



BARTLETT ACADEMY SCHOOL GUIDANCE DEPARTMENT

April 2025 Newsletter

4734 Shadowlawn Rd ♦ Arlington, TN 38002 ♦ Phone: (901) 373-2654

Please SHARE this with your student

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We are nearing the close of the 2024-2025 School Year!!!! ☺

Please see the important information listed below under the

"Things to Know" heading regarding:

- Honors Contracts for all Honors, AP, & Pre-AP Courses
- Final Verification Process for Course Registration
- School Holidays for the Month of April
- EOC Testing during April (Please contact Mr. Hamilton, The Testing Coordinator, if you have questions concerning EOC Testing).

The counselors will continue to assist you and your child during the Spring Semester. Please contact us if you need assistance.

9th Grade



Mrs. Isaac
Academic Counselor

9th Grade



Ms. Sumlar
Prevention Counselor

Contact Us

Address: Bartlett Ninth Grade Academy
4734 Shadowlawn Road
Arlington, TN 38002

Phone: (901) 373-2654
FAX: (901) 373-1363

Email: Katie McCain, Principal kmccain@bartlettschools.org
Brittany Kreeger, Assistant Principal bkreeger@bartlettschools.org
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Tasha Isaac, Lead/Academic Counselor tisaac@bartlettschools.org
Pendora Sumlar, Prevention Counselor psumlar@bartlettschools.org
Wendi Stec, District Social Worker wstec@bartlettschools.org

Web Address
<http://ba.bartlettschools.org>

PowerSchool Address
<https://bartlettschools.powerschool.com/public/home.html>

Things to Know:

- ♦ Spring Course Registration: February 2025 – May 2025
- ♦ Q4 Grading Term Begins: March 24th
- ♦ Q3 Final Grades/Report Cards viewable in PowerSchool: March 28th
- ♦ Course Registration Verification Sheets will be sent home by students (Green Sheets): April 9, 2025
- ♦ Course Registration Verification Sheets (Green Sheets) must be signed by both the parent and student, and returned to their Science teacher, or the main office: April 11, 2025
- ♦ Mid-Term Grades: April 17th
(Grades may be viewed in the PowerSchool Portal)
- ♦ Good Friday: April 18th (No School for Students)
- ♦ Club Meeting: No Club Meetings for April 2025

♦ **Tutoring Schedule:** A tutoring schedule is included in this newsletter. If you have any questions regarding the tutoring schedule, please contact the teacher by email.

Counselor Referral System

Students can make a self-referral to see the prevention counselor or academic counselor in the following ways:

- Ask a teacher who will then complete a referral form.
- Email the school counselor.

If a situation is **URGENT**, students should inform their teacher for immediate assistance!!! (A situation is considered **URGENT** if there is a threat or harm to self or others).

Course Registration for the 2025-2026 School Year

The Rising 10th Grade Course Cards, and the Rising 10th Grade Course Registration PowerPoint Presentation are available on the Bartlett Academy Website.

Honors Contracts:

All students who are requesting an Honors, AP, or Pre-AP course are required to submit a signed Honors Contract to the Counselor facilitating their course registration. If the student does not submit an Honors Contract, all Honors, Pre-AP, & AP courses will be removed from their schedule.

(Mrs. Isaac has students with last names "A-K", and Ms. Sumlar has students with last names "L-Z".)

An announcement regarding Honors Contracts will be made each day, from March 24th – 31st, informing all students that the deadline to submit their Honors contracts is Monday, March 31, 2025, by 2pm.

Final Verifications for Course Registration for the '25-'26

School Year:

Course Verification Sheets will be sent home with your student during April 2025. (Date to be determined)

All course verification forms need to be returned by Friday, April 11, 2025.

You and your child will need to review their current course requests for next school year. If the course selections are correct, sign the green verification sheet, and have your student return it to **their Science teacher**. The Math teachers will submit the course verification forms to the Counselors.

If there are classes that need to be changed, please mark through the class that your student no longer wants or needs, and write the new class next to it. Then, sign and return the course verification sheet to your child's Science teacher. If your student added an Honors, AP, or Pre-Ap course, they will also need to submit a signed Honors contract with the verification sheet in order to make that change.

