
Daniel C. Oakes Enrollment Policies

“Be here; get good grades; be a good person.”

Be Here

Attendance and Leave of Absence Policy

Daniel C. Oakes High School believes that consistent attendance plays a vital role in student success in school and for future achievement in the workplace. Good habits now will promote good habits throughout life. Truancy is a destructive behavior that can be eliminated by consistently enforcing a clear attendance policy. Therefore, all students enrolled at Daniel C. Oakes High School must agree to abide by this Attendance and Leave of Absence Policy. Students who violate the terms of these agreements may be placed on a Leave of Absence for the remainder of the quarter or for the next quarter.

Note: A Leave of Absence (LOA) is a reduced schedule and removal from courses on the school campus. Students placed on a LOA may not receive credit for any coursework attempted up to that point in the quarter. Students on a LOA are considered part-time students and may continue to earn credit online or through work-study.

Students understand attendance will be strictly monitored. Students accumulating 4 absences for any class may be placed on an attendance contract. If placed on an attendance contract, students agree to having no more absences for the remainder of the quarter.

If the contract is violated, the student will undergo Peer Review to evaluate the reason for the violation. The purpose of this team is to devise strategies that will keep students from having another absence or tardy. If students fail to meet the terms and conditions set forth by the Peer Review Team, they will meet with an administrator and may be placed on a Leave of Absence for the remainder of the quarter or for the upcoming quarter. Tardies may accumulate as absences.

A revised Colorado state law (effective July 1, 2007) increases the required attendance age of students from 16 to 17 years of age. Students at Daniel C. Oakes High School who are 16 years of age or younger understand that if they are placed on a LOA, they will be required to enroll in work study or online courses within 48 hours of the LOA. If they do not enroll in work study or online courses, they must notify the principal in writing within 48 hours of the school to which they have enrolled. Students who do not comply with this policy will be reported to the District's truancy officer. Students who are deemed to not be actively working or participating regularly with their online courses will also be reported to the District's truancy officer.

Get Good Grades

Academic Expectations and Interventions

Meeting Academic Expectations

When students enroll at D.C. Oakes High School, they agree to maintain a grade C or above for every class during every three-week grading period. Any three-week grading period resulting in a grade of D or F is a violation of this agreement, and can result in interventions up-to-and-including a Leave of Absence (LOA). All students who finish the quarter with A's, B's and C's in all their classes for the final grading period of the quarter will start the following quarter in good academic standing. All students returning from an LOA also begin the quarter in good academic standing, and will be considered as Meeting Expectations. Cumulative and final Quarter Grades are not factors in the following process. Academic Violations only occur as a result of grades lower than a C during a three-week grading period.

General Academic Contract – A student who earns a D or an F in any class, for any three-week grading period grade, will have a meeting with a member of our Academic Review Team and will be asked to sign a General Academic Contract, which stipulates that the student will earn a grade of C or above for all classes for all remaining grading periods of the current quarter.

Maintaining General Academic Contract - A student who maintains a grade C or above for every class during the remaining three-week grading periods of the quarter, after being placed on a General Academic Contract.

Academic Violation Meeting – If a General Academic Contract is violated, the student will be asked to attend an Academic Violation Meeting with his/her teachers, parents/guardians (if possible) and any other pertinent adults from the DC Oakes staff. In this meeting, the committee discusses with the student why his or her grades are suffering, and how to solve the problem (as well as any other attendance or behavioral issues, if necessary). At the conclusion of the meeting, the DC Oakes staff will decide whether to put the student on an Ironclad Contract or to place the student on a Leave of Absence (LOA).

Note: If the student violates the general academic contract for the final three-week grading period, the academic meeting occurs at the start of the following quarter and the student's Ironclad Academic Contract or LOA will be for the entire duration of that following quarter.

Ironclad Academic Contract – An Ironclad Academic Contract, like the General Academic Contract, requires that students keep all grades in all classes at C or above for each three-week grading period. Unlike the General Academic Contract, violation of an Ironclad Academic Contract results in an immediate and mandatory LOA for the student with no further academic meetings or other

interventions. Violation of an Ironclad Academic Contract at the end of the final three-week grading period for the quarter results in the student being placed on a LOA during the following quarter.

Leave of Absence (LOA) – A LOA is a reduced schedule and a removal from courses on the Daniel C. Oakes High School campus. Students placed on a LOA will not receive credit for any coursework attempted up to that point in the quarter. Students on a LOA are considered part-time students of Daniel C. Oakes High School, and must continue to earn credit online or through work study. Please contact the main office with any questions.

Note: When students are placed on an LOA during, or at the end of, the final grading period of the quarter, said students may be required to be on a LOA during the following quarter. This means the student would be on leave for up to 12 weeks prior to a re-entry meeting, earning credit through work study and/or Edgenuity online courses.

