

BID ADVERTISEMENT

Sealed bids will be received by the St. Bernard Parish School Board, 200 East St. Bernard Hwy., Chalmette, Louisiana, 70043 until 1:00 P.M. on THURSDAY, MAY 1, 2025, for the purpose of providing **PAPER, CLEANING, AND CUSTODIAL SUPPLIES** to the St. Bernard Parish School Board for the period from **July 1, 2025 to June 30, 2026**.

At 1:00 P.M. THURSDAY, MAY 1, 2025, bids on hand will be formally opened and read aloud. Bids received after the closing time will be returned un-opened. The public is invited to attend the bid opening.

Bids are to be addressed to the St. Bernard Parish School Board at the above address. The envelope containing the proposal should be clearly marked, "**BIDS FOR PAPER, CLEANING, AND CUSTODIAL SUPPLIES**". Additionally, in compliance with La. Act 590, electronic bid submittal procedures have been established for this project, and are available online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>.

Each sealed bid shall be either hand delivered by the bidder or his agent in which instance the deliverer shall be handed a written receipt or such bid shall be sent by registered or certified mail with a return receipt requested. Additionally, bids may be submitted electronically via procedures established online.

Specifications and bid packages may be obtained upon request from the St. Bernard Parish School Board Office in writing, at 200 East St. Bernard Hwy., Chalmette, Louisiana, 70043, or by calling Laura Carlin Dorsey at (504) 301-2000, from the District's website at www.sbpsb.org under Bid Advertisements/RFPs or online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>.

A **VOLUNTARY** pre-bidders conference will be held on TUESDAY, APRIL 22, 2025 at 10:00 A.M. at the St. Bernard Parish School Board Office, 200 East St. Bernard Hwy., Chalmette, Louisiana, 70043 at which time vendors may submit questions or request clarification of any requirements of the bid request.

St. Bernard Parish School Board reserves the right to accept or reject any or all bids that may not serve its best interest. No bid may be withdrawn for at least forty five (45) days after the closing time from the receipt of bids. Only firm bids will be accepted. No alternate bids will be considered or tabulated.

Doris Voitier
Superintendent

ADVERTISEMENT DATES

March 28, April 4, and 11, 2025

**St. Bernard Parish School Board
BID REQUEST
PAPER, CLEANING, AND CUSTODIAL SUPPLIES
JULY 1, 2025 THROUGH JUNE 30, 2026**

**INVITATION FOR BID (IFB)
FOR PAPER, CLEANING, AND CUSTODIAL SUPPLIES**

**Voluntary Pre-Bidders Meeting: 10:00 a.m. CST, APRIL 22, 2025
St. Bernard Parish School Board Office
200 East St. Bernard Highway
Chalmette, Louisiana 70043**

**Public Bid Opening: 1:00 p.m. CST, MAY 1, 2025
St. Bernard Parish School Board Office
200 East St. Bernard Highway
Chalmette, Louisiana 70043**

**Contact Person: Laura Carlin Dorcey
Contact Person Title: Purchasing Agent
Contact Person Phone Number: 504-301-2000
Contact Person Email: lcarkin@sbpsb.org**

PLEASE READ THE SOLICITATION CAREFULLY

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BID REQUEST
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INVITATION FOR BID (IFB) FOR FOOD PRODUCTS
GENERAL CONDITIONS

Sealed bids will be received by the St. Bernard Parish School Board, 200 East St. Bernard Hwy., Chalmette, Louisiana, 70043 until 1:00 P.M. CST on THURSDAY, MAY 1, 2025 for providing **PAPER, CLEANING, AND CUSTODIAL SUPPLIES** to the St. Bernard Parish School Board for the period of JULY 1, 2025 through JUNE 30, 2026.

At 1:00 P.M. CST on THURSDAY, MAY 1, 2025, bids on hand will be formally opened and read aloud at the St. Bernard Parish School Board Office, 200 E. St. Bernard Hwy, Chalmette, LA 70043. Bids received after the closing time will be returned un-opened.

Bids are to be addressed to the St. Bernard Parish School Board at the above address. The envelope containing the proposal should be clearly marked, "**BID FOR PAPER, CLEANING, AND CUSTODIAL SUPPLIES**". Additionally, in compliance with La. Act 590, electronic bid submittal procedures have been established for this project, and are available online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>.

Each sealed bid shall be either hand delivered by the bidder or his agent in which instance the deliverer shall be handed a written receipt or such bid shall be sent by registered or certified mail with a return receipt requested. Additionally, bids may be submitted electronically via procedures established online. Bids faxed or emailed will not be accepted.

St. Bernard Parish School Board reserves the right to accept or reject any and/or all bids and to accept any proposal that may serve its best interest. No bid may be withdrawn for at least forty-five (45) days after the closing time from the receipt of bids. Only firm bids shall be accepted. No alternate bid will be considered or tabulated.

Bid packages may be obtained upon request in writing from the School Board Office:

Laura Carlin Dorsey, Purchasing Agent
St. Bernard Parish School Board Office
200 East St. Bernard Highway
Chalmette, Louisiana 70043

or by calling (504) 301-2000. Additionally, bid packages may be obtained online from the School Board's website at www.sbpsb.org or at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>.

A **Voluntary** pre-bidders conference will be held on TUESDAY, APRIL 22, 2025, at 10:00 A.M.CST in the St. Bernard Parish School Board Office, 200 East St. Bernard Hwy., Chalmette, Louisiana, 70043 at which time vendors may submit questions or request clarification of any requirements of the bid request. In addition, written questions concerning this bid packet should

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be addressed to Laura Carlin Dorcey, Purchasing Agent, at the address noted above, faxed to 504-301-2010, or emailed to lcarlin@sbpsb.org by 4:00 P.M. CST April 25, 2025 and should be clearly marked, "**BID QUESTION**" on the envelope or subject line.

REQUIRED DOCUMENTS

Each document must be fully completed, and where applicable, signed and dated. Unless otherwise noted, one (1) copy of each document must be submitted.

Failure to submit any of the requested documents or any document not fully completed will result in the disqualification of the bidder's complete bid.

The following documents must be submitted in the sealed bid packet.

1. Bid Request Form. The bid form provided in the bid package must be used. Use of any other bid form will disqualify bidder's complete bid
2. Signature Page

The following documents must be completed and submitted prior to the awarding of the bid contract:

1. Certification of Independent Price Determination form.
2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion form.
3. Certification Regarding Lobbying form.
4. Disclosure of Lobbying Activities.
5. Certificate of Insurance, verifying, General Liability, Automobile, and Workers Comp insurance.
6. Non-Collusion Statement.

Any forms previously submitted to the St. Bernard Parish School Board, for any reason, will not be accepted as compliance with the document requirements of this bid.

AWARDING OF BIDS: A line by line item bid evaluation will be used to award the bid to the most responsible and responsive bidders. The fixed price for each item will remain for the entire duration of the contract.

- A "Responsive Bidder" will be able to meet the requirements described in this solicitation.
- A "Responsible Bidder" is willing and capable of furnishing the foods or services described in this solicitation.

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Rounding of Price(s): Any price which goes beyond the fourth decimal point (e.g. beyond the ten thousand place) shall be rounded downward. (i.e., a price of \$3.64528 shall be computed and considered \$3.6452)

DETERMINATION OF BIDS: Where bids are not qualified by specified limitations, the School Board reserves the right to award all or any of the items according to its best interest. Bids shall be submitted on the forms provided and in accordance with the information given on them. In the case of items specified as "or equal as approved" the decision of the School Board or School Board Representative shall be final. St. Bernard School Board reserves the right to increase or decrease the quantities specified for bid or ordered as the case may be.

The bid is a requirements contract for the food products specified and effective for the period of time stated. The quantities of merchandise or supplies are estimates only, and are not purchased by this contract. Except as this contract may otherwise provide, if the St. Bernard Parish School Board requirement does not result in orders in the quantities described as "estimated," that fact shall not constitute the basis for any price adjustment. The St. Bernard Parish School Board reserves the right to cancel all bids in part or in total based upon the availability of USDA donated commodities without penalties to the St. Bernard School Board.

Delivery or performance shall be made only as authorized by orders issued by an authorized representative of the Food Services Department and Maintenance Department. The contract shall furnish to the St. Bernard Parish School Board merchandise or supplies specified by the bid award only, unless the order for a single item or combination of items is in excess of twenty (20%) percent of the estimated or maximum quantity.

The estimated quantities when given, may not be the total requirements of The St. Bernard Parish Board, but are strictly estimates of requirements. The approximate value of the Paper, Cleaning, and Custodial Supplies bid during the 2024-25 school year was \$35,000 per month. Prospective bidders may request a current usage statement for any of the items in the bid request up until the official bid opening stated in the conditions by calling the Food Services Warehouse Manager at 504-252-9516 or the Maintenance Department Supervisor at 504-252-9432. The St. Bernard Parish School Board shall order from the contractor all of the Food Services Department requirements for specified and awarded merchandise or supplies.