- Final Date for Course Request Changes for the '25-'26 School Year:

Friday, May 22 2025, is the final date that you, or your student may request a change to their course requests.

You, or your student will need to email the counselor, facilitating your student's course registration, to make any additional changes after the verification deadline (Fri., April 11). **No additional changes will be made after May 22nd.**

BARTLETT HIGH SCHOOL

10th Grade Class Selection Form : 2025-2026

Focus Elective Cluster: _____

ONLINE REGISTRATION: Log in to your PowerSchool Student Portal. Click on the Class Registration link in the left hand column. You must register for at least 6 credits, but may choose up to 7 credits. All Honors, Pre-AP, & AP courses require a contract signed by your parents. Remember to choose your courses carefully.

ENGLISH	
MATH	
SCIENCE	
SOCIAL STUDIES / OTHER	
FOREIGN LANG. / OTHER	
FINE ARTS / OTHER	
FOCUS / OTHER	

You will not be able to make schedule changes after Thursday, May 22, 2025.

You should request alternate courses in case a conflict prevents you from taking the courses you requested. If you do not list alternatives, your counselor will choose courses for you and you will not be able to make changes.

ALTERNATE COURSES:

1st _____ 2nd _____ 3rd _____

ENGLISH	SOCIAL STUDIES	FOREIGN LANGUAGES
English 10	World History & Geography	French I
English 10 Honors +	World History & Geography Honors +	French II
English 10 Pre-AP +	US History Honors +	French II Honors +
	Human Geography AP +	German I
		German II
		German II Honors +
		Latin I
		Spanish I
		Spanish II
		Spanish II Honors +
		Spanish III
		Spanish III Honors +

MATHEMATICS	PHYSICAL EDUCATION	LEADWORTHY	KEY	FOCUS ELECTIVES
Algebra I	Lifetime Wellness	Leadworthy I	+ = Honors/AP Contract Required	See BACK for Choices
Geometry	Lifetime Sports SEM	Leadworthy II	# = Application or Audition Required	
Geometry Honors +	Recreational Games SEM		SEM = Semester Class	
Algebra II *			* = Focus Prereq. check Program of Studies	
Algebra II Honors + *				
* = must have had Geometry				

SCIENCE
Biology I
Biology I Honors +
Biology IA
Chemistry I
Chemistry I Honors +

10th Grade Class Selection Form : 2025-2026 : Focus Electives

FINE ARTS

MEDIA ARTS

Media Arts I - Intro to Film & Video

MUSIC

Music Theory

Intermediate Band Honors +

Varsity Band Honors + #

Percussion Honors + #

Instrumental Technique #

Strings

Orchestra

Orchestra Honors + #

General Music

Concert Choir #

Advanced Treble Choir Honors + #

Concert Choir Honors + #

Chamber Choir Honors + #

SPEECH, DEBATE, & THEATRE

Intro to Communication Arts (Speech)

Forensics / Debate

Forensics / Debate Honors +

Intro to Theatre

Acting Honors +

Technical Theatre Honors +

VISUAL ARTS

Art I

Art II

Art II Honors +

Advanced Photography #

HUMANITIES & LIBERAL ARTS

ACT Prep SEM

Mythology SEM

Creative Writing SEM

Etymology Honors + SEM

Psychology SEM

Sociology SEM

Journalism / Yearbook #

Human Geography AP +

Intro to Communication Arts (Speech)

