Kinney High School

2710 Kilgore Rd
Rancho Cordova
916.294.9060
www.fcusd.org/khs

Folsom Cordova Unified School District



Home of the Coyotes

"Never Give Up!"

Parent and Student Handbook
2024-2025

Kinney High School
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Kinney High School

Support Staff

Principal	Allen Sims
Assistant Principal	Suzanne Borth
Counselor	Kitty White
Registrar	Chris Anderson
Administrative Assistant	Melissa Robledo
Attendance and Media Clerk	Eryn Lawson
Head Custodian	Gerald Worley
Custodian	Brian Stamps
Campus Monitor	Zephyr Scott
School Psychologist	Nathan Harris
Mental Health Specialist	Ayumi Yamada
School Nurse	Dianne Aquino
Health Clerk	Amber Dimas

Faculty

Resource English & Study Skills	Lori Blair
Student Support Aide	Ismael Gutierrez
CTE Metalshop & Metal Fabrication	Gene Lorance
CTE Foods & Nutrition/Culinary	Brennan Anderson
World Cultures, Government, Life Skills	Dawn Bamford
Economics, US History	Kim Motoyoshi
Senior English, Film as Lit	Coryn Herring
Junior English	
ELD, 9th, 10th grade English, Leadership	Janie Munson
Academic Coach	Ellen Chrismer
Integrated Math 1, Integrated Math 2	Tim Kalmer
Business Finance	
Biology, Forensics, Chemistry	Faye Pachonas
Biology	Dave Fujiyama
APEX Online Classes /PE	Zack Masters
Bilingual Instructional Assistant	Lupe Venegas
Bilingual Instructional Assistant	Ashley Sanchez
Art and Film Production	Christina Mullen

District Web Site www.fcusd.org **School Web Site** www.fcusd.org/khs

KINNEY HIGH SCHOOL
"Home of the Coyotes"

Bell Schedule

2023-2024

PERIOD	KHS Monday, Tuesday, Wednesday, Friday	KHS Thursday
1	8:55 – 9:41 (46)	8:55 – 9:25 (30)
2	9:45 – 10:**31** (46)	9:29 – 9:59 (30)
3	10:**36**-11:22(46)	10:03 – 10:33 (30)
4	11:26-12:12 (46)	10:37 – 11:07 (30)
Lunch	**12:12-12:42 (30)**	**11:07-11:37 (30)**
Homeroom		11:41 – 12:11 (30)
5	12:46-1:32 (46)	12:15-12:45 (30)
6	1:37 – 2:23 (46)	12:49 – 1:19 (30)
7	2:27 – 3:13 (46)	1:23 – 1:53 (30)

PERIOD	KHS Minimum Days
1	8:55 – 9:20 (25)
2	9:23 – 9:48 (25)
3	9:51 – 10:16 (25)
4	10:19 – 10:44 (25)
5	10:47 – 11:12 (25)
6	11:15 – 11:40 (25)
7	11:43 – 12:08 (25)

Graduation Requirements for a Diploma



English	40 -- credits
Math	30 -- credits
• Integrated Math 1 (10)	
• Integrated Math 2 Foundations (10)	
• Additional math (10)	
Economics	05 -- credits
World Cultures	10 -- credits
VAPA or Foreign Language or CTE	10— credits
U.S. History	10 -- credits
Government	05 -- credits
CTE or 3rd year of Science	10 -- credits
Life Science	10 -- credits
Physical/Earth Science	10 -- credits
Health Education	05 -- credits
Electives	55 -- credits

Total: 200 credits

Use the list below to determine what grade your student is by credits:

9th = 0 - 50 credits **50 - 100 credits = 10th**
11th = 100 - 150 credits **150 – 200 credits = 12th**

Students are afforded the opportunity to take UP TO 7 classes at a time. If students need to have less classes in order to focus and/or need time to work or participate in other activities, they may elect to not have a 1st, 6th and/or 7th period. Please meet with a counselor immediately if this is the case. Parents and students will need to be in agreement on a student's schedule.

Vision Statement

At Kinney High School, we believe that all students can ***be*** Present, Positive, Productive

The vision of Kinney High School is to offer an alternative place for learning while providing a safe, caring environment where students can improve their academic, personal, and social skills to become positive, productive members of society.

