

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

February 27th, 2025
Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

X	Raven Banning
X	Pete Conrad
X	Elizabeth Barber
Absent	Patrick Albright
X	Mark Dollar
Absent	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill (Zoom)
X	Principal Sandy Stoltzfus
X	Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Assistant Principal Nancy Hoyer
X	Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	Headmaster Support Specialist Marjorie Fallon

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

Request by Ms. Barber to move policy review to next meeting 1.7-1.13
All in favor

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting: January 30th, 2025
- Approve Minutes – Expansion Committee Meeting: February 11th, 2025
- Approve Minutes – Special Meeting: February 17th, 2025

DEPARTMENT REPORTS

- Academic Support Team Department Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

UNFINISHED BUSINESS

- Second reading: Updated 7.14 Policy (Mrs. Barber)

Motion to adopt the updated 7.14 policy as recommended by the AAC.

Motion: Mr. Albright

Second: Ms. Timpe

Absent	Patrick Albright
Y	Elizabeth Barber
N	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 4-1

- Second reading: Updated 1.8 Policy: Foundations Stones (Mr. Albright)

Motion to adopt updates to 1.8 policy foundations stones as submitted.

Motion: Mr. Albright

Second: Mr. Conrad

Absent	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

NEW BUSINESS

- First reading: Adoption of 7th and 8th Grade History Textbook (Mrs. Barber)

Motion to adopt the 7th and 8th grade history textbook as recommended by the AAC

Motion: Ms. Timpe

Second: Ms. Banning

- First reading: Adoption of correction to policy 2.6 (Mrs. Timpe)

Move to adopt the correction to policy 2.6

Motion: Ms. Timpe

Second: Ms. Banning

Absent	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

- Parent survey—review survey questions (Mrs. Barber)

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Barber
- Advancement Committee – Ms. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Dollar
- Governance Committee – Ms. Timpe
- Parent Education Committee – Dr. Story
- Policy Committee – Mr. Albright
- Security Committee – Mr. Dollar

POLICY REVIEW

- ~~Policy Review: 1.7 – 1.13~~ Postponed to next meeting

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Dr. Conrad (Due: 03/11/2025, published: 03/14/2025)

EXECUTIVE SESSION 8:10p.m.

- Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to elementary school personnel.
- Motion to move to Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to elementary school personnel.

Motion: Ms. Timpe

Second: Ms. Banning

Absent	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

Exit executive session 8:44 p.m.

NEW BUSINESS (cont'd)

- Board determination of manner that grievance will be handled in accordance with board policy 2.23.1(4).

Motion to determine the manner that grievance will be handled in accordance with board policy 2.23.1.(4) - the Board will address the matter in executive session.

Motion: Ms. Timpe

Second: Ms. Banning

Absent	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

ADJOURN

- Time 8:48p.m.