Gratuities: Bidders are expressly advised that gratuities are not allowed. St Bernard Parish School Board employees may not accept any gift, service, honorarium, stipend, or fee; or use their position for private advantage or personal, financial, or material gain. The SFA will investigate reported violations. Bidders, whom the SFA finds to have violated these provisions, may be barred from doing business with the SFA; employees may be disciplined according to the SFA policy.

Non-Collusion: By submission of the bid, the Bidder certifies that the bid has been arrived at independently and submitted without collusion with any other Bidder and the contents of the bid have not been communicated, nor to the best of its knowledge and belief, by any one of its employees or agents, to any person not an employee or agent of the bidder and will not be communicated to any person prior to the opening of the bid.

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BID PROTEST PROCEDURES: If any Vendor who submitted a bid has an objection to the award of the contract to the apparent selected Vendor, the objecting Vendor shall furnish that protest in writing or by email Laura Carlin Dorcey (lcarlin@sbpsb.org) to the SFA within SEVEN (7) business days of the Vendor notification of the awarded contract. The protest shall describe in detail the basis for the protest and relevant facts under such terms and conditions as deemed proper. If the protest is filed in a timely fashion, the SFA will review the basis for the protest and will review the matter under the terms and conditions and shall notify those Bidders involved of its decision. The decision shall be final and binding on the objecting bidder.

PRE-APPROVED EQUALS Vendors may submit samples of items for consideration as "equal" to the product requested on the bid at least one week before the bid opening (see below "samples") the request for equal will be evaluated and determined as an equal item by the SBPSB Food Services Department and Maintenance Department. Notification of the decision to approve or reject an item "equal" will be made by the SBPSB and will be communicated to the vendor with the bid award.

SAMPLES: When samples are requested or sent by a vendor for consideration as an equal item to the one requested in the bid request, the sample must be submitted by the firm so as to reach the designated place **before the end of the business day, one calendar week prior to the opening of the bids.**

INTENT AND INTERPRETATIONS FOR SPECIFICATION: Among the primary requirements are sanitation, quality, cost, delivery and service.

REJECTION OF BIDS: Bids may be rejected if they show additions not called for, conditions or alternate quotations, or incomplete bids. Failure to submit this information will result in REJECTION of bid.

GUARANTEE: All customary guarantees for quality and services as specified by the Vendor for the particular items furnished shall apply to the items furnished under the bid system by the School Board.

INSPECTION: Upon delivery of each item to the specified place, inspection of each item will be made by a representative of the School Board at the point of delivery. Acceptance of the item(s) will be made after inspection determines that all requirements of the specifications or bids are met.

If rejected, the vendor will be required to replace the merchandise or to issue a credit on the invoice at the option of the Manager of the Food Services Department and the Maintenance Department. In the event of a REJECTION of any merchandise and the need for the St. Bernard Parish School Board to supply it, the contractor shall be responsible for the additional cost if any, incurred by the St. Bernard Parish School Board in obtaining another source of merchandise.

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Failure to meet the delivery date(s) and time(s) may be reason to reject future bids of any such vendor.

INVOICES: Invoices for items delivered and accepted shall be submitted by the vendor in duplicate to the place of delivery.

THE REQUEST FOR PAYMENT OF ITEMS DELIVERED AND ACCEPTED SHALL BE SUBMITTED TO:

ST. BERNARD PARISH SCHOOL BOARD
ACCOUNTS PAYABLE
200 E. ST. BERNARD HWY
CHALMETTE, LA 70043

TERMS: The unit price of each item includes delivery of these items with all transportation prepaid to the destination. All items shall be delivered to the specified points of delivery on the date or dates specified when the order is placed. Successful bidders must be able to assure the School Board that they have sufficient trucks and equipment to make a satisfactory delivery as required by the individual schools.

PLACEMENT OF ORDERS: Orders will be placed by a member of the Administrative Personnel of the Food Services Department and the Maintenance Department. The Food Services Department reserves the right to add or delete items from any order previously placed at any time prior to the delivery date.

Any bidder must bid on delivery to all schools and SBPSB locations listed in the chart below. Such bidder is required to submit this price by the items for all schools and SBPSB locations and if awarded a contract, will be required to deliver all items on this contract to any or all these schools and SBPSB locations as requested.

Location	Address
Arabi Elementary School	7200 Alexander Avenue, Arabi, La 70032
Chalmette Elementary School	75 E. Chalmette Circle, Chalmette, La 70043
Chalmette High School –Main Campus	1100 E. Judge Perez Drive, Chalmette, La 70043
Chalmette High School-Lacoste Campus	1101 E. Judge Perez Drive, Chalmette, La 70043
Joseph Davies Elementary School	4101 Mistrot Drive, Meraux, La 70075
J.F. Gauthier Elementary School	1200 E. LA Highway 46, St. Bernard, La 70085
Andrew Jackson Middle School	201 Eighth Street, Chalmette, La 70043
C.F. Rowley Alternative School	49 Madison Avenue, Chalmette, La 70043
St. Bernard Middle School	2601 Torres Drive, St. Bernard, La 70043
N.P. Trist Middle School	#1 Pirates Cove, Meraux, La 70075
W. Smith Jr. Elementary School	6704 E. St. Bernard Highway, Violet, La 70092

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Lacoste Elementary School	1625 Missouri Street, Chalmette, La 70043
Arlene Meraux Elementary School	4004 Paris Road, Chalmette, La 70043
Maumus Center	721 Friscoville Avenue, Arabi, La 70032
Frank's Place (School Board Office)	200 E. St. Bernard Highway, La. 70043
School Food Service Warehouse	5912 St. Bernard Highway, Violet, La 70092
Maintenance Warehouse	5912 St. Bernard Highway, Violet, La 70092

BACKORDERS: The St. Bernard Parish School Board reserves the right to cancel and reject orders for items not delivered on the scheduled delivery date. Vendors who wish reschedule items for future delivery dates (i.e. BACKORDERS) must contact the Food Services Manager or Maintenance Supervisor and obtain prior approval to deliver backordered items.

DELIVERIES: Deliveries must be made during the hours of 8:00 AM and 4:30 P.M., Monday thru Friday. Deliveries will not be accepted on regularly scheduled school holidays or at other times as may be necessary, provided adequate notice is given to vendor. The Food Services Department and Maintenance Department reserves the right to refuse delivery of any items not delivered in accordance with the above provisions. **All CAFETERIA ORDERS MUST BE DELIVERED DIRECTLY TO THE SCHOOL CAFETERIAS.**

DEFAULT AND TERMINATION:

A: The St. Bernard Parish School Board may, subject to the paragraphs below, by written notice of default to the contractor, terminate this contract in whole or in part if the contractor fails to:

1. Deliver the merchandise or supplies within the time specified in this contract or any extension.
2. Furnish the merchandise or supplies in accordance with the specifications, inspections, grading or certification.
3. Perform any of the other provisions of this contract. The St. Bernard Parish School Board's right to terminate this contract under the provisions stated above may be exercised if the contractor does not cure such failure within seven (7) days after receipt of written notice from the buyer of the Food Services Department specifying the failure on the part of the Contractor.

B. If the St. Bernard Parish School Board or the contractor terminates this contract in whole or in part, the St. Bernard Parish School Board may acquire under the terms and in the manner the St. Bernard Parish School Board consider appropriate, merchandise or supplies similar to those terminated. The contractor shall be liable to the St. Bernard Parish School Board for any excess costs for those merchandise or supplies in addition to liquidated damages. However, the contractor shall continue the work of furnishing the merchandise or supplies not terminated.

C. The contractor shall not be liable for any excess costs if the failure to perform the contractor arises from causes beyond the control and without the fault or negligence of the contractor which causes are limited to (1) acts of God or of the public enemy, (2) fires, (3) floods, (4) epidemics, (5) quarantine restrictions, or (6) hurricanes. The contractor must provide written notice within

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ten (10) days of any such event. Failure to do so shall constitute a waiver on the part of the contractor.

D. The right and remedies of the St. Bernard Parish School Board in this clause are in addition to any other rights and remedies provided by law or under this contract.

FREE AND OPEN COMPETITION: This solicitation is intended to promote free and open competition. If the language, specifications, terms, and conditions, or any combination thereof, restricts, or limits the requirements in this solicitation to a single source, it must be the responsibility of the interested vendor to notify, Laura Carlin Dorcey in writing, at lcarlin@sbpsb.org at least 5 business days before the due date for the bids. The solicitation may or may not be changed but a review of such notification will be made prior to the award of the contract.

