



OE-8 Communication and Support to the Board

Policy Type: Operational Expectation

The Board believes that District Administration should be fully transparent with the School Board and keep the Board informed of all significant issues relating to the District. We value an open and effective relationship between the Superintendent and the Board as a whole.

The Superintendent shall assure that the Board is fully supported and adequately informed about matters relating to Board work and significant district concerns.

The Superintendent will:

- 8.1 Submit required monitoring data (BSR-5, Monitoring Superintendent Performance) in a timely, accurate, understandable, non-defensive and unbiased fashion, directly addressing provisions of Board policies being monitored and justifying his/her interpretation.
- 8.2 Report in a timely manner an actual or anticipated noncompliance with any policy of the Board.
- 8.3 Submit decision information required periodically by the Board and inform the Board of relevant trends.
- 8.4 Advise the Board of any incidental information it requires, including anticipated media coverage, threatened or pending claims or lawsuits and material internal changes.
- 8.5 Advise the Board if, in the Superintendent's opinion, the Board or any of its members are not in compliance with its own policies on **Governance Culture** or **Board Superintendent Relationship**, particularly in the case of Board or Board member behavior that is detrimental to the working relationship between the Board and the Superintendent.
- 8.6 Provide a workable mechanism for official Board, Board officer, or Board committee communications.
- 8.7 Deal with the Board as a whole, even when fulfilling individual requests for information.
- 8.8 Supply for the Board's consent agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.

- 8.9 Advise the Board of significant transfers of money within funds or other changes substantially affecting the district's financial condition.
- 8.10 Establish a procedure for informing the Board in a timely manner of the administrative disposition of complaints presented to the Superintendent by the Board.
- 8.11 Inform the Board in advance of any deletions of, additions to or significant modifications to any instructional programs.
- 8.12 Inform the Board of any significant changes in District Regulations, either deletions, additions or amendments.
- 8.13 Provide support and/or information necessary for the Board to perform its advocacy and community engagement role.

The Superintendent will not:

- 8.14 Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: monitoring, decision preparation, and incidental.

December 14, 2005 – Adoption of Policy Governance
September 14, 2016 – Revised
December 12, 2019 – Revised
July 11, 2024 – Converted to Coherent Governance

Monitoring Method - Internal report
Monitoring Frequency - Annually