

Notice is hereby given that the Ramapo-Indian Hills Regional HS District will be receiving sealed bids at the Board offices located at 131 Yawpo Avenue, Oakland, NJ 07436 for the following project:

**CONTRACT #123 – AUDITORIUM HVAC UPGRADES  
AT  
RAMAPO HIGH SCHOOL**

The bid documents have been prepared by the firm **LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN)** and can be inspected at their office at 445 Godwin Ave. Ste. 9, Midland Park, NJ 07432, Telephone #201-447-6400.

Commencing on **Wednesday, April 9, 2025**, bid documents for this project will be available for review and/or purchase (link) between the hours of 9:00 a.m. & 4:00 p.m. on business days at the offices of LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN), 445 Godwin Avenue, Midland Park, NJ 07432. Bid documents shall be available via link by emailing [biddocs@lanassociates.com](mailto:biddocs@lanassociates.com) referencing the name of the project. A **One Hundred (\$100) Dollar non-refundable deposit for each bid package** via cash, check (made payable to LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN)), MasterCard, Visa, American Express, or Discover is required for each link. Documents will not be sent via overnight mail or US mail.

All technical questions, comments, and inquiries should be directed to LAN (Attention: Mr. Alex Li, PE) at Telephone #201-447-6400 or Email: [alex.li@lanassociates.com](mailto:alex.li@lanassociates.com).

Further information may be obtained by contacting Ms. Dora E. Zeno, Interim Business Administrator, at Telephone #201-416-8100 (Ext. 3803).

A non-mandatory Pre-Bid Conference for the purpose of considering questions posed by all Bidders will be held on **Tuesday, April 15, 2025, at 10:30 a.m. at Ramapo High School, 331 George Street, Franklin Lakes, NJ 07417, Telephone #201-891-1500**. It is **STRONGLY ENCOURAGED** that Bidders attend the Pre-Bid Conference for purposes of clarifying specific information concerning the Project work, hearing other Bidders' questions regarding various aspects of the Project and the answers thereto, and learning the manner of proper completion and submission of the Bid Documents to ensure a responsive Bid. A Bidder's failure to attend the Pre-Bid Conference is at its own risk. **The last day for questions shall be Tuesday, April 22, 2025, at 5:00 p.m. An addendum shall be released to all registered Bidders on Friday, April 25, 2025.**

All bidders must use and complete all bid forms and must comply with every requirement contained in the instructions and specifications. Bids are to be marked in a sealed envelope and delivered to Ramapo-Indian Hills Regional HS District, Attention: Ms. Dora E. Zeno with the name of the project, **"CONTRACT #123 – AUDITORIUM HVAC UPGRADES AT RAMAPO HIGH SCHOOL"** plainly marked on the front of the envelope. Every bid must be accompanied by a certified check or a bid bond in the amount of ten percent (10%) of the bid, but not more than \$20,000.

All bidders and their subcontractors shall be registered with the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 *et seq.* While it is encouraged that the Bidder include, whenever possible, with its bid its own Certificate and that of all subcontractors, same shall be provided to the Ramapo-Indian Hills Regional HS District prior to the contract award.

Pursuant to P.L. 2004 c.57, (N.J.S.A. 52:32-44) all bidders and subcontractors must have a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue.

Pursuant to N.J.S.A. 52:32-44, all Contractors who bid on this School Facilities Project shall provide a copy of the business registration certification, issued by the Department of the Treasury, prior to the award of the contract. **Failure to include this form prior to the award of contract will result in rejections of the bid.** The Contractor must (a) obtain proof of valid business registration from a Subcontractor before

entering a Contract with the Subcontractor and shall forward said business registrations to the District; (b) provide written notice to all Subcontractors that they are required to submit a copy of their business registration certificate to the Contractor; and (c) maintain and submit to the District a list of the names of any Subcontractors and their current addresses, updated as necessary during the course of the Contract performance, and to be complete and accurate before a request for final payment is made. It is encouraged, however, that the Bidder include with its bid the Business Registration Certificates of all subcontractors.

Bidders are required to comply with the requirements of N.J.S.A. 10:2-1 et seq., "The Law Against Discrimination" and Affirmative Action, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

Pursuant to N.J.S.A. 18A:18A-26, in order to be eligible to submit a Bid for a Project, the Bidder and/or its subcontractor(s) shall be classified by NJDPMC in the discipline listed below:

**C032                      HVACR**

No bidder who is on the State Treasurer's or the Federal Government's List of Debarred, Suspended or Disqualified Bidders shall be eligible to bid on this project.

Bids must be submitted to the Ramapo-Indian Hills Regional HS District no later than **11:30 a.m. on Tuesday, May 6, 2025**. All bids will be opened and read to the public at that time by the School Business Administrator at the Board offices. No bid may be withdrawn for a period of sixty (60) days from the opening of the bids.

The Ramapo Indian Hills Regional HS District reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-22, those deemed to be non-responsive, and those bids submitted by bidders deemed not to be responsible under the Public-School Contracts Law. The Ramapo Indian Hills Regional HS District may also waive any informality in the bidding process in accordance with the law if it is in the best interest of the Board of Education. The contract, if awarded, shall be awarded to the lowest responsible bidder whose bid is responsive in all material respects to the bid requirements. No bid shall be deemed accepted until the adoption of a formal resolution by the Ramapo-Indian Hills Regional HS District Board of Education at a public meeting.

BY ORDER OF RAMAPO-INDIAN HILLS REGIONAL HS DISTRICT, BERGEN COUNTY, NJ

Ms. Dora E. Zeno  
Interim Business Administrator

***~INSERT DATE~***