Mission Statement

Kinney High School is dedicated to student learning. We believe that all students can learn and be successful in an environment that strives to meet various learning styles, academic abilities and personal needs. We provide this by offering smaller class sizes, by emphasizing personal responsibility and by establishing a safe and nurturing climate that enhances self-esteem.

Kinney High School Expected School Wide Learning Results (ELSRs):

- **Academically Proficient Learners who:**
  -Meet or exceed the California State Standards in English, Math, Social Studies and Science
- **Critical Thinkers who:**
  -Use a variety of strategies to produce and complete academic projects
  -Read, comprehend and analyze academic text, informational materials and other media
  -Have the ability to research solutions
  -Apply creative solutions to personal and professional problems
- **Effective Communicators who:**
  -Write cohesive paragraphs and essays that cite evidence
  -Use technology to research, organize and communicate in an effective manner
- **Responsible Citizens who:**
  -Exhibit good attendance
  -Set attainable goals and follow through
  -Demonstrate the ability to work collaboratively
  -Respect diversity

Our Motto is *"Be Present, Positive, Productive"*

Kinney High School Philosophy

The purpose of Kinney High School is to provide a learning environment that is different from the regular high school in its approach to teaching. These differences are designed to provide each student with an educational program to meet his/her individual goals. In addition to completing the requirements for graduation or preparing to pass the HISET, each student will have the opportunity to acquire the values, skills, and knowledge necessary to promote lifelong learning, enhance self-esteem, and become responsible citizens. Kinney High School will provide all students the opportunities to become effective communicators, having a wide variety of technology skills and opportunities to plan for a variety of careers.

Kinney High school offers an enriched academic program. Students follow the same state standards and are assessed with the same district-wide tests. Kinney students are expected to perform the same quality of work in a smaller school setting. Students must complete 200 credits including an

Integrated Math 1 class. Kinney has a class size of no more that 25 students per teacher and an average of 150 students enrolled per day. Staff and students will treat each other with courtesy and respect.

- Teachers and students will work together to plan each student's course work to accommodate his/her ability and learning style.
- The environment will encourage students to develop understanding of ethnic and cultural diversity and promote positive interaction.
- The instructional program will provide assessment, prescription, and evaluation based on individual student need and interest.
- Varied opportunities will enable students to learn how family, social, and environmental living relates to citizenship and civic responsibility.
- Staff will encourage students to earn a high school diploma as preparation for entering college, pursuing occupational training, or seeking employment.
- The curriculum will provide instruction leading toward vocational skills and/or economic independence.
- The curriculum will emphasize basic skills in all subject areas.
- Students will be encouraged to take personal responsibility for their education, attendance, and behavior.
- Kinney uses the following matrix to clarify our Positive Behavioral System of Support. High expectations are clearly explained and consistently reinforced by all staff, faculty and scholars.

KINNEY Coyotes HOWL! Students are expected to:

	CLASSROOMS	BATHROOMS	OUTSIDE	OFFICE	OUR COMMUNITY
HONORABLE	• Encourage and help each other • Be aware of how your actions affect others • Have empathy • Use coping strategies when struggling • Use appropriate language	• **Making positive choices** ★ Keep it clean ★ Avoiding inappropriate behaviors like smoking, vaping, or drugs	• De-escalate instead of stir it up • Be open to new people • Use appropriate language and volume • Follow the rules about no food orders • Follow closed campus rule	•Adapt behavior and language for the appropriate settings •Be aware this is a working environment	• Be respectful of classes in progress • Follow the no visitors policy • **Treat each other and staff well—Respect** • Be aware that you may not go to other FCUSD campuses without prior approval
OPEN-MINDED	• Problem Solve • Have a Growth Mindset • Participate • Challenge Yourself	• Strive to set higher standards for yourself	• Have fun and be respectful and kind • Always greet each other respectfully • Participate in activities • Be respectful in the lunch line	• Speak politely to office staff	• Present yourself well, follow dress code • Choose to be sober and choose to not smoke/ vape • Public Displays of affection should be appropriate
HARD WORKING	• Keep track of your progress • **Earn at least 1 credit per class per session** • Have a future goal • Engage in class	• Clean up after yourself • Only 2 in the bathroom at a time	• **Have PRIDE in your campus** ★ **Throw your trash away** ★ **Remind your friends to clean up too** ★ **Respect property**	• Sign up to see the counselor when needed	• Stay on campus for the entire school day so you have the most success • Contribute a positive image of Kinney to our community
LEARNERS	• **Be present and on time daily** • **Put your phone away/turn it off** • Be ready to engage • Focus on learning the skill • Ask for help	• Returning to class promptly so learning is not missed	• Be aware of how you might affect others • Get to class on time after break and lunch • Be aware of off limits areas • Be aware of the time • Finish eating before class starts	• Know where resources are	• Attend your assigned classes • Come clear-headed and ready to learn

PARTICIPATE IN CLUBS AND ACTIVITIES.

