants despite repeated requests for hybrid/online options being fulfilled.

5) APPROVAL OF MINUTES

The January 8, 2025, CAC Meeting Minutes were made available prior to the meeting as well as at this meeting. Alan Morton motioned to accept the minutes as presented, and Adriana Villareal Sanchez seconded the motion.

Motion made by: Alan Morton

Seconded by: Adriana Villareal Sanchez

Nays: 0

Abstain: 0

6) REPORTS

- a. Special Guests:
 - i. Kimberley Durham (Employment Developer, HLPUSD Special Education/SELPA) provided an overview of the work experience programs available for students in the District (WorkAbility I and We Can Work), which included: duration of employment, student selection process, work experience services and supports, and placement process for employment.
- b. CAC Updates:
 - i. Adriana Villarreal-Sanchez (District Program Specialist, HLPUSD Special Education/SELPA) reminded CAC participants that a parent training on Behavior and Communication will be offered following the CAC business meeting, with a second session available at 5:00 PM via Zoom. The next CAC meeting is scheduled for March 18, 2025. There will be discussions for the upcoming Awards Night.
- c. District/SELPA Updates:
 - i. Dr. Mayra J. Helguera (Executive Director, HLPUSD Special Education/SELPA) provided updates on transition IEP meetings and the upcoming Budget Town Hall presentations on February 19, March 4 and April 19 (Attendance at all three sessions is highly recommended). During these Budget Town Halls there will be a review of Special Education funding.
 - ii. Alan Morton (Coordinator, HLPUSD Special Education/SELPA) presented an update on extended school year (ESY). ESY will take place for preschool to 8th grade students from May 27, 2025 to June 26, 2025 and for students in grades 9th to 12th, including students in the Adult Transition Program, from May 27, 2025 to July 3, 2025. More information will be sent home to parents of students who are eligible to participate in ESY.
- d. Agency Updates:
 - i. Elena Sanchez (Executive Director, Parent's Place) provided an overview of the services offered through Parent's Place, shared information about community outreach opportunities, and discussed personal experiences her family had with the organization.

7) DISCUSSION ITEMS

- a. CAC Norms: CAC members had the opportunity to express their opinions on selecting norms for the CAC. Participants selected from a list of norms and were encouraged to propose norms if they were not included on the list. Norms were selected by the CAC.
- b. CAC Meeting Format: Another discussion followed by another vote on the CAC meeting format was held. The options presented were, in person, hybrid or via zoom only. With the majority of the CAC voting for a hybrid (in person and via Zoom), the format of the CAC meetings will change to hybrid starting with the next CAC meeting.

8) Adjournment

Adriana Villarreal-Sanchez called for a motion to adjourn the CAC Business Meeting was made at 11:14 a.m. Alan Morton motioned, and Adriana Villarreal-Sanchez seconded.

Motioned: Alan Morton

Seconded: Adriana Villareal Sanchez

Reasonable Accommodations for Individuals with Disabilities

In compliance with the Americans with Disabilities Act, should special assistance/reasonable accommodations be required for you to participate in this meeting, please contact the HLPUSD SELPA Office at (626) 933-6507 at least seventy-two (72) hours prior to this meeting. This will enable the HLPUSD SELPA to make reasonable arrangements to assure accessibility to this meeting.