

How To Pay & Manage Your Booking



We are supported by **WeTravel** (www.wetravel.com) so you can make payments 24/7 from anywhere and from any device.



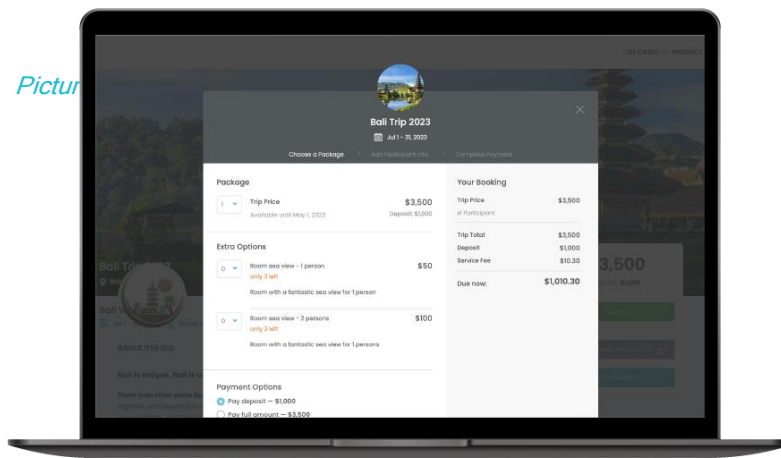
Registration issues/questions should be directed to Greg at Travelogs. (716) 674-1560



Scan to register

1 Registration

1. Please scan qr code or go to the link below:
<https://travelogsinternational.wetravel.com/trips/clarence-middle-school-travelogs-international-inc-34807456>
2. Read all the trip details, e.g. available packages, payment plans, terms, and itinerary.
3. Click “**Select**”. In some cases, the button might say “**Book Now**” or similar. A pop-up will appear (*Picture 1*).
4. Choose a package: select the number of participants, the package, and the payment options.
5. Please read and sign the Traveling Terms and Conditions attachment.
6. Add participant info: fill in the form, upload any requested documents and agree to the terms and conditions if any.
7. Be sure to read the cancelation policy listed on the site before checking the box.
8. Complete payment: type your bank account or card details then click “**Confirm Booking**” to pay securely and confirm your booking.
9. You will receive an email with the receipt of the trip payment.

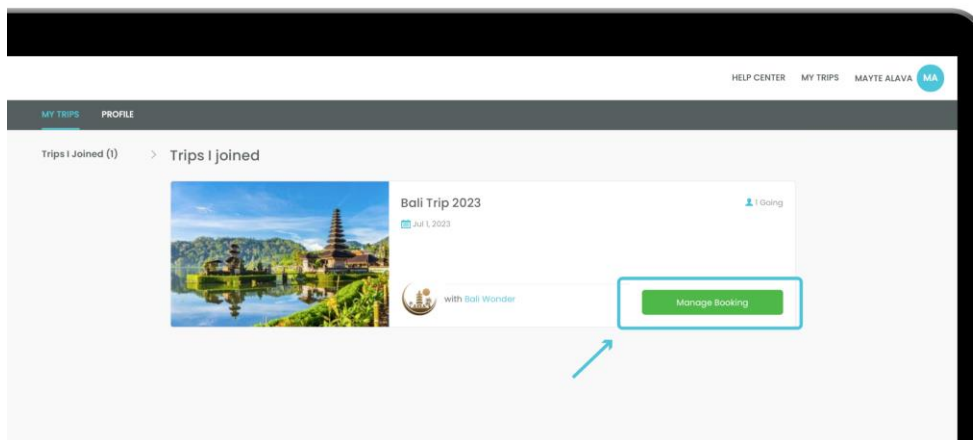


2 Pay your next installment or balance due

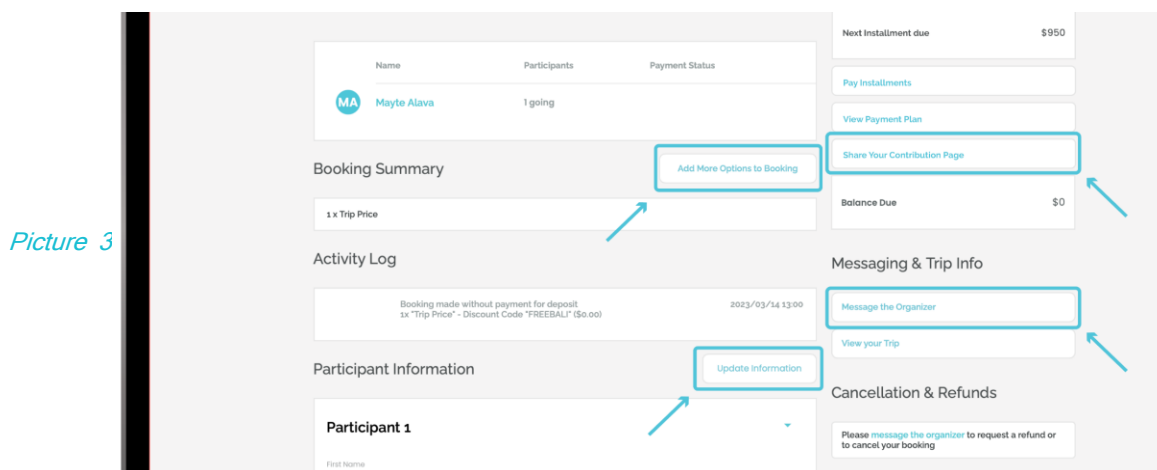
- You will receive an email from us. Click **“Make Payment”**, sign in to your WeTravel account, and you will be redirected to pay your installments.
- If you are enrolled in an auto-billing package, your default payment method on file will be automatically charged according to payment schedule. To edit payment method on file go to your **“Profile”** > **“Payment Settings”**.

3 Modify your booking

1. Sign into WeTravel. Click **“My Trips”** > **“Manage Booking”** (*Picture 2*).
2. You can see your booking details and payment status. Also, there are buttons to pay your next installments, add more options to your booking, create a contribution page, update your information, or contact us. message us (*Picture 3*)



Picture 2



Picture 3

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