Academic Supports

Students do not receive credit for various reasons that land them in a situation where they may not be on-track for on-time graduation. Students have many opportunities to remediate previous loss of credit by doing +1 and receiving supports for mastering standards that were not met on previous attempts from their Kinney teachers. Students are afforded the opportunity to take UP TO 7 classes at a time. If students need to have less classes to focus and/or need time to work or participate in other activities, they may elect to not have a 1st, 6th and/or 7th period.

How Student's Earn Credits

One credit is earned for every three weeks of successful completion of course work. Credits may be earned in three ways:

1. Students must have good attendance and complete all classroom work, to earn at a minimum **1.0 credit in the three-week session**. If a student misses a day or fails to complete work, they will be required to make it up or prove skill or standard mastery in an alternative assignment in order to earn the full credit for that session. Students may be required to come before or after school to make-up missing assignments and assessments. Having good attendance is crucial for class completion. Failure is **NOT** an option! All students are required to stay on task for each class period.
2. **A student may earn an additional credit (also known as a +1) by completing projects proving mastery of additional grade-level standards.**

   To receive this opportunity, students must:
   (1) Successfully earn at least one credit from the previous 3-week session.
   (2) Attend regularly and be on-track to meet the standards for the current session.

   Note: an alternative assignment for additional credit (+1) will only be available to meet ADDITIONAL class standards, or to remediate ones previously missed, not to replace what is currently being taught to mastery in class.

It is possible for a student to complete a five-credit (semester) course in as little as 1 quarter if they do two +1 credits. If a student is hoping to return to a comprehensive high school, it is important that they complete all five-credit courses before returning because there is no way to complete partially completed courses at comprehensive sites, and the student will have to start over even if they have been rewarded 3 or 4 credits here at Kinney.

Parent/Guardian Participation

Parent/guardian participation is critical for a student's success at Kinney High School. Parents are welcome on campus at any time. Please check into the main office for a visitor pass. Please take time to do the following to ensure the academic and social success of your child at Kinney High School.

1. Please consider joining our English Language Advisory Council or School Site Council.

2. We want your input! Let us know if something is going right for your student or if there is something that needs special attention. Please participate in our annual surveys.
3.  Call the office when your child is not going to be in school at **916-294-9060**
4. Check attendance at least once each week by calling one of the numbers above or go to the school website @ https://www.fcusd.org/khs and select the PowerSchool Parent icon at the top of the page. Call the main office if you need a password to use PowerSchool Parent portal.
5. Make sure your student arrives promptly at school. This means ensuring that your child is up in time to get to school by bus, car or walking. In addition, make sure your child has time for breakfast at home and make it to class on time!
6. Call the school with any concerns or questions you may have regarding academics or personal issues.

Clearing Absences call 916-294-9060

Regular attendance is one of the most important aspects of a successful experience at Kinney High School. State law requires daily attendance for youth under the age of 18 or until graduation from high school.

The state recognizes only positive attendance for accounting purposes. The state no longer recognizes excused absences, which means that the district will receive funding only when students are actually in class. We must still account for students' attendance for mandatory attendance purposes.

When a student is late to school, ***he/she will sign in at the office.*** Teachers will follow up with habitual late students according to the tardy policy including a referral to the Assistant Principal for further disciplinary action.

Teachers mark the student **late** if they arrive less than 30 minutes late. Teachers mark **tardy** if they are more than 30 minutes late. A tardy of 30 minutes or more is the same as a truant period. Teachers mark **absent** if they do not come for any portion of the class. Habitual truants will be placed on an attendance contract and potentially referred to the School Attendance Review Board (SARB).

Students with excused late or tardy will bring an approved note to the office and the records will be updated.