RECORDKEEPING: Any and all documents, books, records, invoices, and/or quotations of purchases shall be made available, upon demand, in an easily accessible manner for a period of at least three years from the end of the contract term (including renewals) to which they pertain and after all the pending matters are closed, for audit, examination, excerpts and transcriptions by the SFA, state, and federal representative and auditors in accordance with federal regulation. Selected vendor must ensure that any such records held by a subcontractor are likewise subject to provisions.

EQUAL OPPORTUNITY:

A. All contracts awarded in excess of \$410,000.00 by St. Bernard Parish School Board (SBPSB) require compliance with Executive Order 11246, entitled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in the United States Department of Labor regulation (41CFR, Part 60). During the performance of this contract the Vendor agrees to comply with all of the aforesaid provisions and to furnish to SBPSB all information required in the prescribed form. The Vendor shall permit access to its books, records, and accounts by SBPSB, the Louisiana Department of Education or the United States Department of Agriculture for the purpose of investigating to ascertain the vendor's compliance with the applicable rules, regulations and orders. If it is determined that the Vendor is not in a compliance with this clause or any rules, regulations or orders of the Secretary of Labor, this contract may be canceled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further contracts with SBPSB in accordance with the aforesaid procedures. The Vendor shall include the terms and conditions of this Article in every subcontract or purchase order that is not exempt under the aforesaid rules, regulations or orders.

B. During the performance of this contract, the Vendor agrees as follows:

1. The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.

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2. The Vendor shall take affirmative action to ensure the applicants are employed, and the employees are treated during employment, without regard to their race, color, religion, religion, sex, or national origin. This shall include but not be limited to, (1) employment, (2) upgrading, (3) demotion, (4) transfer, 5) recruitment or recruitment advertising, (6) layoff or termination, (7) rates of pay or other forms of compensation and (8) selection for training including apprenticeship.
3. The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explains this clause.
4. The Vendor shall, in all solicitations or advertisement of employees placed by or on behalf of the Vendor; state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or nation al origin.
5. The Vendor shall send, to each labor union or representative of workers with whom it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendors' commitments under the clause, post copies of the notice in conspicuous places available to employees and applicants for employment.

ACCESS TO RECORDS: The SBPSB, the Louisiana Department of Education, the United States Department of Agriculture and the Comptroller General of the United States, or any authorized representative shall have access to any books, documents, papers, and records of the vendor relating to this contract, for the purposes of making any audit, examination, excerpts, and transcriptions. Vendors shall maintain all required documents for three years after the final payment or in the event of any audit until the audit is closed.

INSPECTION OF PUBLIC RECORDS: All information received from selected Vendor shall be subject to inspection once the contract is awarded.

TAXES: LOUISIANA SALES TAX AND ST. BERNARD SALES TAX SHOULD NOT BE INCLUDED ON BID FORM. THE ST. BERNARD PARISH SCHOOL BOARD IS EXEMPT FOR ALL STATE AND LOCAL SALES TAX UNDER HOUSE BILL, 1139.

Vendors (Bidders) shall agree to comply with the Required Provisions for Procurement Contracts in Child Nutrition Programs

**REQUIRED CONTRACT PROVISIONS FOR PROCUREMENT CONTRACTS IN
CHILD NUTRITION PROGRAMS**

Required Contract Provisions from Appendix II of 2 CFR Part 200

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1. **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor" (Appendix II of 2 CFR Part 200E).

2. **Davis-Bacon Act,** as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency Appendix II of 2 CFR Part 200(D).

3. The vendor shall comply with the **Copeland "Anti-Kickback" Act** (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency (Appendix II of 2 CFR Part 200 (D)).

4. **Civil Rights Laws:** The vendor shall comply with the following civil rights laws, as amended: Title VI of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; The Americans with Disabilities Act; FNS Instruction 113-1, Civil Rights Compliance and Enforcement in School Nutrition Programs.

5. **Contract Work Hours and Safety Standards Act** (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence (Appendix II of 2 CFR Part 200(I)).

6. Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address

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administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate (Appendix II of 2 CFR Part 200(A).

7. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement (Appendix II of 2 CFR Part 200(B).

8. **Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency (Appendix II of 2 CFR Part 200(F).

9. **Clean Air Act** (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and sub grants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA) (Appendix II of 2 CFR Part 200(G).

10. **Debarment and Suspension** (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549 (Appendix II of 2 CFR Part 200(H)). **The vendor shall comply with the following civil rights laws, as amended: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, *Civil Rights Compliance and Enforcement in School Nutrition Programs.***

11. **Byrd Anti-Lobbying Amendment** (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award (Appendix II of 2 CFR Part 200(I).

12. **Solid Waste Disposal Act**

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Procurement of recovered materials- A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item **exceeds \$10,000** or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines (2 CFR Part 200.322)

Provisions Regarding Minority Businesses/Affirmative Action

The vendor agrees to take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible (2 CFR Part 200.321) Affirmative action steps will include:

1. Placing qualified small and minority business and women's business enterprise on solicitation lists.
2. Assuring that small and minority businesses, and women's businesses enterprises are solicited whenever they are potential sources
3. Dividing total requirement, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises
4. Establishing delivery schedules, where the requirement permits, which encourages participation by small and minority businesses, and women's business enterprises.
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor. Of subcontracts are to be let in, to take affirmative steps listed in paragraphs 1 through 5 of this section.

Links below may provide sources for Sponsors to find listing of minority and women's business enterprises.

- Small Business Association List of federally – certified minority and women owned business:
<http://sba8a.com>
- Louisiana's Hudson Initiative (Small Entrepreneurship) Program:
<https://doa.la.gov/Pages/osp/se/secv.aspx>.

The vendor shall comply with the following civil rights laws, as amended: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, *Civil Rights Compliance and Enforcement in School Nutrition Programs*.

Required Contract Provisions from 2 CFR Part 200

1. Procurement of recovered materials- A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste

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Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item **exceeds \$10,000** or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines (2 CFR Part 200.322)

Other Contract Provisions

1. Contractors are required to maintain all required records for the three years after the final payment and all other pending matters (audits) are closed for all negotiated contracts.
2. Access must be granted to duly authorized representative of the SFA, State Agency, US Department of Agriculture, or Comptroller General to any books, documents, papers and records of the contractor which are directly pertinent to all negotiated contracts.
3. The contractor must recognize mandatory standards/policies, related to energy efficiency contained in the State Energy Plan issues in compliance with the Energy Policy and Conservation Act. (PL 94-165)

Further information regarding this proposal may be obtained from:

Laura Carlin Dorsey
Purchasing Agent
St. Bernard Parish School Food Services Department
200 East St. Bernard Highway
Chalmette, Louisiana 70043
lcarlin@sbpsb.org
Telephone: (504) 301-2000 Fax :(504) 301-2010

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

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This institution is an equal opportunity provider.

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

ITEM#	CLASS	SHORT DESCRIPTION	LONG DESCRIPTION	ESTIMATED ANNUAL QUANTITIES, ESTIMATED QUANTITIES FOR THE BID PERIOD ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE ST. BERNARD PARISH SCHOOL BOARD	UNITS	manufacturer	manufacturer code	UNIT PRICE	AMOUNT PER CASE
CL101	11	PLASTIC BAGS	PLASTIC BAGS, THANK YOU	120 cases	CASE				
CL102	11	DETERGENT POWDERED	DETERGENT POWDERED FOR HAND OR MACHINE WASHING, TIDE BRAND OR EQUAL 1 /50# PACK	15 cases	BUCKET				
CL106	11	NAPKINS STANDARD	EASY NAP DISPENSER NAPKINS #32002 WHITE, PAPER FOLDED SIZE (W X L) 6.5" X 5", 6000 COUNT PER CASE, 24 PACKAGES IN THE CASE .	220 cases	CASE				
CL107	11	STRAWS MILK	STRAWS MILK 6 INCHES LONG INDIVIDUALLY WRAPPED MEDIUM DIAMETER INDICATE 12000 CT.	85 cases	CASE				
CL108	11	JUMBO DRINKING STRAWS	STRAWS MILK 7 3/4 INCHES LONG INDIVIDUALLY WRAPPED LARGE DIAMETER INDICATE NO./CASE	5 cases	CASE				
CL110	11	DISPOSABLE TOWELS	DISPOSABLE CLOTH TOWEL MADE WITH 100% ORLON/RAYON CLOTH FIBERS 13 1/2" X 24" 300 PER CASE WHITE W/DARK STRIPES KIMBERLY CLARK WYPALL #05925 OR APPROVED EQUAL.	780 cases	CASE				