Be a Good Person

Daniel C. Oakes High School expects students to adhere to all DCSD School Board & Daniel C. Oakes Policies. Failure to meet expectations can result in a lunch detention, restorative interventions, or a leave of absence. Students are expected to follow basic expectations, including but not limited to:

1. Showing respect for self, others, and property
2. Absolutely no violence or threats of violence
3. Drugs & alcohol are strictly prohibited
4. DCSD Student Code of Conduct policies

Cell Phone Use

Cell phone use in the classroom is at the discretion of each classroom teacher. However, if personal cell phone usage is found to be a hindrance to a student's academic performance or causes disruption to others, that student may be placed on a Cell Phone Contract. This agreement states that the student will no longer be allowed to use personal electronic devices while on campus for the remainder of the quarter. Personal electronic devices will be left at home, in a car, or turned off and left with the front office during school hours. A violation of the contract may result in a Leave of Absence.

Positive Participation Agreement

1. **Academics.** Students understand Daniel C. Oakes High School is a school of choice. Students must comply with all instructions and requests made by staff, whether on campus or while participating in a field trip or Outdoor Education program. Students understand they must actively participate and put

forth sincere effort and a grade of a C or above must be maintained in all classes. Students who do not maintain this level of performance at the end of each 3-week grading period may be placed on an academic contract, which may lead to LOA if grades do not improve.

2. Behavior and Bullying. Students understand damaging behavior of any kind may result in immediate removal/dismissal. Stealing, vandalism, violence, and bullying will not be tolerated, and the student may be placed on a LOA. Depending on the seriousness of the offense, the principal may make a recommendation for expulsion and contact law enforcement authorities. Any student removed from the school because of violent behavior will not be allowed to reapply to Daniel C. Oakes High School. Students understand threats and/or intimidation are considered violent behavior. Harassment, making threats, fighting with other students, or any type of cyber-bullying is not tolerated. A student may not make any other students feel unsafe. This applies to conduct both on and off school grounds, as well as online platforms. Students understand respect is the foundation of all relationships, and students must be respectful of other students, staff, guests and local community groups and businesses. Students who fail to do so may be placed on a LOA.

3. Closed Campus. Daniel C. Oakes High School has a closed campus. Students are not allowed to leave campus without permission from a teacher and an administrator, with the exception of lunch break. During lunch break, all students are free to leave campus. If a student leaves campus without permission during classes, they will not be allowed back on campus for the remainder of the school day. If a student displays a pattern of leaving the campus without permission, they may be placed on a LOA. Visits to other DCSD campuses are prohibited without administrator approval, and may result in the student being written and responsible for a trespassing ticket.

5. Driving Privileges. Students understand safe driving habits must be adhered to while coming to and leaving school. Students are required to register their vehicles with the main office and obtain a parking pass (at no cost). Students who are found parking without a pass or parking in undesignated areas may be ticketed. Students who demonstrate unsafe driving, or who have complaints of unsafe driving from people in area neighborhoods or businesses, may have driving privileges revoked. Depending on the seriousness of the offense, the student may be placed on a LOA, and/or administration may make a recommendation for expulsion and contact law enforcement authorities. Students may not visit the parking lot or their vehicles during the school day, with the exception of lunch periods, without prior approval from a staff member.

6. Drugs, Alcohol, and Tobacco. Students understand the possession or use of drugs or alcohol, while on campus or during a school related activity, is not permitted. Students who fail to meet this expectation will be placed on a LOA. The principal may also make a recommendation for expulsion in accordance with DCSD policies regarding drug possession and use. In all incidents involving drug or alcohol possession or use, law enforcement authorities will be contacted. Daniel C. Oakes follows and supports the DCSD Student Code of Conduct, which prohibits the possession or use of tobacco by

students, or the use of tobacco by teachers, staff, and visitors in or on any school property while participating at any student activity sponsored by DCSD. Tobacco and/or tobacco products means all kinds and forms of tobacco such as cigarettes, cigars, smokeless tobacco, dissolvables, electronic cigarettes, paraphernalia and other emerging products suitable for chewing or smoking and any other product that is packaged for smoking. In line with our tobacco policy, A student who uses tobacco on school grounds is subject to the following action:

- 1st Offense – Student is required to complete an online Vaping Prevention Course
- 2nd Offense – Student is required to complete a research project
 - Project can be a written essay (3 page minimum), presentation, or speech
 - Project must include
 - Description of the harmful effects of smoking/vaping
 - Personal reflection on behavior and impact on self/others
- Action plan to decrease their use of tobacco/nicotine products
- 3rd Offense – May result in a Leave of Absence

Students understand any violation of the Douglas County School District Code of Conduct and Discipline may result in a leave of absence from Daniel C. Oakes High School.

We realize attending Daniel C. Oakes High School is a privilege, not a right. We realize Daniel C. Oakes High School is a school of choice and that acceptance and continued attendance at this school is contingent upon my student's full compliance with the terms of this policy. By submitting our names, we agree to cooperate fully with the staff at Daniel C. Oakes High School, and to support school personnel with the enforcement of this contract and other school policies and procedures.

Student Name: _____

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____