Early Dismissal

If a student must leave campus during the scheduled day, the parent or guardian must make prior arrangements with the school office either by a phone call, note, or in person. ***Since the students being is class is necessary for learning, it is recommended that medical appointments be scheduled outside of the school day.*** If a student becomes ill while at school, a parent or other designated person **will** be notified before the student is dismissed. 18-year-old students are not permitted to sign out of school to get lunch because Kinney High School is a closed campus.

Truancy/Tardy Policy

Any student who has been absent from school without a valid excuse for more than three days or is tardy in excess of thirty minutes on each of three (3) or more days in one school attendance year,

shall be regarded as a **truant. Students are truant if they are not in their assigned classes even though they are on campus**. Students who are continuously tardy will have a SART conference with school administrator and parents/guardians. Students who are truant may be moved to a more appropriate educational setting.

Non-Truant Absences (previously known as "excused" absences

Non-truant reasons for a student to be absent from school include:

- Illness
- Medical appointments
- Funeral for immediate family member (one day in state, three days out of state)
- Court Appointments
- Exclusion for not having proper immunizations (five days only)

Even "non-truant" or "excused" absences beyond 10 days will be taken into account when evaluating truancy and rewarding of credits.

18-YEAR-OLD STUDENTS/ADULT RIGHTS NOTICE

The Folsom Cordova Unified School District recognizes the legal rights of a student turning eighteen. Under the law, students legally become adults upon reaching their 18th birthday. In matters concerning school, these students may clear their absences with the attendance office, request to receive all grade reports directly rather than having them sent to their parents/guardians and make their own decisions regarding their education if they so choose.

The school believes that students and parents/guardians must communicate clearly about this issue so that there will be no confusion regarding the student's privacy rights. Please discuss this issue with your student. It is important that the eighteen-year-old student understands their responsibility and the consequences of their choices.

- Students who are 18 and have maintained continuous enrollment may remain at Kinney High School for a 5th year of high school.

- All 18-year-old students must maintain regular attendance, good behavior, and they must demonstrate academic progress.

- Failure to meet attendance, behavior, and/or academic guidelines will result in student being referred to Adult Education to complete graduation requirements.

- 18-year-olds who attend regularly, stay for the entirety of their day, and are active in earning credits and building positive community, will be offered a 5th year at Kinney in order to finish their graduation requirements and receive their diploma.

Work Permits

Students must secure a job and then come to the office and request a work permit from the administrative assistant. If a student does not maintain regular school attendance, successful academic performance, and satisfactory citizenship, the school **must cancel** the work permit. The student must demonstrate regular attendance and academic success before a new work permit can

be re-issued. ***A student may not work on a day that they are marked absent for school or suspended from school.***

Behavior Expectations

Kinney utilizes **PBIS**, or **Positive Behavior Interventions** and **Supports**- which is a proactive approach to establishing a social culture in a school that supports social, emotional, and academic success. It uses data-based decision making to align curriculum and behavioral supports for students and staff. Behavior expectations are taught, modeled, acknowledged, monitored, and then retaught as necessary. The goal is to provide practice and reinforcement for all students so that fewer students need intervention.

Kinney COYOTES HOWL!

Academic Honesty Board Policy 5131.9

The Governing Board believes that academic honesty and personal integrity are fundamental components of a student's education and character development. The Board expects that students will not cheat, lie, plagiarize or commit other acts of academic dishonesty. Students, parents/guardians, staff and administrators shall be responsible for creating and maintaining a positive school climate that encourages honesty. Teachers commit to explaining assignments and expected outcomes for a success that make projects achievable for students. Students found to have committed an act of academic dishonesty shall be subject to disciplinary action, which is appropriate for the violation of this policy. Such action will range from parent notification to suspension.

Student Identification Cards

Picture identification cards will be provided to students. Each student is required to carry his or her ID while on campus. Students are required to surrender the I.D. card upon the request of any FCUSD employee.

Closed Campus

Kinney High School is a closed campus, which means:

- Students may not leave campus without permission from the time they arrive until school is dismissed.
- 18-year-old students cannot check out for lunch.
- Students may not visit any other campus during school hours (from one half hour before school until one half hour after school) unless prior arrangements are made.
- A closed campus violation may be searched.

Visitors

Parent visitors are welcome! Please sign in at the main office and receive a visitor's badge that must be returned upon leaving campus.
All visitors must check in at the office before going on campus. This includes student visitors as well.