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CL112	11	POLY GLOVES CLEAR	POLY GLOVES CLEAR MED. LGTH SMALL, MED, LG AND X LARGE. SIZE APPROX 11" LG. DISPOSABLE 100/ROLL OR BOX 10 BOXES PER CASE PR/CS.	75 cases	CASE				
CL112-A	11	LATEX EXAM GLOVE	LATEX EXAM GLOVE WITH POWDER 1000 CASE, SIZES SMALL, MEDIUM, LARGE AND X LARGE NSF APPROVED	200 cases	10/100				
CL112A	11	LATEX GLOVES -NON-POWDERED	LATEX EXAM GLOVES 1000 PER CASE. WITHOUT POWDER SIZES SMALL, MED, LARGE AND X LARGE. SUBMIT SAMPLE PRIOR TO BID OPENING	100 cases	1000/CS				
CL112B	11	VINYL GLOVES--NON-LATEX GLOVES/ GLOVES	NON LATEX GLOVES/ VINYL 1000 PER CASE, SIZES SMALL, MEDIUM, LARGE AND X LARGE SUBMIT SAMPLE PRIOR TO BID OPENING	10 cases	1000/CS				
CL 112C	11	NON-LATEX VINYL GLOVES WITHOUT POWDER	NON-LATEX GLOVES/ VINYL WITHOUT POWDER, 1000 PER CASE, SIZES SMALL, MEDIUM, LARGE AND X LARGE. SUBMIT SAMPLE PRIOR TO BID OPENING	170 cases	1000/CS				
CL113	11	LIGHT WEIGHT RUBBER GLOVE	LIGHT WEIGHT RUBBER GLOVE SIZES SMALL, MEDIUM, LARGE OR X LARGE SUITABLE FOR LIGHT CLEAN-UP DUTIES ; 12 PK, FOOD SERVICE RUBBERMAID OR APPROVED EQUAL.	5 doz	DOZ/PER				

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CL 114	11	HAIRNETS - NYLON	NYLON LIGHTWEIGHT NYLON FIRE RETARDANT DARK BROWN OR BLACK ; 144 CT.	20 cases	144/BAG				
CL 115	11	HAIR NETS	NYLON/POLYESTER, BREATHABLE HONEYCOMB, MEDIUM DUTY HAIRNET 21", DIAMETER, SIZE 21"	100 cases	CASE				
CL117	11	HAIR NETS - NON WOVEN	HAIR NETS-INSTITUTIONAL BOUFFANT CAP; NON WOVEN PAPER FABRIC/10 BOXES/CASE 100PER BOX 1000 CASE.	20 cases	CASE				
CL117-A	11	2 OZ PLASTIC PORTION CUPS	CHOICE 2 OZ. CLEAR POLYSTYRENE SOUFFLE CUP/ PORTION CUP 2400/CASE	60 cases	CASE				
CL117-B	11	CLEAR PORTION CUP LIDS	CHOICE CLEAR POLYSTYRENE LID OR 2 OZ CLEAR POLYSTYRENE SOUFFLE CUP/ PORTION CUP 2400 /CASE	15 cases	CASE				
CL 117-C	11	POLYETHYLENE BIB DISPOSABLE APRONS	DISPOSABLE POLYETHYLENE. COMPONENT MATERIALS. MINIMUM 1.5 MIL THICK COMPLY WITH FDA FOOD CONTACT REGULATIONS. 28 W X 46 L. 500 PER CASE	60 cases	500/CASE				

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CL119	11	CUPS SOUFFLE 1.25 OZ. PAPER	CUPS, SOUFFLE 1.25 OZ PAPER SOUFFLE/PORTION CUP 5000/CASE GENPAKKF 1/2OZ OR SOLO 125-2050 / 5000/CASE	5 cases	5000/case				
CL120	11	SOUFFLE CUPS 1/2 OZ.	SOUFFLE CUPS 1/2 OZ. 5000 PER CASE	5 cases	5000/case				
CL121	11	CUPS STYRO HOT COFFEE 10 OZ	CUPS STYRO HOT COFFEE 10 OZ.	5 cases	CASE				
CL121-A	11	CUPS STYRO HOT COFFEE 16 OZ	CUPS STYRO HOTAND COLD COFFEE 16 OZ , BIG DRINK CUPS {J CUP:DART PREF. BRAND}	5 cases	CASE				
CL121-B	11	LIDS TO FIT STYRO HOT COFFEE 16 OZ CUP	PLASTIC UNIVERSAL LID TO FIT STYRO HOT COFFEE 16 OZ. BID DRINK CUPS (JCUP:DART PREF. BRAND);1000 PK	5 cases	CASE				
CL122	11	CUPS 16 OZ. COLD DRINK	CUPS 16 OZ. COLD DRINK CLEAR SOFT PLASTIC ; 1000 PK	10 cases	CASE				
CL123	11	JUICE CUPS	JUICE CUPS 6 OZ. COATED PAPER BOARD 1000 PER CASE	20 cases	CASE				

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CL125	11	BOWLS DESSERT 4OZ. DISPOSABLE	BOWLS DESSERT 4OZ. DISPOSABLE FOR HOT/COLD FOOD CLEAR, WHITE PLASTIC COATED PAPER OR STYROFOAM. 1000/CASE - DART 4BWWF OR PREAPPROVED EQUAL	15 cases	1000/CS				
CL126	11	BOWLS DISPOSABLE FOAM/ 8OZ.	BOWLS, 8 OZ., FOAM, HOT OR COLD INSULATED FOAM BOWLS. 20/50/CS	50 cases	CASE				
CL127	11	BOWL 5 OZ. STYRO	BOWL 5 OZ. STYRO, WHITE, 20/50/CASE; DART OR EQUAL	20 cases	CASE				
CL128	11	SINGLE SERVING CLEAR PORTION TRAYS 6OZ	SINGLE SERVING CLEAR PORTION TRAYS; 6 FLUID OZ OFFER VS SERVE CUP CLEAR. 15 MIL THICK, 31/2" X 31/2" X 11/2" ; 2000/CASE	300 cases	CASE				
CL 128-1	11	UNIVERSAL LID ;CLEAR / FOR OFFER VS. SERVE TRAYS	UNIVERSAL LID, FITS 15 MIL OFFER VS SERVE TRAYS. 2500 PER CASE	5 cases	CASE				
CL128-2	11	9" LUNCHEON PLATES, CLEAR PLASTIC	9" LUNCHEON HEAVY WEIGHT PLASTIC PLATES, THE CONCORD COLLECTION / MARYLAND PLASTICS, INC. PREFERRED. 15 PER PACK	5 cases	CASE				
CL-128-4	11	12 OZ. SOUP AND SALAD BOWLS	12 OZ SOUP AND SALAD BOWLS HEAVY WEIGHT PLASTIC BOWLS, THE CONCORD COLLECTION/MARYLAND PLASTICS, INC. PREFERRED. 15 PER PACK.	5 cases	CASE				

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CL128-3	11	6" CAKE PLATES. CLEAR PLASTIC	6" CAKE HEAVY WEIGHT PLASTIC PLATES, THE CONCORD COLLECTION/ MARYLAND PLASTICS, INC. PREFERRED. 15 PLATES PER PACK	5 cases	CASE				
CL129	11	PLATES 7" CLEAR PLASTIC	PLATES 7" CLEAR PLASTIC - PST75 SOLO SUBMIT SAMPLE IF ALTERNATE. PACK =500 10/50	5 cases	CASE				
CL130	11	PLATE 6" STYROFOAM	PLATE 6" STYRO CASE PACK 1000 20/50	5 cases	CASE				
CL131	11	TABLE CLOTH WHITE PLASTIC ROLL	TABLE CLOTH WHITE PLASTIC ROLL -300 FT. HEAVY WEIGHT PLASTIC. THICKNESS AT LEAST .08 MM. MEASURES 40"X100' PER ROLL	10 cases	ROLL				
CL132	11	DOLLIES WHITE RECTANGLE 18"	DOLLIES PAPER WHITE RECTANGLE 18" PACK 2000 BOX	5 cases	BOX				
CL132-1	11	DOLLIES PAPER WHITE ROUND 12"	DOLLIES PAPER WHITE ROUND 12" 500 PER BOX	5 cases	BOX				
CL136	11	LINERS 44 GALLON CONTAINERS 200/CASE	LINERS GARBAGE HEAVY DUTY 44 GAL MINIMUM 1.5 MIL , 43 X 47; BLACK BAGS ON A ROLL. 200/cs MUST SUBMIT SAMPLE' PRIOR TO BID OPENING	2,000 cases	CASE				

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CL137	11	LINERS 32 GALLON CONTAINER	LINERS GARBAGE HEAVY DUTY 32 GALLON CAN LINERS , MINIMUM 1.5 MILS , BLACK BAGS ON A ROLL 150 pk MUST SUBMIT SAMPLE PRIOR TO BID OPENING	1780 cases	CASE				
CL140	11	PLASTIC SOUFFLE CUP	5.5 OZ PLASTIC SOUFFLE TRANSLUCENT CUP	128 cases	case				
CL140-1	11	SOUFFLE CUP LID	LID FOR 5.5 OZ PLASTICE CLEAR SOUFFLE CUP	115 cases	case				
CL141	11	BLEACH	BLEACH 6/1 GAL. CASE	128 cases	CASE				
CL143	11	SQUAT CONTAINER	6 OZ. INSULATED SQUAT CONTAINER	20 cases	CASE				
CL144	11	SQUAT CONTAINER LID	LID FOR 6 OZ SQUAT VENTED TRANSLUCENT CONTAINER	16 cases	CASE				
CL145	11	SQUEEZE BOTTLE	SQUEEZE BOTTLE WITH SPRAY TYPE CAP 8 OZ. PLASTIC	5 each	EACH				