Forensics / Debate

Forensics / Debate Honors +

MATH & SCIENCE

This is in addition to core graduation requirements

Human Anatomy & Physiology

CODING

Computer Science Foundations

Coding I

COSMETOLOGY

Cosmetology I

CRIMINAL JUSTICE

Criminal Justice I

Criminal Justice II *

CULINARY ARTS

Culinary Arts I

DIAGNOSTIC & THERAPEUTIC SERVICES

Health Science Education

Diagnostic Medicine

Human Anatomy & Physiology

DIGITAL ARTS & DESIGN

Digital Arts & Design I

EARLY CHILDHOOD EDUCATION

Early Childhood I #

HUMAN & SOCIAL SERVICES

Introduction to Human Studies

Lifespan Development

Family Studies

Psychology SEM

Sociology SEM

MACHINING TECHNOLOGY

Principles of Manufacturing

MAINTENANCE & LIGHT REPAIR

Maintenance & Light Repair I

MARKETING, MANAGEMENT & ENTREPRENEURSHIP

Business Management SEM

Intro to Business & Marketing SEM

Principles of Office Applications

Accounting I

Marketing & Management I

MECHATRONICS

Pre-Mechatronics: Digital Electronics

STEM APPLICATIONS

STEM I: Foundations

STEM II: Applications *

WEB DESIGN

Computer Science Foundations

Web Design Foundations *



BARTLETT HIGH SCHOOL GUIDANCE DEPARTMENT
Current Freshman / Rising Sophomore
HONORS, PRE-AP & AP CONTRACT for 2025-26

Student Name: _____ Current Grade: 9

Students are not allowed to drop Honors and/or Pre-AP courses. Therefore, it is recommended to have a 90 or higher average in the prerequisite class due to the academic rigor.

Honors / Pre-AP / AP Course(s) Requesting	Current Y1 Average in Prerequisite Class
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please read the requirements listed below and sign your name indicating you understand and will abide by the necessary requirements for entering Honors / Pre-AP / AP course(s).

By enrolling in Honors, Pre-AP, or AP courses, I understand that I am committing to a challenging and enriching educational experience. I am prepared to put in the effort required to succeed and take on greater responsibility in mastering new concepts and solving complex problems. I look forward to pushing my intellectual boundaries as my classmates and I explore connections across disciplines and develop well-supported conclusions.

I fully understand and accept the commitment to remain enrolled in my Honors, Pre-AP, or AP course(s) for the entire academic year. I acknowledge that the deadline to request any schedule changes is May 22, 2025, and no changes will be allowed after this date, even if the course(s) affect my GPA or class rank. I have thoroughly reviewed the Program of Studies, as well as the course descriptions and expectations, and I have completed all necessary prerequisites for the selected course(s). For Advanced Placement (AP) courses: I understand that I am required to pay for and take the AP exam in May. The payment of \$105 per AP course is due by November 1, 2025. I also understand that if I fail to pay for and/or take the AP exam, the quality points will not be added to my semester averages.

Student Signature

Date

I am proud that my child has chosen a course that is academically challenging and demanding. I fully understand the commitment my child has made, and I am prepared to encourage and support their efforts throughout this journey. I acknowledge that my child is committed to remaining enrolled in their Honors, Pre-AP, or AP course(s) for the entire academic year. The deadline for any schedule changes is May 22, 2025, and I understand that no changes will be permitted after this date, even if the course(s) negatively impact their GPA or class rank. For Advanced Placement (AP) courses: I understand that payment of \$105 per AP course is required by November 1, 2025, and that my child is required to take the AP exam in May. I also understand that failure to pay for and/or take the AP exam will result in the quality points not being added to their semester averages.

Parent Signature

Date

Last Names A - K return to Mrs. Isaac
in Room 108 or email form to: tisaac@bartlettschools.org

Last Names L - Z return to Ms. Sumlar
in Room 209A or email form to: psumlar@bartlettschools.org

Tennessee Graduation Requirements

GRADUATION REQUIREMENTS



SUBJECT AREA	GRADUATION REQUIREMENTS
English:	4 Credits
Mathematics:	4 Credits
Science:	3 Credits
Social Studies:	3 Credits
Fine Arts:	1 Credit
Foreign Language:	2 Credits
Personal Finance:	.5 Credits
Physical Education:	1.5 Credits
Focus Elective:	3 Credits
ACT/SAT Exam:	must take at least once by February of the Senior Year

TN Requirements for High School Promotion

PROMOTION CRITERIA & GRADE CLASSIFICATION:

Students must earn a minimum number of credits each year to be promoted to the next level:

- 9th Grade: **promotion or placement from 8th Grade.**
- 10th Grade: **minimum of 5 credits** including English 9 are needed to be promoted to 10th Grade.
- 11th Grade: **minimum of 11 credits** including English 9 and 10 are needed to be promoted to 11th Grade.
- 12th Grade: **minimum of 16 credits** including English 9, 10, and 11 are needed to be promoted to 12th Grade.