Drug Free Zone

Kinney High School reserves the right to use strategies such as permitting police handlers with sniffer dogs to enter the school in order to detect illegal drug possession or use. This tactic is one portion of an on-going whole school approach to managing drugs on school premises rather than an isolated action. This process will be utilized in the event that the school determines there is reasonable evidence of possession or supply of suspected illegal drugs. In the event of a search, parents and caretakers will be promptly notified after such action has taken place. Any student found to be in possession of, or under the influence of an illegal substance during the search will be cited, disciplined, and offered appropriate support.

Weapon Free Zone

Kinney High School is a drug and weapon free zone. Enhanced penalties will be applied to anyone prosecuted for drug or weapons violations. The FCUSD School Board prohibits any person other than law enforcement or authorized personnel from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or buses, at school-related or school-sponsored activities away from school, or while going to or coming from school.

Tobacco (and Cannabis) Free Policy

The Folsom Cordova Unified School District Board policy: Students shall not possess, smoke or use tobacco, or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. Prohibited products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. (Education Code 48900, 48901) complies with state law (AB816). Therefore, the use of tobacco products is prohibited at all times on district property and in district vehicles. This prohibition applies to all parents, employees, students, visitors, and other persons.

Cell Phone Policy

Folsom Cordova Board Policy 5131.10
Possession and Use of Cellular Phones and Other Personal Electronic Signaling Devices

Kinney uses Yondr pouches. This is a locked bag to provide separation between a student and their device during school hours. Each student will be issued a Yondr pouch. All electronic items (cell phones, smart watches, headphones, air pods etc.) must be placed in the bag at the student's arrival onto campus. The student is responsible for their personal pouch at all times. This is nonnegotiable. All phones and other electronic devices are placed in and sealed in the Yondr. At the end of the day, staff will be available to unseal pouches and students can remove their items.

Students will not have access to their devices at any time during the school day. If you need to reach your student, please call the front office at 916/294-9060 and we will reach them for you.

If a student refuses to use or damages the Yondr pouch, or has a phone out during the school day:

1. the phone will be turned into an administrator and a parent will need to pick up the phone.
2. Continued refusal to comply with the policy will result in further disciplinary actions.
3. Damage to the Yondr Pouch will result in administrators collecting the student's phone.
    a. Parent will be required to pick up the phone.
    b. Parent will be charged the price of replacement for the Yondr pouch.

c. If behavior continues to happen, then may result in further disciplinary actions.

For state Standardized testing: cell phones and any other electronic items need to be turned into the test proctor. Upon completion of the testing electronic items will be returned to student.

NOTE: Any items not retrieved after the last day of school will be donated to charity.

Sound and Video Recording

California has two-party consent laws regarding making a sound or video recording. Students and parents are NOT allowed to record meetings, altercations, classroom activities, teachers teaching or anything else on campus without express, prior permission by the Principal and all other involved parties.

Skateboards / Bicycles/ Skates/ Scooter

No skating or bicycling is allowed on campus. Students who ride bicycles to school should walk the bicycles from the campus entrance to the bicycle rack. Bicycles and motor scooters must be parked at the bicycle rack, which is on campus. Students are responsible for the security of their own bicycles. A lock is recommended. A skateboard rack is in the main office for skateboard lockup.

Use of the Internet

Folsom Cordova Board Policy #6163.4
In order for a student to access the internet at school, each student and parent/guardian must sign an Authorized Internet Use Agreement as part of the registration process. Students have no right to privacy on Kinney High School campus.

Medications: Prescription and "Over-the-Counter"

Students may not keep medications of any kind in their possession while on campus. If it is necessary to take medication during school hours, the following conditions will apply:

- Prescription medications must have a FCUSD Release for Medication in School form completed and signed by *both physician* and parent or guardian.
- Over-the-Counter medications must have a FCUSD Parent Release for Non-Prescription (Over-the-Counter) Medication in School form completed and signed by parent or guardian.
- All medications are to be brought to the school office in original prescription or over-the-counter containers, labeled with the student's name, where they will be stored in a locked area and administered to the students according to instructions.

Medication release forms are available from the office staff or the school nurse.

Asthma inhalers, Epi Pens, and Insulin may be carried by students and self-administered **ONLY** with a physician's written authorization, and completion of the FCUSD Release for Medication in School form.

Food Services

Kinney High School offers a free school breakfast and lunch program. Students must have a student ID number to receive meal service.