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CL146	11	BROOM WAREHOUSE	BROOM WAREHOUSE QUALITY BROOM, CORN, 5 TIES METAL BONDED; SUBMIT SAMPLE PRIOR TO BID OPENING	75 each	EACH				
CL146A	11	PARLOR BROOM	PARLOR BROOM LIGHT WEIGHT ; SWEEP 100 % , ALL CORN PARLOR BROOM, BRISTLE LENGTH 16" . SUBMIT SAMPLE PRIOR TO BID OPENING	100 each	EACH				
CL147	11	PUSH BROOM	BROOM 18" HEAVY DUTY PUSH BROOM PALMYR FILL 4" TRIM SPARTA #080 WITH 60" HARDWOOD HANDLE (018-60) OR APPROVED EQUAL	5 each	EACH				
CL148	11	DISINFECTANT AEROSOL SPRAY	DISINFECTANT AEROSOL SPRAY 12/20 CASE	30 cases	CASE				
CL 150	11	GLASS CLEANER	GLASS CLEANER, BLUE, 4/1 GALLON JUG (WINDEX PERF. BRAND) OR PREAPPROVED EQUAL.	3 case	CASE				
CL151-A	11	ALL PURPOSE DISINFECTING SPRAY	ALL PURPOSE DISINFECTING SPRAY AND GLASS CLEANER & DEGREASE CONCENTRATE TO BE DISPENSED. OR PRE-APPROVED EQUAL. 2/1 GALLON		CASE				

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CL152-A	11	FLOOR CLEANER - SPIC & SPAN	FLOOR CLEANER -SPIC & SPAN LIQUID CONCENTRATED TO DISPENSE INTO MOP BUCKET USE TO MOP KITCHEN FLOOR OR PRE-APPROVED EQUAL; 3/1 GALLON	25 cases	CASE				
CL153	11	DEGREASER HEAVY DUTY	DEGREASER HEAVY DUTY CLEANER LIQUID PH 10 PREMEASURED CONCENTRATE; 72.5 OZ. PK	13 cases	CASE				
CL153-A	11	FLOOR CLEANER CONCENTRATE	FLOOR CLEANER CONCENTRATE DISINFECTANT USE TO MOP FINISHED FLOOR, MR. CLEAN OR APPROVED EQUAL 3/1 GALLON	15 cases	CASE				
CL 154	11	STAINLESS STEEL CLEANER	STAINLESS STEEL CLEANER - AEROSOL CAN; WATER BASED, AUTHORIZED FOR FOOD USE 18 OZ. CANS / CASE	5 cases	CASE				
CL155	11	COTTON MOP HEAD	COTTON MOP HEAD 16 OZ. LAYFLAT NO TANGLE TO BE ATTACHED TOSCREW TYPE HARDWOOD HANDLE. MUST SUBMIT SAMPLE PRIOR TO BID OPENING	475 each	EACH				

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CL156	11	COTTON MOP HEAD ONLY LAY FLAT	COTTON MOP HEAD ONLY 200Z. LAY FLAT NO TANGLE SCREW TYPE. TO BE ATTACHED TO WOOD TYPE SCREW HANDLE. MUST SUBMIT SAMPLE PRIOR TO BID OPENING	40 cases	CASE				
CL156A	11	MOP HANDLE ONLY SCREW TYPE	MOP HANDLE ONLY WOOD SCREW TYPE. MALE AND FEMALE HEAD MUST SUBMIT SAMPLE PRIOR TO BID OPENING	30 each 376	EACH				
CL156-B	11	MOP HANDLE ONLY - SHORTER	MOP HANDLE ONLY - WOOD SCREW TYPE SHORTER ONE MUST SUBMIT SAMPLE PRIOR TO BID OPENING	60 each	EACH				
CL157	11	DUST MOP	DUST MOP 24" FRAME: COTTON MOP HEAD HARDWOOD HANDLE SPARTA #2829 OR APPROVED EQUAL	20 each	EACH				
CL157A	11	DUST MOP HEAD ONLY	DUST MOP HEAD ONLY 24" SPARTA #2829f	5 cases	CASE				
CL157-B	11	DUST MOP HANDLE ONLY	DUST MOP HANDLE ONLY	5 cases	EACH				
CL160	11	RUST REMOVING CLEANSER	RUST REMOVING CLEANSER INSTITUTIONAL SIZE 12/LB.	3	12/1 LB.				
CL160	11	UTENSIL KIT	MED FORK/SPOON/NAP KT PK500 MUST PROVIDE SAMPLE PRIOR TO BID OPENING	1000 cases	CASE				

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CL161	11	SCOURING PAD GREEN NYLON	SCOURING PAD HEAVY DUTY PADS #86 6X9 THICK HEAVY ABRSIVE FOR TOUGH JOBS SUCH AS BAKE ON FOOD DEPOSITS AND HARD TO REACH PLACES ON FLOORS. NYLON.	5 cases	CASE				
CL161-1	11	SCOURING PADS GREEN	SCOURING PADS GREEN NYLON GENERAL PURPOSE 6X9 PACK 6/10 #96 GENERAL PURPOSE CLEANING OF POTS PANS DISHES COUNTER TOPS.	20 cases	CASE				
CL161-2	11	SCRUBBING SPONGES	SCRUBBING SPONGES MEDIUM DUTY SPONGE WITH MEDIUM GREEN BACK CLEANS OVENS WALLSC OUTERTOPS SINKS BATHROOMS AND TABLE. WET PACKED WITH AN ANTI- BACTERIAL. 20 PK	5 cases	CASE				
CL161-3	11	SCRUBBER STAINLESS STEEL	SCRUBBER STAINLESS STEEL 400 SERIES 35 GRAM PACK 6/12 WILL NOT RUST CORRODE OR SPLINTER MADE WITH 18 % CHROMIUM AND 8% NICKLE WIRE.	20 cases	6/12 CS				
CL162	11	ALUMINUM FOIL	ALUMINUM FOIL 18" X 500' HEAVY WT. ALUMINUM: .001" 11 1/2 LB. ROLL.	60 each	11 1/2LB				
CL163	11	CUPS, PAPER MUFFIN CUPS BAKING	CUPS, PAPER MUFFIN BAKING CUPS 4 1/2" X 2" X 1 1/4"	5 cases	20/500				

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CL164	11	STAINLESS STEEL CLEANER	STAINLESS STEEL CLEANER - STATE CONTRACT 12/20 OZ. CANS / CASE	5 cases	CASE				
CL165	11	CUPS, SOUFFLE 2 OZ. PAPER	CUPS, SOUFFLE 2 OZ. PAPER 20/250 CASE	5 cases	CASE				
CL166	11	CUPS SOUFFLE 5 1/2 OZ. PAPER	CUPS SOUFFLE 5 1/2 OZ. PAPER 20/250 CASE	5 cases	CASE				
CL167	11	SOUFFLE CUPS 3 1/4 OZ. PAPER	SOUFFLE CUP 3 1/4 OZ. 5000 PER CASE	13 cases	CASE				
CL168	11	JUICE CUPS	JUICE CUPS 3 OZ COATED PAPER BOARD, 5000 PER CASE	5 cases	CASE				
CL169	11	FOOD TRAY #25 OR 20Z.	FOOD TRAY #25 OR 2 OZ.	20 cases	4/250CS				
CL170	11	FOOD TRAY #40 OR 6 OZ	FOOD TRAY #40 OR 6 OZ.	80 cases	4/250 CS				
CL171	11	FOOD TRAY / 6 COMPARTMENT/ FOAM	6 COMPARTMENT FOAM SERVING TRAY ; 12.5 x8.5 x1.13 , COLOR: WHITE OR SESAME, GENPAK #10600 OR EQUAL	500 cases	500 CS				
CL171-2	11	FOOD TRAY (BOATS) #500	FOOD TRAYS, #500 PAPER BOATS ; 500 PER PACK.	1000 cases	500 CS				
CL172	11	FOOD STORAGE BAGS CLEAR	FOOD STORAGE BAGS CLEAR NO-TOXIC POLYETHYLENE 1 1/4 MIL. 21" X 6" X 35" 200 CASE	50 cases	200/CS				

