

2025 APR 3 PM 4:26

REC'D BY: 

**SUFFIELD CONSERVATION COMMISSION  
MEETING MINUTES  
MEETING OF TUESDAY, MARCH 25, 2025**

**PRESENT:**

**Glenn Neilson, Vice Chairman  
Norm John Noble  
Ray Wilcox  
Beth Fanous  
Gary Phelps  
Jessica McCue  
Tom Elmore**

**CONSULTANT:**

**Keith Morris**

**CALL MEETING TO ORDER- 7:00 P.M.**

Vice Chairman Neilson called the meeting to order and stated that he will be acting chair in the absence of Chairman Christian. He stated that Alternate Commissioners McCue and Elmore shall be voting members in place of Chairman Christian and Commissioner Reilly who were not present. Consultant Morris read the agenda.

**PARKS SUPERINDENTDENT REPORT:**

This will be tabled until a future meeting.

**DECISION:**

**Permit # 1724 – S & D Sales – Jurisdictional Ruling. This project is located at 35 and 55 King Spring Road in Windsor Locks. Suffield Assessor's Map 29H, Block 37, Lot 1B.**

Consultant Morris presented the application for a jurisdictional ruling on a 4.0-acre parcel in Suffield, with an address listed in Windsor Locks. The applicant is asking for a ruling on wetland impacts based on past work on the site. The Commission discussed a report from Rema Ecological Services.

After discussion Commissioner Noble made a motion, seconded by Commissioner Wilcox issuing a jurisdictional Ruling regarding a 4.0-acre parcel of land in Suffield, with an address of 35/55 King Spring Road, Windsor Locks, CT. Assessor's Map 29H, Block 37, Lot 1B.

The area in question is 0.4 acres of land within the 4.0 acre parcel (see Figure 1).

Based on a report from Rema Ecological Services, LLC, dated February 11, 2025, wetlands on the 4.0 acre site in question are not being impacted by current activity on the 0.4 acre piece to the south of the wetlands. Any future work on the 4.0 acre site will require that the wetlands be delineated by a professional soil scientist and that a permit application be filed with the Suffield Conservation Commission.

The applicant has paid a filing fee of \$ 135.00. The motion was carried unanimously.

**PLAN ACCEPTANCE:**

**Permit # 1725 – Partington – Single Family Home – Mountain Road. This property is located on the west side of Mountain Road, nearest intersection being Warnertown Road. Assessor's Map 8, Block 9, Lot 5.**

Consultant Morris presented the application for a single family home on Mountain Road. The application is complete and on the agenda for acceptance. After a brief discussion Commissioner Noble made a motion, seconded by Commissioner Phelps, to accept the application and put it on the April 8, 2025 meeting for a possible decision. The motion carried unanimously.

**PUBLIC COMMENT**

Tree Warden Sue Mayne addressed the Commission regarding a tree planting ceremony at the Sunrise Park. A discussion followed on the location of the tree planting and it was decided that several areas will be marked out and reviewed by the Parks Superintendent and Commissioners McCue and Elmore.

Norm Cheever from the Southwick Conservation Commission addressed the Commission regarding a drainage outfall installed by Suffield Public Works Department which was discovered to be installed on Southwick land. A discussion followed with a request from Mr. Cheever that personnel from Suffield attend the next Southwick Conservation Commission meeting.

**CONSULTANT'S REPORT:**

Consultant Morris discussed a drainage outfall that the Highway Superintendent would like to install on Phelps Road. After discussion the Commission had questions including the design of the outfall and notification of the property owner. Consultant Morris will discuss these items with the highway superintendent.

**APPROVAL OF MINUTES FROM THE MARCH 11, 2025 MEETING OF THE COMMISSION**

Commissioner Noble made a motion to approve the minutes as written. The motion was seconded by Commissioner McCue and carried unanimously.

**ADJOURNMENT**

Commissioner Wilcox made a motion to adjourn the meeting, seconded by Commissioner Phelps. The motion was carried unanimously. The meeting was adjourned at 7:35 P.M.

Respectfully submitted by  
Norm John Noble  
Recording Secretary