Personal Property

Neither the school nor the district is responsible for the loss or damage of personal property. Please do not bring large sums of money or expensive items to school. Your personal property is **your** responsibility. The school district does not carry insurance for the loss of personal property. Neither the school district nor the school is responsible for any personal property brought onto school grounds.

Dress for Success Policy

1. Shoes must be worn at all times.
2. Pajamas and bedroom slippers are prohibited.
3. Clothing must be worn as it was intended to be worn. Clothing must fit the individual wearing it and be designed as outerwear. Shirts must be worn as intended; not one arm only or wrapped around the student's head.

    Examples:

    - Overalls are to be properly fastened over the shoulders.
    - A belt must be tucked into the belt loops or pocket of pants so that it stays in place.
    - No under shirts may be worn as outerwear at any time.
    - Shirts and towels are not to be draped over shoulders, head or carried.
    - Sagging pants below the "hip" are not allowed. If needed a zip tie will be provided to hold up the pants.

4. **Sunglasses shall not be worn indoors.**
5. Students are expected to dress modestly so that personal parts of the body and underwear are appropriately covered.
6. Students are also expected to wear appropriate under-garments.
7. Shirts must be worn at all times.
8. Bathing suits, sports bras, tube tops, halter tops and see-through or fishnet fabrics are not appropriate school attire and may not be worn.
9. Students' clothing must be clean and free of offensive odor.
10. Clothing standards appropriate for shop safety, school activities, or field trips will be determined by the teacher(s) responsible.
11. **Any clothing, jewelry, accessory, notebook, personal belonging, or manner of grooming, which, by its color, arrangement, trademark, or other attribute, denotes membership in gangs or advocates drug, alcohol, sex or tobacco use, violence, or disruptive behavior is prohibited.**
12. Baseball caps may be worn to school, but it is the teacher's prerogative whether they may be worn in class.
13. A style of dress or clothing with pictorial or written representation of anything dangerous, illegal, inflammatory, sexual, or vulgar as determined by school personnel may not be worn (i.e. Backwoods, Laugh Now/Cry Later Masks, "Players 69", "Players clothing", "Johnny Blaze", "Pimp", 8-Ball, dollar signs, Snowman, etc.).

Transportation

FCUSD transportation is available upon request for student's residing within district boundaries. Please go to district website at FCUSD.org in order to fill out an application. Students may ride public transportation for free with a valid pass. Ask the front office staff for details.

The front and back parking lot is reserved for staff and visitors. Students must park their cars along the street. Students and visitors are not permitted to park in the parking lots across the street from the

school or south of the school. They are on private property and vehicles parked there may be towed at the owner's expense.

For the safety of Kinney's staff and students, all students driving a car to school must possess a valid California driver's license and at least minimal liability insurance.
For their safety, students crossing Kilgore Road and/or Folsom Blvd. must use the crosswalks provided.

Suspension by Teacher (Classroom Suspension)

When a student is suspended from class by a teacher, the student is to report to the office **immediately**. In most cases, students will be assigned work detail while they are suspended from that class. Students will be required to make up any work missed during the class suspension.

Search and Seizure

School officials may conduct searches of pupils and their personal belongings while on school property or at school-sponsored events. Searches of pupils and personal belongings will be conducted when there are reasonable grounds to suspect that the search will provide evidence that the pupil is violating the law and/or school regulations. The scope of the search will be related to the objectives of the search, the age and sex of the pupil, and the nature of the violation. By way of example, and not limitation, "personal belongings" includes backpacks, brief cases, bags, et cetera. Searches are also conducted of school property under joint control. "School property" under joint control includes lockers and desks. Lockers are school property under the joint control of the school and the pupil. There is no expectation of privacy. The District may search lockers, or any other school property under joint control, at any time. Searches may be random and without cause of any kind. Automobiles parked on the school premises or in the school parking lot are subject to search when officials have reason to believe weapons, drugs, or objects prohibited by school policy or state law are contained therein. Canines may be used to search a pupil's personal belongings and vehicles and school property under joint control. Canine searches will be used to search a pupil's person when either (1) there are reasonable grounds to suspect a particular pupil of wrongdoing; or (2) the District determines that the school has a drug crisis or problem. Students and/or property (vehicles, backpacks and cell phones, etc.) may be searched for contraband by school personnel in an effort to maintain a safe and orderly school environment where education may be accomplished in an atmosphere of law and order. Any student who leaves school without permission is subject to a search of their property upon their return to school (in the same day). Prospect Community Day conducts safety searches of Students. Our primary interest is to deter Students from bringing inappropriate/dangerous items. Searches may also be conducted at the bus stop; and to or from school. ***Note any items confiscated **(which are not against the law)** will be returned at the end of the day.

