

REQUEST FOR PROPOSALS

ST. BERNARD PARISH SCHOOL BOARD

The St. Bernard Parish School Board, 200 E. St. Bernard Hwy., Chalmette, LA 70043 hereby solicits proposals from qualified vendors to provide web-based **Reading/Language Art Skills Developmental Software K-12** for the St. Bernard Parish School Board.

Complete proposals, including the original and five (5) copies, must be received by the St. Bernard Parish School Board at the address listed above by 1:00 p.m. on Tuesday, April 29, 2025. Proposals should be clearly marked "**RFP – Reading/Language Developmental Software**". Proposals received after that time will not be accepted. Proposals shall be either hand delivered by the bidder or his agent in which instance the deliverer shall be handed a written receipt or such proposals shall be sent by registered or certified mail with a return receipt requested. Additionally, proposals may be submitted electronically via procedures established online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>. Proposals submitted via fax or email will not be accepted.

Specifications and proposal instructions may be obtained upon request from the St. Bernard Parish School Board Office in writing, at 200 East St. Bernard Hwy., Chalmette, Louisiana, 70043, by calling Laura Carlin Dorcey at (504) 301-2000, via email at lcarkin@sbpsb.org, or online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>.

St. Bernard Parish School Board reserves the right to reject any or all proposals and to accept any proposal that may serve its best interest.

Questions concerning the proposal specifications should be directed in writing to Laura Carlin Dorcey, St. Bernard Parish School Board, 200 E. St. Bernard Hwy., Chalmette, LA 70043, by calling (504) 301-2000, or via email at lcarkin@sbpsb.org. The deadline to submit written questions is April 23, 2025, and should be clearly marked "**BID QUESTION RFP – Reading/Language Developmental Software**" on the envelope or email subject line.

Doris Voitier
Superintendent

ADVERTISEMENT DATES:

March 28, April 4, and 11, 2025

REQUEST FOR PROPOSALS

ST. BERNARD PARISH SCHOOL BOARD

The St. Bernard Parish School Board, 200 E. St. Bernard Hwy., Chalmette, LA 70043 hereby solicits proposals from qualified vendors to provide web-based **Reading/Language Art Guided Reading Software K-12** for the St. Bernard Parish School Board.

Complete proposals, including the original and five (5) copies, must be received by the St. Bernard Parish School Board at the address listed above by 1:00 p.m. on Tuesday, April 29, 2025. Proposals should be clearly marked "**RFP – Reading/Language Software**". Proposals received after that time will not be accepted. Proposals shall be either hand delivered by the bidder or his agent in which instance the deliverer shall be handed a written receipt or such proposals shall be sent by registered or certified mail with a return receipt requested. Additionally, proposals may be submitted electronically via procedures established online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>. Proposals submitted via fax or email will not be accepted.

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Doris Voitier
Superintendent

ADVERTISEMENT DATES:

March 28, April 4, and 11, 2025

Request for Proposals St. Bernard Parish School Board

Reading/Language Arts Guided Reading Software, Grades K-12

The St. Bernard Parish School Board, 200 E. St. Bernard Hwy., Chalmette, LA 70043 hereby solicits proposals from qualified vendors to provide web-based **Reading/Language Arts Guided Reading Software K-12**, including a component to assess reading comprehension and skills for independent readers which supplements regular reading instruction in K-12 classrooms for grades K-12 for 6,500 licenses for a period of one (1) year from the date of the contract. At the option of the St. Bernard Parish School Board, the contract may be renewed for two (2) additional one (1) year periods.

Complete proposals, including the original and five (5) copies, must be received by the St. Bernard Parish School Board at the address listed above by 10:00 a.m. on Tuesday, April 29, 2025. Proposals should be clearly marked **“RFP – based Reading/Language Arts Guided Reading Intervention Software”**. Proposals received after that time will not be accepted. Proposals shall be either hand delivered by the bidder or his agent in which instance the deliverer shall be handed a written receipt or such proposals shall be sent by registered or certified mail with a return receipt requested. Additionally, proposals may be submitted electronically via procedures established online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>. Proposals submitted via fax or email will not be accepted.