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CL173	11	PLASTIC DISPENSER READY FORKS	MEDIUM WEIGHT POLYPROPYLENE FORK REFILL. WHITE 24 EACH/40 PIECE UNIT/ 960 PER CASE. DESIGNED TO FIT SMART STOCK DISPENSER OR EQUAL.	125 cases	CASE				
CL173-A	11	PLASTIC FORKS	MEDIUM WEIGHT PLASTIC FORK. BULK CASE. 1000 PER CASE.	50 cases	CASE				
CL174	11	PLASTIC DISPENSER READY TEASPOONS	MEDIUM WEIGHT POLYPROPYLENE TEASPOON REFILL. WHITE 24 EACH/40 PIECE UNIT/ 960 PER CASE. DESIGNED TO FIT SMART STOCK DISPENSER OR EQUAL.	50 cases	CASE				
CL174A		PLASTIC TEASPOONS	MEDIUM WEIGHT PLASTIC TEASPOON; 1000 PK	50 cases	CASE				
CL176	11	PLASTIC DISPENSER READY DINNER KNIVES	MEDIUM WEIGHT POLYPROPYLENE KNIFE REFILL. WHITE 24 EACH/40 PIECE UNIT/ 960 PER CASE. DESIGNED TO FIT SMART STOCK DISPENSER OR EQUAL.	10 cases	CASE				
CL176A	11	DINNER KNIFE	DINNER KNIFE PLASTIC MEDIUM WEIGHT SERRATED EDGE	10 cases	CASE				
CL177	11	PAPER BAGS BROWN	PAPER BAGS BROWN #5 SIZE 500 PER CASE	10 cases	500/CASE				

**ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM**

JULY 1, 2025-JUNE 30, 2026

ITEM#	CLASS	SHORT DESCRIPTION	LONG DESCRIPTION	ESTIMATED ANNUAL QUANTITIES, ESTIMATED PERIOD ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE ST. BERNARD PARISH SCHOOL BOARD	UNITS	manufacturer	manufacturer code	UNIT PRICE	AMOUNT PER CASE
CL179	11	PLASTIC WRAP	PLASTIC WRAP POLYVINYL PLASTIC IN CUTTER BOX 6-7 POUNDS 18" X 1000'	120 each	18"X1000				
CL180	11	PLASTIC BAGS	PLASTIC BAGS POLYETHYLENE WITH TUCK-IN TOP SANDWICH BAG 6" X 8" SIZE 2000 PER CASE	60 cases	2000/CS				
CL181	11	PAN LINERS- BUN PAN LINER (PLASTIC)	PAN SAVER-BUN SHEET PAN 20.5" X 28.5" HIGH TEMPERATURE TO 400 F. 200 PER CASE PAN SAVER 42008 OR 42108 OR APPROVED EQUAL	60 cases	CASE				
CL181-1	11	PAN LINERS- BUN PAN LINER (PAPER)	BUN PAN LINERS MADE OF PARCHMENT PAPER. 20.5" X 28.5". 100 PER BOX.	170 cases	CASE				
CL182	11	PAN SAVER - HOTEL PAN 2" OR 4"	PAN SAVER - LINER CONTOUR FIT - HIGH TEMPERATURE 400 F. dimensions 34x12 100 per box / 200 per case Pan Saver # 42001 or 42101 OR PRE APPROVED EQUAL	25 cases	CASE				
CL183	11	HINGED CLEAR PLASTIC FOOD CONT	CLEAR PLASTIC HINGED FOOD CONTAINER RECLANGULAR IN SHAPE PRODUCT # 29130 DESC 10075 5.5 X 8.5 X3.5 DEEP ULTRA PAC OR PRE-APPROVED EQUAL	20 cases	CASE				
CL184	11	COMPARTMENT SCHOOL LUNCH TRAY	COMPARTMENT SCHOOL LUNCH TRAYS 5 COMPARTMENT COATED PAPER FIBER BOARD APP. 12" X 9 1/2" X 1 1/4" 500 PER CASE; M60-800 ALT KF-22025 OK	50 cases	CASE				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

ITEM#	CLASS	SHORT DESCRIPTION	LONG DESCRIPTION	ESTIMATED ANNUAL QUANTITIES FOR THE BID PERIOD ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE ST. BERNARD PARISH SCHOOL BOARD	UNITS	manufacturer	manufacturer code	UNIT PRICE	AMOUNT PER CASE
CL185	11	LG FOAM DUAL COMPARTMENT HINGED CONTAINER	LARGE FOAM DUAL COMPARTMENT HINGED CONTAINER 200/CS MUST PROVIDE SAMPLE PRIOR TO BID OPENING	300 cases	CASE				
CL186	11	PAPER BOWLS 12 OZ.	PAPER BOWLS 12 OZ. FIBER BOARD PLASTIC COATED 12 OZ. SWEETHEART CUP -OR PRE APPROVED BRAND	50 cases	CASE				
CL188	11	AJAX CLEANSER	AJAX CLEANSER 21OZ. , SIZE ; 24/21OZ PERCASE	5 cases	CASE				
CL189	11	HEAVY WEIGHT; HOT COLD INSULATED RUBBER GLOVE	HEAVY WEIGHT RUBBER GLOVE IS LINED WITH 100% KNITTED COTTON FOR ADDED COMFORT AND IS DESIGNED TO PROVIDE INSULATION AGAINST HEAT AND COLD. SIZE MEDIUM/LARGE. RUBBERMAID OR APPROVED EQUAL.	5 each	DOZ/PER				
CL189-2	11	RUBBER GLOVES LINED	RUBBER GLOVES W/ COTTON LINING FOR GENERAL USE. SIZES SMALL, MED, LARGE AND X LARGE SIZES	10 doz.	DOZEN				
CL190	11	RUBBER GLOVE	RUBBER GLOVE W/COTTON LINING, SM.,MED.,LG.	10 each	EACH				
CL192	11	OVEN CLEANER SPRAY	OVEN CLEANER 20 OZ. SPRAY ON. EASY OFF OR MR. MUSCLE OR PREAPPROVED EQUAL. 12/20 OZ PK.	10 cases	12/20 CASE				

**ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM**

JULY 1, 2025-JUNE 30, 2026

ITEM#	CLASS	SHORT DESCRIPTION	LONG DESCRIPTION	ESTIMATED ANNUAL QUANTITIES FOR THE BID PERIOD ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE ST. BERNARD PARISH SCHOOL BOARD	UNITS	manufacturer	manufacturer code	UNIT PRICE	AMOUNT PER CASE
CL194	11	BRILLO PADS	BRILLO SCOURING PADS 12 BOXES OF 10 PADS W/ SOAP, BRILLO BRAND OR PREAPPROVED EQUAL.	35 cases	12BOX/CS				
CL195	11	MULTI-LEVEL SCRUB BRUSH	SCRUB BRUSH MADE FOR SLEANNING UNDER COUNTER AND AROUND EQUIPMENT IN FOOD SERIE OR INDUSTRIAL SETTINGS.; CRIMPED POLYP	15 each	EACH				
CL196	11	HINGED SANDWICH CONTAINER FOAM	HINGED SANDWICH CONTAINER WHITE FOAM 22500 AM HINGED LARGE COUNT 5X6X5X6X3.25 PACK 500 ITEM # 491213 GENPK AF 80-600 OR SWEETHEART HF7Y OR PRE-APPROVED EQUAL -	240 cases	CASE				
CL197	11	MOP BUCKET & WRINGER SET	BRUTE MOP BUCKET AND SIDEWARD PRESSURE WRINGER 2" CASTERS BY RUBBER MAID #7580-00 COLOR YELLOW OR PREAPPROVED EQUAL.	28 each	each				
CL197-1	11	MOP BUCKET ONLY	BRUTE MOP BUCKET ONLY RUBBERMAID #75800-00 YELLOW 2" CASTERS OR APPROVED EQUAL.	5 each	each				
CL197-2	11	WRINGER FOR MOP BUCKET	WRINGER FOR BRUTE MOP BUCKET RUBBERMAID #7580-00 SIDEWARD PRESSURE OR APPROVED EQUAL TO MATCH MOP BUCKETS OREDERED.	11 each	each				
CL 203	11	ANTIBACTERIAL FOAMING HAND SOAP	BAG, 1000ml, 6/CASE ----->MUST PROVIDE SAMPLE MUST FIT EXISTING DISPENSERS	750 CASE	CASE				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL 203-A	11	DISPENSER FOR CL 203 SOAP	DISPENSER FOR CL 203 SOAP -----> MUST PROVIDE SAMPLE AND MUST FIT DISPENSER CL203	120 EACH	EACH				
CL 204	11	CARPET CLEANER	20 OZ. FOAMING AEROSOL SPOT REMOVER	5 each	EACH				
CL 209	11	TOILET TISSUE, TWO PLY ROLLS	JUMBO 2 PLY FACIAL QUALITY, 6/CASE -----> MUST PROVIDE SAMPLE AND FIT EXISTING DISPENSERS	1200 cases	CASE				
CL 210	11	JUMBO TISSUE PAPER DISPENSER	DISPENSER FOR CL 209 TOILET TISSUE -----> MUST PROVIDE SAMPLE AND FIT CL209	36 cases	12/CS				
CL 211	11	BURNISHING PADS FOR HIGH SPEED MACHINES	5 X 20 IN., 508 MM AQUA, 6/BOX	2 cases	12/ CASE				
CL211A	11	BURNISHING PAD 13IN. 3-M	AQUA BURNISHING PADS 13 IN. SUBMIT SAMPLE PRIOR TO BID OPENING	5 each	EACH				
CL 212	11	3-M HIGH-PRO STRIPPER PAD 20 INCHES	5 X 20 IN., 508 MM, 6/BOX -----> MUST PROVIDE SAMPLE	60 cases	CASE				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL 213	11	JANITOR CARTS	MOULDED PLASTIC ON ROLLERS, RUST PROOF	2 cases	CASE				
CL 213A	11	Bags	REPLACEMENT BAGS TO FIT JANITOR CARTS (CL213)	1 case	CASE				
CL 214	11	WATER HOG MATS	BLACK RUBBER WITH HOLES, 4X6FT	1 case	CASE				
CL 214A	11	OUTDOOR 3M NOMAD SCRAPER	BLACK RUBBER	3 cases	CASE				
CL 217	11	GATOR SHOES	GATOR SHOES, RUBBER WITH EXTRA SOLE, ASSORTED SIZES	2 cases	CASE				
CL 218	11	WHITE ROLL TOWEL	BAYWEST WHITE ROLL TOWEL 8 INCH X 630 FEET ...6 TO CASE- ----->MUST PROVIDE SAMPLE AND MUST FIT EXISTING DISPENSERS	1380 cases	CASE				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL218A	11	TOWEL DISPENSER	BAYWEST PAPER TOWEL DISPENSER 86500 -----> MUST PROVIDE SAMPLE AND MUST FIT CL218 TOWELS	84 each	EACH				
CL219A	11	MOP CLEANING SYSTEM	FLAT MICROFIBER POCKET MOPS AND HANDLES - SAMPLE REQUIRED	mop - 100 handle/frame - 50	BOX				
CL221	11	RUBBERMAID GREY TRASHCAN	RUBBERMAID 44 GALLON TRASH CAN GREY	12 each	EACH				
CL222	11	RUBBERMAID WASTE BASKETS	RUBBERMAID 7 GALLON OFFICE WASTE BASKET	29 each	EACH				
CL223	11	DISPENSING MOP BUCKET	ADJUSTABLE FLOW DISPENSING MOP BUCKET FOR FLOOR CARE AND WAXING - SAMPLE REQUIRED	15 dozen	DOZ.				
CL224	11	Burnishing Pad 20 in 3M	AQUA 21" BURNISHING BAD	2 boxes	BOX				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL225	11	Trash Cart	Tilt Truck 13.5 Cubic Foot 3000lb Capacity 28in wide maximum x 38.5in Tall maximum with swivel Wheels	2 cases	CASE				
CL226	11	REFRIGERATOR/FREEZER THERMOMETER	REFRIGERATOR/FREEZER THERMOMETER DIAL TYPE HANGS OR STANDS 2-3/4" X 3-1/2" HIGH RANGE FROM 35 DEGREES TO 75 DEGREES. TAYLOR #5974 OR APPROVED EQUAL	10 each	EACH				
CL227	11	MEAT/COOKING THERMOMETER	MEAT/COOKING THERMOMETER 2" ROUND DIAL 8" STAINLESS STEEL POINTED STEM AND CASE RANGE FROM 100 DEGREES TO 220 DEGREES FARENHEIT. TAYLOR #6081-8 OR APPROVED EQUAL	30 each	EACH				
CL228	11	DISH CLOTHS	DISH CLOTHS 18" X14" 100% COTTON TERRY CLOTH MEDIUM SIZE TERRY BLOTTER LIKE ABSORBENCY WEIGHT 200Z/DOZ CALICO APPROVED EQUAL	30 doz.	EACH				
CL229	11	POT HOLDERS	POT HOLDERS 10X11 100% COTTON TERRY CLOTH CALICO PAW GUARD OR APPROVED EQUAL	120 each	EACH				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL230	11	Magic Erasers	SPONGE MAGIC ERASER NO SHEETS MUST PROVIDE SAMPLE PRIOR TO BID OPENING	52 cases	CASE				
CL231	11	Nitrile Gloves	DISPOSABLE GLOVES BLUE NITRILE FINGER 9.10MLS & 7.90MLS PALM MUST PROVIDE SAMPLE PRIOR TO BID OPENING	14 cases	EACH				
CL232	11	BROOM WAREHOUSE	SYNTHETIC BRISTLE BROOMS WITH 12 INCH SWEEP FADE MUST PROVIDE SAMPLE PRIOR TO BID OPENING	135 each	EACH				
CL233	11	Spray Bottle	32 oz. spray bottle - MUST PROVIDE SAMPLE PRIOR TO BID OPENING	400 each	EACH				
CL233A	11	Spray bottle	Spray bottle top/trigger MUST PROVIDE SAMPLE PRIOR TO BID OPENING	400	each				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL 234	11	Warewash Rinse Additive	<p>Warewash Rinse Additive, concentrated heavy duty liquid formula, designed for low-temp or high temp dishwashing operations. Must meet Environment Protection Agency (EPA) safer product standards. Formulated to accelerate spot free drying time. One US gallon per unit. All machine hook ups and apparatus needed for the product delivery and regular service of equipment and product must be included with the bid proposal. Preferred products are Auto-Chlor Premium Ware Rinse Additive, MY-terra Rinse.lw product #4730 or equal product preapproved by the St. Bernard Parish School Board Food Services Manager or Purchasing Manager. Supply MSDS sheet and spec sheet with the bid submission.</p>	50 doz	DOZEN				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL 235	11	Alkaline Warewash Detergent	<p>Alkaline Warewash Detergent, concentrated institutional grade liquid detergent, heavy duty alkaline liquid detergent designed for institutional dishwashing machines. Non-abrasive liquid, formulated to effectively clean heavy grease loads in mechanical warewashing. Ingredients shall include alkaline builders, complex chelates, dispersant and color. One US gallon per unit. Preferred product is Auto-Chlor Machine Detergent 2 or My-Terra Wash product #4589 equal product approved by the St. Bernard Parish School Board Food Services Manager or Purchasing Manager. Supply MSDS sheet and spec sheet with the bid submission. All machine hook ups and apparatus needed for the product delivery must be included with the product.</p>	50 doz	DOZEN				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL 236	11	Drain Line Maintenance	<p>Drain Line Maintenance Cleaner, NSF approved drain care enzyme-based grease pre-digester with programed pumping equipment and repair when necessary. The product requested should enhance the bacterial process by beginning the degradation of fats, oils and greases. The product must contain at least 67.5 million colony-forming units per milliliter, freeze and thaw stable, operating temperature is 10-55C with a pH range of 4-10. Product is to contain the following enzymes: amylase, protease, cellulose and lipase enzymes. The cost estimate for each cafeteria kitchen should include no freight charges, no set-up and maintenance fees, no delivery or quarterly inspection fees. All 15 gallon drums (units) are to include a quarterly comprehensive service report and Safety Data Sheets sent to the Food Services Manager and the School Cafeteria Manager. Preferred Product: State Chemical/PrimeZyme or a preapproved equal. If bid proposal contains a preapproved equal, vendor must sent all SDS sheets, specs and be prepared to offer at sample at least one week before the bid opening date and time.</p>	50 each	DOZEN				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL 237	11	Delimer/ Descaler Solution	<p>Delimer/Descaler solution, Liquid acidic product (pH 2.4-2.6 @1%) in a 1 gallon container to be used to descale due to hard water precipitates on steamers, combi-ovens, dish machines and other water based equipment used in School Food Services Kitchen. The cost estimate for the product should include a demonstration in each cafeteria kitchen with the staff members for proper handling of the product as well as quarterly service reports, comprehensive written directions for handling, disposal, and first aid when using the product, and Safety Data Sheets. Preferred Product: My Terra Delimer #4518 or contains a preapproved equal, vendor must sent all SDS sheets, specs and be prepared to offer at sample at least one week before the bid opening date and time.</p>	20 cases	1000/CASE				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL 238	11	Combination Oven (Combi-Oven) Cleaner/Degreaser Product	Combination Oven (Combi-Oven) Cleaner/Degreaser Product —concentrated liquid alkaline degreaser designed to be used through the integral cleaning system on combination ovens. The (1 gallon unit) product should have the ability to be dosed automatically for effective removal of food deposits, grease, oils and carbonized (burned on) materials using low foaming methods. Suitable for use in both atmospheric and non-atmospheric combi-ovens. The cost estimate for the product should include a demonstration in each cafeteria kitchen with the staff members for proper handling of the product as well as quarterly service reports, comprehensive written directions for handling, disposal, and first aid when using the product, and Safety Data Sheets. Preferred Product: My Terra Combi-Cleaner/degreaser or a preapproved equal. If bid proposal contains a preapproved equal, vendor must sent all SDS sheets, specs and be prepared to offer at sample at least one week before the bid opening date and time.	30 each	EACH				