Definitions of Corrective Actions

Discussion: A staff member verbally informs a student that he/she has violated or is about to violate a school rule or regulation. In addition, the staff member may warn the student through a written referral that his/her behavior is unacceptable.

Counseling: The principal, vice principal, counselor, teacher or other staff member provides a helping relationship by analyzing student misbehavior and providing positive steps for correcting the

behavior. Counseling may include holding student in the office for the remainder of a class period. A parent conference may be required by the teacher, counselor or administrator.

Restorative/Other Means of Correction: Restorative or other means of correction may include, but limited to, discussions, counseling, Social-emotional skill building, facilitated meetings or mediations, parent meetings, explicit teaching of alternative (pro-social) behaviors or brief time in an alternative setting with access to classwork, in order to support a student's emotional and academic development and to correct behaviors before or in lieu of suspension.

Detention: Students can be assigned detention by teachers for inappropriate behavior or excessive tardiness. Students serve them before or after school or during break in the teacher classroom.

Class Suspension & Work Detail: Students who are suspended from class due to classroom behavior are given work detail.

Suspension: Removal of a student from Kinney High School and all school sponsored activities on and off campus for the purpose of home correction. Suspension is a disciplinary action for unacceptable behavior on campus and/or at school activities.

Transfer: A student may be transferred to another campus or program within the Folsom Cordova Unified School District.

Expulsion: Removal of a student from the instructional program offered by the Folsom Cordova Unified School District.

Due Process

1. Any violation will be reviewed and the student informed of the reason for disciplinary action.
2. The student will be permitted to discuss the violation and to present information on his/her own behalf.
3. In the event the infraction by students results in suspension, expulsion, or an alternative placement the student/parent has a right to a conference/hearing within a specified time as prescribed by law.

Parent Rights Regarding Teacher Qualifications

Your child is attending a school receiving Title I federal funds through the Elementary and Secondary Education Act (ESEA). At the beginning of each school year, local educational agencies receiving Title I funds are required to notify parents whose student(s) attend a Title I school that they may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum:

1. Whether the student's teacher:

    - Has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction

    - Is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and

- Is teaching in the field of discipline of the certification of the teacher

2. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you would like this information, please contact **Allen Sims, Principal** at **916-294-9060.**

Letter to Parents regarding Family Life and Sex Education program

Dear Parent/Guardian:

The Folsom-Cordova Unified School District has a comprehensive program of instruction in family living and sex education (Family Life) for students in grades seven and ten. We believe that young people's attitudes and behaviors regarding relationships and sex are often dependent upon what they have learned in life from their parents, teachers, relatives, counselors, and peers. It is our hope that, after participating in Family Life instruction, students will choose to abstain from sexual activity, develop the knowledge and skills to protect their sexual and reproductive health, and develop healthy attitudes concerning adolescent growth and development, body image, relationships and family.

Family Life education includes instruction in, but not limited to, the male and female reproductive system, pregnancy, growth and development, contraception, sexually transmitted infections, including Human Immunodeficiency Virus (HIV) and Acquired Immunodeficiency Syndrome (AIDS), and the newborn surrender law. All instruction and materials are age appropriate, factual, medically accurate and objective, and encourage students to communicate with his or her parents or guardians about human sexuality. Family Life instruction is taught by a teacher and the school nurse with specific training in these areas.

The Folsom Cordova Unified School District encourages students to communicate with their parents or guardians about human sexuality and HIV/AIDS and respects the rights of parents or guardians to supervise their children's education on these subjects. While parents and guardians overwhelmingly support medically accurate, comprehensive sex education, parents and guardians have the ultimate responsibility for imparting values regarding human sexuality to their children. **As the student's parent or guardian, you may request in writing that your son or daughter not receive all or part of the Family Life or HIV/AIDS education.** If you elect to do so, please send your written request to:

Kinney High School
2710 Kilgore Road
Rancho Cordova, CA 95670

Due to the nature of a continuation high school, the Family Life material is taught frequently through out the year. Parents may contact the Health and Family Life teacher directly to confirm the dates of instruction.