The district's 12 schools should be able to use the software to support the literacy program district-wide that addresses the content set forth in the Louisiana Student State Standards. Software should track grade equivalency reading development in five reading domains (word knowledge and skills, comprehension strategies and constructing meaning, analyzing literary text, understanding author's craft, and analyzing argument and evaluating text). The software should also contain a Spanish reading comprehension assessment for Independent readers from grade levels 1-5; which can be administered to Spanish speaking students at grade levels 1-12.

All proposals should include a plan for professional development. Software should include either on-site administrator management that allows for the complete transfer of student data among schools or on-going technical support with a rapid response to requests for assistance with such transfers. Proposals including two or more software titles as a package to meet specifications will be accepted.

The software offered should focus on each student's independent reading level, allow teachers to set personalized goals for each student, and guide students to select books difficult enough to keep them challenged, but not so difficult to cause frustration.

The program offered must place an emphasis on supporting a comprehensive reading program designed to develop proficient readers with the capacity to comprehend complex texts across a range of types and disciplines.

The district will make the determination as to the number of software packages deemed necessary to complete its reading intervention program.

Proposals will be judged on the vendor's abilities to provide the following:

1. Software should allow for frequent practice of reading skills including but not limited to five reading domains: (word knowledge and skills, comprehension strategies and constructing meaning, analyzing literary text, understanding author's craft, and analyzing argument and evaluating text).
2. Software should be designed so there are opportunities for students to practice reading fluency and comprehension with appropriate texts of a wide variety of types and with a balance between literature and nonfiction works;
3. The software should engage students in substantial amounts of reading practice and students should receive immediate feedback which allows teachers to set individual and class reading goals.
4. Software should begin with an assessment component and then allow students to continuously increase their reading level through daily independent reading along with reading comprehension assessments at frequent intervals to facilitate teacher's knowledge of each student's progress.
5. Software should provide opportunities for educators to monitor student progress on every aspect of comprehension skills. Monitoring must allow for students to receive regular feedback on their oral reading fluency/comprehension skills;
6. Software should provide all students, including those who read below grade level, with extensive opportunities and support to encounter and comprehend grade-level complex texts;
7. Software should guide students to authentic books where the level of difficulty is neither too hard nor too easy—the level at which optimal learning takes place.
8. Software must adequately address the Louisiana State Student Standards for the grade, including thorough unpacking of vocabulary and the syntax of texts;
9. Software should offer support for teachers, for English language learners and for students with special needs;
10. Software reports should include assessment data that covers reading comprehension of fiction and nonfiction reading, vocabulary development, literacy skills development, and details the student's grade equivalency, scaled score, and national percentile rank.
11. Cost of program for 6,500 student licenses.

A committee of teachers and administrators will review proposals, ranking responses to the above criteria on a scale of 1-5, with 5 being most responsive.

All software proposed must work with the following minimum software/hardware specifications:

Desktops:

8 GB RAM, i5 Processor, 120 GB Hard Drive; Windows 11; Chrome Version 130 or higher.

Chromebooks:

2GB RAM; Intel Celeron N series processors; Chrome 130 or higher; 11" screen

It is anticipated that decisions regarding proposals will be made no later than June 1 for implementation for the start of the school year, August 8, 2025.

Questions concerning the RFP should be addressed to Laura Carlin Dorcey at the address noted above, faxed to 504-301-2010, or emailed to lcarkin@sbpsb.org, and should be clearly marked **"RFP – Reading/Language Arts Guided Reading Intervention Software"**. All calls and written questions must be completed by 4:00 p.m. Wednesday, April 23, 2025.

This announcement does not commit the St. Bernard Parish School Board to purchase or to pay any cost incurred in the preparation of proposals. The St. Bernard Parish School Board reserves the right to accept or reject, in whole or in part, all proposals submitted and/or to cancel this announcement. All purchases awarded shall be based upon the proposal most advantageous to the St. Bernard Parish School Board, price and other factors considered.

THIS NOTICE COMPRISES THE COMPLETE REQUEST FOR PROPOSAL.

Doris Voitier
Superintendent

St. Bernard Parish School Board
Request for Proposals
Reading/Language Arts Guided Reading Software, Grades K-12

Signature Page

Proposals Due: Tuesday, April 29, 2025, At 10:00 A.M.

Vendor:	
Name:	
Title:	
Signature:	
Address:	
City, State, & Zip:	
Phone:	
Email:	

Person signing must have authority to bind company to contract.