End-of-Course Exam Schedule

Monday, 4/14 - Wednesday, 4/16

English I Subparts 1 -3

Monday, 4/21 - Tuesday, 4/22


Geometry Subparts 1 -3

Wednesday, 4/23 - Thursday, 4/24

Algebra I Subparts 1 -3

Tuesday, 4/29

Biology



Bartlett Ninth Grade Academy
Tutoring Schedule
2024-2025

Teacher:	Subject:	Room:	Days:	Times:
Mr. Simpson	Algebra I Standard & Honors	107	Tuesday & Thursday (During 4 th period Planning ONLY)	10:00am-12:00pm By Appt. Only After School Tutoring B4 Quizzes & Tests 2pm-2:45pm
Hannah Harris	English 9 Standard & Honors	209	Wednesdays	2:00pm - 3:00pm
Sheron Hicks	English 9	210	(By Appt. ONLY)	6:30am - 7:00am By Appt. Only
Valerie Johnson	English 9	208	Monday (By Appt. ONLY)	2pm - 2:45pm By Appt. Only
Ms. Vigus	English 9 (Vigus' ELA Students ONLY)	214	Thursday (By Appt. Only)	2:00pm - 2:45pm (By Appt. Only)
Ms. Staten	W. H. & Geography	200	(By Appt. Only)	2:00pm - 3:00pm
Ms. Garfield	Computer Science	415	Monday - Friday (By Appt. Only)	Mornings 6:30am (By Appt. Only)
<p style="text-align: center;">****Math Tutoring by Appointment Only during 4th period**** Please have your child check with their Math Teacher</p>				

Helpful Tips...

To Improve Your Test-Taking Skills:

- prepare thoroughly with a study plan
- manage your time effectively
- read questions and instructions carefully
- practice relaxation techniques to reduce anxiety and boost performance.

I. Develop a Study Plan:

Create a structured plan to allocate time for studying and cover all the material.

1. Cultivate Good Study Habits:

Make a habit of reviewing notes daily, doing homework assignments carefully, and writing your own study guides.

2. Take Practice Tests:

Simulate test conditions to familiarize yourself with the format and time constraints.

3. Arrive Early:

Arrive early to the test location to relax and avoid feeling rushed.

4. Get Enough Sleep:

Ensure you get a good night's sleep before the test to improve cognitive function.

5. Eat a Balanced Meal:

Fuel your body with a healthy and balanced breakfast and snacks to maintain energy and focus.

6. Learn Relaxation Techniques:

Practice relaxation techniques like deep breathing or meditation to manage test anxiety.

II. During the Test:

- **Read Instructions Carefully:** Pay close attention to all instructions, including time limits and specific requirements.
- **Read Questions Carefully:** Thoroughly read each question to understand what is being asked and avoid misinterpretations.
- **Manage Your Time:** Allocate time for each section or question and pace yourself accordingly.
- **Answer Easy Questions First:** Start with the questions you feel most confident about to build momentum and reduce anxiety.
- **Use Process of Elimination:** If you are unsure of the answer, eliminate the obviously incorrect options to increase your chances of selecting the right answer.
- **Address Skipped Questions:** If you encounter questions you cannot answer immediately, mark them and revisit them later.
- **Maintain a Positive Attitude:** Believe in your abilities and stay focused throughout the test.
- **Rely on Your First Impressions:** Trust your initial gut feeling when answering questions.
- **Plan to Finish Early:** Aim to finish the test with some time to spare for review.
- **Analyze Your Performance:** After the test, review your answers and identify areas for improvement.



Technology

Bartlett Academy Device Procedures

<https://tinyurl.com/bcsdevices>

We HIGHLY recommend a case to protect the laptop from damages. Search on Amazon for MacBook Air M3 13 in Model A3113 laptop case.

94%
Payments
Completed

88%
Forms
Completed

If both are not completed by October 11th, the student will be a day user.

1. Pay device insurance through School Cash Online

- \$25 for 1 student
- \$50 for 2 students
- \$75 for 3+ students

2. Complete 1:1 Device Form

This must be completed in order to receive the device.