ST. BERNARD PARISH SCHOOL BOARD
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JULY 1, 2025-JUNE 30, 2026

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CL 239	11	Combination Oven (Combi-Oven) Rinse Product	<p>Combination Oven (Combi-Oven) Rinse Product- concentrated liquid rinse additive for use in combi-ovens. The (1 gallon unit) product should have the ability to be dosed automatically following the oven cleaning process. The product requested will neutralize any alkaline and detergent residues for proper rinsing of equipment. Should be suitable for atmospheric and non-atmospheric ovens. The cost estimate for the product should include a demonstration in each cafeteria kitchen with the staff members for proper handling of the product as well as quarterly service reports, comprehensive written directions for handling, disposal, and first aid when using the product, and Safety Data Sheets. Preferred Product: My Terra Combi-Rinse Premium Combination Oven Rinse/Neutralizer or a preapproved equal.</p> <p>If bid proposal contains a preapproved equal, vendor must sent all SDS sheets, specs and be prepared to offer at sample at least one week before the bid opening date and time.</p>	30 each	EACH				
CL240	11	Drink Lid	Cold Drink Lid for 16 oz styro cup	5 cases	case				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL241	11	Standard round bowl disher	Ice Cream Disher 2-3/4oz, 2 1/4 diameter size 16 plastic handle 18/8 stainless steel	104 each	each				
CL242	11	Standard round bowl disher	Ice Cream Disher 4oz, 2 3/4 diameter size 8 plastic handle 18/8 stainless steel	104 each	each				
CL243	11	Coffee/Teaspoons	Teaspoons 5 7/8" 18/0 stainless steel, medium weight vibro finish, windsor	20 doz	dozen				
CL244	11	Dinner Fork	Dinner Fork 7", 18/0 stainless steel, medium weight, vibro finish, windsor	20 doz	dozen				
CL245	11	DINNER KNIFE	Dinner knife 8", 18/0 stainless steel, medium weight, vibro finish, windsor	20 doz	dozen				
CL246	11	Measuring Cup	Measuring cup 1 pint, raised external marking quarts (red letters) and liters (blue letters), one piece, tapered open handle, stackable, secure grip, heat resistant up to 210F (98C) dishwasher safe, polycarbonate, NSF	50 cases	CASE				
CL247	11	Measuring Cup	Measuring cup 2 quart, raised external marking quarts (red letters) and liters (blue letters), one piece, tapered open handle, stackable, secure grip, heat resistant up to 210F (98C) dishwasher safe, polycarbonate, NSF	100 each	case				

ST. BERNARD PARISH SCHOOL BOARD
PAPER AND CLEANING BID FORM

JULY 1, 2025-JUNE 30, 2026

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CL248	11	Measuring Cup	Measuring cup 4 quart, raised external marking quarts (red letters) and liters (blue letters), one piece, tapered open handle, stackable, secure grip, heat resistant up to 210°F (98°C) dishwasher safe, polycarbonate, NSF	100 each	CASE				
CL249	11	Box Knife Cutter	6 inch classic retractable utility knife	20 cases of 12 each	dozen				
CL250	11	PLASTIC WRAP	Heavy Duty Wrap, Plastic 18" x 1000	20 cases of 12 each	dozen				
CL251	11	Dust Pan	Long handled dust pan with black finish, rear wheels, heavy duty plastic construction, 12-4/5"W x 11 3/1 x 10"D x 5" H	20 cases of 12 each	dozen				
CL251	11	Napkin Dispenser	Napkin Dispenser MUST PROVIDE SAMPLE PRIOR BID OPENING	each	each				

ST. BERNARD PARISH SCHOOL BOARD
PAPER, CLEANING, AND CUSTODIAL SUPPLIES

BID PERIOD: JULY 1, 2025 THROUGH JUNE 30, 2026

SIGNATURE PAGE

I certify by my signature below that the prices quoted in this bid are correct and that the bid conforms to all specifications and requirements outlined in the solicitation. I further certify that I have the authority to obligate the company to perform under the terms and the conditions stated in this solicitation, which is hereby incorporated by reference and made a part hereof, and the company agrees to be bound by such terms and conditions and any resulting contract. I further agree that any conflict between the terms and conditions of the solicitation and the company's bid documents will be resolved in favor of the solicitation, except as may be otherwise agreed to in writing by the Vendor and the SFA.

BIDDER/Organization (Print): _____

NAME (Print) : _____

TITLE (Print): _____

SIGNATURE: _____

ADDRESS: _____

CITY, STATE, & ZIP: _____

PHONE: _____

EMAIL: _____

Prototype Certificate of Independent Price Determination

Both the school food authority and the Vendor (offeror) shall execute this Certificate of Independent Price Determination.

(Name of Vendor)

St. Bernard Parish Public Schools
(Name of School Food Authority)

- (A) By submission of this offer, the offeror certifies and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:
- (1) The prices in this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated procurement, directly or indirectly to any other offeror or to any competitor; and
 - (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit, an offer for the purpose of restricting competition.
- (B) Each person signing this offer on behalf of the Vendor certifies that:
- (1) He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
 - (2) He or she is not the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this Vendor, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

Signature of Vendor's
Authorized Representative

Title

Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action which may have jeopardized the independence of the offer referred to above.

Mr. Michael Morel
Signature of School Food Authority's
Authorized Representative

Food Services Manager
Title

March 21, 2025
Date

Note: Accepting a bidder's offer does not constitute award of the contract.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017, subpart c- Responsibilities of Participants. The regulations were published in the November 26, 2003, Federal Register (pages 66534-66566). Copies of the regulations may be obtained by contacting the Department of Agriculture.

**(BEFORE COMPLETING CERTIFICATION, READ ATTACHED
INSTRUCTIONS)**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

- (2) Where the prospective lower tier participant is unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number or Project Name

Name and Title of Authorized Representative

Signature

Date

INSTRUCTIONS TO BIDDERS FOR COMPLETING CERTIFICATION FORM

NOTE: Each responsive bidder must include this certification statement with its bid on each contract equaling or exceeding \$25,000 or any contract for audit services regardless of amount.

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the U. S. Department of Agriculture regulations 7 CFR 3017 implementing Executive Order 12 549. (Contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.)
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification that a prospective participant in a lower tier covered transaction has not been debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless the participant knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under Paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Approved by OMB

Disclosure of Lobbying Activities

0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See attached for public burden disclosure)

1. Type of Federal Action: (enter letter of choice) <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: (enter letter of choice) <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For material change only: Year _____ quarter _____ Date of last report _____
4. Name and Address of Reporting Entity: _____ Prime _____ Sub awardee Tier _____, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	6. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Amount of Payment (check all that apply): \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned	13. Type of Payment (check all that apply): <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other; specify: _____	
12. Form of Payment (check all that apply): <input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ value _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11: (Attach Continuation Sheet(s) SF-LLL-A, if necessary)		
15. Continuation Sheet(s) SF-LLL-A attached: _____ Yes _____ No		
16. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This Disclosure of Lobbying Activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)	

Office of Chief Financial Officer, USDA

Pt. 3018, App. B

DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET

Approved by OMB
0348-0046

Reporting Entity: _____ Page _____ of _____

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; contract, grant, or loan award number; application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS EXCEEDING \$100,000 IN FEDERAL FUNDS

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards (exceeding \$100,000 in Federal funds) at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

NAME/ADDRESS of VENDOR

TITLE/TITLE of SUBMITTING OFFICIAL

SIGNATURE

DATE

Non-Discrimination Statement: The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

USDA is an equal opportunity provider and employer.

NON-COLLUSION STATEMENT

The Antitrust Division of the United States Department of Justice seeks to prevent collusion, expose monopolies, and preserve competition in public purchasing. Collusion occurs when providers of the same goods or services get together and agree to fix or set prices. In procurement, it is the most commonly known as "price-fixing" or "bid-rigging."

Vendors, by submitting this signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Louisiana or United States law.

We certify that we have not, either directly or indirectly, entered into any agreement or participated in any unlawful act of collusion, no attempt has been made to induce any other person or vendor to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor; that the above stated statement is accurate under penalty of perjury.

Name of Firm

Complete Address of Firm

Telephone Number

Signature of Authorized Representative

Typed Name of Authorized
Representative

Title of Authorized Representative

Date
