

Online enrollment for the upcoming school year is now available! You will use the PowerSchool Parent Portal to access the Registration.

# ALL STUDENTS, NEW OR RETURNING, MUST REGISTER.

For returning students this includes providing information updates and providing residency verification. Parents are able to complete the information updates and upload documents through the parent portal. *Moultrie does require <u>ALL three categories of residency documents for all students</u>. Registrations will be rejected if all documents are not uploaded to the portal.* 

## **REQUIRED DOCUMENTATION**

### **Notarized Affidavit of Residency** - Notaries are available at the school during office hours.

English Only Form

#### Forma en Espanol Category I Document for Residency Verification

(All items are to contain the current and correct address at the time of enrollment.)

- Signed and dated current lease
- Most recent real property tax bill that reflects owners name and address
- Copy of the ratified contract for purchase with the date of closing
- Copy of the ratified contract for construction

## Category II Document for Residency Verification

(All items are to contain the current and correct address at the time of enrollment.)

- Utility bill electric or gas, water bill, phone bill (not cell phone), cable bill or internet bill
- car registration (**not** driver's license)
- pay stub (must show employer's name, name and address of the parent/legal guardian or responsible person)
- local, state, or federal agency correspondence (Social Security, Medicaid, DSS, IRS, food stamps, court documents, etc.) that reflects the name and address of the parent/legal guardian or responsible person

### How do I get started?

Visit <u>https://ccsdschools.powerschool.com/</u> to access the PowerSchool Parent Portal. From the Parent Portal:

- 1. Select the student you wish to register along the top
- 2. Select the Student Registration Icon on the left side for 2025-2026
- 3. Agree to the terms and conditions
- 4. Select Begin Forms

If you have problems accessing your parent portal, please call the school at 843-849-2819.