RECVD MINCNTY CLERK

MCSD SAFETY MEETING COMMITTEE AGENDA

DATE: April 8, 2025
TIME: 4:00pm
LOCATION: DO Conference Room

1. Attendance
   Members Present:
   Member Absent:
   Guests/Visitors: Marshall Smith

2. Call to Order – Introductions of guests/visitors

3. Review of Minutes from Previous Meeting - 2/11/2025

4. Review, Discussion, and Approval of possible changes to the MCSD Workplace Safety Plan
   a. Language/Annexes
   b. Logo updates
   c. Annual review

5. Review and discussion of other OSHA-related safety programs.
   a. Hazard Communications and MSDS Online
   b. Permit for Hazardous Materials
   c. OSHA 10 and forklift certificates
   d. Schedule MCFD for Fire Extinguisher training for next school year

6. Department Reports of Accidents, Claims, Near Misses, Concerns and Projects (redact all PPI for each)
    a. Provide the following information for each Department: (Accidents, Corrective Action(s), Claims, Job Hazard Analysis, Near Misses, Projects/Training)

- HES: Claire Hayhurst or Employee Representative:
- MCHS/HJH: Monica Keady or Employee Representative:
- SES: Lance West or Employee Representative:
- MCSD Maintenance: Jake Rosemore or Employee Representative:
- MCSD Transportation: Ed Stidham or Employee Representative:
- MCSD IT: Dana Towe or Employee Representative:
- MCSD Food Services: Susan Fisher or Employee Representative:
- MCSD Administration: Hope Blinco or Employee Representative:
- MCSD School Nurse: Holly Pellet or Employee Representative:
- MCSD Certified Union Representative:
- MCSD Classified Union Representative:

7. Review of District Safety Training, Recommendations, Suggestions for 2025-2026

8. Status and Review of Committee Goals/Projects/Planning
    a. i.e.Enterprise Excellence Program, POOL/PACT SCATS Safety Consultation Program

9. Set dates for next school year Safety meetings

10. General Comments

11. Schedule Next Meeting:
    a. Date:
    b. Time: 4-5PM
    c. Location: DO Conference Room

d. Assignments:
    i. Jake to schedule DO for SCATS over the summer
    ii. Hope to get class rosters for Emergency binder start of school
    iii. Hope to put bus routes for Emergency binder start of school
    iv. Jake - Concerns of HES/SES Preschool door to playground (privacy/safety in emergency situation) - need an engineer to complete a scope of work before it could go out to bid
    v. Jake the restrooms the dividers are a tripping hazard because they do not go all the way to the floor.
    vi.