As the student's parent or guardian, you have a right to review written and audiovisual materials used in the Family Life Program. For parents and guardians of high school students, these materials will be available in the library.

Allen Sims, Principal (916) 294-9060.

Additional information may be obtained by requesting a copy of Chapter 5.6 of the California Education Code, available from the Folsom Cordova Unified School District Health Programs office at:

1965 Birkmont Drive
Rancho Cordova, CA 95742
Phone: (916)294-9000 ex102300

Nondiscrimination

ARTICLE I. FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
Article II. 2024-2025 Nondiscrimination Statement

The Folsom Cordova Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, gender, gender identity, gender expression, immigration status, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics. For questions or complaints, contact:

Jim Huber, Ed.D., Assistant Superintendent, Educational Services
Compliance Officer, Section 504 Coordinator, ADA Coordinator (students)
jhuber@fcusd.org
916-294-9000 x 104580

Shannon Diaz, Director of Compliance
Compliance Officer and Title IX Coordinator
sdiaz@fcusd.org
916-294-9000 x 104415

1965 Birkmont Drive
Rancho Cordova, CA 95742

The Folsom Cordova Unified School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to the Folsom Cordova Unified School District's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The District Title IX Coordinator is:

Shannon Diaz, Director of Compliance
Compliance Officer and Title IX Coordinator
sdiaz@fcusd.org
916-294-9000 x 104415
1965 Birkmont Drive
Rancho Cordova, CA 95742

The District nondiscrimination policy can be located at:
https://www.fcusd.org/district/about-us/nondiscrimination-statementpolicy

The District's nondiscrimination complaint procedures can be located at:
Students: https://www.fcusd.org/departments/compliance/complaints/uniform-complaints
Staff: https://www.fcusd.org/departments/compliance/complaints/nondiscrimination-in-employment

To report information about conduct that may constitute sex discrimination or sex-based harassment, or make a complaint of sex discrimination or sex-based harassment under Title IX, please refer to:
Students: https://www.fcusd.org/district/about-us/title-ix-notificationsexual-harassment
Staff: https://www.fcusd.org/departments/compliance/complaints/sexual-harrassment-title-ix

Article III.

Sexual Harassment

The District has adopted strict policies containing rules and procedures for reporting sexual harassment and pursuing remedies. As such, the Governing Board is committed to maintaining a learning environment that is free of harassment. The Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person at school or at any school-related activity. The District is committed to taking serious, immediate, and appropriate action with respect to violations of our sexual harassment policy. *(BP 4119.11)*
Any student who engages in the sexual harassment of anyone at school or a school-related activity shall be subject to disciplinary action. Any employee who engages in, permits, or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal.
harassment has occurred should immediately contact the teacher, principal, or site administrator. If the concern is not resolved, a formal complaint may be initiated at the school or by directly contacting the Equity Compliance Officer(s) & Title IX Coordinator(s) below.

To File a Complaint

1. ***Filing a Formal Complaint****:* Obtain a copy of the complaint form from the office of the District Compliance Officer.
2. ***Mediation****:* Mediation is optional. It involves a third party to help in resolving the dispute.
3. ***Investigation****:* The District will investigate the complaint and render a decision within the timelines designated in the Uniform Complaint Procedures Policy (BP 1312.3)
4. ***Appeals****:* If the person making the complaint disagrees with the District's decision, he/she has five (5) working days to appeal the decision in writing by forwarding the complaint to the Board of Education. If the complainant is not satisfied with the Board's decision, he/she may appeal in writing to the California Department of Education within fifteen (15) days of receiving the Board's decision.
5. The person filing the complaint may also pursue action in civil court.

Complaints will be kept confidential.
The District prohibits retaliation against any participant in the complaint process. Each complaint shall be investigated promptly and in a manner that respects the privacy of all parties concerned.

If you have a complaint, contact a teacher, principal/site administrator, or:
Donald Ogden, Associate Superintendent – Human Resources, Title IX Coordinator (Employees) & Equity Compliance Officer dogden@fcusd.org 916-**294-9000 Ext 104410**

Jim Huber Ed. D., Assistant Superintendent –
Educational Services, Title IX Coordinator (Students), Section 504 Coordinator & Equity Compliance Officer
jhuber@fcusd.org 916-294-9000Ext 104625

Folsom Cordova Unified School District 1965 Birkmont Drive, Rancho Cordova, CA 95742