PARENT TECHNOLOGY RESOURCES



Do you have access to your student's PowerSchool grades, Canvas account, and LightSpeed Internet Filter report?



Power School

Check student grades and attendance. You should have received an email with your username and password. The code for the mobile device app is MBPZ.



Canvas Observer

Teachers post handouts, presentations, videos, worksheets, etc. to Canvas. Parents have an observer account that they can use to view their student's account.



Light Speed

Every Sunday, you should receive an email report about your students internet usage and history from the previous week.

If you don't have access to any of the above, make sure your email address is correct in PowerSchool and email Mrs. Marshall at mmarshall@bartlettschools.org



Canvas Observer Accounts



Canvas Observer accounts give a read view only look at a student's Canvas account. You can see agendas, assignments, notes, etc. Grades should always be referred to in PowerSchool.

All parent observer accounts will be auto created and paired with your student. Your username is the same email as is listed in Powerschool for your contact information.

Returning to BCS parents - if you need to reset your password please email Melissa Marshall. New to BCS parents will receive an email for their Canvas Observer accounts on Friday, August 30th.

We **highly recommend** using a web browser on a computer or mobile device over using the Canvas Parent App. You are not able to see everything on the app versus the website. For more information on Canvas Observer accounts, please scan the QR code!

Canvas Parent Login Link: <https://bartlett.instructure.com/login/canvas>

ClassLink is Replacing Clever



This is how students will sign in and access all of our educational websites and resources including Canvas, Savvas, PowerSchool and more! Students will sign in with their BCS email and password.

ClassLink Website: <https://launchpad.classlink.com/bartlett>



Melissa Marshall
Instructional Technology Coach
mmarshall@bartlettschools.org

Alex Swanson
Technology Support Technician
aswansone@bartlettschools.org

Bartlett Ninth Grade Academy

Bell Schedule

Period	Time
1st	7:00 - 7:55
2nd	8:00 - 8:55
3rd	9:00 - 9:55
4th	10:00 - 11:50
A Lunch Health Sci & Wellness	9:55 - 10:20
B Lunch English	10:25 - 10:50
C Lunch WH, WL, Graham	10:55 - 11:20
D Lunch Art and Physical Science	11:25 - 11:50
5th	11:55 - 12:50
6th 155 - Announcements and Dismissal	12:55 - 2:00

♦ **FREE ACT Information:**

Check out this FREE test prep website through the Tennessee Electronic Library offering practice tests and study guides for ACT, AP, PSAT and SAT. There is even an AMAZING online book for ACT prep.

FREE! FREE! FREE!
ACT, AP, PSAT & AP
TEST PREP

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TEST
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A FREE online ACT test prep tool for students, with personalized, self-guided plans based on test results from the PreACT[™] and the ACT[™] test, as well as official ACT practice tests.

act.org/academy

FREE

When it comes to test prep, we've got you covered.

♦ **Khan Academy:**

Offers FREE subject tutoring AND ACT/SAT test online. Visit: www.khanacademy.org to register and get started today!

<u>Math</u> <ul style="list-style-type: none"> ▪ Algebra 1 ▪ Geometry ▪ Algebra 2 ▪ Pre-Calculus ▪ Statistics & Probability ▪ AP Calculus AB ▪ AP Statistics 	<u>Science & Engineering</u> <ul style="list-style-type: none"> ▪ Biology ▪ AP Biology ▪ Chemistry ▪ AP Chemistry ▪ Physics ▪ AP Physics 2 ▪ Health & Medicine ▪ Electrical Engineering 	<u>Social Studies & Finance</u> <ul style="list-style-type: none"> ▪ World History ▪ US History ▪ AP US History ▪ US Government ▪ AP US Gov. & Politics ▪ AP Macroeconomics ▪ Entrepreneurship ▪ Personal Finance
<u>Computing</u> <ul style="list-style-type: none"> ▪ Computer Programming ▪ Computer Science ▪ Hour of Code ▪ Computer Animation 	<u>Colleges & Careers</u> <ul style="list-style-type: none"> ▪ College Admissions ▪ Careers ▪ Growth Mindset 	