



End of Year Tip Sheet #4 BEDS Enrollment Verification SIRS 312, SIRS 313, SIRS 314



[Link to Previous Tip Sheets](#)

Finalized Data Due: Aug. 15, 2024

[Helpdesk: DWTShelp@esboces.org](mailto:DWTShelp@esboces.org)

The counts are based on BEDS Day, which is the first Wednesday in October. This date ensures that student registrations are processed and stable. Student enrollment counts from the Student Information Repository System (SIRS) are calculated for public schools, districts, and charter schools. These counts are used for state aid, federal aid, Limited English Proficient (LEP) counts, New York State Report Cards, media reports, and Universal Pre-K (UPK) grants.

When	Event
First Wednesday in October	BEDS Day
October	Districts begin loading student enrollment, demographic, and program data to SIRS. L2RPT BEDS Day Enrollment Verification Reports become available for districts/schools with data in SIRS: Supplemental Counts for State Aid Calculations (SIRS-312) Location of Enrollment and Student Subgroup (SIRS-313) District of Residence (SIRS-314) District Pre-K (SIRS-316) Enrollment in Public and Charter Schools by Resident District (SIRS-319)
January	Deadline for districts and charters to verify data contained in all five BEDS Enrollment Verification reports for extract of data that is supplied to SED State Aid office for use in preliminary aid projections. Snapshot enrollment reports will now reflect the data included in the January State Aid extract. IRS transmits total BEDS enrollment by grade as well as Supplemental Counts for State Aid Calculations from the January Snapshot for each district to the Department's State Aid Unit for use in State aid projections and some current year aid calculations. IRS transmits Universal PreK (UPK) enrollment to the Department's State Aid Unit and the Office of Early Learning.
January through March	SIRS Reports 312, 313, 314, 316, and 319 will continue to refresh weekly based on most current data available.
March/April	Districts verify the total BEDS enrollment for each report. Snapshot enrollment reports will now reflect the data included in the March/April State Aid extract. IRS transmits total BEDS enrollment by grade as well as Supplemental Counts for State Aid Calculations from the March/April Snapshot for each district to the Department's State Aid Unit for use in State aid projections and some current year aid calculations. *
May through August	SIRS Reports 313, 314, 316, 312, and 319 will continue to refresh weekly based on most current data available.
August	

[The SIRS 312 BEDS Report for State Aid](#)

This report presents student counts that are used in State aid calculations. The majority of students in this report fall into two general categories:

- Resident students who are enrolled outside of the district
- Non-resident students who are enrolled in the district

[The SIRS-313 Report by Location of Enrollment and Student Subgroup](#)

This report presents counts of students by grade (pre-kindergarten to grades 12, ungraded elementary and secondary) for All Students and for the student subgroups of gender, race/ethnicity, disability status, English proficiency status, and economic status. Data in the District BEDS Total will be recognized as official BEDS grade-by-grade enrollment for all districts.

BEDS enrollment does not include preschool (PS) students, AHSEP enrolled students (GD), homebound students (Location Code ending in "0777"), home schooled students (Location Code ending in "0888"), or out-of-district placement students

[SIRS-314 Report by District of Residence](#)

This report presents counts of enrolled students by grade and by their District of Residence. The District of Residence is the district that a school-age child is entitled to attend based on the location of the child's residence. District of Residence is used in calculations for textbook and transportation aid. It also provides insight about the districts where charter school students reside.

To Do:

Verify The SIRS 312 BEDS Report for State Aid

- The counts reflect the students you send out of district and any non-district resident students you may educate

Verify the SIRS-313 Report by Location of Enrollment and Student Subgroup

- The counts should reflect the entire student population your district educates

Verify the SIRS-313 Report by Location of Enrollment and Student Subgroup

- The count reflects Resident Students enrolled 'out of District', and Non-Resident student who the district is collecting a tuition payment for