



## **OGP-12 Annual Organization Meeting, Election of Officers**

Policy Type: Operational Governance Policy

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At the first regular meeting at which newly elected Board members are seated in election years and at the first regular meeting in December in non-election years, the Board shall elect from among its members a President to serve a one-year term and, in even-numbered years or if the position is vacant, a Legislative Representative.

Officers shall not be elected following the appointment of a director to fill a vacancy on the Board unless a majority of the Board is appointed. If a Board member is unable to continue to serve as an officer, a replacement shall be elected immediately. The Superintendent shall act as Board secretary. In order to provide a record of the proceedings of each meeting of the Board, the Superintendent shall appoint a recording secretary of the Board.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters:

- A. Welcome and introduction of newly elected Board members by the President.
- B. Oath of Office taken by newly elected Board members.
- C. Annual reorganization of the Board.
  - a. Call for nominations for President to serve during the ensuring year.
  - b. Election of a President (roll call vote).
  - c. Assumption of office by the new President.
  - d. In even-numbered years or if the position is vacant, election of Legislative Representative.
- D. Approval of consent agenda

Governance Policies and Operating Governance Policies shall continue from year to year and Board to Board until and unless the Board changes them by formal Board action.

### **Legal References:**

RCW 28A.330.010 Board president, vice-president or president pro tempore —  
Secretary

RCW 28A.330.020 Certain Board elections, manner and vote required Selection  
of personnel, manner

RCW 28A.330.050 Duties of superintendent as secretary

RCW 28A.400.030 Superintendent Duties

RCW 29A.60.280 Local elected officials, commencement of term of office--  
Purpose

November, 2015 – Adoption  
September, 2022 - Revised  
October 7, 2024 – Update format